

Park Commission
Agenda
Thursday, October 3rd, 2013
7:00 PM

- A. Call to Order
- B. Pledge of Allegiance
- C. Ask if anyone is recording the meeting
- E. Approval of Minutes from the September 5th, 2013 meeting
- F. Chairman's Report
- G. New Business
 - 1. Township Newsletter for winter 2014 deadline is October 29th- no late entries
Make submissions to Nancy Scheiderman at nscheiderman@eastgoshen.org
- H. Old Business
 - 1. Pumpkin Festival
 - 2. Farmers Market
 - 3. Boy Scout project location update
 - 4. Goals and Objectives for 2014
- I. Recreation Director Report
- J. Liaison reports
- K. Any Other Matter
- L. Public Opinion
- M. Adjournment

draft
EAST GOSHEN TOWNSHIP
Park & Recreation Board Meeting
September 5, 2013

The regular meeting of the East Goshen Township Park and Recreation Commission was held on Thursday, September 5, 2013 at the Township Building. The meeting was called to order by Vice Chairman PJ Viloski at 7:00 pm. Commission members present were:

Ann Marie Fletcher-Moore
Betsy Williams
Erich Meyer
John Jamgochian
Joseph Zulli

Others present were:

Frank Vattilano, Director of Recreation
Rick Smith, Township Manager
Carmen Battavio, Township Supervisor
Mark Miller, Director of Public Works

CALL TO ORDER/PLEDGE OF ALLEGIANCE

PJ called the meeting to order and asked Erich to lead the Pledge of Allegiance.
Erich led the Pledge of Allegiance.
PJ asked for a moment of silence for our troops.
PJ asked if anyone would be recording the meeting. There was no response.

APPROVAL OF MINUTES

PJ noted that the minutes of August 8, 2013 were approved.

CHAIRMAN'S REPORT

Before the meeting tonight, PJ, John, Rick, and Mark met with Dolores Higgins, Chris Reardon, Monica Close and Kathryn Yahraes at Applebrook Park to discuss placement of the scout project shelter. The original location was on the Chamber side of the park, on the hilltop on the western side of the park. The Historical Commission felt this was in an historic area and asked that it be moved. The second location was down the hill tucked in the brush. Dolores felt it was too visible in this location. The final location is by the 2 sycamore trees on the path by the Chamber parking lot. Rick mentioned that there were people walking in this area.
Mark & Carmen met earlier in the day and talked to some people who were sitting on the bench that is by the sycamore trees now. When asked if they would use the shelter, they said yes. Rick located the sites on a map for the Commission members. The size of the shelter was discussed. PJ moved to relocate the shelter to the path by the 2 sycamore trees near the chamber parking lot and to reduce the size of the shelter. Joe seconded the motion. The motion passed unanimously. Mark will meet with the scout to discuss the changes.

OLD BUSINESS

1. Park & Recreation 2014 Budget - The Commission members reviewed the major items for the 2014 budget as follows:

a. Amphitheater - Mark will seed and straw the area before winter. He will have the electrical work done in early spring so the amphitheater will be ready for summer. Betsy mentioned that the 2013 Budget contained \$5,000 for events at the amphitheater. She contacted the Grease Band and it would cost \$3,000 for them to perform. So, what kind of events will be held there? Frank suggested having a big grand opening event to let people know it is ready. He had lots of ideas for its use. Rick and Mark estimate there is seating for about 200 people. Also grass will go up the hill so about 300 more people could sit on the grass. After discussion the Commission decided to request \$8,500 for the amphitheater events.

b. Recycling Bins – Betsy feels a few more cans are needed. It was decided to request \$2,000.

1 c. Farmers Market – Ann Marie and John estimate \$10,000 will be the final cost for advertising
2 for 2013. Joe asked how much has been raised this year. The numbers varied on the different reports the
3 Commission members had access to, but year-to-date revenue is about \$3,700 and expenses are \$5,970.
4 Ann Marie and John commented that the vendors pay \$22/week/spot. There are about 25 vendors each
5 week. Advertising is on the radio, facebook, the Malvern and West Chester patches and they ask the
6 vendors to mention the market in their advertising. Carmen pointed out that the BOS expected to spend
7 more money this year to overcome the negativity that is still happening. But the market is successful and
8 busy and will overcome this. Also, there will be 2 new LED signs replacing the existing township signs at
9 the East Goshen Park and at the intersection of Boot Rd. and Paoli Pk. Ann Marie mentioned that the
10 winter market will start the beginning of November when Daylight Savings ends. They were thinking of
11 putting a large, heated tent in the park. Carmen did not like this idea because of the expense involved in
12 putting the tent up and taking it down. He feels that, if Mark can use backdrops and the exhaust fan, the
13 public works building is the better place to use. Also, they could have it every week. The Commission
14 decided to request \$8,500 for 2014.

