

Agenda
Park and Recreation
Thursday, March 3rd, 2011 Meeting
7:00 PM

1. Call to Order(ask about anyone taping the meeting) /Pledge of Allegiance
2. Approval of Minutes- February 22, 2011 meeting
3. Review Expenditures
4. Staff Reports:

Frank Vattilano, Director of Recreation
Mark Miller, Director of Public Works

5. Items to be discussed:
 - a. Review of Park Rules with organization reps
 - b. Farmer's Market concept update
 - c. Discussion of Board members assistance during Business Plan transition phase
 - d. Park Board expansion of membership
 - e. Approval of Mark's request for Poison Ivy removal
 - f. Update on use of Facebook and Twitter for promotion purposes
6. Correspondence & Reminder of Article Submission

<u>Article Due Date</u>	<u>Delivery date</u>
February 9, 2011 (Ann Marie Fletcher Moore)	April 1, 2011

7. Liaison Reports

Bob Huebner- Conservancy

Ann Marie Fletcher-Moore- Historical

Phyllis Marron and Ruth Scadding- BOS

8. Public Comment

9. Adjournment

March Dates of Importance:

March 1, 2011	Board of Supervisors	7:00 pm
March 2, 2011	Planning Commission	7:00 pm
March 3, 2011	Park & Recreation	7:00 pm
March 3, 2011	Zoning Hearing Board	7:00 pm
March 8, 2011	Board of Supervisors	7:00 pm
March 9, 2011	Conservancy Board	7:00 pm
March 10, 2011	Historical Commission	7:00 pm
March 11, 2011	Police Commission	8:00 am
March 14, 2011	Municipal Authority	7:00 pm
March 15, 2011	Board of Supervisors	7:00pm
March 22, 2011	Park & Recreation	10:00am
March 22, 2011	Board of Supervisors	7:00pm

EAST GOSHEN TOWNSHIP
Park & Recreation Board Workshop Meeting
February 15, 2011

The workshop meeting of the East Goshen Township Park and Recreation Board was held on Tuesday, February 15, 2011 at the Township Building. The meeting was called to order by Chairman Ruth Scadding at 11:00 a.m. Other board members present were: Phyllis Marron, Bob Huebner and Ann Marie Moore-Fletcher.

Others present were:

Frank Vattilano, Director of Recreation
Thom Clapper, Township Supervisor
Adam Knox, Conservancy Board

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

The Chairman called the meeting to order. The Chairman led the Pledge of Allegiance and a moment of silence to remember our Armed Forces.

2. WORKSHOP DISCUSSION

A. The Park Rules and Regulations were reviewed and the following revisions made:

Rule #1 – Current wording after “open” will be deleted and “between sunrise and sunset” will be added.

Rule #5 – Current wording after “Board” will be deleted and “two weeks prior to the first Thursday of the month” will be added.

Rule #8 – “Violators will be fined” will be added to the end.

Rule #10 – In the last sentence “with” will be corrected to “within” and “without consent of the Park Board” will be added at the end of the last sentence.

Rule #11 – “office” will be corrected to “officer”.

B. On the permit, under Facilities Requested, sound equipment, the word “specify” will be added with a line for a description.

Bob moved to approve the revisions to the Park Rules and Regulations and the Permit. Phyllis seconded the motion. The motion passed unanimously.

Ruth will make the changes and submit the revisions to the Board of Supervisors for approval.

C. Business Plan – Ruth is waiting for a call back from the concession stand contact. Ann Marie forwarded a sample business plan to the board members. Starting in 2011, Frank is charging a \$5/participant fee for courses in the Township Building. The Boot Camp in the park will pay \$400/month this summer. Unfortunately Thom received an email from the Y saying that they need to make other arrangements for their summer camp this year. He commented that on the Y’s website all program arrangements are listed except the summer camp. The board will continue to look at ways to generate more revenue, i.e., increase the number of programs, solicit corporate benefactors, possible concession stand income, allow fundraisers to collect fees at their event in the park, etc.

D. Liaisons – The Park & Recreation Board members will cover other board meetings as follows:

Bob – Conservancy

Phyllis & Ruth – Board of Supervisors

Ann Marie – Historical Commission

The Planning Commission and Municipal Authority need a liaison. Ruth would like the Liaisons to write up a summary of the meeting and forward to her each month.

