

Agenda
Park and Recreation
Meeting
Thursday, September 2, 2010
6:30 PM

1. Call to Order(ask about anyone taping the meeting) /Pledge of Allegiance
2. Approval of Minutes-May 15, 2010 and August 5, 2010
3. Review Expenditures
4. Staff Reports:

Frank Vattilano, Director of Recreation
Mark Miller, Director of Public Works

5. Items to be discussed:
 - a. Boy Scouts presentation
 - b. Result of Guidelines/Grants meeting
 - c. Review list of Action items from Comp Plan (see copy)
 - d. Composting Restroom
6. Correspondence & Reminder of Article Submission Date

Article Due Date

Delivery date

November 10, 2010 (**Bob Huebner**)WINTER

January 1, 2011

7. Liaison Reports

Bob Huebner-CB

Ruth Scadding-HC

Phyllis Marron-BOS

8. Public Comment

9. Adjournment

**EAST GOSHEN TOWNSHIP
ALL ABC'S WORKSHOP
SATURDAY, MAY 15, 2010**

2 MINUTES
 **DRAFT** 2 pgs

The first all ABC's workshop was held at the East Goshen Township building on Saturday, May 15, 2010. Those present were: Ruth Scadding, Ann Marie Fletcher-Moore, Phyllis Marron, and Bob Huebner, Park & Recreation Board; Senya Isayeff, Board of Supervisors; Rick Smith, Township Manager; George Martynick, Planning Commission; Virginia Newlin, Conservancy Board; and Kathryn Yahraes, Ben Rohrbeck and Judy Schafer; Historical Commission.

1. **Call to Order and Pledge of Allegiance** – Ruth Scadding called the meeting to order at 8:30 a.m. and led the Pledge of Allegiance. No one was recording the meeting.

2. **Greeting and Purpose** – Ruth thanked everyone for coming on a Saturday morning. The purpose of the meeting is to exchange ideas and knowledge and to discuss events and methods of communication with the residents.

3. **Items Discussed**

A. Communication with residents – Rick feels the least expensive way to communicate is on the website. The Township Newsletter is mailed 4 times a year and is costly. The next Newsletter will provide the option of receiving it electronically via the website instead of the mail. Concerns were voiced about the elderly and others who don't have access to a computer. Ben commented that he uses the internet on a regular basis. He feels the "Meetings Board" at the intersection of Boot Road and Paoli Pike is the most important visual communication because there is a traffic light there. He asked if events can be added to this board. Kathryn suggested 2 smaller boards be posted in the township. However, Senya noted that it takes time for the township staff to manually post the information on the boards. He feels educating people to use the internet is critical. He stated that there are more elderly using the internet than we think. He mentioned the possibility of an electronic bulletin board at the intersection that can be changed from the Township office. Bob suggested a common calendar showing the dates of all of the ABC meetings and township events. Rick noted that this is going to be added to the website. Kathryn volunteered to start coordinating a calendar for the ABCs. She would like to have updates on the 15th and the 30th of the month.

B. Shared Tasks – The idea for this joint meeting came from a meeting that Frank Vattilano, Jane Fava, Ruth Scadding and Ann Marie Fletcher-Moore had to discuss the township parks.

C. Promoting other ABCs – When residents voice concerns, refer them to the appropriate ABC and/or the Township website for more information. Invite them to the appropriate Board meeting by providing them the boards meeting date and time.

D. Speed Limit on Paoli Pike – Megann Hedgecock of the Planning Commission couldn't attend but asked why the speed limit is 45 mph on Paoli Pike and can it be lowered to 35 mph? The Park and Recreation Board and Township staff have started to address the issue of the crosswalk on Paoli Pike between the East Goshen Park and Applebrook Park. Rick pointed out that this is a State road. The Township Police have counted cars and Township Staff counted pedestrians. A request was sent to PennDOT for crosswalk signs and a pedestrian crossing cone, the Township is waiting for their response. A traffic light at Line Road and Paoli Pike may slow the traffic but it is dependent on the developer for that corner in Willistown.

