

Agenda  
Park and Recreation  
Meeting  
Thursday, May 7, 2009  
7:00 PM

1. Call to Order(ask about anyone taping the meeting) /Pledge of Allegiance
2. Approval of Minutes-April 2, 2009
3. Review Expenditures
4. Staff Reports:  
  
Frank Vattilano, Director of Recreation  
Mark Miller, Director of Public Works
5. Items to be discussed:
  - A. Presentation by Children's Lyme Disease Organization
  - B. Update of Park Rules – See enclosed Permit Sheet
  - C. Par Course
  - D. New Agenda Format
6. Correspondence & Reminder of Article Submission Date
7. Liaison Reports:  
  
Bob Huebner-CB  
Ruth Scadding-HC  
Phyllis Marron-BOS  
Vicki Wooters-MA  
Ann Marie Fletcher-Moore-PC
8. Public Comment
9. Adjournment

2 MINUTES  
3pp

**Draft#1**  
**EAST GOSHEN TOWNSHIP**  
**Park & Recreation Board Meeting**  
**April 2, 2009**

The regular meeting of the East Goshen Township Park and Recreation Board was held on Thursday, April 2, 2009 at the Township Building. The meeting was called to order by Chairman Ann Marie Moore at 7:00 p.m. Other board members present were: Phyllis Marron, Ruth Scadding, Bob Huebner and Vicki Wooters.

Others present: Frank Vattilano, Director of Recreation  
Mark Miller, Director of Public Works  
Ben Rohrbeck -Historical Commission  
Arthur Jones - Resident  
Mike Magnotta - Boy Scout  
Ruth Kiefer - Recording Secretary

**1. CALL TO ORDER/PLEDGE OF ALLEGIANCE**

Chairman Ann Marie Moore called the meeting to order and led the Pledge of Allegiance.

**2. MINUTES**

Bob Huebner moved to accept the March 5, 2009 minutes. Phyllis Marron seconded the motion. The motion passed. Vicki abstained.

**3. PROJECT**

Mike Magnotta had the plans for his project in Applebrook. He is ready to start this weekend. Mark Miller said it will cost \$2,800 for the wood. He needs a memo to the Board of Supervisors asking that this expense be taken out of the Capital Expense Account instead of Public Works budget.

**4. EXPENDITURES**

The Board reviewed the expenditures. Pet Pickups - Vicki thinks people are taking them. Mark said they are put in all of the open spaces. Mark has seen people using the pay phone in the park. He will see if some of the cost is being offset by the users' calls.

**5. STAFF REPORTS**

a. Frank reported that the Winter programs are done. There was not enough interest for the Hershey's Mill lecture on "Supreme Court."

Egg Hunt - TD Bank donated \$500 and Mike Steinberg donated \$500. This covers all but \$300 of the expenses for the Egg Hunt. The bananas are from Genuardi's. The materials are here and ready to put together after the meeting. He wants to make a box of bags that have no nuts in the candy. He asked the board members to be there at 9:00 am. At 10:00 am Frank will introduce Anne Marie and Marty Shane. Then the Amerikids will sing. The Bunny should arrive at 10:15 am.

Newsletter - The Park & Recreation Board only has 5 pages in the newsletter. Phyllis kept her article small but Frank said the printer used a larger font so we lost space. Joe Gill is working on the website so there is a lot more information about the programs on there.

The May New York trip is half full. Petite soccer is full.

YMCA - The Executive Director and 2 Associate Directors are all new. Frank has not had a meeting with them yet. The YMCA is having a family day at the park on April 18, 2009. It is for YMCA members and they expect 200-300 people to attend.

Summer Program - There is an unfunded mandate that requires all people, 18 and older, in contact with children to be fingerprinted. The cost is \$36/person and there is only one contractor that the FBI will allow us to use for the fingerprinting.

Frank's presentation at the State Convention went very well.

b. Mark reported that the ball fields are ready and being used. They decided this year that, if it is raining very lightly, they will allow use of the fields. The red/green flag will still be used. The soccer field is in bad shape from wear and tear. He will let them use it this year, but may have to close it next year for repair. Hicks Pavilion – Regarding the puddles in the middle of the pavilion, he will wait until the late fall to take up the existing concrete and lay another floor. The cost will be about \$7,500. The tree Mr. Jones mentioned last month was taken down. The fencing for the geese program is up. Next year the township can apply to the state for assistance. The tennis tags will go on sale April 15, 2009. On April 22, 2009 they will need a tag to use the courts.