3. ADJOURNMENT

The Board will hold another workshop on Tuesday, February 22, 2011 at 11:00 am to discuss a business plan in more detail. There being no further business Bob moved to adjourn the meeting. Phyllis seconded the motion. The motion passed unanimously. The meeting was adjourned at 1:30 pm.

Respectfully submitted,

Ruth Kiefer, Recording Secretary

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draft
EAST GOSHEN TOWNSHIP
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Others present were:

Frank Vattilano, Director of Recreation
Thom Clapper, Township Supervisor
Adam Knox , Conservancy Board
Lisa O'Neill, 501c3 Committee

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

The Chairman called the meeting to order. The Chairman led the Pledge of Allegiance and a moment of silence to remember our Armed Forces.

2. APPROVAL OF MINUTES

Phyllis moved to approve the minutes from the February 15, 2011 workshop. Bob seconded the motion. There was no further discussion. The motion passed unanimously.

3. WORKSHOP DISCUSSION

A. Ruth introduced Lisa O'Neill, who is a member of the newly formed 501c3 Committee. Lisa explained that they elected officers, Chairman Don Evons, Vice Chairman Joe Zug, Secretary/Treasurer Lisa O'Neill. They still have to develop a mission statement, goals and objectives, and by laws. The Chester County Foundation will do the administration for them.

B. Ruth reported that she, Frank and Thom went to Penn Liberty Bank on Friday, February 17, 2011 and met with Jennifer Stead, Assistant Branch Manager. She is interested in supporting some of the Township's programs/events. Frank provided information on the programs. It was suggested that the bank pay for the bags and contents for the Egg Hunt in April. The bank is also interested in Keep East Goshen Beautiful Day and the Pumpkin Festival.

C. Although Frank was told he cannot solicit anymore, he can be included in the meetings that the Board has with potential donors. He will give Ruth a list of the past donors.

D. Ruth spoke with Ken Lehr from West Goshen Township. He explained that John Leary runs their concession stand when there are games and township events in the park. They have their own stand. The Friends of the Park gets 20% of the profits. West Goshen has a special permit for vendors to sell in the park. She also called Kellys Sports and left a message.

E. Ken gave Ruth information on a Citizens Symposium for Park Board members. It will be held on Sunday, March 20, 2011 from 9:30 am to 6:30 pm at the Valley Forge Convention Center. It costs \$75/person, \$60/person for 2 or more. It will cover recreation opportunities and "A Guide to Finance". It is part of the 64th Annual PRPS State Conference. The deadline is March 11.

F. Ruth verified that the leash length for Chester County is 6 feet; for West Goshen it is 8 feet.

G. The name for the 501c3 was discussed. The Board members don't feel it should have a specific name i.e.Park & Recreation, since it is their understanding that the funds from the foundation will go to events, etc for all of the ABC's in East Goshen.

H. Regarding Don Evons' question about not charging "for profit" organizations, Frank explained that, for example, ACAC uses our tennis courts and we use their facilities for some of our programs, especially the pool. When Frank compared their hours of use to East Goshen's hours of use and put a dollar value on those hours, East Goshen is about \$600 to the good.

I. Business Plan – The first item discussed was "What". The goal is to self fund all programs. The charge for ball fields is to recoup expenses for maintaining the fields. Frank feels that programs should be scaled back instead of increased in order to cut back his hours. The second item was "how". Lisa suggested using an intern program through West Chester University to assist Frank with administrative work.

Other revenue producing ideas:

Adam mentioned that West Chester University is working with the Conservancy Board on the Line Road project.

Lisa feels the Penn State Farmers Market in the Great Valley complex may want to move to East Goshen Park. They held the market on Thursdays from 11 am to 2 pm from April to November. Lisa has already mentioned East Goshen to Suzanne Cruitt who is the contact. Frank knows her son who helped in the Summer Program. Lisa suggested that if they already signed with Great Valley for this year offer another day.

Field Fees – Lisa encouraged the Board to increase the fees.

Facebook & Twitter – Frank should contact Ali Bower in the Tech Department at East High School. The students would help set it up and then take videos of the events and put them on Facebook.

Arts & Craft Festival in the Park – Lisa has contacts of people in the area who coordinate events like this. Frank will try to get the following notice in the Township Newsletter that will be mailed soon: The Park & Recreation Board is interested in investigating the establishment of an Arts & Craft Festival in the East Goshen Park. Anyone interested in developing and coordinating this new initiative please contact Frank.....