15 d. Community Day – The Commission decided on \$26,000 for this event.

16 e. For everything else, Frank recommended adding 1% to the 2103 budget numbers.

17 2. Goals & Objectives – After some discussion, the Commission will discuss the 2013 Goals & Objectives
18 at the October meeting and prepare a progress report for the BOS.
19

20 RECREATION DIRECTOR REPORT

21 Frank reported that the fall is his second favorite time of the year in recreation. It will be a busy one. Fall
22 programs in yoga, pilates, zumba and line dancing will start in September and continue to December.
23 Aerobics will start in October. Promotion has started for these and other events which are:

- 24 1. Golf at Applebrook, Monday, September 23 – Need about 20 more golfers.
- 25 2. Township Yard Sale on Saturday, October 5.
- 26 3. The Pumpkin Festival, Saturday October 19 – There will be face painting, hayrides, trackless train,
27 pumpkin queen, pony rides, and free pumpkins. Frank asked the PRC members to wear their township
28 jackets and check on the free pumpkins. There won't be a band this year. There was not enough money in
29 the budget and Frank can play music on the loud speaker system. He is going to the same farmer for the
30 pumpkins. The rain has delayed the growth of the pumpkins so there may not be a giant pumpkin this year.
- 31 4. Neighbor to Neighbor Day, Saturday, November 16
- 32 5. New York City Trip, Saturday, December 14
33

34 LIASION REPORTS

35 BOS – Erich reported that West Goshen came to the meeting and wanted to see if their police force could
36 join WEGO (Westtown – East Goshen Police). Committees were formed to look into this.
37

38 ANY OTHER MATTER

- 39 1. Tennis Courts – Betsy reported that she has received many complaints about the new surface on the
40 court and the fee of \$30. About 2-3 years ago an overlay was put on the one court which has dead spots
41 and hollow spots making it difficult to play on. People are going to West Goshen where they may have to
42 wait in line but the courts are free. The cost for the tennis tags this year was \$1,643 and the revenue was
43 only \$1763. Frank explained that the reason for the keys and lock is to keep hockey players and people
44 with bikes off the courts. The groups that use the courts do use the hard court. Frank checks the locks
45 every morning and just about every day they are unlocked. Erich suggested that the people who are
46 unhappy with the fee should let the BOS know.
- 47 2. Erich mentioned an item on a report that shows the township refunded a pavilion fee “due to poor
48 conditions upon arrival”? Frank explained that there was a group scheduled to use it on Sunday but no one
49 was scheduled for Saturday so no cleanup was scheduled. However, someone must have used it Saturday
50 and did not clean up, so he gave the Sunday group their money back.
- 51 3. Farmers Market Parking of Vendors – Carmen mentioned that 1 or 2 residents are concerned about the
52 vendors parking on the grass. He feels vendors should be allowed to back up, unload and go to a parking
53 area to park. John commented that they try to make it easy for the vendors and to make the residents
54 happy. Vendors who serve from trucks are along the edge of the macadam. The trucks are not on the

1 grass. He also mentioned that some vendors have been approached by residents. Carmen replied that if
2 someone complains to a vendor, the vendor should tell them to go to the BOS with the complaint.
3

4 **ADJOURNMENT**

5 There being no further business, PJ made a motion to adjourn the meeting. Joe seconded the motion. The
6 motion passed unanimously. The meeting adjourned at 8:30 pm. The next meeting is scheduled for
7 Thursday October 3, 2013.
8

9 Respectfully submitted,

10
11 Ruth Kiefer, Recording Secretary
12
13

9/25/13

Report

To: Park Commission

RE: October 3rd, 2013 Commission Meeting

From: Frank Vattilano, Director of Recreation

The Applebrook Golf outing on Sept. 23 went very well. Three former Park Board members volunteered for the day to help with sign ins- Thanks Ruth, Phyllis and Bob! Our Community Yard Sale will be held on Saturday, Oct. 5th. We are taking signups and have our signs up along with promotion activities. The Pumpkin Festival is two weeks later on Oct. 19th and I am really looking forward to it as well as your help during that morning. The Pumpkin Fest is our second biggest event and has a flavor of its own. Registrations continue for our yoga, aerobics, Pilates, and zumba classes as well as our NYC trip. We are still getting permit applications for park use.

Our Facebook Intern, Emily Bohannon is a talented and very busy student as well as athlete but is updating our Facebook page.

***** Winter Newsletter submissions will be due no later than Tuesday, October 29th. This is a hard deadline- no late entries will be accepted. Make submissions to Nancy Scheiderman at nscheiderman@eastgoshen.org **

Frank Vattilano
recdirector@eastgoshen.org