

**EAST GOSHEN TOWNSHIP MUNICIPAL AUTHORITY
MEETING MINUTES
June 25, 2013**

The East Goshen Township Municipal Authority held a special public meeting on Monday, June 25, 2013 at 8:00 am at the East Goshen Township building. Members in attendance were: Chairman Fran Beck, Jack Yahraes, Dana Pizarro, Kevin Cummings and Ed McAssey. Also in attendance were: Rick Smith (Township Manager) and Mark Miller (Director of Public Works).

COMMON ACRONYMS:

<i>BFES – Big Fish Environmental Services</i>	<i>MA- Municipal Authority</i>
<i>BOS – Board of Supervisors</i>	<i>NPDES – National Pollutant Discharge Elimination System</i>
<i>CB – Conservancy Board</i>	<i>PC – Planning Commission</i>
<i>DEP – Department of Environmental Protection</i>	<i>PR – Park & Recreation Board</i>
<i>EPA – Environmental protection Agency</i>	<i>RCSTP – Ridley Creek Sewer Treatment Plant</i>
<i>HC – Historical Commission</i>	<i>SBR – Sequencing Batch Reactor</i>
<i>I&I – Inflow & Infiltration</i>	<i>SSO – Sanitary System Overflow</i>
<i>LCSTP – Lockwood Chase Sewer Treatment Plant</i>	<i>WAS – Waste Activated Sludge</i>

Call to Order & Pledge of Allegiance

Fran called the meeting to order at 8:00 am and led those present in the Pledge of Allegiance. There was a moment of silence to remember the troops. Fran asked if anyone would be recording the meeting and there was no response.

Reserve Pump Station Sanitary Sewer Diversion Bid

The Award Recommendation letter from Michael Ellis of Pennoni Associates was reviewed by the members of the Authority. The bids were as follows:

Ron Smith Inc.	\$108,652.00
A. Gargiule Sons Inc.	\$155,325.00
Reybold Construction Group	\$180,972.00
Montant Construction Corp Inc	\$256,410.00

Kevin moved to accept the bid of Ronald Smith Inc. in the amount of \$108,652.00 for the Reserve Pump Station Sanitary Sewer Diversion subject to receipt of the bond and execution of documents. Jack seconded the motion. The motion passed unanimously.

2013 Budget

Rick suggested that, since all the numbers are known, the 2013 budget should be amended as follows:

	<u>2013 Approved</u>	<u>Change</u>	<u>2013 Revised</u>
Transfer from Sewer Cap Reserve	\$786,769	+\$28,000	\$814,769
Reserve Pump Station – Engineer	\$25,000	+\$11,000	\$ 36,000
Reserve Pump Station – Construction	\$93,000	+\$17,000	\$110,000

Kevin feels the construction amount should be increased to \$125,000.00. After discussion, Kevin moved to amend the 2013 Municipal Authority Budget increasing the Construction amount from \$110,000 to \$125,000. Ed seconded the motion. The motion passed unanimously.

July Meeting

Rick suggested that the Authority give preapproval of payment of invoices to him and cancel their July meeting. He had the Gawthrop invoice for \$700. Jack moved to approve payment of the Gawthrop invoice in the amount of \$700. Ed seconded the motion. The motion passed unanimously.

Fran moved to authorize Rick to approve payment of invoices subject to ratification at the Municipal Authority's August 2013 meeting. Jack seconded the motion. The motion passed unanimously.

There will be no meeting in July 2013.

Marydell Pump Station Elimination

Rick reported that sewer installation through the island at the intersection of Boot Road and Paoli Pike is done. The final paving of the street needs to be done.

Audit for 2012

Rick distributed copies of the East Goshen Municipal Authority Annual Financial Report for Year Ended December 31, 2012. He pointed out that Maillie LLP determined that, with the hiring of Jon Altshul, CFO, the Authority has the capability to prepare the audit report so the typical finding regarding this issue is not in the audit report.

Adjournment

There being no further business, Dana moved to adjourn the meeting. Kevin seconded the motion. The motion passed unanimously. The meeting was adjourned at 8:20 am.

Respectfully submitted,

Ruth Kiefer
Recording Secretary