

Park Commission
Agenda
Thursday, August 8th, 2013
7:00 PM

- A. Call to Order
- B. Pledge of Allegiance
- C. Ask if anyone is recording the meeting
- E. Approval of Minutes from the June 6th, 2013 meeting
- F. Chairman's Report
- G. New Business
 - 1. Jon Altshul, Director of Finance
 - a. 2014 Budget
 - b. Fund raising for the Pumpkin Fest
 - 2. Ann Marie Fletcher Moore, Park Commission member
 - 3. Flea Market for fall
- H. Old Business
 - 1. Community Day
 - 2. Farmer's Market
 - 3. Summer Camp
- I. Recreation Director Report and Mark Miller's report
- J. Liaison reports
- K. Any Other Matter
- L. Public Opinion
- M. Adjournment

draft
EAST GOSHEN TOWNSHIP
Park & Recreation Board Meeting
June 6, 2013

The regular meeting of the East Goshen Township Park and Recreation Commission was held on Thursday, June 6, 2013 at the Township Building. The meeting was called to order by Chairman Heidi Karpa at 7:00 pm.

Commission members present were:

Ann Marie Fletcher-Moore
Betsy Williams
Erich Meyer
John Jamgochian
Joseph Zulli

Others present were:

Frank Vattilano, Director of Recreation

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Heidi led the Pledge of Allegiance.

Heidi asked if anyone would be recording the meeting. There was no response.

APPROVAL OF MINUTES

The Chairman noted that the minutes of May 2, 2013 were approved as corrected.

NEW BUSINESS

1. Lori Lepard, who is taking over Betsy's position with the Girl Scouts, would like to set up a table at the Farmers Market to have crafts, etc., for children. She wants to promote the Girl Scouts and give out information with instructions on how to register to be a Girl Scout. The Commission members agreed that this was a good idea. She will coordinate with Ann Marie. Frank mentioned that Lori's son, Grant, did the picnic tables for his Eagle Scout project.

PUBLIC COMMENTS

1. Mr. Arthur (Todd) Jones is concerned about the vendors at the Farmers Market parking on the grass. He is also concerned about the new location which interferes with runners on the main path. Heidi reported that they spoke with the vendors who serve from their trucks and they are parking on the pavement now. She spoke with Mark Miller who doesn't have a problem with the other trucks unloading and loading on the grass. Joe explained that the location of the market was changed to the front of the park to give it more visibility.

OLD BUSINESS

1. Community Day - Frank reported that he distributed promo flyers in all the local schools, on community bulletin boards, and information websites. He will start promoting the event in earnest 2 weeks prior with the large sandwich signs at intersections and on Goshen Fire Co. sign. Rick Smith met with the Goshen Fire Co. traffic team. There are 2 orientation meetings scheduled for the volunteers on Monday June 17th and Tuesday June 18th at 7:00 pm at the Ira Hicks Pavilion. All volunteers must attend one of the meetings. Frank is concerned about the number of volunteers. He distributed a copy of the list of volunteers for 2012 and a schedule of events for 2013, which includes an Elvis impersonator who will perform at 8:30 pm. Ann Marie will contact East High School to see if any of the teams/clubs want to help. John will ask PJ to be the volunteer coordinator this year, otherwise, John will do it. Everyone must contact their volunteers by this Sat. June 8th. The VC will contact the Commission members on Sunday to verify their lists.

2. Farmers Market - Heidi reported that the first month went well. They had to cancel once because of bad weather. The average number of people coming each week is 500. The week the market was on the front page of the Daily Local and on WCHE radio, there were 800. The number of people on Facebook went from 120 to 350. Today WCHE did a live broadcast from the Market which went very well. Al Zuccarello, chairman of the Commerce Committee, is contacting local businesses.

1 Heidi, John and Ann Marie, the Farmers Market subcommittee, met with Rick Smith, Mark Miller and Frank to
2 review the first month of the summer market and process paperwork. Erich, Betsy and Joe said they did not get the
3 email about this meeting. Heidi will be sure they are included on the email.