6. **NEW BUSINESS**

a. Am. Cancer Society – Frank reported that they are requesting use of the East Goshen Park for a dog walk on June 21, 2009. Frank hasn't received a permit yet. He told them they couldn't exchange money in the park. Vicki is concerned about the dogs and liability of an attack. She feels they should come to a meeting to answer questions. Ruth is concerned that this is a Saturday when others will be in the park. They feel the board needs more information. Frank said they are expecting 200 to 500 participants. This request was unanimously denied by the Board. Ruth feels that anyone asking for an event like this must present a proposal to the Board and attend a meeting to answer questions

7. **LIASION REPORTS**

Conservancy Board – Bob reported that the Board plans to plant 16 trees along E. Boot Road. They will not effective the sightline.

Historical Commission - Ben reported that the Historical Commission is looking for funding for the Hershey's Mill dam. Linda Gordon is giving the royalties from the book to the township. It goes on sale in May for \$21.99. The township will get 40% of the sales. Regarding the "spring house" in Marydell, they have contacted the County Historic commission and are contacting long time residents but have nothing definite yet. Dana Pizarro is a member of the Municipal Authority and a Civil Engineer who has done dam restoration. He gave a power point presentation at the Board of Supervisors meeting showing the concrete spillway. The silt is not contaminated but is expensive to remove.

Planning Commission - No report

Board of Supervisors – Phyllis was present for the Hershey's Mill meeting and thought the presentation was very good. Regarding pavilion fees, they could not change the fees for this year. The BOS wants fees for residents, non-residents and corporations next year.

Municipal Authority – Mark reported that the concrete tank is installed (80 tractor trailers to deliver it). They advertised for a project manager. They are meeting tonight to decided who to interview.

8. **OLD BUSINESS**

a. Frank distributed copies of the park rules that are currently on the back of the permit. He will get a copy of the ordinance for the next meeting.

b. Friends of the Park – Anne Marie collected a lot of information from the surrounding townships on this topic. This will be discussed at a later meeting.

c. Arthur Jones presented a plan for planting trees around the springhouse in Applebrook Park. They are dogwood, cornelian cherry with yellow blossoms. The Board does not have funding for this. He asked if he gets a nursery to donate and plant the trees, can they put up a sign. This needs to be investigated.

9. **PUBLIC COMMENTS**

None

7. **CORRESPONDENCE**

None

8. **ADJOURNMENT**

There being no further business, Bob Huebner made a motion to adjourn and Ruth Scadding seconded the motion. There was no discussion and no public comments. The motion passed unanimously. The meeting was adjourned at 8:45 p.m. and everyone stayed to help fill the bags for the Egg Hunt.

Respectfully submitted,

Ruth Kiefer, Recording Secretary

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4/28/09

**To:** Park and Recreation Board  
**From:** Frank Vattilano  
**RE:** Director's report  
May 7, 2009 meeting

**Programs:** Our, filled to capacity, Petite soccer clinics, are being conducted by an excellent group of contractors from UK Soccer. Our spring Aerobics class has begun and we have an enthusiastic group. We did not receive enough registrations for a new program called Sports Squiggles. The contractors I enlisted are excellent but people are not familiar with them yet. I will have them do a demo class this spring for the parents. Our NYC trip is filled and primed to go this weekend- May 2<sup>nd</sup>. Our Egg Hunt, our largest ever, was a rousing success- thanks again for your help! Computer classes have been completed and it was a successful session. Our Canine class did not go. Applebrook Golf registration went well (thanks for the help, Bob Huebner)- we already have more golfers for our May outing than we did last year and have plenty of golfers for our June date. Yoga starts very soon and then it's, "I can't wait for all our spring/summer programs to start!" time.

**Progress:** Getting ready for Youth Camp and Tennis Clinic registration on May 16 and 21 along with our Volunteer meeting- also held on May 21. We are getting a lot of response for our June 6 Township Yard Sale. Registrations are coming in for our spring/summer clinics. I am in contact with our summer staff and am still shaping it up.

**Personnel:** Doing great

**Problems:** Minimal

**Permits:** Still coming in. See revised rules on back of Permit enclosed- thanks for the help Phyllis.

5. ITEMS

2 pop

### Individual Resident Application for Park Permit

#### RESIDENT INFORMATION

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

EMAIL ADDRESS \_\_\_\_\_

PHONE: WORK OR CELL \_\_\_\_\_ HOME \_\_\_\_\_

#### FACILITIES REQUESTED

Park Requested (Township or Satellite) \_\_\_\_\_

Specific Facility Requested \_\_\_\_\_

Specific Date Requested \_\_\_\_\_

Specific Hours Requested \_\_\_\_\_

Purpose of Request \_\_\_\_\_

Will sound equipment be used? Yes \_\_\_ No \_\_\_

Number of people \_\_\_\_\_

#### HOLD HARMLESS AGREEMENT

Permittee agrees to indemnify and hold harmless the East Goshen Park and Recreation Board and East Goshen Township and its employees for any and all claims from bodily injury or property damage, including costs and expenses arising out of the use of the Park and its facilities. On behalf of the Organization, I have read the Rules and Regulations (attached or on back of application), understand them and agree to comply.

