

EAST GOSHEN TOWNSHIP
BUILDING & ZONING PERMIT APPLICATION

PERMIT APPLICATION CHECKLIST

**PLEASE INCLUDE ALL REQUIRED INFORMATION BELOW WITH PERMIT APPLICATION.
Incomplete Permit Applications will delay the permit review process.**

1. PROPERTY INFORMATION:

- Address of property.
- TPN Tax Parcel Number.... Zoning district of property (if known).

2. OWNER INFORMATION:

- Name and Address and Telephone Number of Owner.
- Working hours phone number.

3. CONTRACTOR(S) INFORMATION:

All Contractors working at the property **SHALL** be listed on permit application.

- Business Name-Business Phone
- Business Address
- Contractor Classification: Commercial / Residential
- Contractor Type - Carpentry, Electrical, Plumbing, HVAC, Roofing, etc.
- Township and Pennsylvania State Contractor Registration number (if Applicable)

* If additional lines are needed to list all contractors, attach a separate sheet to application.

All contractors must furnish East Goshen Township with the following information.

- Contractor information form completely filled out.
- \$25 registration fee per contractor (if Applicable).
- Copy of insurance certificate(s) naming East Goshen Township as a certificate holder. (General Liability and Workman's Comp [if applicable])**

4. PROJECT INFORMATION:

- Project Type – Residential, Commercial, New Construction, Addition, Renovation, Pool, Shed, Deck, Patio, Siding, Roofing, HVAC, Finished Basement, etc.
- Total Cost of Project - Includes all phases of construction, material and labor costs.
- Historic Resource - If the structure or property has been classified as a Historic resource, certain guidelines apply to renovations of historic resources.
- Total Square Footage - Total area of project.
- Project Description - Use this area to describe in more detail the work proposed.
- Pennsylvania Residential Energy provisions worksheet (for all new conditioned spaces)
- Area of New Impervious Coverage – If the Project increases the impervious cover on the property note the area of the new impervious and **COMPLETE A STORMWATER MANAGEMENT PERMIT APPLICATION.**

RESIDENTIAL CONSTRUCTION

All residential building permit applications require **TWO (2) COMPLETE AND DETAILED COPIES OF THE PROPOSED BUILDING PLANS**, including all specs, materials required, sizes, etc. HVAC units require product specification information. A marked up set of plans will be returned to the applicant upon approval.

If the project increases the building(s) footprint or adds a new structure, please provide a drawing of the lot showing the proposed structure and the distances to all property lines; in some cases a property boundary survey may be required.

COMMERCIAL CONSTRUCTION

All commercial building projects require **THREE (3) COMPLETE AND DETAILED COPIES OF THE PROPOSED BUILDING PLANS**, including all specs, materials required, sizes, etc. HVAC units require product specification information. A marked up set of plans will be returned to the applicant upon approval.

Commercial projects that include electrical work must have electrical plans reviewed and approved by a licensed third party electrical inspector and submitted with your permit application (3 Sets).

If the project increases the building(s) footprint or adds a new structure, please provide a drawing of the lot showing the proposed structure and the distances to all property lines.

***** APPLICATION MUST BE SIGNED BY THE APPLICANT *****

Permit fees are calculated during the review process, you will be notified of the permit fee when your permit is ready. Fees are due when the permit is issued and must be paid by check only. **NO CASH or CREDIT CARDS ACCEPTED.**

ALL INSPECTIONS REQUIRE AT LEAST 24 HOURS NOTICE AND ARE SCHEDULED ON A FIRST COME, FIRST SERVE BASIS.

FINAL INSPECTION AND ISSUANCE OF A USE & OCCUPANCY CERTIFICATE IS REQUIRED PRIOR TO ANY USE.

EAST GOSHEN TOWNSHIP
BUILDING & ZONING PERMIT APPLICATION
1580 PAOLI PIKE WEST CHESTER, PA 19380-6199
PHONE (610)-692-7171 FAX (610)-692-8950
(Please print)

DATE SUBMITTED: _____

1. PROPERTY INFORMATION

PROPERTY ADDRESS: _____ ZONING DISTRICT: _____ TPN #: _____

2. OWNER INFORMATION:

OWNER: _____ PHONE: _____

ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____

3. CONTRACTOR INFORMATION:

	<u>NAME</u>	<u>PHONE</u>	<u>CONTRACTOR TYPE</u>	<u>TWP REG. # / PA REG. #</u>
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____
4.	_____	_____	_____	_____

Attach a separate sheet if necessary.

4. PROJECT INFORMATION:

PROJECT TYPE: _____ TOTAL COST OF PROJECT: _____

IS THE PROPERTY AN HISTORIC RESOURCE? YES NO TOTAL SQUARE FOOTAGE: _____

DOES THE PROJECT INCREASE THE IMPERVIOUS COVERAGE THE LOT? YES NO (IF YES INDICATE AREA)

AREA OF NEW IMPERVIOUS COVERAGE (SQ. FT.): _____
(IF THE PROJECT INCREASES THE IMPERVIOUS OR SEMI-IPERVIOUS COVERAGE ON THE PROPERTY, COMPLETE A STORMWATER MANAGEMENT PERMIT APPLICATION).

PROJECT DESCRIPTION: _____

I hereby certify that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as the authorized agent and we agree to conform to all applicable laws of this jurisdiction. Construction shall comply with all applicable Township Codes and the Adopted ICC Building Codes. Building/structure shall also comply with the American's with Disabilities Act of 1990 where applicable. This application has been examined by me and to my knowledge and belief is a true, correct and complete application.

SIGNATURE: _____ PRINT NAME: _____ DATE: _____

RESPONSIBLE PERSON IN CHARGE OF WORK: _____ PHONE NO: _____

SITE PLAN
Show Lot Lines, Easements, Work Layout and Dimensions