4 3. Goals – The Commission members reviewed the list of goals assigned by the BOS. Heidi will prepare
5 a report for the BOS.
6

7 **RECREATION DIRECTOR REPORT**

8 Frank reported that the Spring session of Aerobics, Yoga, Pilates, Zumba Toning and Line Dancing classes
9 are in progress. The May Township Yard Sale went very well. The May golf outing at Applebrook went well.
10 Registrations for the June 25th golf outing are coming in.

11 Youth Summer Camp registrations are arriving daily. He has hired an excellent and experienced music
12 teacher for the camp. The rest of the camp staff has been hired too. First Aid training is scheduled as is Staff
13 Training and School Move-In Day. He had one volunteer orientation for the staff and has another scheduled for
14 June 12th at the Township Building. All volunteers must attend one of these sessions.
15

16 **ADJOURNMENT**

17 There being no further business, Joe made a motion to adjourn the meeting. Ann Marie seconded the
18 motion. The motion passed unanimously. The meeting adjourned at 9:00 pm. Since the July meeting
19 would fall on July 4th, there will be no July meeting.
20

21 Respectfully submitted,

22
23

24 Ruth Kiefer, Recording Secretary
25

RECREATION 2013 Y/E PROJECTION & 2014 PRELIMINARY PROPOSED BUDGET

		2013 Budget	Year to Date Actual	2013 Year- End Projection	2014 Proposed
RECREATION EXPENSES					
SUMMER PROGRAM SALARIES	01452 1410	20,000	-		
PUBLIC WORKS SUPPORT EGG HUNT	01452 1440	-	202		
PUBLIC WORKS SUPPORT COMM. DAY	01452 1450	3,757	1,506		
PUBLIC WORKS SUPPORT PUMPKIN FEST	01452 1455	1,185	-		
HEALTH/LIFE/DISAB INSUR - PARK/REC	01486 1530	17,227	10,692		
ER PAYROLL TAXES - PARK/REC	01487 1670	9,052	3,208		
SUMMER PROGRAM SUPPLIES	01452 2000	3,156	1,019		
SUMMER PROGRAM FIELD TRIPS	01452 2010	5,191	-		
SUMMER PROGRAM - ENTERTAINMENT	01452 2020	-	-		
PRESCHOOLERS ENTERTAINMENT	01452 2030	1,333	-		
MINOR EQUIP. PURCHASE	01452 2600	-	-		
GENERAL EXPENSE	01452 3000	2,624	961		
TRIPS	01452 3020	5,125	225		
FRIENDS OF E.GOSHEN - GEN.EXPENSE	01452 3030	-	1,342		
PUMPKIN FESTIVAL	01452 3040	3,588	95		
EGG HUNT	01452 3050	1,628	1,527		
COMMUNITY DAY	01452 3204	22,000	17,904		
FARMERS MARKET EXPENSE	01452 3210	5,000	4,082		
VOLLEYBALL NIGHT	01452 3301	164	-		
AEROBICS-SPR/FALL/WTR	01452 3502	2,563	1,400		
SOCCER CLINIC	01452 3503	513	-		
GOLF DAY - APPLEBROOK	01452 3505	13,325	8,700		
LECTURE SERIES	01452 3506	-	-		
LEARN TO SKATE	01452 3507	1,205	1,176		
MISCELLANEOUS EVENTS	01452 3601	513	320		
TEEN DRIVING	01452 3602	-	-		
COMPUTER CLASSES	01452 3606	-	43		
GOLF CLINICS	01452 3607	1,025	-		
MATURE DRIVER	01452 3608	292	-		
TENNIS TAGS	01452 3702	1,623	-		
DANCING	01452 3705	-	1,606		
FISHING	01452 3707	125	-		
ZUMBA	01452 3710	4,510	2,431		
PILATES	01452 3711	2,503	766		
OLDER ADULT EXERCISE	01452 3715	2,407	-		
REFUNDS	01452 5100	1,076	480		
AMPHITHEATER CONCERTS	01452 5150	-	-		
SUBTOTAL		132,710	59,685	-	-
RECREATION REVENUE					
REVENUE ENHANCEMENTS	01367 1000	-	-		
TRIPS	01367 3020	5,285	140		

