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3 **EAST GOSHEN TOWNSHIP**
4 **HISTORICAL COMMISSION MEETING MINUTES**
5 **DECEMBER 13, 2010**

6 The East Goshen Township Historical Commission held a scheduled meeting on Monday,
7 December 13, 2010 at 5:30 p.m. at the East Goshen Township Building. In attendance were:
8 Chairman Kathryn Yahraes, Chairman for 2011 Ellen Carmody and Co-Vice Chairmen for 2011
9 Ben Rohrbeck and Chris Reardon. Also in attendance was Gary Althouse (Township Building
10 Inspector and Staff Liaison to the HC).

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12 **1. CALL TO ORDER**

13 The Chairman called the meeting to order at 5:30 p.m. The purpose of the meeting is to
14 “bridge the gap” for the new officers. Although the other Commission members were
15 invited to attend, participation on their part was optional as discussed at the November
16 meeting.

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18 **2. PLEDGE OF ALLEGIANCE & MOMENT OF SILENCE**

19 Kathryn led those present in the Pledge of Allegiance and in a moment of silence for our
20 troops.

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22 **3. MINUTES**

23 Kathryn announced that the minutes of the November meeting will be reviewed at the
24 January 13, 2011 meeting of the full Commission.

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26 **4. ANNOUNCEMENTS**

27 A. The ABC Planning meeting will be held on Saturday January 8, 2011. It was decided
28 that Kathryn will review the 2010 goals and Ellen will present the Goals and Objectives
29 for 2011.

30 B. Kathryn said that the Liberty Towers application will be discussed at the Board of
31 Supervisors meeting tomorrow night.

32 C. The Brandywine Battlefield will remain open until March 2011 which will give their
33 township and Friends group time to get things in place to continue beyond that date.

34 D. Township Newsletter – Tia Piccolo will be the contact for the newsletter.

35 E. Blacksmith Shop – Ben and Chris are going to install the bellows in the Blacksmith
36 Shop in February so it will be closed at that time.

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38 **5. ITEMS OF DISCUSSION**

39 A. Files – Kathryn explained that before 2003, not many records were kept at the
40 Township office. The Historic Commission started keeping comprehensive records of
41 activities such as the Living History Days and other events.

42 B. Calendar of Events – The Calendar for 2011 was reviewed. Kathryn pointed out that
43 the March 12th CCHPN Conference will probably be held at the Brandywine River
44 Museum again but that a larger venue with increased capacity will be sought. The topic
45 will be Section 106 with speakers from Washington D.C.

46 C. Events – For 2011 Ellen feels the Commission should focus on events covering the
47 Civil War since it is the 150th Anniversary instead of moving back and forth between the
48 Revolutionary and Civil War. Planning needs to start in January. For the June Living

1 History Day, everyone felt the Plank House should be a Civil War era tavern and a
2 recruitment tent would be needed. Chris suggested tying in the Sanitary Commission that
3 was started in Philadelphia at that time. Other issues for the Civil War are: Weapons
4 transition, cotton coming from the South and two newspapers in West Chester – one was
5 pro-war and one was anti-war. This would be a good topic for discussion in the “tavern”.
6 Kathryn suggested using subcommittees with at least one Commission member on it and
7 recruit volunteers after tasks have been identified.

8 D. Funding – Kathryn commented that the Commission must start looking for grants
9 and/or sponsors. The Board of Supervisors has appointed new members to the 501.c(3)
10 Committee. Chris suggested selecting a few items as priorities to focus on for 2011.

11 E. Visitation Hours – What days and hours should the Plank House and Blacksmith
12 Shop be open? Ellen doesn’t feel they are getting the visitation numbers to justify the
13 number of volunteer hours. She feels the Commission should set dates to be open but
14 not every weekend. She feels they need to get involved with events that will provide
15 advertising, i.e. Town Tours and Village Walk type of events in July and Chester Co.
16 Day in October. Also, the Blacksmith Shop is popular because people can interact
17 and touch items. A plan for the Plank House should be developed so visitors can
18 touch items and have more participation and interaction there, too.

19 F. Ellen distributed information on “The Museum Archive System Project” that would
20 help archive items in both the Plank House and the Blacksmith Shop. A binder now
21 exists and includes photos of most items in the Plank House. It needs to be updated,
22 the donors and / or acquisition dates identified, and information about the items
23 added. The same kind of book needs to be done for the Blacksmith Shop. Ellen
24 asked that all look at the web site and get feedback to her. The project will be
25 discussed at the January meeting.

26 G. Kathryn went over a listing of potential email files and briefly explained what each
27 was about. These could / should be duplicated for hard copy files in the HC Office.

28 H. Kathryn and Ellen will get together before the January meeting to go over additional
29 items for Ellen’s role as the incoming Chairman.

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31 **6. ANY OTHER BUSINESS**

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33 **7. PUBLIC COMMENT**

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35 **8. ADJOURNMENT**

36 Chris made a motion to adjourn the meeting. Ben seconded the motion. There was no
37 further discussion or comment. The motion passed unanimously. The meeting adjourned
38 at 8:15 pm.

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40
41 Respectfully submitted

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44 Ruth Kiefer, Recording Secretary

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