

**EAST GOSHEN TOWNSHIP
HISTORICAL COMMISSION MEETING
THURSDAY, NOVEMBER 30, 2009 – 7:00 P.M.**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. MINUTES**
 - A. November 12, 2009 Meeting – to be approved at January Meeting
- 4. ANNOUNCEMENTS**
 - A. Activity Calendar – Additions and Changes
 - B. Any other announcements
- 5. CHAIRMAN’S REPORT**
- 6. OLD BUSINESS**
 - A. Set 2010 Goals and Objectives
 - B. Revise – Resolution 94-21: Duties and Responsibilities of the EGT Historical Commission
 - C. Other Old Business
- 7. NEW BUSINESS**
 - A. Selection of Chairman and Vice Chairman for 2010
 - B. Other New Business
- 8. PUBLIC COMMENT**
- 9. ADJOURNMENT**

SPECIAL NOTE: This meeting is taking the place of the regular Commission meeting originally scheduled for December 10. It is being held on November 30 because the Township scheduled the Holiday Party for December 10.

2009 GOALS AND OBJECTIVES
EAST GOSHEN TOWNSHIP – HISTORICAL COMMISSION

IMMEDIATE GOALS

- A. Work with Township officials, community members and organizations to find innovative solutions that will meet the DEP guidelines for Hershey's Mill Dam while preserving the integrity of the Hershey's Mill Historic District including the historic viewscape as a secondary resource. **HIGH**
- B. Continue to work on the marketing aspects of the "Images of America" history book for East Goshen Township with a publication date of April/May 2009. **HIGH**
- C. Plan and implement two Living History Days. Expand activities for both days. **HIGH**
- D. Continue to explore new approaches to attracting visitors to the Plank House and Blacksmith Shop Educational Center. Concentrate on School groups. **HIGH**
- E. Implement a media campaign to promote historical activities. **MEDIUM**
- F. Produce a brochure to highlight the historical aspects of Goshenville and distribute it as a learning tool. **MEDIUM**
- G. Enhance the historical section on the web site. **HIGH**
- H. Prepare recommendations for housing the Conestoga Wagon. **LOW**

LONG-TERM GOALS

- A. Work on the County GIS Historical Project for East Goshen Township with the assistance of the County Historic Preservation Officer. **LOW**
- B. Begin development of one living history program for the Township using a "first person interpreter" approach. **MEDIUM**
- C. Investigate designs and develop requirements for plaques to be made available to local historical houses. **LOW**
- D. Continue to plan for a new Town Tour & Village Walk location with an involvement target date of 2010. Assist neighboring municipalities as needed. **MEDIUM**
- E. Fine-tune the 10-year implementation timeline of the Action Plan for the Historic Commission as identified in Chapter 10 of the Township's Comprehensive Plan. **MEDIUM**
- F. Serve as a resource for local schools including the "Graduation Project" requirement of the West Chester Area School District. **LOW**
- I. Involve residents in the process of nominating the Rocky Hill Historic District for inclusion on the National Register of Historic Places. **LOW**

(continued)

2009 GOALS AND OBJECTIVES
EAST GOSHEN TOWNSHIP – HISTORICAL COMMISSION
FINAL A/O 121108

ONGOING HISTORICAL COMMISSION RESPONSIBILITIES AND ACTIVITIES

- A. Maintain an awareness of the roles, responsibilities, duties and contributions of the Historical Commission. **MEDIUM**
- B. Maintain the development of a strong volunteer program beyond the Commission members that will provide more staff to help with events and special projects. Continue to involve other ABC's in local historic events and programs. **HIGH**
- C. Enhance and expand the Oral History Program. Complete four oral histories per year. Recruit additional volunteers to help. **HIGH**
- D. Initiate comprehensive research of the property owners. Continue to update the chain of title for the entries on the Inventory of Historic Resources. Complete the chain of title for new entries. Begin comprehensive auditing of file contents for properties. **MEDIUM**
- E. Continue to implement as well as review and recommend changes to the Board of Supervisors for the Historic Preservation Ordinance. As the Commission identifies new resources, add them to the Historic Inventory list. **HIGH**
- F. Promote our Township in the community through participation in historic-related events and activities including work with groups such as the Chester County Historical Society (CCHS), Chester County Historical Preservation Network (CCHPN), the Regional Historic Group and others. **MEDIUM**
- G. Provide articles for every Township newsletter. **HIGH**
- H. Participate in the Adopt-A-Highway Program. **MEDIUM**
- I. Investigate sources for grant money and implement if possible. **HIGH**

DECEMBER 11, 2008 -- Goals Finalized and Approved by the EGT Historical Commission

EAST GOSHEN TOWNSHIP
CHESTER COUNTY, PENNSYLVANIA

RESOLUTION NO. 94-21

A RESOLUTION ESTABLISHING THE EAST GOSHEN TOWNSHIP HISTORICAL COMMISSION, SETTING FORTH THE DUTIES AND RESPONSIBILITIES THEREOF, ESTABLISHING THE MEMBERSHIP THEREOF, AND PROVIDING FOR THE ORGANIZATION AND MEETINGS OF THE COMMISSION AND FOR THE FINANCIAL SUPPORT THEREOF

