

Park Commission
Agenda
Thursday, April 4th, 2013
7:00 PM

Note: there will be vendor "Meet and Greet" from 6 to 7pm

Please plan to attend

- A. Call to Order
- B. Pledge of Allegiance
- C. Ask if anyone is recording the meeting
- E. Approval of Minutes from March 7th, 2012 meeting
- F. Chairman's Report
- G. Business – Summer Farmers Market Rollout
 - 1. Senya, John, Ann Marie, and Heidi present on the value of the Market
 - 2. Introduction of vendors
 - 3. Important information about market set up
 - 4. Question and answer period
- H. Community Day Workshop date
- I. Liaison reports
- J. Any Other Matter
- K. Public Opinion
- L. Adjournment

draft
EAST GOSHEN TOWNSHIP
Park & Recreation Board Meeting
March 7, 2013

The regular meeting of the East Goshen Township Park and Recreation Commission was held on Thursday, March 7, 2013 at the Township Building. The meeting was called to order by Chairman Heidi Karpa at 7:00 pm.

Commission members present were:

Ann Marie Fletcher-Moore
Erich Meyer
John Jamgochian
Betsy Williams
Joseph Zulli
PJ Viloski

Others present were:

Frank Vattilano, Director of Recreation
Thom Clapper, Township Supervisor
Mark Miller, Director of Public Works
Bob Huebner
Ruth Scadding

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Joe lead the Pledge of Allegiance.

Heidi asked if anyone would be recording the meeting. There was no response.

CHAIRMAN'S REPORT/ANNOUNCEMENTS

Heidi commented that everyone received Frank's notice of his resignation and are very sad about it. She thanked him for his years of service and all he has done for everyone in East Goshen. He has an amazing legacy.

APPROVAL OF MINUTES

The Chairman noted that the minutes of February 7, 2013 were approved as corrected.

OLD BUSINESS

1. Egg Hunt – Frank reported that the supplies were received and the supplier gave a very generous discount. The Goshen Fire Co will bring the bunny to the park on a fire truck. The Amerikids will help out with face painting and hiding the eggs. The hunt is on Saturday, March 23 at 10:00 am. He would like everyone to be there at 8:30 am.

2. Farmers Market – John reported that the Winter Market is doing very well. Invitations will be sent to the current and prospective vendors for the Meet & Greet on Thursday April 4 at the Township Building. They will receive a packet containing the rules of the market and an application. May 9 will be the opening day for the Spring/Summer Market. The Committee wants to assure the vendors that the Township is excited to keep the market going. Heidi mentioned that they have some events planned for the market this Summer. The committee will have a table available each week for local businesses to advertise.

3. Amphitheater – Mark Miller reported that they will start moving the dirt this spring. They will work on it through the summer and have it ready for programs in the Summer of 2014.

4. Recycling Bins – Betsy had a chart which showed the 3 bins being considered. Originally she calculated the cost on a 10 gallon bin. Mark pointed out that this is too small and would fill up quickly. So her calculations are based on a 33-34 gallon bin. The #1 bin is too costly. The #2 bin will cost \$4,933 for 13 bins which is over the budget. Betsy talked to the Conservancy Board at their last meeting, and was told the CB has allocated \$500 in their budget for the bins. Joe moved to purchase the 33 gallon Temp Recycler

1 bin staying within the budget and using the \$500 from the Conservancy Board. Heidi seconded the motion.
2 The motion passed unanimously. Mark will call the vendor to get a final price.
3

4 5. Tot Lot – Mark reported that the Chimes Board will cost \$1,550. He mentioned that this cost can
5 be taken out of the capital budget. Heidi moved to take the funds out of the capital budget to purchase the
6 Chimes Board. Joe seconded the motion. The motion passed unanimously. Betsy will write a note to the
7 resident who made the suggestion. Mark reported that there are 2 items in the Tot Lot that have to be
8 removed but are no longer available.
9

10 6. YMCA Kids Healthy Day – Frank is waiting for a permit from the YMCA to use the Ira Hicks
11 pavilion for this 1 day event in April. There are no conflicts except ball games. The fee will be \$200 for
12 over 100 people. Frank will be sure they have trained personnel to oversee the moon bounce if they use
13 one. Heidi recused herself from voting since she is employed by the YMCA. Frank wants approval from
14 the Commission. Joe moved to approve this event for the YMCA. PJ seconded the motion. The motion
15 passed.
16

