

AGENDA
PARK AND RECREATION MEETING
Thursday, November 3rd, 2011
7pm

- A. Call to Order
- B. Pledge of Allegiance
- C. Moment of Silence for our Troops & Volunteers who keep our Country safe.
- D. Ask if anyone is recording the Meeting
- E. Approval of Minutes: October 6, 2011 meeting and October 18, 2011 workshop
- F. Chairman's Report
- G. Public Hearings
- H. Staff Reports:
 - 1. Frank Vattilano, Recreational Director
 - 2. Mark Miller, Public Works Director
- I. Old Business:
 - Partnership discussion with YMCA
 - Harvest Festival
 - Handicap signs
- J. New Business:
 - Expenses for Egg Hunt from 2010
- K. Any Other Matter:
- L. Correspondence *, Reports of Interest (Permits) & Liaison Report
 - 1. BOS: Phyllis Marron & Ruth Scadding
 - 2. Conservancy: Bob Heubner
 - 3. Historical: Erich Meyer
 - 4. Resident's Letter of Praise for Rec Program and Frank Vatttilano
- M. Meetings & Dates of Importance:
 - 1. Winter 2012 Newsletter Assignment: Deadline: November 2nd
- N. Public Comments - Hearing of Residents
- O. Adjournment

draft
EAST GOSHEN TOWNSHIP
Park & Recreation Board Meeting
October 6, 2011

The regular meeting of the East Goshen Township Park and Recreation Board was held on Thursday, October 6, 2011 at the Township Building. The meeting was called to order by Chairman Ruth Scadding at 7:00 p.m. Other board members present were: Phyllis Marron, Ann Marie Fletcher-Moore, Bob Huebner, Erich Meyer and Vicki Wooters.

Others present were:

Frank Vattilano, Director of Recreation
Mark Miller, Public Works Director
Thom Clapper, Township Supervisor
Ginnie Newlin, Conservancy Board
Adam Knox, Conservancy Board
Arthur Jones, Resident

A. CALL TO ORDER/PLEDGE OF ALLEGIANCE

The Chairman led the Pledge of Allegiance.

The Chairman asked for a moment of silence to remember our Armed Forces.

The Chairman asked if anyone would be recording the meeting. There was no response.

B. APPROVAL OF MINUTES

Phyllis moved to approve the minutes of the September 20, 2011 workshop meeting. Anne Marie seconded the motion. There was no further discussion. The motion passed.

C. CHAIRMAN'S REPORT/ANNOUNCEMENTS

1. Eagle Scout Project – Frank introduced Jonathan Dubin, a senior at East High School. Jonathan is also one of the social media students who helps with the Township Facebook page. Jonathan provided diagrams of his proposed project which is to construct a set of pull up bars in East Goshen Park. There will be a youth bar and an adult bar. There will be metal pegs on the side of the frame to aid in slowly building up strength to do pull ups. The frame will be pressure treated wood with mulch on the ground. There will be a note board with instructions and a record for users to keep track of their progress. Jonathan will raise the funds for the project which will cost about \$300-600. Erich made suggestions to make the pegs safer. Mark and Frank will select the area in the park for this project. Bob moved to approve Jonathan's Eagle Scout Project to construct pull up bars in East Goshen Park. Phyllis seconded the motion. The motion passed unanimously. Jonathan still has to go through the Boy Scout approval process so he will probably start this project next Spring.

2. Plantings in Reforested Area – Ginnie Newlin explained how this area will change as the trees grow taller. She would like to put flowering dogwood trees, which are good understory trees, among the current trees. She has funding for 10 at this point. She will put stakes in the spots where the trees will go so Ruth and Mark can check it before the planting. Mark asked that the trees be planted to allow space for mowing. Adam would like this to be put on the Township's Facebook page. Ruth mentioned that two residents voiced concern about the visibility of people walking on the creek side of this trail when the grass is tall. Vicki suggested a bench be put in this area. The board liked Ginnie's plan and thanked her for presenting it to them

D. STAFF REPORTS

1. Frank's report follows:

a. Programs – The New York City trip in December has one full bus and another ¾ full.

