

**EAST GOSHEN TOWNSHIP MUNICIPAL AUTHORITY
MEETING MINUTES
July 14, 2014**

The East Goshen Township Municipal Authority held their regular public meeting on Monday, July 14, 2014 at 7:00 pm at the East Goshen Township building. Members in attendance were: Chairman Jack Yahraes, Kevin Cummings, Dana Pizarro, Ed McAssey and Fran Beck. Also in attendance were: Rick Smith (Township Manager), and Mike Ellis (Pennoni).

COMMON ACRONYMS:

<i>BFES – Big Fish Environmental Services</i>	<i>MA- Municipal Authority</i>
<i>BOS – Board of Supervisors</i>	<i>NPDES – National Pollutant Discharge Elimination System</i>
<i>CB – Conservancy Board</i>	<i>PC – Planning Commission</i>
<i>DEP – Department of Environmental Protection</i>	<i>PR – Park & Recreation Board</i>
<i>EPA – Environmental protection Agency</i>	<i>RCSTP – Ridley Creek Sewer Treatment Plant</i>
<i>HC – Historical Commission</i>	<i>SBR – Sequencing Batch Reactor</i>
<i>I&I – Inflow & Infiltration</i>	<i>SSO – Sanitary System Overflow</i>
<i>LCSTP – Lockwood Chase Sewer Treatment Plant</i>	<i>WAS – Waste Activated Sludge</i>

Call to Order & Pledge of Allegiance

Jack called the meeting to order at 7:00 pm and led those present in the Pledge of Allegiance. There was a moment of silence to remember the troops and all veterans. Jack asked if anyone would be recording the meeting and there was no response.

Chairman’s Report/Other Members’ Reports

Jack reported that he and Rick attended the West Goshen meeting. Rick received a letter from Max Stoner.

New Business

1. Troutbeck Farm, Willistown Township, Proposed Tie-in to East Goshen Sewer – William Lucas was present to represent the Chance Family Trust and Estate, of which he is a member. They own approximately 68 acres near the Willow Pond Subdivision. This subdivision is presently treated by East Goshen and 14 of the houses are in Willistown. He met a year ago with Rick Smith and it is his understanding that there is capacity for the 44 units they are planning for the Troutbeck Farm property. They will be 1 acre lots with a common force main and grinder pumps at the individual lots. Willistown has a program to maintain the grinder pumps. Ed made a motion to send a letter to Mr. Lucas stating that there is capacity but formal approval from Willistown is needed first. Fran seconded the motion. The motion passed unanimously.

Sewer Reports

1. Director of Public Works

Mark Miller reported for June 2014:

Meters: All meters were read on a daily basis. We are waiting on Allied Control to schedule the installation of the portable meters.

CC Collection: The pump stations were visited on a daily basis. All pumps were pulled for routine maintenance at each station. Ashbridge pump station was on emergency power for 3 days.

RC Collection: The Hunt Country pump station was on emergency power for three days due to a power failure.

RC Plant: We reinstalled pump 3 at the lift station. Applebrook pumps were turned on last week.

I&I: Pipe Data View will be in the last week of July to clean and televise.

Alarms: We responded to 37 alarms for the month of May.

PA One Calls: We received 119 PA calls in May.

2. Pennoni Engineer's Report

Mike Ellis gave the following report:

Invoices: Invoices with summaries are provided under separate cover.

Reserve Pump Station Elimination: We coordinated with the contractor to perform the outstanding site work punchlist items: removal of the filter sock along the creek and re-topsoiling & re-seeding the alwn area at the old pump station driveway and building. We performed an inspection of the work after it was completed. We are still awaiting resubmission of as-built plans with surveyed manhole elevations.

Reservoir Rd Pump Station Act 537 Plan: We revised the construction schedule in the Act 537 Plan to address West Goshen's comments for compliance with the intermunicipal agreement.

We received Act 537 Plan review forms from the East Goshen Municipal Authority, East Goshen Township Planning Commission and Chester County Health Department. We are awaiting Act 537 Plan review forms to be completed and returned from the West Goshen Township Planning Commission and Chester County Planning Commission. Reviews were due by July 9.

It is our understanding that the West Goshen Sewer Authority approved the Act 537 at their meeting on July 3 and that they will be sending an approval letter.

We received feedback from the U.S. Fish & Wildlife Services (USFWS) on the Phase 1 bog turtle habitat survey report. To address their comments, we revised the plans and Act 537 narrative to propose the Chester Creek stream crossing be constructed via open cut instead of the previously proposed directional drilling. We provided the plans to Conestoga-Rovers & Associates to resubmit to USFWS for approval. We expect to receive USFWS approval the week of July 14-18.

Tentative Act 537 Planning schedule (assuming no Phase 2 bog turtle screening):

	<u>Estimated Date</u>
County & Township Agency Review Comments Due	July 9, 2014
Complete plan revisions to address agency comments	July 14, 2014
Begin 30-Day Public Comment Period	July 17, 2014
USFWS Bog Turtle Habitat Formal approval/comments	July 18, 2014
End 30-day Public Comment Period	August 15, 2014
East Goshen Twp. Adoption	August 19, 2014
Submission to PADEP	August 22, 2014
PADEP Review and Approval (120 Days)	December 21, 2014

New Sewer Connections

We completed a review of the revised design plan and report submission for a new private wastewater pump station for Acero Precision at 1340 Enterprise Drive, issued a comment letter, and discussed comments with the design consultant.

Fairway Village Manhole Lining

Abel Recon performed the construction demonstration of the SprayWall monolithic polyurethane interior manhole lining system on June 10, 2014.

Sewer Ordinance and Detail Updates

We prepared draft updates to the Township's building sewer/lateral connection detail and sanitary sewer ordinance text.

3. Big Fish Environmental Services – Rick reported that the plant was in compliance for June.

Approval of Minutes

Fran moved to accept the minutes of June 9, 2014. Dana seconded the motion. The motion passed unanimously.

Approval of Invoices

1. Kevin moved to approve payment of the following Pennoni invoices:

- a. Pennoni #594993 \$ 309.00
- b. Pennoni #594994 \$ 430.00
- c. Pennoni #594995 \$ 1,521.25

Dana seconded the motion. The motion passed unanimously.

2. Dana moved to approve payment of the Gawthrop invoice #121393 for \$2,000.00. Fran seconded the motion. The motion passed unanimously.

3. Dana moved to approve payment of the Maillie invoice #1000036708 for \$10,800.00. Fran seconded the motion. The motion passed unanimously.

Liaison Reports

None

Financial Reports

1. Jon Altshul's July 8, 2014 Financial Report for June 2014:

The Municipal Authority recorded \$130.00 in revenues (interest) and \$17,429 in expenses in June, a difference of -\$17,299. The fund balance is now \$1,571,983. June expenses included the quarterly administrative charge bank (\$8,043), engineering services (\$3,005) and engineering services on the Reservoir Road Pumping Station (\$5,761).

2. The 2013 Audit Report from Maillie will be reviewed next month.

Goals

1. Ed will attend the West Goshen 3rd Quarterly Meeting in September.

Any Other Matter

1. Jack mentioned that Bob Adams, Municipal Authority Solicitor for many years, is retiring at the end of the year. The members agreed to give him a gift of appreciation.

Adjournment

There being no further business, Dana moved to adjourn the meeting. Fran seconded the motion. The motion passed unanimously. The meeting was adjourned at 7:40 pm.

Respectfully submitted,

Ruth Kiefer
Recording Secretary