17 7. Community Day will be held on Saturday June 22, 2013. Frank has order the fireworks. Thom
18 mentioned that the budget is \$25,000 and Paoli Hospital and Sila HVAC are interested in having a table at
19 this event. Thom will be the contact this year. PJ mentioned that Leslie Pools and Athena's spoke to him
20 last year.
21

22 8. Garden in the Park – Erich discussed this with the Conservancy Board at their last meeting. Ginnie
23 Newlin had concerns about maintenance of the garden. Heidi suggested that the PRC select several
24 locations for the garden and present them to the CB for input.
25

26 9. Ball Field Signs – Bob Huebner explained the East Goshen Field Sponsorship Program that he
27 developed. He did present it to the Planning Commission who made some suggestions, including making
28 the back of the sign, the side facing the road, hunter green. Bob doesn't know if this will add cost to the
29 sign. The contract would be from March to March, but the signs will be displayed from March to
30 November 1st. He recommends that the PRC find one or two sign vendors for the sponsors to use. John
31 commented that Great Valley Little League uses metal or wood for their signs. Bob pointed out that signs
32 made of those materials would be difficult to store. Joe asked if there is a premium spot that would cost
33 more. Bob said no, the suggested fee is \$300 with a \$250 renewal fee each year. Bob suggested that Rick
34 Smith, Mark Gordon and Mark Miller be involved in the approval of the signs. PJ suggested that when we
35 are selling the program to a sponsor, point out how many events East Goshen holds in the park that will
36 give them exposure, i.e. Community Day, Egg Hunt, Pumpkin Festival. Bob commented that after the PRC
37 gets all the information together, the program should go back to the Planning Commission for approval and
38 then to the Board of Supervisors. Mark Miller will get the fences measured for the next meeting. Heidi
39 thanked Bob for the work he did on this program.
40

41 10. Volunteer Brigade – PJ pointed out that Community Day is near. To be in the Brigade, he feels the
42 volunteers should be 9th grade and older, East Goshen residents, and must commit to Community Day and
43 one other event during the year. Heidi suggested that last year's Community Day volunteers should
44 automatically be Brigade members. Joe feels they should have a meeting prior to the event like last year
45 and tell everyone about the Brigade. Frank reminded everyone to thank the volunteers. The Commission
46 members should send their list of volunteers from last year to PJ.
47

48 11. Ethics Form – Thom reported that he spoke to Rick Smith about the form and whether it has to be
49 submitted by everyone. Rick contacted the Ethics Commission who said that all ABC members must fill
50 out the form and submit it by May 1st.
51

52 12. Comprehensive Plan Update – Joe reported that he and Erich attended the initial meeting. The
53 Brandywine Conservancy oversees the process. The County gave the Township a grant to help cover the
54 costs. There will be no meeting of the Task Force in March but will meet monthly thereafter for about 18
55 months. It was suggested that the ABCs include this as an item on their agenda every month. This is an

1 update to the current Comp Plan which was done in 2005. Heidi wants to start reviewing the PRCs Action
2 Plan in the current Comp Plan at the PRC's April meeting. Erich mentioned that Willistown and Malvern
3 just completed their plans.
4

5
6 **ADJOURNMENT**

7 There being no further business, Heidi made a motion to adjourn the meeting. PJ seconded the motion.
8 The motion passed unanimously. The meeting adjourned at 8:30 pm. The next meeting will be Thursday,
9 April 3, 2013 at 7:00 pm. Everyone stayed after the meeting to stuff the gift bags for the Egg Hunt.
10

11 Respectfully submitted,
12

13
14 Ruth Kiefer, Recording Secretary
15

3/27/13

Report

To: Park Commission

RE: April 4th, 2013 Commission Meeting

From: Frank Vattilano, Director of Recreation

Spring session Aerobics, Yoga, Pilates, Zumba and Line Dancing and Toning classes are taking registrations.

The "Bridges" program for gifted students to help senior citizens with technology has had one session using Dr. Clapper and his wife Irene as test students. It went very well. Our next two classes are Sundays, April 7th and April 14th. . The Mature Driver Ed class registration continues.

The Egg Hunt was great- It was the largest crowd we ever had- Thanks for all your help.

My PRPS State Convention presentation on Inspiring Summer Camp Staff went extremely well. The attendees were Recreation Directors and administrators from across the state. The great majority of them don't run their camps- they hire contractors to do it for them. They will use the info I gave them as guidelines.

Please start making overtures to prospective Volunteers for Community Day. We will need about 60 of them. The date is Saturday, June 22nd from 5pm to dark with a rain date of June 23rd.

Frank Vattilano

recdirector@eastgoshen.org