

EAST GOSHEN TOWNSHIP
Park & Recreation Board Meeting
August 4, 2011

The regular meeting of the East Goshen Township Park and Recreation Board was held on Thursday, August 4, 2011 at the Township Building. The meeting was called to order by Chairman Ruth Scadding at 7:00 p.m. Other board members present were: Phyllis Marron, Ann Marie Fletcher-Moore, Bob Huebner, Vicki Wooters, Erich Meyer and Heidi Karpa.

Others present were:

Mark Miller, Director of Public Works
Thom Clapper, Township Supervisor
Arthur Jones, Resident

A. CALL TO ORDER/PLEDGE OF ALLEGIANCE

Ann Marie led the Pledge of Allegiance and a moment of silence to remember our Armed Forces.

The Chairman asked if anyone would be recording the meeting. There was no response.

B. APPROVAL OF MINUTES

Bob moved to approve the minutes of the February 3, 2011 meeting as corrected. Ann Marie seconded the motion. There was no further discussion. The motion passed. Erich and Heidi abstained.

Phyllis moved to approve the minutes of July 7, 2011. Bob seconded the motion. There was no further discussion. The motion passed. Vicki abstained.

C. CHAIRMAN'S REPORT/ANNOUNCEMENTS

1. Ruth reported that the Park Board met in Applebrook Park this evening at 6:00 pm to walk the trail and discuss mowing. Bryan Del Monte, Chairman of the Conservancy Board joined them.

2. Ruth received a comment from a resident who suggested that, on the days of the Farmers' Market, the circle should be one way. The board discussed this and doesn't feel that this action needs to be taken at this time.

3. Ruth emailed Erich's stepmother about the possibility of working with the West Chester Garden Club. She responded that she is very interested and will contact Ruth when she returns from vacation.

4. Ruth voiced concern again about the fact that the Conservancy Board still does not present their plans for projects they want to do in the parks and open spaces. Vicki pointed out that it seems like the Conservancy Board always waits until the last minute to do their projects so there isn't time to make a presentation. Heidi asked if there are guidelines which clearly define the responsibilities of the different boards. There should be templates or a procedure flowchart stating when a project has to be presented in order to be approved. She feels that since the Park Board has been charged to bring in more revenue, it would be helpful to have a process or template. Vicki would like to have a monthly report from Frank listing all the upcoming events. There was discussion about the latest version of the Park Rules. Ruth will check into this. Mark Miller mentioned that the large wooden sign with the rules on it will be removed in the fall so they can update it. Thom said that board members should contact Rick Smith with their concerns not Mark Miller.

D. STAFF REPORTS

1. Frank's report follows:

a. Programs – The Youth Summer Camp is going extremely well. The kids, staff and volunteers are great. It seems that total attendance will be up from last year. The Junior Tennis Clinic will be held in August. Yoga, Zumba and Pilates continue with a demand for extra classes in Zumba and Yoga.

b. Progress – He is working on the Fall Newsletter.

1 Pumpkin Festival – It turns out that the rain date for the Pumpkin Fest (Harvest Festival)
2 falls on the same date as a Malvern event that attracts thousands each fall. With the rain
3 outs being more than a minor threat in recent history, we need to go with Saturday,
4 October 22nd with a rain date of Oct 23rd. Frank checked with West Chester Borough,
5 Malvern and Westtown and they don't have any events that weekend. October 23rd is the
6 rain date of the West Goshen Harvest Festival but they don't get the crowd that Malvern
7 does. Our Festival promises to be bigger and better this year and most importantly it will
8 be paid for due to the Farmer's Market and the 501c3 Committee. Frank has written to
9 Bruce at the YMCA to propose a meeting that would lead to a partnership for the
10 township and the Y. Frank has not had a response as yet. The field permit meeting went
11 very well.

12 Personnel: Lots of communication to our summer staff, clinicians, contractors, etc.

13 Problems: Minimal

14 Permits: Field permit meeting for the Fall is completed.

15 Ann Marie commented that, once again, Frank has done an excellent job with the summer
16 camp. She went on one of the field trips and was very pleased with the attention the staff
17 and volunteers give to the children.

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19 2. Mark's report follows:

20 a. The Public Works Department cleaned up some trees that fell down.

21 b. The aerated ponds don't look good. West Goshen uses aerators and has started using
22 chemicals too. Mr. Jones mentioned that there is a professor at the University who can
23 help with this.

24 c. Mr. Jones asked about the poison ivy in the park. Mark said he is having it sprayed.