Third item discussed was "When"- Timeline for Completion

- * Intern program – April
- * Farmers' Market – ASAP
- * Expanding programs and advertising – July
- * Facebook & Twitter – April
- * Increase fees – July
- * Contact existing sponsors - April

J. Thom explained that it is more cost effective to put one ad in the paper for a regular meeting and a workshop each month. The workshop can be cancelled if not needed. The Board decided that, in addition to the regular meeting on the 1st Thursday of the month, they will hold a workshop on the 3rd Tuesday at 10:00 am each month.

4. ADJOURNMENT

There being no further business, Bob moved to adjourn the meeting. Phyllis seconded the motion. The motion passed unanimously. The meeting was adjourned at 1:45 pm.

Respectfully submitted,

Ruth Kiefer, Recording Secretary

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Individual Resident Application for Park Permit

(revised 2011)

RESIDENT INFORMATION

NAME _____

ADDRESS _____ EMAIL ADDRESS _____

PHONE: WORK OR CELL _____ HOME _____

FACILITIES REQUESTED

Park Requested (Township or Satellite) _____

Specific Facility Requested _____

Specific Date Requested _____

Specific Hours Requested _____

Purpose of Request _____

Will sound equipment be used? Yes ___ No ___ Specify _____

Number of people _____

HOLD HARMLESS AGREEMENT

Permittee agrees to indemnify and hold harmless the East Goshen Park and Recreation Board and East Goshen Township and its employees for any and all claims from bodily injury or property damage, including costs and expenses arising out of the use of the Park and its facilities. On behalf of the Organization, I have read the Rules and Regulations (attached or on back of application), understand them and agree to comply.

Signature _____ Date _____

____ Your request for a Permit has been approved subject to the following conditions:

1. Receipt of a signed Participant Recreation Form from each participant. Minors must have their form signed by a parent or guardian.
2. Receipt of a check for the *Fee* made out to East Goshen Township – see below
3. Receipt of a separate Refundable Deposit check made out to East Goshen Township – see below

____ Your request for a Permit has been disapproved for the following reason: _____**Ira Hicks Pavilion or Veterans Pavilion:**

Fee: \$100 - For groups of up to 100 people, and a separate, refundable deposit check for \$50.

\$200 - Groups of 101 people or more, and a separate, refundable deposit check of \$100.

Fields: \$30 per unit (*a unit is a morning or an afternoon or an evening*)

Volleyball Court: \$30 per day

Satellite Parks: \$50 fee and a separate, refundable for \$25 per event

Township Use only: Date Received _____ CON ENT SENT

PARK RULES AND REGULATIONS

Very Important: Red flags flying at the east Park entrance and adjacent to the fields at the west end mean that all Park fields have been closed for that day due to ground conditions. Green flags means that the fields may be used. Violation of this rule can cancel your Permit.

1. The park shall be open between sunrise and sunset.
2. No one shall injure, deface, remove, cut or damage trees, shrubs, structures or fixtures in the park.
3. No one shall climb, stand upon, remove, or relocate any bench, seat or table from the Park without written permission for the Park and Recreation Board.
4. No person shall conduct himself within the park in a boisterous, immoral, indecent manner as to annoy any other person using the Park.
5. No meeting or gathering of more than 25 persons shall be held in the park without permission from the Park and Recreation Board two weeks prior to the first Thursday of the month.
6. The sponsors of any gatherings requiring police security must assume the cost of such security.
7. The Township may require a deposit from a sponsoring organization or party not to exceed \$300.
8. Parking or driving on Park property is prohibited except in authorized areas, violators will be fined.
9. No sound amplification equipment is permitted in the park without the consent of the Park and Recreation Board.
10. No one shall set up any booth, table, or structure within the park without consent of the Park and Recreation Board. There shall be no solicitation of any kind for profit within the parks without consent of the Park Board.
11. No person other than an officer of the law shall carry or discharge a harmful weapon within the limits of the park.
12. No one shall dispose of waste/garbage in the park except in proper containers.
13. No one shall injure, deface or destroy any notice, rule, or regulation posted within the park. Nor shall any person post any notices or placards in the park without permission of the Park and Recreation Board.
14. Swimming or boating is prohibited in the parks.
15. The possession or use of fireworks in the park is prohibited other than by special permission of the Park and Recreation Board.
16. The possession or use of alcoholic beverages within the park is prohibited.
17. All pets must be leashed and all owners are required to clean up after their pets.
18. No one shall set or maintain any fire in the parks, except in authorized fireplaces and/or grills.
19. The foregoing rules and regulations are excerpted from Ordinance No. 70 of East Goshen Township and violation of any of them subjects the violator to a fine of \$300.00 for each and every offense. In addition, the police shall be authorized to issue citations for parking in undesignated areas.