Signature \_\_\_\_\_

Date \_\_\_\_\_

\_\_\_ Your request for a Permit has been approved subject to the following conditions:

1. Receipt of a signed Participant Recreation Form from each participant. Minors must have their form signed by a parent or guardian.
2. Receipt of a check for the *Fee* made out to East Goshen Township – see below
3. Receipt of a separate Refundable Deposit check made out to East Goshen Township – see below

\_\_\_ Your request for a Permit has been disapproved for the following reason: \_\_\_\_\_

*Fees: Ira Hicks Pavilion or Veterans Pavilion: up to 100 people: \$85. Separate refundable deposit check for \$40  
101 people or more: \$150 and refundable deposit of \$75*

*Fields: \$15 per unit (a unit is a morning or an afternoon or an evening)*

*Volleyball Court: \$15 per day*

*Satellite Parks: \$40 per event*

Township Use only: Date Received \_\_\_\_\_

CON

ENT

SENT

## PARK RULES AND REGULATIONS

*Very Important: Red flags flying at the east Park entrance and adjacent to the fields at the west end mean that all Park fields have been closed for that day due to ground conditions. Green flags means that the fields may be used. Violation of this rule can cancel your Permit.*

1. The park shall be open to Township residents and their accompanied guests between sunrise and sunset.
2. No one shall injure, deface, remove, cut or damage trees, shrubs, structures or fixtures in the park.
3. No one shall climb, stand upon, remove, or relocate any bench, seat or table from the Park without written permission for the Park and Recreation Board.
4. No person shall conduct himself within the park in a boisterous, immoral, indecent manner as to annoy any other person using the Park.
5. No meeting or gathering of more than 25 persons shall be held in the park without permission from the Park and Recreation Board one week in advance.
6. The sponsors of any gatherings requiring police security must assume the cost of such security.
7. The Township may require a deposit from a sponsoring organization or party not to exceed \$300.
8. Parking or driving on Park property is prohibited except in authorized areas.
9. No sound amplification equipment is permitted in the park without the consent of the Park and Recreation Board.
10. No one shall set up any booth, table, or structure within the park without consent of the Park and Recreation Board. There shall be no solicitation of any kind for profit with the parks.
11. No person other than an officer of the law shall carry or discharge a harmful weapon within the limits of the park.
12. No one shall dispose of waste/garbage in the park except in proper containers.
13. No one shall injure, deface or destroy any notice, rule, or regulation posted within the park. Nor shall any person post any notices or placards in the park without permission of the Park and Recreation Board.
14. Swimming or boating is prohibited in the parks.
15. The possession or use of fireworks in the park is prohibited other than by special permission of the Park and Recreation Board.
16. The possession or use of alcoholic beverages within the park is prohibited.
17. All pets must be leashed and all owners are required to clean up after their pets.
18. No one shall set or maintain any fire in the parks, except in authorized fireplaces and/or grills.
19. The foregoing rules and regulations are excerpted from Ordinance No. 70 of East Goshen Township and violation of any of them subjects the violator to a fine of \$300.00 for each and every offense. In addition, the police shall be authorized to issue citations for parking in undesignated areas.

BOARD OF SUPERVISORS  
EAST GOSHEN TOWNSHIP

CHESTER COUNTY  
1580 PAOLI PIKE, WEST CHESTER, PA 19380-6199

FYI

April 9, 2009

Dear Property Owner:

The purpose of this letter is to inform you that the National Bank of Malvern has submitted a Zoning Hearing Board application requesting Zoning Variances for their property located at 1305 Paoli Pike, West Chester PA, 19380. The applicant proposes to construct a bank branch and parking areas on the property. Parking proposed on the North side of this property will be leased to the YMCA. The variances requested are: 1. A dimensional side yard variance from §240-21.G of the Township Ordinance on the west property line for the bank drive-through canopy. 2. A variance from §240-33.B(5)(B) of the Township ordinance restricting parking between the building set-back line and the street right-of-way line.

The property is zoned Business Park (BP); where a bank use is a permitted conditional use. Prior to pursuing the Conditional Use and Land Development Planning for the proposed new bank, the property owner seeks the above-mentioned relief from the Township Zoning Ordinance requirements.

Pursuant to Township policy, property owners and residents within 1000 feet of the properties seeking zoning relief; are notified of Zoning Variance applications.