E. Economizing – Senya noted that the figures on the "suggestions" page are projected not actual. The list sent to the ABC's has this correction noted. All ABCs should use grants for their projects whenever possible. There was discussion about the proposed 501C3 committee. Each ABC was asked to submit a member to serve on this committee. Senya noted that this must be a stand alone group with its own administrator and accounting. It is a very serious responsibility. Ben commented that he served as treasurer of a 501C3 and it is very detailed and time consuming for a volunteer.

F. Promote East Goshen (Publicity, Promotions & Marketing) – Kathryn suggested that a photo be taken of an event and submitted to the Daily Local with a cut line (description of event) to get publicity on the paper's activities page. Rick noted that photos can be put on the website. Also businesses that have their mailing address in the Township do get a copy of the newsletter. New residents also get a newsletter and voting information. Ruth Scadding does this in her neighborhood. Kathryn feels overall publicity comes for the township volunteers. This should be incorporated into all ABCs goals. The Historical Commission works with outside groups which promotes the township. Ben tells everyone he meets that he is from East Goshen Township. Kathryn

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suggested a list be made of all the ABCs members and any organizations they are affiliated with. Judy commented that the Chester County library system had to develop a profile listing resources for each library. The list also shows what additional features the library has, i.e. computers, etc. She will get a copy.

G. Liaisons – Ann Marie noted that when Mary Powell was on the Board of Supervisors, they made a booklet listing the responsibilities of board members and liaisons. A liaison is supposed to provide information between the two boards. Ginnie commented that the Board must also make the liaison welcome. The Planning Commission does this and often asks for input from the liaison.

H. Education of Residents – The articles in the Township Newsletter and the website are the best sources of education for the residents. Getting residents, especially the young people, involved in events is critical. Kathryn reminded everyone that the Historical Commission has several events planned, plus the Plank House and Blacksmith Shop are open on weekends now. They always need volunteers.

I. Pumping Stations Landscaping – The Municipal Authority suggested that the Conservancy Board visit the pumping stations and make landscaping suggestions. Rick will provide the Conservancy Board with the landscape plan for the Ridley Creek Treatment Plant for their review.

J. Lochwood – Rick confirmed that this property will be returned to the Home Owners Association in a few years. The Conservancy Board may want to offer assistance to the HOA.

K. Natural Lands Trust – Ginnie reported that the Conservancy Board gave a list of recommendations to items that are on the NLT report. Whatever is done in the parks must have a plan. Whenever an area is cleared of invasives, there must be a plan to immediately put native plants in or the invasives will return. The Conservancy Board would like to have a 100' buffer which is already in place in some townships. Senya noted that this would require not only not building within 100' of a stream, but also not mowing within 100' of a stream. There was discussion about marking the YMCA trees. It was discussed that memorial signs at the base of trees in the park have been stolen. There is a way to put plaques on trees. Kathryn suggested talking to Sue Ciorletti who did this in Lower Merion. Ginnie will research this.

Scout Projects – Ben noted that the markers in the wetlands are gone because there was no maintenance. This should be incorporated into the project. Ann Marie stated the maintenance can not be incorporated into an Eagle Scout project. Maintenance could be done by other resources, i.e. school community projects.

4. Other Comments

A. Kathryn reported that as part of Earth Day, Jane Fava did some seminars at the East Goshen Elementary School, which sparked interest in the Historic Area. The school has contacted the Historical Commission to set up tours for the students.

B. Senya feels we must get residents more involved. We need to visit resources (scout troops, HOA, etc.) and personally invite them to participate in meetings and events. He also feels that the "Public Comments" part of meeting agendas should be moved to the beginning of the meeting instead of last.

C. Ginnie said the Conservancy Board wants to talk to the Park & Recreation Board about increasing meadows.

D. Kathryn noted that the Chester County Park & Recreation website is a good resource for ideas. The Town Tour and Village Walks will feature East Goshen on Thursday, July 22, 2010. They need volunteers. Also, she requested that the Conservancy Board clear the bushes with thorns away from the Boardwalk as soon as possible.

5. **Adjournment** – The next meeting will be scheduled for September or October 2010. The meeting was adjourned at 11:00 a.m.

