

Memo
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Date: January 15, 2016

To: Board of Supervisors

From: Rick Smith, Township Manager

Re: LERTA Proposal

In response to the RFP we have received a proposal from Thomas Comitta Associates in association with David C. Babbitt & Associates to prepare a feasibility study for a LERTA Program.

The estimated cost would be \$9,500 (fee \$8,900, expenses \$600).

I know the Board is familiar with the quality of Tom Comitta's work. I contacted the Borough Manager's at Norristown and Phoenixville. I have not received a response from Norristown to date, but I did receive a copy of an Impact Study that David Babbitt submitted to Phoenixville.

I would recommend that the Board accept the proposal from Tom Comitta.

Suggested Motion: I move that we accept the January 12, 2016 proposal from Thomas Comitta Associates in the amount of \$9,500; with the condition that the total cost shall not exceed \$9,500.00 without the prior approval of the Board of Supervisors.