**The meeting dates and times when this application will be discussed are outlined below.**

**May 6, 2009** - Planning Commission meeting (workshop at 7 pm, formal meeting @ 7:30 pm)

**May 12, 2009** – Board of Supervisors meeting (workshop at 7:00 pm, formal meeting @ 8:00 pm)

**May 13, 2007** – Zoning Hearing Board (meeting @ 7:30 pm) (**Zoning Hearing**)

All meetings are held at the Township Administration Building and are open to the public. The application and plans are available for review during normal business hours. Please give me a call at 610-692-7171 or email me at [mgordon@eastgoshen.org](mailto:mgordon@eastgoshen.org) if you have any questions or need additional information.

Sincerely,



Mark A. Gordon  
Township Zoning Officer

Cc: All Township Authorities, Boards and Commissions  
Ross Unruh, Esq. Zoning Hearing Board Solicitor  
Rick Craig, P.E., Township Engineer, West Goshen Township



**BOARD OF SUPERVISORS**  
EAST GOSHEN TOWNSHIP

CHESTER COUNTY  
1580 PAOLI PIKE, WEST CHESTER, PA 19380-6199

April 9, 2009

Dear Property Owner:

The purpose of this letter is to inform you that Cindy Speaker has submitted an application for a zoning variance for her property at 1418 West Chester Pike, West Chester, PA. The applicant is proposing to construct an addition at the rear of her house and install a deck. The required side yard setback is 20 feet and her lot is only 52 feet wide. The existing house is non-conforming with respect to the side yard requirements.

A variance is required from the 20 foot side yard set back requirement set forth in §240-10G of the Zoning Ordinance.

Pursuant to Township policy, property owners within 1,000 feet of the subject property are notified of variance applications. The Planning Commission will review the application first and make a recommendation to the Zoning Hearing Board. The Board of Supervisors may, if they choose, take a position on this application. The Zoning Hearing Board will hold a public hearing and make the final decision on this application. The public meetings for the project's review and potential approval are as follows:

**April 14, 2009** - Board of Supervisors meeting (workshop at 7:00 pm, formal meeting at 8:00 pm)

**May 13, 2009** – Zoning Hearing Board meeting (formal hearing at 7:30 pm)

The date for the Zoning Hearing Board public hearing on this application has not been determined as of the date of this letter and you will receive a separate letter once that date has been selected.

All workshops and meetings are held at the Township Administration Building and are open to the public. The application and plans are available for review during normal business hours. I would also note that there is additional information under the heading "Criteria for Variance Requests" in the "Forms & Applications" section of the Township's web page at [eastgoshen.org](http://eastgoshen.org). Please give me a call at 610-692-7171 or email me at [mgordon@eastgoshen.org](mailto:mgordon@eastgoshen.org) if you have any questions or need additional information.

Sincerely,



Mark A. Gordon  
Township Zoning Officer

Cc: All Township Authorities, Boards and Commissions  
Cindy Speaker

**BOARD OF SUPERVISORS**  
**EAST GOSHEN TOWNSHIP**

CHESTER COUNTY  
1580 PAOLI PIKE, WEST CHESTER, PA 19380-6199

April 9, 2009

Dear Property Owner:

The purpose of this letter is to inform you that Richard Miller submitted a Zoning Hearing Board application requesting a Zoning Variance for his property located at 16 Reservoir Rd., West Chester PA, 19380. The applicant proposes to create two one-bedroom apartments above the attached garage on the property.

This property is located in the R-3 Zoning District (Medium Density Residential District). The proposed apartment uses are not permitted in the R-3 District therefore the applicant is requesting a variance for the use of the property; in order to allow the two proposed apartments.

Pursuant to Township policy, property owners and residents within 1000 feet of the properties seeking zoning relief are notified of Zoning Variance applications.

**This application will be discussed on the following dates and times.**

**May 6, 2009** - Planning Commission meeting (workshop at 7 pm, formal meeting @ 8:00 pm)

**May 12, 2009** - Board of Supervisors meeting (workshop at 6:30 pm, formal meeting @ 8:00 pm)

**May 27, 2007** - Zoning Hearing Board (meeting @ 7:30 pm) **(Zoning Hearing)**

All meetings are held at the Township Administration Building and are open to the public. The application and plans are available for review during normal business hours. Please give me a call at 610-692-7171 or email me at [mgordon@eastgoshen.org](mailto:mgordon@eastgoshen.org) if you have any questions or need additional information.

Sincerely,



Mark A. Gordon  
Township Zoning Officer

Cc: All Township Authorities, Boards and Commissions  
Ross Unruh, Esq. Zoning Hearing Board Solicitor