Respectfully submitted,

Ruth Kiefer
Recording Secretary

 **DRAFT**

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draft
EAST GOSHEN TOWNSHIP
Park & Recreation Board Meeting
August 5, 2010

The regular meeting of the East Goshen Township Park and Recreation Board was held on Thursday, August 5, 2010 at the Township Building. The meeting was called to order by Chairman Ann Marie Fletcher-Moore at 7:00 p.m. Other board members present were: Bob Huebner, Phyllis Marron, Ruth Scadding, and Vicki Wooters.

Others present: Frank Vattilano, Director of Recreation
Mark Miller, Director of Public Works
Ben Rohrbeck – Historical Commission
Sue Ciorletti – Historical Commission
Thom Clapper – Township Supervisor
Ruth Kiefer - Recording Secretary
Arthur Jones – Resident
Christopher and Dean Moore - Residents

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

The Chairman called the meeting to order and led the Pledge of Allegiance.
The Chairman asked if anyone was planning to record the meeting. No response.

2. MINUTES

Bob moved to accept the minutes from July 1, 2010 as corrected. Ruth Scadding seconded the motion.
The motion passed. Vicki and Phyllis abstained.

3. EXPENDITURES

The Board reviewed the expenditures for July 2010. Bob pointed out that there is still no invoice for Weeds Inc. The budget for this spraying is \$4,000. Thom mentioned that there is purple lustrife at the Reservoir.

4. STAFF REPORTS

A. Frank reported that the children in the Youth Recreation camp are having a great time despite the unusually hot summer. Frank thanked Mark Miller for his rapid response to anything he needed. He thanked Vicki Wooters for the excellent Rescue Dog demonstration she did for the children. She also showed a video and asked questions afterwards. She was impressed that the children knew all the answers. Frank reported that the 88 youth camp volunteers gave a total of over 4,000 hours of service. Frank feels the extremely hot weather affected the normal last minute signups he usually gets. They did have over 200 children this year which is down from previous years. A woman from the Intermediate Unit, who has to follow the children she is responsible for during the summer, was very pleased with the East Goshen camp. Frank said the program can't continue into the afternoon, because the janitors need to clean at 2 pm. Frank received a call from West Chester University where they have an afternoon creative writing course. They wanted to see if we could work together to provide a full day to some of the children. Thom Clapper suggested contacting the school that will be using the old IBM building across from the Township Building as a possible location for the afternoon.

The girls' volleyball clinic and youth soccer clinic got good reviews and the instructors did a great job. The Pre School entertainment series at the park has drawn more moms and tots than ever before. One week there were 150 and the next 100. This week Frank could not be there because of camp activities. Ruth Scadding was there and reported that the musician was great. She feels there were about 160 people there. However, the puppet show was late setting up and was not organized. Frank has used them for many years. He will contact them about this disappointing event.

The Fishing Clinic went very well. Frank thanked Thom Clapper and his wife Irene for their invaluable help. Also, Rick Siddons of the Delchester wildlife Preservation Group donated 8 fishing rods and other

item for prizes. Chet Darlington also donated fishing rods. The pictures of the clinic are on the website. There were 28 participants. Frank is trying to get Cabellos to donate tents for next year. He would like to have an overnight camping and fishing clinic in the East Goshen Park.

YMCA – Frank met with the Director and Assistant Director. The Y will pay the cost for a shredding day. The date they selected is Friday, Oct. 22nd and it will probably be held at the Baptist Church across from the YMCA on Airport Road.

Pumpkin Festival will be Sat. Oct. 16th. The YMCA is donating \$750 worth of apples and apple cider.

Last year the Y got some free field time in exchange for events to be held at the Y. This year they will pay for their field time but will get first choice as we do with the West Chester School District.

Frank and the Y are discussing the possibility of having a “3 on 3” tourney at our park next year as a fund raiser. East Goshen and the Y will co-sponsor the event and split the profits.

The Yard Sale is Sat. Oct. 2nd.

The Fall meeting for use of our fields was held last week and went very well. Four organizations wanted to use the soccer/football fields and overlapped, but they worked everything out.

