

Park Commission  
Agenda  
Thursday, May 2<sup>nd</sup>, 2013  
7:00 PM

- A. Call to Order
- B. Pledge of Allegiance
- C. Ask if anyone is recording the meeting
- E. Approval of Minutes from April 4<sup>th</sup>, 2013 and April 16, 2013 meetings
- F. Chairman's Report
- G. Old Business
  - 1. Community Day Update and Volunteer organization
    - a. Boy Scout proposal on camp demo
  - 2. 5K Ghost Run and fund raiser proposal in the park discussion
  - 3. Farmer's Market update
  - 4. Amphitheater update
  - 5. Comp Plan update
  - 6. Budget update
  - 7. Recycle bins- see Mark's report
- H. New Business
  - 1. Event Dates for Summer and Fall
  - 2. Dog park proposal
  - 3. Wedding ceremony proposal at bridge in Applebrook Park
- I. Recreation Director report and Mark Miller's report
- J. Liaison reports
- K. Any Other Matter
- L. Public Opinion
- M. Adjournment



draft  
EAST GOSHEN TOWNSHIP  
Park & Recreation Board Meeting  
April 4, 2013

The regular meeting of the East Goshen Township Park and Recreation Commission was held on Thursday, April 4, 2013 at the Township Building. The meeting was called to order by Chairman Heidi Karpa at 7:40 pm. She explained that the reason for the late start was due to the "Meet n Greet" the Commission had for prospective vendors at the Farmers Market.

Commission members present were:

Ann Marie Fletcher-Moore  
Erich Meyer  
John Jamgochian  
Joseph Zulli

Others present were:

Frank Vattilano, Director of Recreation  
Thom Clapper, Township Supervisor

**CALL TO ORDER/PLEDGE OF ALLEGIANCE**

Ruth led the Pledge of Allegiance.

Heidi asked if anyone would be recording the meeting. There was no response.

**APPROVAL OF MINUTES**

The Chairman noted that the minutes of March 7, 2013 were approved.

**NEW BUSINESS**

1. Resident Sharon Kinch made a presentation to have a fundraiser in the park. She would like to have a 5K race and games, events and food, i.e; food vendors, face and pumpkin painting, hayrides, etc. She would like to have it on Sat. Oct 26, 2013 with a raindate of Sun. Oct. 27. The proceeds would go toward Mesothelioma research in memory of her father. Frank explained that the township does not allow exchange of money in the park except for township sponsored events. Each year there are several races which aren't a problem because the registration can be done before the day of the race. Heidi thanked her for waiting and told her the Commission will consider her request and get back to her.

**CHAIRMAN'S REPORT**

1. Heidi reported that she met with Jon Altshul to discuss the budget.

2. Heidi wants to have a workshop this month. It was decided to have it on Tuesday, April 16, at 10:30 am.

**OLD BUSINESS**

1. Frank's report – The Egg Hunt was a big success. They gave out over 450 bags to the children so he estimates 1,000 people attended, which is the biggest hunt so far.

The "Bridges" program for students to help senior citizens with technology has had one session using Dr. Clapper and his wife Irene as test students. The next 2 classes will be held on Sunday, April 7 and Sunday April 14 at 2:00 pm and they are full.

The Mature Driver Class had to be cancelled for the first time. In the past, there were about 25 people signed up but this year only 6. Frank feels this is an indication that the Newsletter served a very important part in communication with the residents.

Frank reported that his presentation at the PRPS State Convention went extremely well. It was on Inspiring Summer Camp Staff. It was attended by Recreation Directors and Administrators from across the state. The majority of them don't run their camps – they hire contractors to do it for them. They will use the information he provided as guidelines.

1           2.       Farmers Market – Heidi reported that the “Meet n Greet” held this evening was very successful. A  
2 few items on the rules will be changed. The Summer Market will start on Thursday, May 9, 2013. The location  
3 will be changed to the front of the circle which will make the market more visible from Paoli Pike. She asked the  
4 vendors to have their application in by next Thursday. This will give her time to update the website.  
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6           3.       Rain Garden – Erich reported that he walked the parks with Mark Miller to look at locations for  
7 this garden. He provided a photo of the area they selected in Applebrook near the spring house and the new bridge.  
8 Everyone thought this was a good location. Heidi moved to approve this location for the rain garden. Ann Marie  
9 seconded the motion. The motion passed unanimously. Erich will let the Conservancy Board know at their  
10 meeting next week. Thom feels that a presentation must be made to the Board of Supervisors for their approval.  
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12           4.       Amphitheater – The work started today with mining for serpentine stone.  
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14           5.       Community Day - Food was discussed. Frank spoke with the owner of the Purple Picnic People  
15 who acknowledged that there were some problems last year and has a proposal for this year. Frank will ask him to  
16 attend the workshop on April 16. Frank reminded the commission members that they need to get 60 volunteers for  
17 this event.  
18