SUMMER PROGRAM	01367 3100	31,000	11,418		
FRIENDS OF E.GOSHEN MISC. REVENUE	01367 3204	-	-		
COMMUNITY DAY	01367 3205	25,757	15,215		
HARVEST FESTIVAL CONTRIBUTIONS	01367 3206	3,588	-		
EGG HUNT CONTRIBUTIONS	01367 3207	1,628	-		
FARMERS MARKET RENTAL	01367 3210	1,200	396		
VOLLEYBALL CLINIC	01367 3300	-	-		
AEROBICS-SPR/FALL/WTR	01367 3502	3,075	1,882		
SOCCER CLINIC	01367 3503	702	-		
GOLF APPLEBROOK/HMV	01367 3504	13,325	7,710		
LECTURE SERIES	01367 3506	-	-		
LEARN TO SKATE	01367 3507	1,277	1,246		
MISCELLANEOUS EVENTS	01367 3601	-	138		
COMPUTER CLASSES	01367 3606	-	-		
GOLF CLINICS	01367 3607	941	-		
MATURE DRIVER	01367 3608	370	-		
TENNIS COURT RENT	01367 3700	-	950		
TENNIS TAGS	01367 3702	1,743	960		
DANCING	01367 3705	-	2,043		
FISHING CLINICS	01367 3707	125	-		
ZUMBA	01367 3710	5,125	2,844		
PILATES	01367 3711	2,870	890		
YOGA RENT	01367 3712	1,749	887		
BOOT CAMP CONTRACT	01367 3713	923	-		
OLDER ADULT FITNESS	01367 3715	-	-		
PARK FOOD VENDOR RENT	01367 3716	-	-		
 SUBTOTAL		 100,683	 46,718	 -	 -

7/31/13

Report

To: Park Commission

RE: August 8th, 2013 Commission Meeting

From: Frank Vattilano, Director of Recreation

The June Applebrook Golf outing went very well. The next outing is Monday, September 23rd.

Community Day was a rousing success. We had more activities than ever and received rave reviews from a number of residents and participating entities. Thank you for all your help. Special thanks to PJ for his work organizing the Volunteer contingent. Thanks also to Public Works Director, Mark Miller and his men for everything they did- they did an amazing job.

Summer camp has been exceptional. I can't say enough good things about my staff and volunteers as well as the wonderful children who attend.

The township is reviving a printed newsletter. This should help bolster attendance in all the things we do.

We have lots of great things to accomplish for the fall including an expansion of the Bridges program that matches skills of high school students with people 55 years of age and over. I propose we establish office space in Hershey's Mill, Wellington and Bellingham on Sunday afternoons to set up schedules for tutoring on tech. Sunday afternoons are the only time most of our high school helpers have free.

Frank Vattilano

recdirector@eastgoshen.org

FYI

Memo
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Date: June 28, 2013
To: Mark Miller, Director of Public Works
From: Rick Smith, Township Manager
Re: Clymer's Woods at Applebrook

By way of background the Conservancy Board has undertaken a project to create a forest at the east end of the Applebrook called Clymer's Woods. This area on Paoli Pike is also considered one of the "gateways" to the Township.

In order to create the forest the Conservancy Board planted a relatively large number of trees in what was originally an area maintained as lawn. They have requested that the Public Works Department: utilize the highest setting on the mowers and not weed eat around the trees. The mowing is only needed to keep out the invasive species.

As a result the area tends to look "un-kept" or scruffy, especially when it is compared to the rest of the Applebrook Park and the Township Park. Once they trees fully mature, this will not be an issue since grass will not grow on the forest floor. However, there has been a concern expressed about how this area should be maintained in the interim.

At their meeting on June 18, 2013 the Board agreed to the following.

Clymer's Wood - The area between the Path and Paoli Pike and the Path and Line Road shall be maintained as lawn. One swath (\pm 6 feet) on each side of the Path shall also be maintained as lawn. If there are any trees within this swath the width of the swath shall be reduced in the area of the tree. The remaining area shall be maintained at the highest setting on the Lexmark mowers (\pm 6 inches).

The remainder of Applebrook Park - The area between the Path and Paoli Pike shall be maintained as lawn. Two swaths (\pm 12 feet) on the south side of the Path shall also be maintained as lawn. The remaining area shall only be mowed as needed to prevent invasive.

Cc: Board of Supervisors
Conservancy Board
Park Commission 