5. **ITEMS TO BE DISCUSSED**

A. Christopher Moore gave a presentation of his Eagle Scout project. The results of his survey, which was taken during the 2009 Pumpkin Festival and on Dec. 13, 2009, showed that 78 respondents were residents, 35 were not; the largest age groups were 11-20 and 31-40; 65 respondents say they use the park trails 1-5 days/month; and all said mile markers would be helpful. All of the markers are installed in both parks. He explained the process of installing the markers. The Board thanked him and said they were very pleased with the results.

B. Walk in Applebrook – Tonight before the meeting the Park & Rec members met Jane Fava of the Conservancy Board for a walk through Applebrook. After the previous site walk, the Board decided to have an area 1 width of a mower (about 48”) mowed along the edge of the trail. After discussion, Vicki moved to mow along the Applebrook trail 2 mower widths. Phyllis seconded the motion. There was no further discussion or comments. The motion passed unanimously.

As a result of the site walk tonight, Vicki made 2 suggestions. First, by the old bridge, she would like to put in a fishing dock/area. Second, she feels restrooms are needed. Bob mentioned there are composting lavatories. Mark will get information.

During the walk, Jane talked about applying for a grant. Bob explained that it would pay for installing trees to create a buffer in Applebrook. Invasives would be removed before planting. A fence would be erected to protect the trees from deer. Maintenance would have to be discussed. He also pointed out that this is an area discussed in the NLT report. Vicki feels that Applebrook is a park not a preserve so the needs of the residents are the priority. The Park Board wants the specifics of the grant and a written plan. Also, it must be clarified who is in control of the project.

C. Reservoir Road Project – Ann Marie doesn’t like the look of the area across the street from the project. Mark explained that this area is not being mowed at the request of the Conservancy Board. Ruth and Bob want a meeting with the Conservancy Board so they can explain the reason for no mowing.

D. Boy Scouts - At the September meeting, the Boy Scouts would like to make a presentation to the Park Board about the possibility of using East Goshen Park for a week long camp next summer. They will also make the same presentation to the Board of Supervisors at their August 17th meeting. However, they would like to come earlier than 7 pm. Bob moved to start the September meeting at 6:30 p.m. Ruth seconded the motion. There being no further discussion a vote was taken. Bob, Ruth and Phyllis voted yes. Vicki voted no. Ann Marie abstained. The motion passed.

6. **LIASION REPORTS**

Conservancy Board – See 5.B above.

Historical Commission - Ben reported that the Town Tour was a success. The official count was 144. Everyone enjoyed it. They got lots of good feedback. The celebration of the Philadelphia Campaign is being held in Brandywine Park in Delaware on Sept. 25 & 26.

Board of Supervisors – Thom reported that the deer non-hunting days have been extended to cover from Dec. 13 to Jan. 1. The Historical Commission has a vacancy. The State decided that the Earned Income

Tax will be collected by a firm from Pittsburgh. Cost estimates for the Hershey's Mill Dam are due 8/15. Trash bids are in but have not been discussed yet. The hours that the Township Building will be opened have changed from 7 – 5:30 to 8 – 5. Also the Assistant Township Manager position was eliminated, so Joe Gill was released. Linda Gordon's husband passed away this week. The memorial service will be tomorrow 8/6 at 10 am. Thom asked everyone to encourage residents to sign up for automatic notices via email from the township website.

7. PUBLIC COMMENTS

A. Mr. Jones asked about the guardrail on Paoli Pike at a previous meeting. Ruth Scadding said that since this is a state road, PennDot would have to do the work. She asked him to write a letter to PennDOT about his concerns. After that, the Township can also write a letter

8. CORRESPONDENCE/REMINDER OF NEWSLETTER SUBMISSION

None

9. BOARD MEMBER CONCERNS

None

10. ADJOURNMENT

There being no further business, Phyllis moved to adjourn the meeting. Bob seconded the motion. The meeting was adjourned at 9:00 p.m. **For the September 2, 2010 meeting, the board will meet at 6:30 pm.**

Respectfully submitted,

Ruth Kiefer, Recording Secretary

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8/18/10

To: Park and Recreation Board
From: Frank Vattilano
RE: Director's Report
September 2nd, 2010 Meeting

Programs: August programs are going well. The tennis clinics have filled. The Youth Rec. camp concluded with a great field day.