Boot Camp - Frank met with Colleen who runs the Boot Camp in the park. When she first presented the plan to Frank for Spring 2011, she thought she would have enough participants to pay \$400 per month for use of the East Goshen Park facilities. Frank explained to Colleen that the Board agreed to lower her monthly fee from \$400 to \$250. However, she feels \$250 will be too much. She would like to pay \$150 per month and get a free month because she feels she overpaid

1 at the \$400 rate. Anne Marie feels it was her business plan and should not be given a free month.
2 Bob moved to give her September for free and lower her monthly fee to \$150 per month until the
3 end of 2011. This will be revisited next Spring. Erich seconded the motion. The vote was 5 yes
4 and 1 no from Anne Marie.

5 Frank announced that there has been a change in the red/green flag for the fields at East Goshen
6 Park. On the website, the Park Status now takes you to a list of the different fields and shows
7 which are open and which are closed. The soccer fields in the east side of the park do not drain
8 well. But the base ball fields in the west side of the park do drain so they could be open when the
9 soccer fields are not. He will still use the red/green flags at the entrances to the park to indicate
10 which side is open or closed.

11
12 2. Mark's report follows:

- 13 a. Linda Gordon donated some pine trees that her husband Donald had. The trees have been
14 planted in the park.
15 b. The Park Rules sign at the Hicks Pavilion will be replaced. Public Works is building a new
16 sign that will be changeable.
17 c. Public Works made a log bench out of one of the dead trees which will be put in the park.
18 d. CTDI and United Way will be installing the Born Learning trail tomorrow from noon to 4 pm.
19 It will be on the walkway by the Tot Lot. CTDI will do the maintenance. The township will keep
20 the stencils and unused paint.
21

22 **E. OLD BUSINESS**

23 1. YMCA Partnership - Ruth welcomed Bruce Griffin, Director of the YMCA and explained that
24 the Park Board presented a proposal to the Board of Supervisors for their review and feedback. Concerning
25 their summer camp, Bruce clarified that the Y is not requesting use of the Tot Lot. They would like to use
26 the Veterans Pavilion and the area around it. They know what the rental fees would be and are aware that
27 they will have to pay something towards the fees. But they do have access to resources that may provide
28 more programs and lower fees for township residents to participate in programs. They need to have the
29 proposal so they can work on their budget for 2012. It was decided that Ruth, Bob, Frank and Thom will
30 meet with Bruce next Wednesday, October 12, 2011 at 1:00 pm. Ruth asked the Board members to give
31 her any additional ideas before that meeting.
32

33 2. Harvest Festival - Ruth reported that there are 24 arts and crafts vendors participating. A band
34 will be playing all day. There will be free pumpkins available for the kids until they are gone. Frank will
35 have events for the kids at two times - 12 noon - 1 pm and 3-4 pm. Vendors from the Farmers Market will
36 be there and food vendors will be there. Saturday Oct 22, raindate Sunday Oct 23, 2011.
37

38 3. Outfield Signs - Bob reported that he presented the proposal for signs in the base ball outfields
39 to the Planning Commission. They made some suggestions and Mark Gordon said a section to the
40 ordinance will have to be added to include this. Bob changed the size from 4' x 8' to 3' x 5' to allow room
41 for mowing. Vinyl lasts up to 5 years so it is the better fabric. The Board took off the requirement for a
42 green border and green on the reverse side in order to lower the cost of the sign. The Township will install
43 and remove the signs with a fee of \$35 for installation. Cost will be \$300 for the first year from April to
44 November. The board liked the proposal and thanked Bob for his work on this. They would like to have it
45 in place for next Spring. Bob will make the changes and present it to the Planning Commission.
46

47 **F. NEW BUSINESS**

- 48 1. See Chairman's Report.
49
50

51 **G. ANY OTHER MATTER**

- 52 1. Vicki suggested presenting a plaque to Lisa O'Neil for all the work she has done with the Farmers
53 Market.
54 2. Vicki suggested making the East Goshen Park smoke free. The Board agreed with this idea. Ruth will
55 talk to Rick Smith about it.

