

1 **EAST GOSHEN TOWNSHIP MUNICIPAL AUTHORITY**  
2 **MEETING MINUTES**  
3 **January 11, 2010**  
4

5 The East Goshen Township Municipal Authority held their regularly scheduled meeting on Monday  
6 January 11, 2010 at 7:00 p.m. at the East Goshen Township building. Members in attendance were:  
7 Fran Beck, Jack Yahraes, Dana Pizarro, Joseph McCawley and Michael Steinberger. Also in  
8 attendance were: Rick Smith, Township Manager; Mark Miller, Director of Public Works; Dave  
9 Evans and Scott Towler from Brickhouse Environmental; Evan Andrews, Authority Engineer; Bob  
10 Adams, Authority Solicitor; Carmen Battavio, Township Supervisor; and Megan Hedgecock,  
11 Planning Commission.

12  
13 **COMMON ACRONYMS:**

14 <i>MA - Municipal Authority</i>	<i>I&amp;I - Inflow &amp; Infiltration</i>
15 <i>HC - Historical Commission</i>	<i>RCSTP - Ridley Creek Sewer Treatment Plant</i>
16 <i>PC - Planning Commission</i>	<i>LCSTP - Lochwood Chase Sewer Treatment Plant</i>
17 <i>CB - Conservancy Board</i>	<i>DEP - Department of Environmental Protection</i>
18 <i>PR - Park &amp; Recreation Board</i>	<i>EPA - Environmental protection Agency</i>
19 <i>BOS - Board of Supervisors</i>	<i>NPDES - National Pollutant Discharge Elimination System</i>
20 <i>SSO - Sanitary System Overflow</i>	<i>WAS - Waste Activated Sludge</i>

21  
22 **1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

23 Chairman Fran Beck called the meeting to order at 7:00 p.m. and led those present in the  
24 Pledge of Allegiance. There was a moment of silence to remember our Armed Forces.  
25 Fran announced that the Authority members will go into Executive Session to discuss  
26 pending legal matters at the end of the public meeting.  
27

28 **2. RCSTP REPORTS**

29 a. Scott reported that the construction of the Ridley Creek Sewage Treatment Plant  
30 (RSCTP) has largely shifted in focus from the exterior and yard work towards the  
31 mechanical and electrical equipment located within the new treatment building as well as  
32 continued progress towards the electrical work within the existing control building. During  
33 December there were several mechanical components including completion of the  
34 installation of the blower intake and discharge piping, installation of the flow meter,  
35 installation of the UV finger weirs and UV lamp assemblies, floc tank mixer and the FRP  
36 grating on the floc tank, effluent collection tank and screen building influent flow channels.  
37 Exterior work included the installation of the hand rails along the perimeter of the SBR  
38 basins and hydrants for the utility water system. Electrical work is progressing well and  
39 includes pulling wires through conduits to connect the various Motor control and equipment  
40 panels.

41 The project schedule has been adjusted to include a detailed SBR Start-up and Temporary  
42 Operation of the SBRs during demolition and refurbishment of the existing treatment tanks.  
43 A detailed schedule, including equipment start-up dates and representation from the  
44 respective manufacturer, is included. Siemens has been tentatively scheduled to visit the  
45 facility to perform a dry and wet start up on February 15<sup>th</sup> and March 8<sup>th</sup> respectively. A key  
46 date in the schedule is the confirmation from PECO for the connection of the new electric  
47 service. This connection has been confirmed for January 22<sup>nd</sup>. Coordination among the  
48 contractors, facility operator and design engineers has been progressing in a cooperative  
49 spirit.

1 Administrative and contractual items on task for presentation to the Authority Board  
2 members include discussion of the proposed path to resolve the issues raised in the Clinger  
3 letter dated November 11, 2009 and the proposed change orders and credits with respect to  
4 Worth and Company, Inc. Attachments for discussion are included with the monthly report.  
5 b. Pennoni – Their letter dated November 4, 2009 requesting an estimated additional fee of  
6 \$99,700.00 was tabled last month. Joe moved to approve additional increase to Pennoni for  
7 construction of Ridley Creek as requested in November 4, 2009 letter. Jack seconded the  
8 motion. Discussion – Mike asked for a proposal for the remainder of the project. Currently  
9 June 30<sup>th</sup> is the completion date and July 30<sup>th</sup> is the close out date. Rick explained that there  
10 is \$189,000.00 remaining for unbudgeted items. The \$99,700.00 would come out of this.  
11 The only variables are administrative. Evan said the labor rates per hour are fixed. He will  
12 provide a detailed breakdown on the invoices showing the monthly average hours, where  
13 this stands compared to budgeted hours and will note any expected problems. There was no  
14 further discussion or public comment. The motion passed unanimously.

