

**EAST GOSHEN TOWNSHIP
Park & Recreation Board Meeting
December 6, 2012**

The regular meeting of the East Goshen Township Park and Recreation Commission was held on Thursday, December 6, 2012 at the Township Building. The meeting was called to order by Chairman Heidi Karpa at 7:00 pm.

Commission members present were:

Ann Marie Fletcher-Moore
Erich Meyer
John Jamgochian
PJ Viloski
Betsy Williams
Joseph Zulli

Others present were:

Frank Vattilano, Director of Recreation
Mark Miller, Director of Public Works
Thom Clapper, Township Supervisor

A. CALL TO ORDER/PLEDGE OF ALLEGIANCE

John led the Pledge of Allegiance.

Heidi asked if anyone would be recording the meeting. There was no response.

B. CHAIRMAN'S REPORT/ANNOUNCEMENTS

None

C. APPROVAL OF MINUTES

1. The Chairman noted that the minutes of November 1, 2012 were approved.

D. STAFF REPORTS

1. Frank Vattilano, Director of Recreation, reported that yoga, pilates and zumba are ongoing. "Help a Neighbor for the Holidays" had 80 volunteers on Saturday, December 1, 2012. They filled 440 leaf bags. A representative from radio station WCHE came out to interview some of the volunteers. Saturday, December 8, 2012 is the trip to New York City. The bus is full at 54 passengers. There is a waiting list. Frank is going to contact East High School Guidance department to offer a class after the holiday entitled "Helping Senior Citizens with their Gadget Gifts". His idea is to pair up one senior with a high school student. The student will explain in layman's terms how the senior can make best use of their laptop, iphone, gps, etc. The challenge will be to get the students to communicate across the generation gap to people who used slide rules in math class. Frank participated in "Neighborhood University" on Monday evening Dec 3, 2012. Frank also provided a listing of all recreation activities, special events and trips for 2012.

E. NEW BUSINESS

F. OLD BUSINESS

1. Committee meetings – Heidi commented that sub-committee meetings for data gathering etc, do not fall under the Sunshine Law. No decisions are being made and there is no quorum.
2. Recycling Bins – Betsy reported that funds were approved to purchase new recycling bins for the park. Mark Miller will check on pricing and get it to Betsy for the January 2013 meeting.
3. Tot Lot equipment – Betsy passed around some pictures of various types of equipment for handicapped accessible playground equipment. Mark mentioned that he has catalogs with this type of equipment. There is no word on the handicapped picnic tables yet. Betsy feels it would be helpful to know what is needed in order to select equipment that will be used.

4. Frank commented that the mobile vendor he hired for the park last year is not available. He will start looking for a replacement for the summer of 2013.

5. Framers Market – At their meeting Tuesday, December 4, 2012, the Board of Supervisors approved a request from the Park & Recreation Commission that allows the PRC to have a Winter Farmers Market, pending agreement tonight by the PRC. John reported that the Winter Market will start on Thursday, December 20, 2012 for 3 hours on a bi-weekly basis. There are 8 vendors signed up so far and they are excited about the winter market. It will be a pre-order market. Joe made a motion to proceed with the Winter Market as outlined. PJ seconded the motion. John mentioned that the fee for vendors will be a flat fee of \$22/week. The motion passed unanimously. John mentioned that an email will be sent to the vendors tomorrow to let them know the Winter Market was approved.

Heidi mentioned that John Altshul, Township CFO, has a consultant who can set up the financial system to invoice and track insurance and licenses of the vendors. The cost is \$500. Joe made a motion to permit Jon to get the consultant at a cost of \$500. Ann Marie seconded the motion. The motion passed unanimously.

G. LIASION REPORTS

1. Planning Commission – Erich reported that the PC reviewed a proposal by Renehan Builders to subdivide and develop 4 lots on Colonial Lane. New Kent Apartments want to build one more building containing 12 apartments.

2. Conservancy Board – Erich reported that they are getting fencing to protect the trees in Supplee Valley from the deer.

H. ANY OTHER MATTER

1. Betsy asked Mark for more information about the amphitheater. Mark explained the different phases they will have with developing the amphitheater.

I. PUBLIC COMMENT

None

J. ADJOURNMENT

There being no further business, Heidi made a motion to adjourn the meeting. PJ seconded the motion. The motion passed unanimously. The meeting adjourned at 8:45 pm. The next meeting will be Thursday, January 3, 2013 at 7:00 pm.

Respectfully submitted,

Ruth Kiefer, Recording Secretary