19       **ADJOURNMENT**

20           There being no further business, Heidi made a motion to adjourn the meeting. Ann Marie seconded the  
21 motion. The motion passed unanimously. The meeting adjourned at 9:00 pm. The next meeting will be  
22 Thursday, May 2, 2013 at 7:00 pm.  
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24       Respectfully submitted,

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27       Ruth Kiefer, Recording Secretary

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EAST GOSHEN TOWNSHIP  
Park & Recreation Board Workshop Meeting  
April 16, 2013

A workshop meeting of the East Goshen Township Park and Recreation Commission was held on Tuesday, April 16, 2013 at the Township Building. The meeting was called to order by Chairman Heidi Karpa at 10:30 am. She explained that the reason for the workshop was to plan the Community Day being held on Saturday June 22, 2013 with a rain date of Sunday June 23, 2013.

Commission members present were:

Ann Marie Fletcher-Moore  
Erich Meyer  
John Jamgochian  
Joseph Zulli

Others present were:

Frank Vattilano, Director of Recreation  
Thom Clapper, Township Supervisor

**COMMUNITY DAY**

1. The Commission members reviewed the letter from Kevin Bruton, President of the Purple Picnic People, food vendor for this event. In the letter, he addressed some of the issues from last year. The Commission had conversation with Kevin via a phone conference call. The following items were discussed:
  - a. There will be 3 booths/tents – 1 for hot dogs and sandwiches, 1 for chicken and fries, and 1 for water ice and popcorn. The placing of the lines will be clearly marked on the top of the booths.
  - b. Thom asked to keep the funnel cakes. Kevin will move it to the popcorn booth.
  - c. A beverage can be purchased in any line. However, for those who only want a bottle of water, Kevin agreed to provide a cart somewhere on the field for water only.
  - d. Kevin is adding 3 times more grills and employees for hot dogs and burgers.
  - e. Condiments include ketchup, mustard, onion and relish. Kevin pointed out that offering tomato and/or lettuce takes time to add it to the sandwich, cools the sandwich down when wrapped in the foil, and, if it is put out with the condiments, becomes messy. It was decided no tomato or lettuce.
  - f. He will stay open until the fireworks start. This was not a problem last year.
  - g. He will still provide the free meals for the Police, Fire and EMS but before the event starts. He will arrive around 3:00 pm to set up. He will prepare their meals and deliver them before 5:00 pm so they will have their meal done when the event starts.

Frank thanked Kevin for meeting with the Commission.

2. Sound system – The current sound system owned by the Township can only reach those right in front. It is not adequate to send sound to the parking lot and Veterans Pavilion. Frank is looking into renting but has no information yet. The Commission would like to have a system that will cover the entire park through extra speakers. In the future this should be discussed as a capital expense in next year's budget. More walkie-talkies are needed for the staff too.
3. Sponsors – Thom is working on this. He has started by sending letters.
4. Inflatables – The cost last year was \$2610, which included the trackless train, 3 big inflatables and various carnival games.
5. Prizes – The Commission decided not to give out prizes this year. Although Frank said they were donated last year, the commission feels the children just like to play the games.
6. Boy scouts – The Commission will allow the Boy Scouts to participate by selling the lites again.
7. T-shirts – It was decided to not sell t-shirts for the residents. Frank will try to get the t-shirts for the volunteers donated.
8. BMX – There is not enough money for this event.
9. Volunteer instructions – Frank will have an instruction sheet for each carnival station so people at each station will know what to do.
10. National Anthem – We need someone to sing this. Ann Marie will make some contacts.
11. Tickets for food – The Commission decided not to do this.

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**ADJOURNMENT**

There being no further business, the meeting adjourned at 12:00 pm. The next meeting will be Thursday, May 2, 2013 at 7:00 pm.