WHEREAS, the Township of East Goshen in Chester County, Pennsylvania, contains many resources of historic and architectural significance which are of importance to the Township; and

WHEREAS, the said significant historical and architectural resources are of inestimable value to the community and are generally irreplaceable and may be unnecessarily damaged or destroyed without appropriate planning by East Goshen Township; and

WHEREAS, the 1992 East Goshen Township Comprehensive Plan states that the preservation of historic resources within the Township is warranted; and

WHEREAS, for the foregoing reasons, the Board of Supervisors of East Goshen Township has determined it to be appropriate to establish a Historical Commission for the Township of East Goshen to give aid and guidance to the Board of Supervisors.

NOW THEREFORE, the Board of Supervisors of East Goshen Township hereby resolves as follows:

BE IT HEREBY RESOLVED that the Township of East Goshen, acting by and through its Board of Supervisors, hereby establishes a Historical Commission, which shall be governed by the rules and regulations set forth, setting forth the duties and responsibilities of the Commission, establishing its composition and otherwise setting forth provisions for the establishment, regulation and guidance of said Commission.

Section 1. Name

The name of the body hereby established shall be the "East Goshen Township Historical Commission".

Section 2. Duties and Responsibilities

The East Goshen Township Historical Commission (hereinafter referred to as "Commission") shall have the following duties and responsibilities:

a. To conduct a survey of historic resources for the purpose of determining those of historic and/or architectural significance and the pertinent facts about such resources; to act in collaboration with the Planning Commission of East Goshen Township and other groups with respect to such survey; to maintain and periodically revise a detailed inventory and map or maps of such historically and/or architecturally significant resources and the data collected concerning the said resources, appropriately classified.

b. To research and record the history of East Goshen Township.

c. To research significant historic objects, sites, structures, buildings and districts, and to recommend to the Board of Supervisors the nomination of same to the National Historic Register of Historic Places.

d. To propose from time to time to the Board of Supervisors the establishment of historic districts in accordance with the then applicable statutes and rules and regulations of the Commonwealth of Pennsylvania.

e. To formulate regulations for the establishment of an appropriate system of markers for selected historic and/or architectural resources, including proposals for the installation and care of such historic markers and to recommend adoption of the same to the Board of Supervisors.

f. To prepare and publish books, maps, brochures, and descriptive materials about the Township's history and historic and/or architectural resources.

g. To cooperate with and advise the Board of Supervisors via the Planning Commission in matters involving historically and/or architecturally significant resources, during the review of zoning and/or subdivision and land development proposals, and to determine the extent to which the same have the likelihood of impacting upon historic and/or architectural resources.

h. To cooperate with and enlist assistance from the National Park Service, the National Trust for Historic Preservation, the Pennsylvania Historical Museum Commission and other local, state and national historic societies, conservancies and other agencies, public and private, concerned with historic and/or architectural preservation.

i. To advise owners of historic and/or architectural buildings and resources on problems in connection therewith and methods of preservation thereof.

j. To keep abreast of technical literature reports and documents relevant to historic and/or architectural preservation in East Goshen Township.

k. To promote public interest in the work of the Commission, by carrying on a public relations program by other appropriate means.

l. To advise the Board of Supervisors on the acquisition, whether by gift, purchase, grant, bequest, easement, devise, lease, or otherwise, and/or restoration of historic and/or architecturally significant properties and other resources, historical records and other data and material within the purview of the Commission.

m. To make plans for the establishment of a permanent archive of Township records and documents, and to make recommendations to the Board of Supervisors concerning the same.

n. To perform such other duties and undertake such other responsibilities as may be delegated to the Commission from time to time by the Board of Supervisors.

Section 3. Membership and Terms of Office

The Commission shall be composed of five (5) persons, each of whom shall be a resident of East Goshen Township, and each of whom shall be appointed by the Board of Supervisors. Duly appointed Commission Members shall serve at the pleasure of the Board of Supervisors but, unless otherwise removed by the Board of Supervisors, shall serve for terms of five (5) years each, or until their successors are appointed; except that of the five (5) persons initially appointed, one shall be appointed for a five year term, one shall be appointed for a three year term, one shall be appointed for a one year term. All persons appointed shall serve their full terms unless voluntarily resigned or removed by the Board of Supervisors, at the pleasure of the Board. Vacancies in this Commission occurring otherwise than by expiration of the term shall be for the unexpired term, and shall be filled by appointment by the Board of Supervisors.

Section 4. Compensation

Members of the Commission shall receive no compensation for their services, but may be reimbursed for the expenses actually and necessarily incurred by them in the performance of their duties and in the conduct of the Commission business, when such reimbursement is authorized by the Chairman of the Commission and approved by the Board of Supervisors.