1
2 **H. LIASION REPORTS**

- 3 1. Conservancy Board – Bob reported that they discussed the reforested area.
4 2. Board of Supervisors – Thom reminded everyone about the Chili Cookoff in West Chester this Sunday
5 October 9th. The supervisors have entered their Plank House Chili and they want your votes. The Fall
6 Newsletter is out. The supervisors had a meeting today to fine tune the wireless tower lease.
7 3. Historical Commission – They had a large article with several pictures in the Daily Local about their
8 part in Chester County Day last weekend.
9

10 **I. CORRESPONDENCE**

11 None
12

13 **J. DATES OF IMPORTANCE**

14 No discussion
15

16 **K. PUBLIC COMMENT**

17 None
18

19 **L. ADJOURNMENT**

20 There being no further business, Phyllis moved to adjourn the meeting. Erich seconded the motion. The
21 motion passed unanimously. The meeting adjourned at 9:00 p.m. **The next regular meeting will be**
22 **Thursday, November 3, 2011.**
23

24 Respectfully submitted,
25

26
27 Ruth Kiefer, Recording Secretary
28

draft
EAST GOSHEN TOWNSHIP
Park & Recreation Board Workshop
October 18, 2011

The regular workshop meeting of the East Goshen Township Park and Recreation Board was held on Tuesday, October 18th, 2011 at 10am at the Township Building. The meeting was called to order by Chairman Ruth Scadding at 7:00 p.m. Other board members present were: Phyllis Marron, Ann Marie Fletcher-Moore, Bob Huebner, Heidi Carpa and Erich Meyer
Also present was Frank Vattilano, Director of Recreation

A. CALL TO ORDER/PLEDGE OF ALLEGIANCE

The Chairman led the Pledge of Allegiance.

The Chairman asked for a moment of silence to remember our Armed Forces.

The Chairman asked if anyone would be recording the meeting. There was no response.

B. APPROVAL OF MINUTES

C. OLD BUSINESS

1. Harvest Festival – The Harvest Festival will be held from 10am to 4pm to Saturday, October 22nd at East Goshen Park. There are many crafters, food vendors, and artists. The Facebook page has over 600 hits. It has a trivia element, Constant Contact info, and lots of great information. Heidi is doing a great job with it. Hands of children receiving pumpkins will be stamped. Park and Recreation Board members are being asked to come early- 8am if possible to help with set up. Goshen Fire Company Police will do the parking. Ruth mentioned that Frank is now a salaried employee and that special events and trips will not count as extra time.

2. YMCA Meeting- The Board went through the notes that Thom Clapper took at the meeting with the YMCA on October 13th.

Items offered by the YMCA were Saturday Night Lights, days at their pool, continued cooperation for Community Day, Movie Nights at the park, partnering for Healthy Kids Day with maybe a run, a bike event, advertising and registration for trips and possible chaperones.

The YMCA offered instructors for our programs and a 50/50 split on registration fees. They offered to partner on a Shredding Day event and also to provide entertainment for the Pre School Entertainment series in the summer. They offered to include a Bullying Prevention Program as a component of our summer program and to provide CPR training for summer staff for the cost of the certification card. They would also be open to running a basketball tourney at the park and doing clinics for senior tennis and golf. Further clarification on details would have to be worked out.