Progress: The Fall Newsletter program info is at the printer. activities planned. New activities like Tai Chi, Meditation, Quilting, Zumba along with new special events like Shredding Day and the Computer Security presentation join mainstay programs and events such as aerobics, yoga, Petite Soccer water walking for seniors the Pumpkin Festival and the New York trip. Applebrook golf registration continues. Residents are registering for Township Yard Sale and our NYC trip.

Personnel: Doing well.

Problems: Minimal

Permits: Pavilion Permit applications continue to come in.

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Proposal to move 2011 Cub Scout Day Camp from Oakbourne Park to Goshen Park

2011 Dates: We will operate our Day Camp in July, 2011 from 8:00 AM until 4:00 PM (9:00 AM program start time) Monday through Friday the 11th through the 15th.


Brief event history: Our Daycamp over the years has grown from 120 youth 10 years ago to over 160 Cub Scouts and 20 siblings annually over the past 3 years... We have run our camp for 5 weekdays M-F from 9 AM until around 3 PM. Staff would arrive around 8 AM and be gone before 4 PM every day. Major challenges have included shelter, weather and parking, the largest of these being parking (or a lack of it.) Our lack of parking has brought about, with our growth, a need to consider alternate sites (beyond Oakbourne Park) which open up new possibilities for program as well as providing some new challenges...

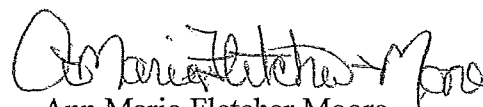
Logistics: Space, storage, layout of camp, etc...

We currently manage our shelter needs by renting/borrowing tentage to provide cover for station areas... We have typically (in the past) used buses from Krapf, along with pavilions for "hard shelter." We intend to continue this practice. At Oakbourne, we had the advantage of using the barn building to store Day Camp equipment for the week, along with the use of several tables and sawhorses... We would need to come up with alternatives for tables (**or use 6-8 picnic tables instead...**) We may need to look into renting some portable space to store equipment, unless a shed exists which we can use or we can secure a Troop trailer to store equipment for the week. We bring in our own Portajohns (usually 10, or 1:25 ratio, which we pay to have cleaned daily.) This would lessen the impact on the park's own available facilities for the week.

Program: We have several areas of interest: We would want to use a field for sports, while reserving another open space, backing up to woods for our archery range. This is something we rope off and secure with hay bales and police caution tape. The equipment is secured overnight, of course. We would additionally look to use both pavilions: one for crafts, the other for our main HQ area, along with a first aid station and our siblings program, which would make use of the playground during set times throughout the week. There will be two or three additional, smaller program areas to establish, on a loop circuit which we have yet to decide upon, but that will include both fields and pavilions. Finally, we will be scouting out the premises to determine good shaded areas for setting up den meeting locations... something we were able to do (out of routine) at Oakbourne.

In Conclusion: We strongly feel that Goshen Park will meet our program needs for the week, particularly in that we will (for the first time, ever) have the option of inviting parents to park and join us Friday for a "family day". There are not sufficient parking options at Oakbourne to accommodate this. Hopefully, the facilities at Goshen Park can accommodate us (all 160 plus anticipated Cub scouts, 20 staff siblings and 50 staff.)


Jim Langer
District Director
Chester County council


Ann Marie Fletcher Moore
Volunteer Camp Director

PARK & RECREATION BOARD
EAST GOSHEN TOWNSHIP
CHESTER COUNTY
1580 PAOLI PIKE, WEST CHESTER, PA 19380-6199

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August 14, 2010

To Park and Recreation Board

From Mark Miller

Ref. Composting Restroom

Attached is information you requested at the August meeting for a composting restroom at the Apple-Brook Park. The cost ranges between \$60,000.00 to \$130,000.00 depending on size and amenities you may want. This does not include site preparation.



