

AGENDA
PARK AND RECREATION
Thursday, May 5, 2011
7:00 PM

- A. Call to Order
- B. Pledge of Allegiance
- C. Moment of Silence for our Troops & Volunteers who keep our Country safe.
- D. Ask if Anyone is Recording the Meeting
- E. Approval of Minutes: April 7, 2011 and April 19, 2011
- F. Chairman's Report
- G. Public Hearings
- H. Staff Reports:
 - 1. Frank Vattillano, Recreational Director
 - 2. Mark Miller, Public Works Director
- I. Old Business:
 - Discuss Farmers Market
 - Discuss 501.c.3 April 27th meeting
 - Discuss Memorials
- J. New Business:
 - Grant for Meadows
 - Visit for Paoli Hospital
- K. Any Other Matter:
 - SE Pennsylvania Tobacco Control Project (literature supplied 4/19/11)
- L. Correspondence *, Reports of Interest (Permits) & Liaison Report
 - 1. BOS: Phyllis Marron & Ruth Scadding
 - 2. Conservancy: Bob Heubner
 - 3. Historical: Ann Marie Fletcher Moore
- M. Meetings & Dates of Importance:
 - 1. Newsletter Deadline
- N. Public Comments - Hearing of Residents
- O. Adjournment

4/28/11

To: Park and Recreation Board
From: Frank Vattilano
RE: Director's Report
May 5th, 2011 Meeting

Programs: Some spring programs are up and running. As you know, the Egg Hunt went very well.- Thank You!

Progress: Have interviewed several candidates for summer music teacher position and for social media intern position. I have been impressed by the candidates. Our potential Rec. intern candidate needed to earn money this summer and we really couldn't offer him that. Continuing to work on details on everything we do. Ruth, Thom and I met with Paoli Hospital representatives about a possible partnership. The BOS is working on getting funding for a Community Day event and will make a decision next meeting. I have contacted our fireworks contractor just in case it is a go.

Personnel: Lots of communication to our summer staff.

Problems: Minimal- not enough time in a day.

Permits: The number of pavilion permits so far is fewer than last year.

April 27, 2011

The Park and Recreation would like to submit the following suggestions to be considered by "The Friends of Goshen" 501(c) 3 committee. There are many areas of consideration but these we feel need immediate consideration.

Yearly Events/Programs:

1. **Community Day** with fireworks and Band: approximately \$40,000. To cover fireworks, band, stage, VIP tent, food, all people working that day-fire/police/staff. (The fireworks themselves are less expensive if it is not done on the fourth of July.)
2. **Pumpkin Festival:** We need approximately \$5,000 to cover the festival expenses of pumpkins, hay, music, staff, apples, juice, and salaries of those involved.
3. **Egg Hunt:** Approximately: \$5,000 to cover the expenses of plastic eggs, bags, treats, bunny outfit plus cleaning, fire truck, bananas, etc.
4. **Summer Recreation** program: Trip and Transportation expenses, approximately \$10,000.

Facility/Park Needs:

1. **Comfort station** in Applebrook Park with running water. This has been requested by residents.
2. **Amphitheater** with electricity, possibly with concession stand. This structure would generate revenue upon completion.

Keep in mind that any structure will require maintenance and upkeep, this must taken into consideration also.

Currently our Board is investigating other project to bring in revenue such as a Farmer's Market in the East Goshen Park and an Art and Crafts show.

The Park Board would like to partner with the 501(c) 3 any help you can extend to us would be appreciated. Let us know if there are any questions and if we can be of further assistance in this matter.

The wish list could go on . . . this was suggested by one of our members, but not necessarily the opinion of the rest of the Board:

1. A Large Clock in the park.
2. A large material cover for the tot lot. This would keep the hot sun off the children.
3. Water/walking stones-as you walk on the stones water spurts up from the ground-it helps keep kids cool.

DRAFT
EAST GOSHEN TOWNSHIP
Park & Recreation Board Meeting
April 19, 2011

A scheduled workshop meeting of the East Goshen Township Park and Recreation Board was held on Tuesday, April 19, 2011 at the Township Building. The meeting was called to order by Chairman Ruth Scadding at 10:05am. Other board members present were: Phyllis Marron, Bob Huebner, and Ann Marie Fletcher-Moore.

Others present were:

Frank Vattilano, Director of Recreation
Mark Miller , Director of Public Works
Lisa O'Neill, Friends of East Goshen
Loretta Cohen, of PA Center for Adapted Sports

A. CALL TO ORDER/PLEDGE OF ALLEGIANCE

The Chairman called the meeting to order.

The Chairman led the Pledge of Allegiance and a moment of silence to remember our Armed Forces.

The Chairman asked if anyone would be recording the meeting. There was no response.