The YMCA asked to be able to run their summer camp at the park from late June to mid August from 7am to 6pm on weekdays based at the Veterans Pavilion. The Board had a concern with a possible conflict with the Farmers Market but also said it would possibly bring more business to the market. The Board felt that the market should always take precedence. The YMCA asked to be able to have a storage/ office locker at the park along with a generator. There would also be a bus parked in case of inclement weather. The buses engine would not be running. They asked to use park fields to host YMCA programs and clinics. They asked to take over scheduling of fields at the park and collection of fees. The Board conjectured that the YMCA might raise fees. They asked for a 3 year agreement to be signed. The Board felt that 3 years is too long and they would lean toward 1 or 2 years. The Board needs more information on the specific items the YMCA wants. There was a lengthy discussion about the YMCA scheduling the fields and whether current groups and leagues using the fields would be given an equitable share of time of use. The current WCASD agreement with East Goshen was brought up- it would be important that we continue that agreement which calls for the district having use of ball fields during afternoons in the spring in exchange for East Goshen Twp use of EG Elementary. A question about how the YMCA would determine whether a particular tenet is suitable for field use. The Board wants to see the proposed contract that Bruce

Griffin from the YMCA will submit this week for consideration. The Board wants to know how the YMCA will divvy up the fields if they schedule the park. The Board understands the time constraints both parties are dealing with. The Board feels that a 3 year contract is too long and would prefer a 1 year contract.

H. LIASION ANNOUNCEMENT

1. Historical Commission – Erich Meyer is the liaison to the Historical Commission

I. CORRESPONDENCE

None

J. DATES OF IMPORTANCE

No discussion

K. PUBLIC COMMENT

None

L. ADJOURNMENT

There being no further business, Phyllis moved to adjourn the meeting. Erich seconded the motion. The motion passed unanimously. The meeting adjourned at 1:30pm. **The next regular meeting will be Thursday, November 3, 2011 at 7pm.**

Respectfully submitted,

Ann Marie Fletcher-Moore, Vice Chairperson of the Park Board

10/26/11

To: Park and Recreation Board
From: Frank Vattilano
RE: Director's Report
November 3rd, 2011 Meeting

Programs: Boot Camp fitness contractor has paid \$150 for the month of October and her camp seems to be running very well and her class numbers seem to have picked up somewhat- she does a great job. Our regular, evening aerobics program, yoga, meditation, zumba, and pilates classes continue. The NYC trip has filled 2 large buses with over 100 registrants and with a waiting list. Neighbor to Neighbor Day is coming up this month. The Harvest Festival went very well. Goshen Fire Company Fire Police estimated the number of cars they parked at 300 to 400. Lisa O'Neill feels that the actual number should have exceeded that of Community Day. The event had enough receipts and sponsors to pay for itself thanks to the efforts of the 501 3C Committee and the Park Board.

Progress: I have instructed the social media kids to send me some names of high school juniors at East High that they would recommend that I interview. Bruce Griffin of the YMCA says he will be submitting a pro forma to us at the end of this week.

Personnel: Great staff through and through.

Problems: A solution to ground condition cancellations at the park: I have instituted an individual flag system on our website for teams. This way, if the baseball field is ok for play, it will have a green flag indicator while the poorly draining soccer fields could have a red flag designation.

Permits: See November calendars with your packet.

Ira Hicks Pavilion

November 2011

Monthly Planner

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November 2011

Monthly Planner

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November 2011

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Monthly Planner

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4 Goal Soccer Field

November 2011

Monthly Planner

Done	Priority	Description	Due Date

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Image
Placeholder
11

November 2011

Monthly Planner

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4	5 Sts Simon and Jude Soccer 8am to 12pm
6	7	8 Election Day	9	10	11 Veterans Day	12
13	14	15	16	17	18	19
20	21	22	23	24 Sts Simon and Jude Football 8am to 12pm Thanksgiv	25	26
27	28	29	30	<div>Oct 2011</div> <div>S M T W T F S</div> <div>1</div> <div>2 3 4 5 6 7 8</div> <div>9 10 11 12 13 14 15</div> <div>16 17 18 19 20 21 22</div> <div>23 24 25 26 27 28 29</div> <div>30 31</div> <div>Dec 2011</div> <div>S M T W T F S</div> <div>1 2 3</div> <div>4 5 6 7 8 9 10</div> <div>11 12 13 14 15 16 17</div> <div>18 19 20 21 22 23 24</div> <div>25 26 27 28 29 30 31</div>		