Section 5. Organization

The person appointed for the initial five year term shall serve as the first Chairman of the Commission and shall serve for a period

of one year. The members of the Commission shall annually elect their own secretary and other such officers as they shall deem appropriate and, after the initial term of the initial Chairman, shall elect their own Chairman, and all officers shall serve for a period of one year. Vacancies in any office created by resignation or otherwise, including a vacancy in the office of the Chairman, even if occurring during the first year, shall be filled for the unexpired term by election by the members of the Commission. The Commission shall adopt rules and regulations for the conduct of all business within its jurisdiction.

Section 6. Meetings

Regular public meetings shall be held to conduct the business of the Commission. The Commission shall keep records of its meetings and activities and shall make an annual report and other such periodic reports to the Board of Supervisors as the Board may require or the Commission may deem appropriate.

Section 7. Funding





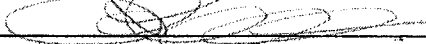
The Commission may, with the consent of the Board of Supervisors, utilize any funds, personnel or other assistance made available by Chester County, the Commonwealth of Pennsylvania, or federal government or any of its or their agencies, or from any other private or public sources. Accounting for the receipt of such funds and for the expenditure thereof shall be pursuant to such regulations as the Board of Supervisor may adopt. Unless specifically authorized by the Board of Supervisors, the Commission shall not establish any separate bank or other account for the deposit or accumulation of funds. The Board of Supervisors may enter into agreements or contracts regarding the acceptance or utilization of such funds or other assistance as may be available. The Commission shall submit a plan of activities and a proposed budget to the Board of Supervisors during the regular Township budget process. Funds for the expenses to be incurred by the Commission shall, at the discretion of the Board of Supervisors, be appropriated by the Board of Supervisors. The Commission may expend monies for such administrative, clerical, printing and legal services as may from time to time be required to, but its expenditures shall be limited to the amount of funds appropriated to it by the Board of Supervisors or otherwise obtained from other sources as set forth above and, at all times, expenditures of the Commission shall be subject to the approval of and regulation by the Board of Supervisors.

Section 8

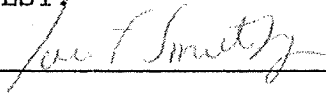
This resolution shall take effect five (5) days after adoption and upon appointment by the Board of Supervisors of at least three (3) members of the Commission.

ADOPTED this 3RD day of JANUARY, 1994.

EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS

ATTEST:



Tarsi, Joyce

From: KYAHRAES@aol.com
Sent: Tuesday, November 24, 2009 12:08 PM
To: jtarsi@eastgoshen.org
Subject: HC Packets for November 30 HC Meeting
Attachments: 113009 Agenda -- HC.doc; 2009 GOALS AND OBJECTIVES -- FINAL (short version).doc; Resolution 94-21 -- HC Duties and Responsibilities.pdf

Hi Joyce --

I have attached the agenda and two additional packet items. Minutes will not be approved until January and are not needed now. If you have anything else to include, please do so. Attachments are:

- Agenda for November 30
- 2009 Goals and objectives
- Resolution 94-21 -- Duties and Responsibilities of the EGT HC

Instead of mailing out hard copies, **only send e-copies**. E-copies go to all the HC Members, the liaisons, and selected staff as normal.

Thanks much!!!

KATHRYN

BOARD OF SUPERVISORS
EAST GOSHEN TOWNSHIP

CHESTER COUNTY
1580 PAOLI PIKE, WEST CHESTER, PA 19380-6199

November 20, 2009

Dear Property Owner:

The purpose of this letter is to inform you that Lieberman Early and Company has submitted a Land Development and Conditional Use application for the owners of 1345 Enterprise Drive. The applicant is seeking approval to increase the parking area that serves the existing building, adding 64 parking spaces. No building expansion is proposed as part of this application.

Pursuant to Township policy, property owners and residents within 1000 feet of the subject property are notified of Zoning Variance applications.

The meeting dates and times when this application is scheduled to be discussed are outlined below, and subject to change.

Conditional Use Application

December 4, 2009 - Planning Commission meeting (workshop at 7:00 pm, formal meeting @ 7:30 pm)

January 5, 2010 – Board of Supervisors Hearing (workshop at 7:00 pm, formal meeting @ 8:00 pm) **Conditional Use Hearing**

Land Development Application

December 4, 2009 - Planning Commission meeting (workshop at 7:00 pm, formal meeting @ 7:30 pm)

January 6, 2010 – Planning Commission meeting (workshop at 7:00 pm, formal meeting @ 7:30 pm)

February 3, 2010 – Board of Supervisors Meeting (workshop at 7:00 pm, formal meeting @ 8:00 pm)

All meetings are held at the Township Building and are open to the public. The plans are available for review during normal business hours. Please give me a call at 610-692-7171 or email me at mgordon@eastgoshen.org if you have any questions or need additional information.

Sincerely,



Mark A. Gordon
Township Zoning Officer

Cc: All Township Authorities, Boards and Commissions