

Mark A. Gordon – Zoning Officer

PRINCIPAL ACCOUNTABILITIES AND OPERATIONAL TASKS:

- Interprets and enforces Zoning Ordinance and other Township Ordinances
- Recommends code amendments and revisions to comply with policy objectives and State mandates
- Educates residents and developers on code provisions and compliance
- Investigates neighborhood complaints
- Coordinates Township Engineer and Solicitor with Zoning Hearing Board activity
- Issues permits and compliance certifications
- Reviews plans for compliance with Subdivision and Land Development Ordinance
- Acts as the Township Noise Control Officer
- Enforces building codes
- Manages the Code Enforcement Department
- Schedules work assignments for the Code Enforcement Department
- Prepares budget and approves expenditures for the Code Enforcement Department
- Implements evaluation procedures for Code Department employees
- Administers and implements personnel regulations
- Administers training and development of employees
- Coaches and counsels employees
- Attends Planning Commission Meetings
- Coordinates Planning Commission reviews
- Is the Township liaison to the Planning Commission.