

Park Commission
Agenda
Thursday, March 7th, 2013
7:00 PM

- A. Call to Order
- B. Pledge of Allegiance
- C. Ask if anyone is recording the meeting
- E. Approval of Minutes from February 7th, 2012 meeting
- F. Chairman's Report
- G. Old Business –
 - 1. Egg Hunt Farmers Market update
 - 2. Spring/Summer Market update
 - 3. Easter Market
 - 4. Amphitheater update
 - 5. Goal distribution
- H. New Business-
 - 1. Mark Miller- Director of Public Works
 - 2. YMCA Healthy Kids Day request
 - 3. Community Day
- I. Liaison reports
- J. Any Other Matter
- K. Public Opinion
- L. Adjournment

Please note: at adjournment we will fill the goodie bags in preparation for the Egg Hunt. We usually finish this in less than an hour.

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EAST GOSHEN TOWNSHIP
Park & Recreation Board Meeting
February 7, 2013

The regular meeting of the East Goshen Township Park and Recreation Commission was held on Thursday, February 7, 2013 at the Township Building. The meeting was called to order by Vice Chairman PJ Viloski at 7:00 pm.

Commission members present were:

Ann Marie Fletcher-Moore
Erich Meyer
John Jamgochian
Betsy Williams
Joseph Zulli

Others present were:

Frank Vattilano, Director of Recreation
Thom Clapper, Township Supervisor

CALL TO ORDER/PLEDGE OF ALLEGIANCE

PJ asked Frank to lead the Pledge of Allegiance.

PJ asked if anyone would be recording the meeting. There was no response.

CHAIRMAN'S REPORT/ANNOUNCEMENTS

The Township is organizing a committee to review the Comprehensive Plan. Each ABC must select a regular member and an alternate member to be on this committee. Erich will serve as the regular member and Joe will be the alternate member. The first meeting will be Monday February 25, and then the 4th Monday each month for about 18 months.

APPROVAL OF MINUTES

The Chairman noted that the minutes of January 3, 2013 were approved.

STAFF REPORTS

1. Frank Vattilano, Director of Recreation, reported that the Egg Hunt will be held on Saturday March 23, with rain date on Sunday March 24, starting at 10:00 am. After the March 7 meeting, the Commission members will help prepare the bags of treats for the event. The day of the hunt Frank asked that as many members as possible come to help. The budget is \$1,628 which is usually covered by sponsors. John will ask TD Bank for a donation.

Tonight, Feb 7, is Frank's annual permit meeting. He will meet with representatives of the various leagues to allocate times to use the ball fields.

Frank has started contacting potential mobile vendors to come to the park this year. The biggest complaint is that they are too far away. If anyone knows someone, please give him their contact information. Frank provides the schedule of events in the park. Last year the cost to the vendor was \$150 for April, May, June & September, October and \$100 in July & August.

Frank received a list of students from Christine Bland at East High School as potential volunteers for the new Seniors and Gadgets program. He has 16 students who are interested and has selected 2 as leaders.

He will meet with the leaders to outline the program and start to advertise it. He is going to call the program "Bridges". Joe raised the subject of passwords. Frank will be present at all of the training sessions.

The winter programs have started and are doing very well.

OLD BUSINESS

1. Farmers Market – John reported that the Winter Market is free for the vendors. Traffic is light which is expected in the winter. The next shopping day is Thursday February 14, Valentine's Day. Ann Marie mentioned that the Farmers Market committee met with a PR firm. They will be at the market on

1 Feb 14 to see who is there and how it works. They will put a proposal together to present to the PRC. John
2 would like to have a meet & greet with all of the summer vendors to kick start the spring/summer market.
3

4 2. Review of 2013 Goals - PJ led a review of the list of 2013 goals to start a plan of action as follows:

5 a. Farmers Market – The Committee started with the Winter market and have ongoing plans.
6

