

Park Commission
Agenda
Thursday, June 5th, 2014
7:00 PM

- A. Call to Order
 - B. Pledge of Allegiance
 - C. Ask if anyone is recording the meeting
 - E. Approval of Minutes from the May 1st, 2014 meeting
 - F. Chairman's Report
 - G. New Business
 - 1. Community Day
 - a. Schedule
 - b. Additions/Changes to overall structure/layout
 - 1. Freefall Adventures
 - 2. REMAX Hot Air Balloon
 - 3. I "Heart" EGT Tent
 - 4. Fun Time Bubbles – Novelty Vendor
 - c. Review of vendor on-boarding process
 - d. June 4th Meeting w/ Police & Fire
 - e. Budget
 - f. Volunteers
 - 1. Status
 - 2. T-Shirts & Awards
 - e. Glow-products ordered
 - 2. Playground Benchmarking – Betsy Williams
- H. Old Business – Updates
 - 1. Open Space and Recreation Task Force Committee Update
 - 2. Color 5K Run – over 100 PAX currently
- I. Recreation Director Report
 - 1. Summer Program Registrations
 - 2. Farmers Market
 - 3. Budget Development/Process for FY15 and beyond
 - 4. Program Volunteers (Amphitheater)
 - 5. Newsletter
- J. Liaison reports
- K. Any Other Matter
- L. Public Opinion
- M. Adjournment

draft
EAST GOSHEN TOWNSHIP
Park & Recreation Commission Meeting
May 1, 2014

The regular meeting of the East Goshen Township Park and Recreation Commission was held on Thursday, May 1, 2014 at the Township Building. The meeting was called to order by Chairman Heidi Karpa at 7:15 pm. Commission members present were:

Ann Marie Fletcher-Moore
John Jamgochian
Betsy Williams
PJ Viloski
Joseph Zulli

Others present were:

Jason Lang, Director of Recreation
Erich Meyer, Conservancy Board

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Heidi led the Pledge of Allegiance.

Heidi asked for a moment of silence to remember our troops.

Heidi asked if anyone would be recording the meeting. There was no response.

APPROVAL OF MINUTES

1. Heidi noted that the minutes of the April 3, 2014 meeting were approved.

NEW BUSINESS

1. Community Day - Jason reported that all vendors from last year will be back this year. He sent deposits for the fireworks and inflatables. He asked the commission members if the placement of the vendors should be changed or was last year's placement okay. All agreed that last year's placement was okay. Several fitness vendors want to participate so there will be an hour of free fitness demonstrations. The budget for this year is \$28,250. Jason mentioned that "Stubby" the helicopter was free last year. This year they want \$250. The commission suggested he negotiate. Jason spoke to the Purple Picnic People owner, who is glad the start time is 4:00 pm this year. Last year it was 5:00pm. This will give him more time to serve the food. He will bring more people to help. He told Jason that the ticket system doesn't work when people change their minds about what they want.
Ann Marie explained that she ordered the light ups last year and got the volunteers to sell them. She asked Jason if he wanted her to do the same this year. It is Jason's understanding that only the members of the Friends of East Goshen (501c3) can solicit funds/contributions for the township events. The commission had many questions about the fund raising and sponsors for this event. Jon Altshul will be contacted. It is the commission's understanding that the BOS will cover anything over \$28,250.
The schedule of the event was discussed. The time between when the band stops playing and the fireworks start was discussed. Suggestions were: glow-in-the-dark hula hoops event, or have the band take breaks and play until the fireworks start.
Jason has the email list of about 60 volunteers from last year. He is thinking of creating a UTube video to ask for volunteers. PJ volunteered to assign the stations for the volunteers and wants to have a meeting in the park before the event to review everything with them. New volunteers will need shirts. PJ suggested that Jason supply a letter of recommendation to the students who volunteer.
2. 5K on October 11th - Jason received a request to use the parks for a 5K race on Saturday October 11, 2014, from 7am – 1pm, and about 100 people. The request was denied because this is the date for the annual Pumpkin Festival.

1 3. Review of Park Ordinances – This was tabled until next month. All members should be prepared to
2 discuss fees for large events.
3

4 **OLD BUSINESS**

5 1. Amphitheater - Jason reported that the Uptown Entertainment Alliance is scheduled to perform
6 Shakespeare in the Park, July 16, 7pm – 9pm, no charge.
7

8 2. 19th Annual Egg Hunt Review – Jason thanked everyone for their help. He does not want to have the
9 event in front of the playground. It took the attention away from the event. Some suggestions from
10 commission members: Have all the children gather eggs at the same time; let them take more than 2 eggs.
11

12 **RECREATION DIRECTOR REPORT**

13 1. Jason reported that the Summer Farmer’s Market in the Park opened today. The attendance was good.
14 The special guests of an author of children’s books, fitness instructors and a band were good. There was a
15 rain shower later in the day.
16

17 2. Yard Sale, Saturday, May 3rd – Jason received a request from a Boy Scout to sell pretzels at the
18 township building during the yard sale this Saturday. His request was denied because he is not a township
19 resident and his troop is not in East Goshen.
20

21 3. NYC Trip, Sat. May 10th – Jason reported that the bus is full. The bus company had no extra buses for
22 a second one.
23

24 4. Summer Camp Volunteers – The ages for this position is now 14 – 18. He will be interviewing
25 candidates.
26

27 5. Newsletter – The articles for the summer issue are due June 15th.
28

29 6. Color Run Update – Jason met with representatives for this event. They walked the park, he received
30 the formal permit, certificate of insurance and deposit fees.
31

32 **ANY OTHER MATTER**

33 1. Betsy mentioned that she did not see East Goshen listed on the Go Wilma website. Jason reported that
34 the sign will be installed in the East Goshen Park in the next few weeks.
35

36 **ADJOURNMENT**

37 There being no further business Ann Marie moved to adjourn the meeting. Betsy seconded the motion. The
38 meeting was adjourned at 9:00 pm.
39

40 Respectfully submitted,
41

42
43 Ruth Kiefer, Recording Secretary
44