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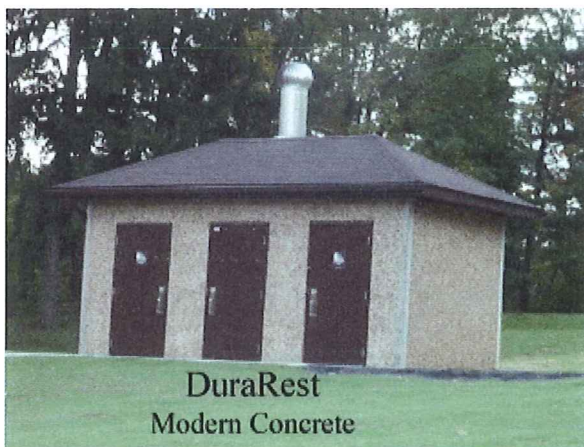
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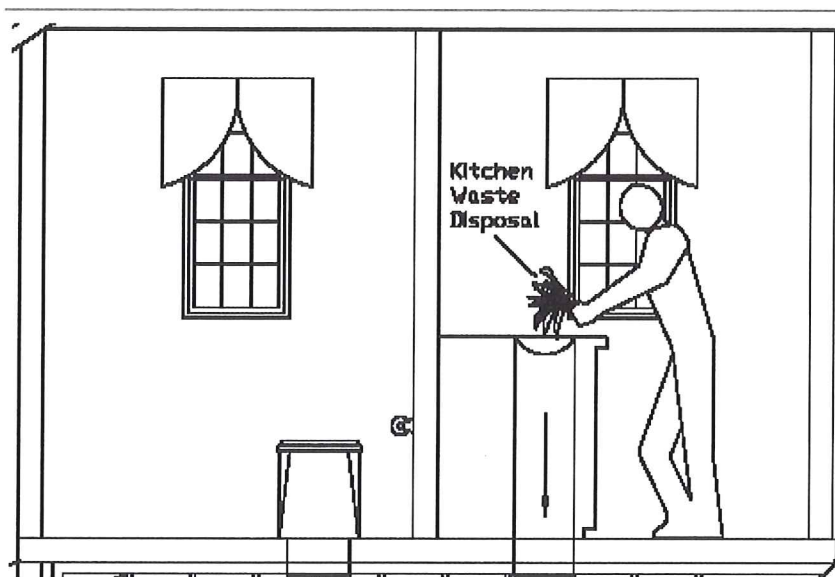


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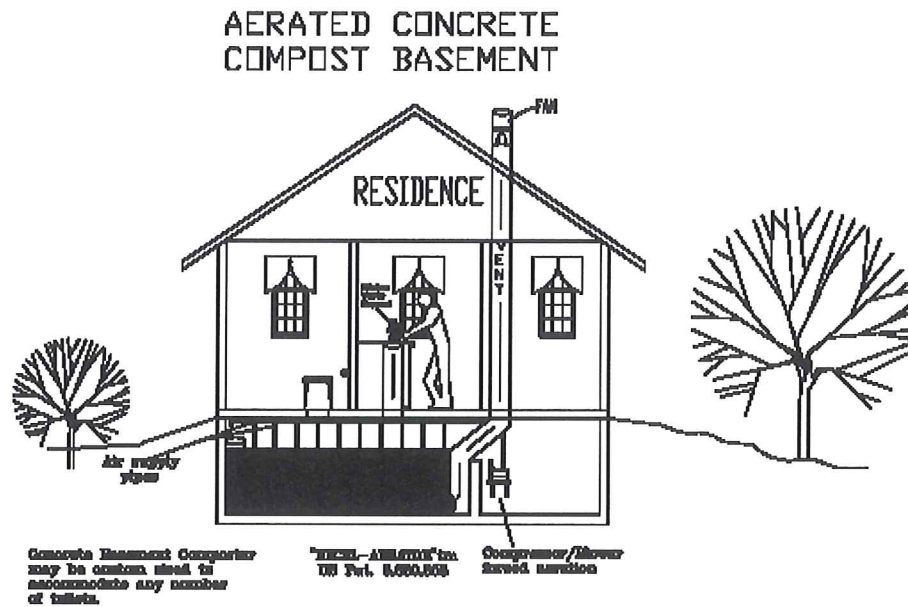

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