2/24/11

To: Park and Recreation Board
From: Frank Vattilano
RE: Director's Report
March 3rd, 2011 Meeting

Programs: Programs are going fine. We may extend the Zumba class winter session so that participants don't have lag time till spring. The Cherry Blossom trip bus is almost filled.

Progress: The first proof of our newsletter spring offerings has been given to Tia. Tia is the twp contact person with the printer and does a great job. Lots of meetings this month. Went to a workshop called, "No Child Left Behind", which dealt with liability issues in camps and children with special needs. It turns out that we have proactively been doing many of the things that we should be doing in that area. Reps from organizations using our fields will be at our meeting. Am making progress on all the things that need to be done for spring/summer. Have checked with our IT guy, Burt, about Face book and Twitter use for recreation promotion. Lisa O'Neill has been in contact about the Farmer's Market idea. Am putting together promotion for summer camp. Attended a meeting with Ruth Scadding and Thom Clapper at Penn Liberty Bank on the bank's possible sponsorship for our Egg Hunt. Goshen Fire will send a truck for our Bunny for the Hunt.

Personnel: Doing well

Problems: Minimal

Permits: Will start to pick up soon .

Colleen Crossed
1727 Towne Drive
West Chester, PA 19380
(610)722-0482

RECEIVED
BY: _____

FEB 11 2011

February 11, 2011

Ms. Ruth Scadding
Chairman, Board of Parks and Recreation
East Goshen Township
1580 Paoli Pike
West Chester, PA 19380-6199

Dear Ms. Scadding:

I am a resident of East Goshen Township and one of the contractors that will be offering services as part of the spring slate of recreation offerings. Frank Vattilano has informed the Board about the East Goshen Bootcamp at East Goshen Park. As part of the deal, East Goshen Township will receive \$400 per month from me for April, May and June 2011.

Through a link to a website I am developing, participants will be able to pay for classes securely, on-line, via credit card or Paypal account. This will be easy and convenient. Ease of use and convenience are key components of any registration based program.

I respectfully suggest that the township make on-line payments possible of the programs you offer in the future.

Respectfully,



Colleen Crossed
ccrossed@gmail.com
610-761-9786
East Goshen township resident

Cc: Mr. Frank Vattilano – East Goshen Township, Parks and Recreation Director

from
Thom
Clappe

Charity Runs

Competitive runs are popular fundraising vehicles. Average attendance is 150-300 participants.

Should you be considering the idea of organizing a run:

1. Notify the Chester County Community Foundation staff so that it can be included in our promotional material and we assist you in the early planning stages.
2. Identify a person to organize the run for you; ideally someone who has had experience in setting up a run before.
3. There are a number of factors to consider for a successful program:
 - Optimal date – check local calendars to determine available dates
 - Bad weather policy
 - Location and distance of the course
 - Type of runners to be included (adults, children, fun run, etc)
 - Runners registration - in advance, online and day of the event
 - CCCF recommends www.Active.com to handle runner registrations
 - Checking in and timing the runners
 - Providing race numbers, t shirts, bibs
 - Insurance rider for race
 - Borough/township permissions and registrations
 - Run marshalls, traffic control, ambulance and medical help
 - Pre- race and post-race refreshments
 - Sponsorships
 - Posters, flyers, website promotion
 - Payment of expenses and processing of income/contributions
4. Consider what purchases you will have to make, and notify CCCF in advance so we can process payment. The new IRS regulations prohibit reimbursement to individuals. Plan to use suppliers who can invoice in advance or after delivery. CCCF can provide you with a list of vendors who may be able to provide you with what you need.
5. **Planning a run is a lot of work.** CCCF strongly encourages you to work with an organization which handles runs on a regular basis. Many area runs use The Chester County Running Store in West Chester. They handle many runs in the area and are able to assist with borough permissions, promotion, scheduling, course set up and timing. Contact: Kevin Kelly at (610) 696-0115.