15 c. Pennoni – In their letter dated December 22, 2009, they propose a rate adjustment of  
16 about 3% for 2010 (except the Authority Engineer which remains unchanged) as follows:

17	Authority Engineer	\$105/hr
18	Senior Engineer	\$105/hr
19	Project engineer	\$90/hr
20	Staff engineer	\$85/hr
21	Associate Engineer	\$80/hr
22	Graduate Engineer	\$70/hr
23	Engineering Technician II	\$72/hr
24	Engineering Technician I	\$65/hr

25 As part of their responsibilities to the Authority, they will provide the following professional  
26 services:

27 Preparation of the Annual Municipal Wasteload Management (Chapter 94) report to  
28 DEP (note that DEP has required that individual reports be prepared for the Ridley Creek  
29 STP, Lochwood Chase STP, the West Goshen Service Area, and the Westtown Service  
30 Area):

31 Participation in monthly meetings of the Authority Board; and,  
32 Consultation on issues on behalf of the Authority.

33 The estimated fee for annual services is \$10,000 to be billed on an hourly basis at the above  
34 rates.

35 Mike moved to accept the new fee schedule. Dana seconded the motion. There was no  
36 further discussion or public comment. The motion passed unanimously.

### 38 **RCSTP CHANGE ORDERS (Worth)**

### 40 **3. RCSTP INVOICES**

41 A. Invoice for total of \$374,772.62. Mike moved to approve payment. Jack seconded the  
42 motion. There was no further discussion or public comment. The motion passed  
43 unanimously.

44 B. Clinger invoice for \$94,727.00. Jack moved to approve payment. Dana seconded the  
45 motion. There was no further discussion or public comment. The motion passed  
46 unanimously.

1 C. Brickhouse invoice for \$7,762.50. Joe moved to approve payment. Dana seconded the  
2 motion. There was no further discussion or public comment. The motion passed  
3 unanimously.

4 D. Pennoni, #427379, 12/30/09 for \$16,482.50. Joe moved to approve payment. Jack  
5 seconded the motion. There was no further discussion or public comment. The motion  
6 passed unanimously.  
7

#### 8 **4. CHAIRMAN'S REPORT**

9 a. Fran provided a copy of the Preliminary Draft of the article he wrote for the Spring  
10 Newsletter. He also used this in his presentation at the annual planning meeting last  
11 Saturday. He reviewed it with Mark Miller who made some changes and suggested that  
12 some of his photos be included.

13 b. 2010 Election of Officers - Jack moved to approve the officers for 2010 as follows:

14 Jack Yahraes – Chairman

15 Joe McCawley – Vice Chairman

16 Dana Pizarro – Secretary

17 Mike Steinberger – Treasurer

18 Fran Beck – Asst. Secretary/Treasurer

19 Joe seconded the motion. There was no further discussion or public comment. The motion  
20 passed unanimously  
21

#### 22 **5. APPROVAL OF MINUTES**

23 The minutes for December 14, 2009 were reviewed. Joe moved to accept the minutes as  
24 corrected. Mike seconded the motion. There was no further discussion or public comment.  
25 The motion passed unanimously. Two new Acronyms will be added to the list at the  
26 beginning of the minutes.  
27

#### 28 **6. ENGINEER'S REPORT**

29 Evan reported that construction phase services at RCSTP continue as planned. Current  
30 project schedule anticipates substantial completion in June 2010. A breakdown of effort  
31 expended in December by Pennoni is provided with the invoice detail.

32 I/I Metering Project – Metering at the intersection of Saratoga Dr. and Paoli Pk.; Tallmadge  
33 Dr. and Paoli Pk.; and the Ridley Creek Interceptor immediately upstream of the 8-inch  
34 sewer from Achom Drive continues. Review of the first few weeks of data indicated that the  
35 meters are working properly.

36 Ridley Creek Consent Order – Temporary flow meters have been installed by the Township  
37 at the locations noted above under “I/I Metering Project”. The next deadline is the Semi-  
38 Annual Report due March 31, 2010.

39 Chapter 94 Reporting – Preparation of Chapter 94 Reports has started with the collection of  
40 data and breaking down the single township-wide report to individual reports for RSCTP,  
41 LCESP, West Goshen Service Area, and the southern portion of the Township that goes to  
42 Westtown. The reports are due to DEP on March 31, 2010.

43 LCSTP and Pump Station Diversion Planning – Stake-out of the diversions is scheduled for  
44 January 14<sup>th</sup>. Once staked, the survey will be conducted (scheduled for week of January  
45 18<sup>th</sup>).