7 b. Ball field signage at East Goshen Park - Erich provided a copy of the program that Bob
8 Huebner started to work on. Joe feels the plan should be finalized for presentation to the Board of
9 Supervisors. The Commission members will read the proposal for discussion at next month's
10 meeting. PJ will contact Bob to see if he can come to the meeting to go over the plan.
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12 c. Mobile food vendors in the park – Frank is working on this.
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14 d. Volunteer Brigade - PJ and Frank will get a list of names, develop criteria for the program and
15 incentives. Thom mentioned that he has the list of volunteers from the 2012 Community day
16 which he will give to Frank. PJ would like to have a core group of dependable volunteers for each
17 event. The minimum age should be 9th grade. The volunteers should be recognized for their
18 service and students can use this on their college resumes.
19

20 e. Amphitheater - PJ will ask Mark Miller to attend next month's meeting to go over the plans
21 and timing for construction of the amphitheater.
22

23 f. Tot Lot – Betsy presented a suggestion for a Chimes Panel in the park. Everyone liked this
24 idea. She will discuss this with Mark Miller and get pricing.
25

26 g. East Goshen Park garden project - Erich responded to the West Chester Garden club that the
27 PRC is very interested in their offer to partner on a project in the park. He will contact Sandy
28 Snyder, chairman of the Conservancy Board, to ask for their assistance in selecting a spot in the
29 park for a rain garden.
30

31 h. Recycle bins for the park – Betsy provided a copy of the memo from Mark Miller about
32 pricing. The Board of Supervisors approved the purchase of 15 bins but she doesn't know what the
33 dollar amount is. The bins that the PRC looked at cost about \$237 each but the pricing Mark gave
34 for the same type of bin as they are currently using costs about \$325 each. Thom volunteered
35 to follow up with Mark on this.
36
37

38 NEW BUSINESS

39 1. Community Day – Frank will be meeting with Heidi to prepare a plan for this event.
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41 2. Easter Market – Tabled to the next meeting.
42

43 3. Joe commented about the financial disclosure form they received. He read the form and feels that,
44 if he is a volunteer on an advisory board, he does not have to fill out this form. Everyone agreed.
45

46 4. Betsy attended a workshop held by the DCNR about grants. She read the list of items they give
47 grants for and mentioned that the deadline for this year is April 10th. The Commission discussed trails,
48 which is a topic the township has considered for many years. Applying for a grant requires approval and
49 commitment from the Board of Supervisors to fund at least half of the cost. Also, there must be detailed
50 plans for the project. The Commission doesn't think there is time to apply for anything this year.
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1 **LIAISON REPORTS**

2 1. Conservancy Board – Betsy reported that they need help cleaning out bat cages and bird houses.

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4 2. Board of supervisors – Thom reported that they interviewed applicants today for Police Chief. All
5 of the applicants will be asked back for a second interview.

6
7 **ADJOURNMENT**

8 There being no further business, PJ made a motion to adjourn the meeting. Joe seconded the motion. The
9 motion passed unanimously. The meeting adjourned at 9:30 pm. The next meeting will be Thursday,
10 March 7, 2013 at 7:00 pm.

11 Respectfully submitted,

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15 Ruth Kiefer, Recording Secretary
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2/27/13

Report

To: Park Commission

RE: March 7th, 2013 Commission Meeting

From: Frank Vattilano, Director of Recreation

NOTE: The Park Commission (formerly Board) traditionally fills the goodie bags for the children at the end of this meeting. Some of the Board members will volunteer for this activity and the hunt.

Winter 2013 Session 2 Aerobics, Yoga, Pilates, Zumba and Line Dancing are going smoothly. The Learn to Skate Class kids are making amazing progress.

The "Bridges" program for gifted students to help senior citizens with technology is moving along. It is taking a while to interview all of the students-18 of them and get all their resumes and letters of recommendation together. Thom Clapper has given me some sample questions that might be addressed in this class and the students and I are working on more. The Mature Driver Ed class registration continues.

The spring schedule of field use has been compiled. The organizations using our park have been mailed their schedules of use.

We have received the Egg Hunt supplies. We got a tremendous deal from our supplier. Goshen Fire Co will bring the Giant Bunny to the park on a fire truck. The Amerikids (20 of them) will help out at the hunt painting faces and hiding the eggs. Remember: the hunt is on Saturday, March 23rd. It would be great if everyone was there at 8:30am for the 10am hunt. I will send you an email with more specific directions the week before.

I am preparing my presentation for the PRPS State Convention.

Frank Vattilano

recdirector@eastgoshen.org