###2/10

Chester County Community Foundation FUNDRAISER PLANNING LIST

At least 3 months before a fundraising event or initiative, please contact the Chester County Community Foundation so staff can work with you to maximize your efforts and make sure your fundraising complies with applicable laws and regulations.

Please complete and return this questionnaire to:

Chester County Community Foundation, 28 W Market Street West Chester PA 19382
fax (610) 696-8213 pam@chescocf.org

FUND NAME Name Phone Email	
FUNDRAISING EVENT NAME:	
DATE	
LOCATION address, phone, email	
DETAILS: Please describe the event, program, or other effort to raise money Describe:	
LIST ANTICIPATED BUDGET: What is your anticipated budget – expenses, income, profit. Please pay close attention to the details area on the checklist, including the Budget and Expenses section. Due to IRS regulations, the Foundation <u>is not able to reimburse individuals for services or expenses</u> . Please make sure that your vendors provide you with estimated costs in advance, and whenever possible have them arrange with CCCF to set up an account with the vendor. CCCF accounting staff process vendor payments weekly, once an invoice is received and you approve the expense.	
Income	Expenses (itemize)
Profit (estimate)	
EXPENSE PAYMENTS: How will your expenses be paid?	
Y/N	Invoices and W9 forms for all expenses will be submitted 2 weeks in advance to CCCF for payment. Allow 2 weeks for processing payments.
Y/N	Accounts have been established with providers (Country Clubs, vendors) for payment via invoice (please list providers).

INCOME/REGISTRATION PAYMENTS:

Y/N **Organizers will handle all donations and fees. CCCF will receive net proceeds for your fund within two weeks of the event**

Y/N **CCCF will receive payments from participants via credit card on website, and checks USPS..**

LICENSES, TAXES & INSURANCE:

What licenses, taxes and liability insurance will be needed? What has been secured or paid?

BENEFICIARY:

Provide name, address of beneficiary or program to receive proceeds, if known in advance.

PROMOTION:

Please provide CCCF with information that you would like to have listed on the CCCF Fund page website: copy, logos and photos.

Please attach a draft of the promotional material or solicitation letters to be used.

Do you need assistance with publicity? Please provide as much information as possible. Don't forget that CCCF can assist you with some promotion for your fundraiser including--

- listing on the Foundation website
- promote your event through our Facebook and Twitter accounts
- links to your organization's website
- prepare a flyer or brochure
- prepare a press release announcing your event
- distribute a press release when your fund makes a donation to the beneficiary of your event.

ACKNOWLEDGEMENT:

As Fund Advisor, I acknowledge that I have read and agree to adhere to the fundraising policies of the Community Foundation. Failure to adhere to the policies of the Community Foundation may jeopardize the legal tax status of the Community Foundation, and hence could impact the Fund Agreement currently in place between the Community Foundation and the Fund Advisors.

By _____ Date _____

CCCF Staff _____

BOARD OF SUPERVISORS

EAST GOSHEN TOWNSHIP

CHESTER COUNTY

1580 PAOLI PIKE, WEST CHESTER, PA 19380-6199

FYI

February 7, 2011

Dear Property Owner:

The purpose of this letter is to inform you that Liberty Towers, LLC has amended their Zoning Variance application requesting relief from the zoning ordinance. The applicant is requesting that the Zoning Hearing Board grant relief from the requirements of the Township Zoning Ordinance to allow a Wireless Communications Facility use in the C-2 Zoning District. If granted the relief, the applicant proposes to construct a 150 foot tall Wireless Communications tower behind the Wawa store at 1594 Paoli Pike, West Chester, PA 19380.

The applicant is seeking relief from the following sections of the Township Zoning Ordinance:

1. A variance from section 240-15.B and 240-31.C(3)(h)[2][a][i] to allow construction and operation of the proposed facility in a C-2 zoning district;
2. A variance from section 240-15.G and 240-27.C(2)(b)[1] and 240-23.D(9) of the Ordinance to permit a rear yard setback of less than 50';
3. A variance from section 240-15.G to allow an increase of impervious cover on the project site above the maximum 45%;
4. A variance from section 240-23.A and 240-23.B(1) to permit two (2) principal uses and buildings on the subject property;
5. A variance from section 240-23.C and a variance or waiver from section 240-31.C(3)(h)[2][a][iii] to allow the proposed structure to exceed the height regulations specified in the Ordinance;
6. A variance from section 240-23.D(5)(a) to allow two (2) nonresidential principal buildings on the subject property separated by less than twice the minimum side yard requirement for each building;
7. A variance from section 240-31.C(3)(h)[2][c] to allow more than three(3) equipment cabinets to be installed on the proposed concrete pad;
8. A variance from section 240-31.C(3)(h)[2][f] to allow the base of the tower to be setback less than 40% of the tower height from the adjacent property line(s);
9. A variance and/ or waiver from section 240-31.C(3)(h)[2][o] to utilize existing parking spaces on the project site to service the proposed facility;