46 Marydell Pump Station Diversion Planning – Field survey along Paoli Pike conducted  
47 January 7<sup>th</sup>.  
48

1 **7. APPROVAL OF INVOICES**

2 A. Pennoni, #427377, 12/30/09, \$387.50. Mike moved to approve payment. Fran  
3 seconded the motion. There was no further discussion or public comment. The motion  
4 passed unanimously

5 B. Pennoni, #427378, 12/30/09, \$157.50. Joe moved to approve payment. Fran seconded  
6 the motion. There was no further discussion or public comment. The motion passed  
7 unanimously

8 C. Pennoni, #427380, 12/30/09, \$142.50. Joe moved to approve payment. Fran seconded  
9 the motion. There was no further discussion or public comment. The motion passed  
10 unanimously

11 D. Pennoni, #427381, 12/30/09, \$186.50. Mike moved to approve payment. Dana  
12 seconded the motion. There was no further discussion or public comment. The motion  
13 passed unanimously

14 E. Pennoni, #427383, 12/30/09, \$544.00. Joe moved to approve payment. Fran seconded  
15 the motion. There was no further discussion or public comment. The motion passed  
16 unanimously

17 The other items on the Agenda are regular operating costs that the Township staff should  
18 process.

19  
20 **8. LIAISON REPORTS**

21 Planning Commission – Meghann Hedgecock reported that the request by Liberty Towers to  
22 construct a cell tower behind the Wawa on Paoli Pike was denied.

23 Board of Supervisors – Carmen Battavio reported that Don McConathy will be the  
24 Chairman and Carmen will be the Police Commissioner for 2010. ABC appointments will  
25 be made on January 19<sup>th</sup>.

26  
27 **9. FINANCIAL REPORTS**

28 Mike had the following comments regarding the Year End Financials:

29 Revenue was +\$42,000 due to interest earned

30 Expenses was +\$143,000 due to legal services, etc.

31 Chester Creek capital collection was under budget

32 Engineering was over budget

33 Capital Expansions – Mike pointed out that this started at \$450,000 and only \$12,000  
34 was used so the total remaining should be more than the \$225,000 shown. Rick will  
35 check this.

36  
37 **10. GOALS**

38 Fran thanked Rick for preparing the goals for 2010.

39 Jack assigned Newsletter Articles for 2010. First Newsletter Fran has done. Second to Jack,  
40 third to Joe and fourth to Dana.

41 Jack assigned West Goshen meetings for 2010. First to Fran, 2<sup>nd</sup> to Dana, 3<sup>rd</sup> to Joe, and 4<sup>th</sup>  
42 to Jack.

43  
44 **11. OLD BUSINESS**

45 Budget for 2010 – Tabled until the February meeting.

1 **12. NEW BUSINESS**

2 A. BFW Associates tapping fee reimbursement for \$4,470.20. Fran moved to approve  
3 payment. Mike seconded the motion. There was no further discussion or public comment.  
4 The motion passed unanimously.  
5

6 **13. CAPACITY REQUESTS**

7 None  
8

9 **14. SEWER REPORTS**

10 Mark Miller reported that meters were read on a daily basis. The portable meters are in  
11 operation and are read once a week. They have been cleaning and televising the sewer lines.  
12 They located 2 areas of pipe that had a minor infiltration. Both areas were repaired. The  
13 lateral connections were inspected for missing lateral caps. They are looking into  
14 performing smoke testing on the collection systems. This will allow them to locate missing  
15 lateral caps. Pumping stations were visited on a daily basis. Due to the heavy rainfall, they  
16 have very high levels. All stations kept up with the flows.

17 The Lochwood plant was visited on a daily basis. There was a problem with the grinder at  
18 the head of the plant. This caused a back-up and a carry-over. They used the Jetter to clear  
19 the clog. DEP was notified.

20 Ridley Creek Plant had some problems during the heavy rain and snow melt, which caused  
21 the plant to overflow into the wetland.

22 One overflow was caused when EQ pump became clogged. They also had a problem in tank  
23 #1 when the return line from the clarifier became clogged. The jetter was utilized to clear  
24 the blockage. All overflows were reported to the DEP.  
25

26 **15. ANY OTHER MATTER**

27 Rick provided copies of an email for Ross Unruh regarding PMAA.  
28

29 **16. CORRESPONDENCE**

30 None  
31

32 **17. PUBLIC COMMENT**

33 None  
34

35 **18. ADJOURNMENT**

36 There being no further business, Joe moved to adjourn the meeting. Dana seconded the  
37 motion. There was no further discussion or public comment. The motion passed unanimously. The  
38 public meeting was adjourned at 8:22 p.m. and the Authority went into Executive Session. The  
39 Executive Session was adjourned at 9:00 p.m.  
40

41 Respectfully submitted,  
42

43  
44 Ruth Kiefer, Recording Secretary  
45

46 C:\Documents and Settings\Owner\My Documents\My Word\Municipal Authority\MA 2009 2010\MA 01-11-10 Draft.doc