B. APPROVAL OF MINUTES

1. Bob moved to approve the minutes of the March 3, 2011 meeting as corrected. Phyllis seconded the motion. There was no further discussion. The motion passed. Vicki abstained.
2. Postponed Minutes approval

C. CHAIRMAN'S REPORT/ANNOUNCEMENTS

1. None

D. PERMIT REQUEST FROM LORETTA COHEN

1. Loretta Cohen of the PA Center for Adapted Sports made a request to the Board regarding use of the parking lot at the Chester County Chamber of Business and Industry for an event. This event would educate people with disabilities about bicycle equipment that is adapted especially for their use. The event would be held on Sunday, June 12th in the afternoon.
2. The Park Board asked several questions and a discussion ensued. Afterwards, Bob Huebner made a motion to grant a Permit for use of the parking lot. Anne Marie seconded the motion. The Board waived a Permit fee after being assured that no one would benefit financially from this use.

E. LISA O'NEILL'S SUMMARY ON FARMER'S MARKET GROUNDWORK PROGRESS

1. Lisa was thrilled that the BOS approved use of East Goshen Park for a Farmer's Market. She thinks we should proceed with care to make sure we get it right. She suggested a Farmer's Market Committee be formed. She has talked with Bob Pierson who is an expert in the Philadelphia area on how the market should be set up. He suggested that Lisa contact Susanne Millshaw who is with SCORE (Small Business Mentoring and Training). SCORE consists of a group of retired business people who give free and excellent advice. Lisa wants to find out which Farmer's Markets succeed and which fail and why.
2. The Park Board felt that the request for the Farmer's Market Committee should be put into the Summer Newsletter in an article to be written by Phyllis Marron. Lisa said her email could be put into the newsletter article as the contact person. She feels that there is great enthusiasm for this idea. She said there is money to be made on this but not to expect large sums. Ann Marie and Ruth both stated that this is a great way to promote East Goshen Park and East Goshen Township. Lisa also suggested that the Park Board visit the Clover Market Crafts Fair in Ardmore which will be held May 1st. Bob Huebner moved that the Park Board support the Farmer's Market idea and

was seconded by Phyllis. The Board unanimously agreed.

F. LISA O'NEILL'S 5013C COMMITTEE REQUEST

1. Lisa asked that the Park Board submit requests for funding projects or programs that are of the greatest import to them. The committee will meet the evening of April 27th and invited Board members to attend.
2. After some discussion, Ruth Scadding asked the members of the Board to prioritize their thoughts on requests for funding and submit them to her.

G. STAFF REPORTS

1. Frank asked that we move on and discuss his report at a latter time
2. Mark asked the Park Board to approve up to \$425 for an adapted swing for children with disabilities. He said he does not think it will actually cost that much but wanted that amount just in case. Bob made a motion to authorize the \$425 and Ann Marie seconded it. The vote was unanimous in favor. Mark showed the Board pictures of where understory plants would be put in Applebrook Park. Mark said he met and walked with Paul Rachette of the PA Environmental Council on applying for a grant for the creation of meadow areas in Applebrook Park. Meadow 1 is located along Paoli Pike at the intersection of Vista Drive. Meadow 2 is on the back side of Hibberd Lane and E. Boot Road. Paul said the grant application should include the info on the amount and cost of maintenance and supplies the township intends to spend for upkeep. Bob made a motion to approve applying for a grant for the meadow project in cooperation with the PA Environmental Councils parameters. Phyllis seconded the motion. The Board approved the motion unanimously. Frank thanked Mark for the use of one of his trucks and for assistance with moving picnic benches and bleachers in place for the Egg Hunt.

H. OLD BUSINESS

1. The Egg Hunt: Frank thanked Ruth, Bob, Ann Marie, and Phyllis of the Park Board and Ruth Kiefer, the Recording Secretary for their support with the Hunt. Ruth Scadding said she thought the Hunt went very well especially considering that it was held on the rain date. Bob said the decision to postpone the Hunt was a good one. Ruth and Ann Marie stated that in the future, rain dates that are on a Sunday should be held in the afternoon. Frank said he tries to keep the time schedule simple so people can remember it but agreed with Ruth and Ann Marie. It was estimated that the Hunt was attended by at least 300 people. Frank has received phone calls and emails complimenting the township on the Hunt.

I. NEW BUSINESS

1. Board will send Ruth ideas on priorities of need to be presented to the 5013C Committee

J. DATES OF IMPORTANCE

1. Newsletter deadline is April 27, Phyllis will do the article. Ruth and Frank will offer input.

K. PUBLIC COMMENT

None

L. ADJOURNMENT

Respectfully submitted,

Frank Vattilano, Director of Recreation

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