Respectfully submitted,

Ruth Kiefer, Recording Secretary

4/24/13

Report

To: Park Commission

RE: May 2<sup>nd</sup>, 2013 Commission Meeting

From: Frank Vattilano, Director of Recreation

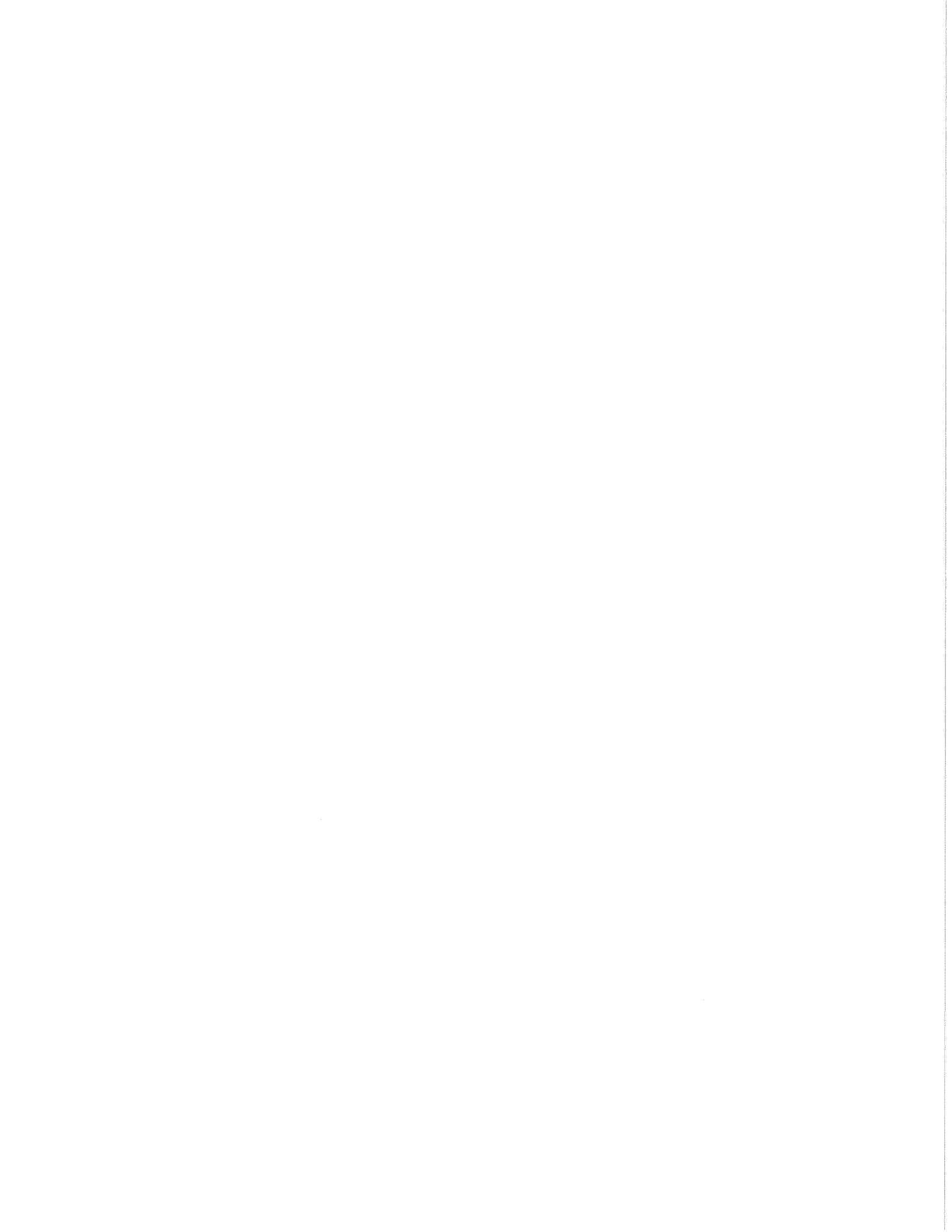
Spring session Aerobics, Yoga, Pilates, Zumba Toning and Line Dancing classes are in progress.

Our "Bridges" class where gifted high school students help seniors with their personal tech devices was a great success. We had 2 sessions- Sundays, April 7 and 14- and the classes were at capacity. My idea is to get Hershey's Mill, Wellington and Bellingham to commit to use of an office in their respective buildings on Sundays for this kind of help. The high school kids could show up to help anyone who stops in. The Mature Driver Ed class did not receive enough registration commitments and was cancelled. Twp Yard Sale and Youth Summer Camp registrations are coming in.

With Youth Camp organization promotion and registration, Community Day details, the Twp Yard Sale, field and pavilion use permits, Applebrook golf, ongoing classes and general rec questions and concerns, it is an exciting and extremely busy time as it is for the Commission with the Farmers Market.

Frank Vattilano

[recdirector@eastgoshen.org](mailto:recdirector@eastgoshen.org)





April 24, 2013

To: Park Commission

From: Mark Miller

Re: Public Works Activity Report

We installed 60 yards of "Soft Fall" material at the Tot Lot and the Exercise Station. The Township's insurance company did an inspection of the park facilities; the representative recommended that we install hand rails on the bleachers. The materials have been ordered, all work will be done in house. Ms. Sanchez inspected the Tot Lot; she reviewed our maintenance inspection logs and said we did a great job with the inspections. Three of our employees will be attending a three day seminar on playground safety, at the end of the course they will take a test to become a certified playground safety inspector; we currently have one inspector who's license is due to expire.

Frank and I met the representatives from Great Valley Little League to go over maintenance of all the fields. We installed Diamond Tex on all fields. We replaced bases on B field and the Mill Creek ball field. The drainage problem at the exercise station was corrected by installing piping and created a swale.

All painting of the speed humps and handicap parking was done last week. We have one employee dedicated to the geese and he has been busy oiling and shaking the eggs; Mary Dell seems to have more geese than any of the other ponds. We built decoy dogs which were installed at each pond.

The fenced in area for the dumpster was expanded to accommodate the recycling dumpster. The recycling cans were put out this week.