25 d. Mr. Jones asked about the meadow program. Mark explained about the grant the
26 Township has applied for and feels he should get an answer in September.

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28
29 **E. OLD BUSINESS**

30 1. Thai Chi – Vicki mentioned again that someone is holding a Thai Chi class on Saturdays. She
31 insists that it is a course that the people are paying for. However, Ruth reported that Frank did go
32 to the park and spoke to one of the people who said it is just a group of family and friends, not a
33 class. Ann Marie had a budget report that showed there was a class sometime in 2010 but not in
34 2011.

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36 2. Farmers Market/Pumpkin Festival – Ruth reported that she attended a meeting with the
37 Farmers Market and was told that vendors at the market want to be a part of the Pumpkin Festival
38 but only if it is called a Harvest Festival. Ruth just received an email about a meeting on
39 Wednesday, August 10, 2011 about the Harvest Festival being held on Saturday October 22, 2011
40 from 10 am to 4 pm., which will include juried arts and crafts vendors. Ruth is very upset that no
41 one has contacted the Board about this. Lisa O'Neil talked to Frank about it and a few days ago
42 she asked Ann Marie to lead this project. Ann Marie commented that she told Lisa it has to be
43 presented to the Board. Thom suggested that Ruth attend the meeting to see what it is about and
44 then the Board can decide if they want to be involved or have their own Pumpkin Festival. Erich
45 suggested calling it the Pumpkin & Harvest Festival. It was also suggested, that the Pumpkin
46 Festival be held from 10 – 12 for the children at one pavilion and the arts and crafts festival be
47 held from 12 – 4 at the other pavilion. Ruth will attend the meeting and the Board will discuss
48 this topic at the workshop on Tuesday, August 16, 2011.

49
50 3. TAG Recommendations – Thom said the Board of Supervisors wants the Park & Recreation
51 Board to come back to their meeting to discuss TAG recommendations again. Bob feels more
52 needs to be done to get a vendor in the park for sports events. Also he feels that a program for
53 signs on the fences in the ball fields should be started. The Board can set the standards for the
54 type and size of the signs and fees. He will write up a plan.

55 **F. NEW BUSINESS**

1 1. Paoli Hospital – On July 26, 2011, Ruth and Ann Marie met with representatives from Paoli
2 Hospital. They are very interested in working with the Board. They can donate \$2,000 toward
3 the Pumpkin Festival, Spring Egg Hunt and Community Day. They can also provide volunteers
4 to help and a first aid station. Ruth said it was a very good meeting.
5

6 2. Sponsors – Because Ruth mentioned the Newsletter and website to Paoli Hospital, a
7 discussion about sponsorship followed.

- 8 a. There should be a deadline for receiving a donation before the event.
- 9 b. There should be different classes of sponsors based on the amount of donations.
- 10 c. There should be a packet to give to potential sponsors listing the rules.
- 11 d. The Board feels that sponsors should be listed on the website for no more than a
12 month after the event. Also, they should be listed in the Newsletter after the event.

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14 **G. ANY OTHER MATTER**

- 15 1. 501c3 – Ruth mentioned that the Committee is planning a dinner to raise funds. There are no
16 details yet.
- 17 2. The green flag at the park is tattered and looks awful. Phyllis made a motion to change the
18 flags in the park. Bob seconded the motion. There was no further discussion. The motion
19 passed.
- 20 3. Thom asked if a meeting has been scheduled with CTDI yet. Ruth said she left a message
21 but no response yet. Thom will get the name of the contact for the walkway.
- 22 4. The Board would like to have a financial report for Community Day.
- 23 5. Vicki remarked that she doesn't think the minutes contain enough detail. Ann Marie spoke
24 up and disagrees.
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26 **H. LIASION REPORTS**

- 27 1. Board of Supervisors – Thom reported that they had a very good meeting with Liberty Towers
28 this afternoon and hope to have everything ready for approval this Fall.
- 29 2. Conservancy Board – Bob distributed a copy of the preliminary plan that the Conservancy
30 Board is working on for treating invasive plants in Applebrook.
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32 **I. CORRESPONDENCE**

33 None
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35 **J. DATES OF IMPORTANCE**

36 No discussion
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38 **K. PUBLIC COMMENT**

39 None
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41 **L. ADJOURNMENT**

42 There being no further business, Bob moved to adjourn the meeting. Ann Marie seconded the
43 motion. The motion passed unanimously. The meeting adjourned at 10:00 p.m. **The next
44 meeting will be September 1, 2011.**
45

46 Respectfully submitted,
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49 Ruth Kiefer, Recording Secretary
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