Pursuant to Township policy, property owners and residents within 1000 feet of the subject property are notified of Zoning Variance applications.

This application is scheduled to be discussed during the meetings outlined below, and is subject to change. Visit the Township website for current information:

February 16, 2011 - Planning Commission meeting: 7:00 P.M.

February 22, 2011 - Board of Supervisors meeting: 7:00 P.M.

March 3, 2011 - Zoning Hearing, 7:30 P.M.

BOARD OF SUPERVISORS
EAST GOSHEN TOWNSHIP

All meetings are held at the Township Building, are open to the public and are subject to change. This variance application is available for review at the Township Building during normal business hours. Please give me a call at 610-692-7171 or email me at mgordon@eastgoshen.org if you have any questions or need additional information.

Sincerely,



Mark A. Gordon
Township Zoning Officer

Cc: All Township Boards and Commissions
Kristin Camp, Esq. Township Solicitor (Via Email)
Mark Thompson, Esq. Zoning Hearing Board Solicitor (Via Email)
Richard J. Lemanowicz, Esq. (Via Email)

BOARD OF SUPERVISORS
EAST GOSHEN TOWNSHIP
CHESTER COUNTY
1580 PAOLI PIKE, WEST CHESTER, PA 19380-6199

February 11, 2011

Re: Land Development Plan
Toll Brothers Development / Applebrooke Meadows
Paoli Pike and Line Road
Willistown Township

Dear Property Owner:

The purpose of this letter is to inform you that a Final Land Development Plan has been submitted to Willistown Township to construct Phase 1 of 3, for the Applebrook Meadows project. Phase I consists of 54 townhomes. The entire project proposes 139 townhomes on the 41.7-acre tract of land at the southeast corner of Paoli Pike and Line Road in Willistown Township. Pursuant to Township Policy, East Goshen Township notifies Township property owners within 1,000 feet of proposed development projects which abut the Township boundary.

The Willistown Township Planning Commission holds their meetings at 7:30 PM on the 1st and 3rd Wednesday of each month. The Willistown Township Board of Supervisors holds their meetings at 7:30 P.M. on the 2nd And 4th Monday of the month.

All meetings are open to the public and they are held at the Willistown Township Office which is located at the Greentree Office Plaza, 40 Lloyd Ave., Suite 208, Malvern PA 19355, 610-647-5300.

Please give me a call at 610-692-7171 or e-mail me at mgordon@eastgoshen.org if you have any questions or need additional information.

Sincerely,



Mark Gordon
Township Zoning Officer

Cc: Hugh Murray, Sr., Township Manager, Willistown twp.

Memo
East Goshen Township
1580 Paoli Pike
West Chester, PA 19380

Voice (610) 692-7171
Fax (610) 425-8950
E-mail rsmith@eastgoshen.org

Date: February 4, 2011
To: Conservancy Board
From: Rick Smith, Township Manager
Re: Invasive Species in Township Park and Applebrook

The Stewardship Report prepared by the Natural Lands Trust identified a number of measures to address the issue of invasive species in the Township and Applebrook Park.


The Board of Supervisors would like an action plan from the Conservancy Board for dealing with the invasive species problem. They would like the action plan to the required task, the time frame for the each task, and the estimated cost for the each task.

If the action plan contemplates that some of the task would be done by the Public Works Department please consult with Mark Miller.

The Board would like to be in receipt of your action plan by September 1, 2011, so that funding can be included in the 2012 budget.

While grants may accelerate the timetable for the process, the Board believes that it would be appropriate to set a goal to have the invasive species in the Township Park and Applebrook under control in five years or by January 1, 2017.

Please give me a call at 610-692-7171 or e-mail me at rsmith@eastgoshen.org if you have any questions or need additional information.

Cc: Board of Supervisors
Park and Rec Board 
Mark Miller