

**EAST GOSHEN TOWNSHIP BOARD OF SUPERVISORS
PLANNING/POLICE/SEWER SESSIONS
PSATS CONVENTION—HOTEL HERSHEY
April 23 & 24, 2007**

April 23, 2007 – 8:30 AM

Present: Chairman Donald McConathy, Marty Shane, Joseph McDonough, Thom Clapper, and Carmen Battavio were present. Also present were Township Manager Rick Smith and Public Works Director Mark Miller.

Financial Update

Rick Smith presented the Board with a complete set of 12/31/06 year-end financial statements by fund that had been prepared by Kathy Glass. He also reviewed the reports for the first two months of 2007 and presented other key financial information.

Discussion was held about expenditures from the Capital Reserve fund.

Carmen Battavio made a motion to replace the 1998 Ford Taurus with a Ford Explorer (\$22,500). The motion was seconded by Thom Clapper and the motion was approved 4-1 with Thom Clapper being opposed

Carmen Battavio made a motion to replace the 1998 Ford Pick Truck (\$38,000). The motion was seconded by Joe McDonough and the motion was approved unanimously.

Thom Capper made a motion to replace the two Zero Radius Mowers (\$18,600 for two mowers). The motion was seconded by Joe McDonough and approved unanimously.

Carmen Battavio made a motion to purchase a new bank mower (\$15,500) that would be attached to an existing tractor. Joe McDonough seconded the motion. The motion was approved unanimously.

Marty Shane made a motion to replace approximately 2,000 feet of upright curb in Rossmore at an estimated cost of \$60,000. Carmen Battavio seconded the motion. The Board requested that Mark Miller ask the Township Engineer to determine the cause of the failure and check with the Township Solicitor to see if we had any recourse against the developer or others. The motion was approved.

Carmen Battavio made a motion to install cameras at the traffic signal at Boot and Wilson. The cameras (\$15,000) would replace the loops. Joe McDonough seconded the motion. The motion was approved unanimously. It was the consensus of the Board that the Capital Budget should be revised to reflect the conversion from loops to cameras for one intersection per year.

The Board requested Mark Miller to provide them with a summary and the rational for the replacement of the other capital items scheduled for purchase this year.

Rick Smith advised the Board that the Capital Budget included monies for the replacement of the Accounting System (\$100,000 in 2007 & \$100,000 in 2008).

The Board requested that Rick Smith prepare what would be required for the Township to utilize “electronic bidding” for materials, equipment, etc.

The Board discussed Mark Miller’s request to purchase a Vac Truck (\$150,000). It was the consensus of the Board that Mark should obtain prices for contracting for the service and investigate the possibility of sharing the equipment with another municipality.

Joe McDonough requested that Township create a separate fund for the District Court and the Police Substation, in order to accurately track revenues and expenses.

The Board requested the Rick Smith contact the Township Solicitor to determine if the Township could charge interest on receivables.

In response to a question Rick Smith confirmed that the Board could use Impact Fee funds for that portion of the debt service attributable to the intersection project at North Chester and Paoli.

The Board discussed the intersection project at Line Road and Paoli Pike. Currently, Willistown has required that the developer for the Bryn Mawr Re Hab property contribute the monies to fund their share of the project. Accordingly the timing of the construction is dependent upon the development of the Bryn Mawr Re Hab property. It was the consensus of the Board that, once the HOP and traffic signal permits have been obtained, that a letter be sent to Willistown asking if they would be willing to advance the funds to construct the improvements and then re coup the money from the developer.

Joe McDonough requested that the Board be provided with a report on the monies held in escrow for Subdivisions and Land Developments.

Staffing Issues

Based on the recommendation from Rick Smith and Diane Degan, Carmen Battavio made a motion to hire Nancy Scheiderman as an Administrative Assistant. The motion was seconded by Joe McDonough. The motion was approved unanimously.

The meeting was adjourned for lunch at noon and reconvened at 1:00 PM.

Sewer Issues

Kevin Cummings, Municipal Authority Chairman and Evan Andrews, Municipal Authority Engineer were present for this portion of the meeting.

Kevin Cummings requested that the Board make decisions on the sewer issues so that the Authority could move forward.

Brookmont and Charter Chase

Don McConathy summarized the current situation, specifically that the residents were opposed to public sewers by a margin of 2 to 1, that the cost analyses (initial and 30 year

life cycle) indicated that public sewers were more expensive, and that generally the soils in both neighborhoods, with some exceptions, would be suitable for a drain field as opposed to a sand mound. Based on this information it was the consensus of the Board that they would consider motions not to sewer these neighborhoods at the meetings on Wednesday and Thursday night.

Lochwood Sewer Plant Alternatives

The Board discussed the alternatives for the Lochwood Sewer Plant. It was the consensus of the members that in light of the significant cost to make the improvements that would be required to meet the requirements of the draft NPDES Permit that the Authority should pursue the less expensive alternative of abandoning the facility and connecting the development to the sewer line on Tanglewood Drive.

The Board also discussed but did not reach a consensus on the possibility of providing public sewer service to the homes on Millstream Drive since the Lochwood to Tanglewood Drive connection would cross Millstream Drive.

Waste Water Needs Analysis

The Board reviewed Waste Water Needs Analysis. Joe McDonough questioned how the current flow was calculated and Evan Andrews advised that it was done based on DEP guidelines. It was the consensus of the Board that they would use the current flow as shown in the report.

Kevin Cummings stated that he would like the Board to commit to proceeding with the RCSTP SBR option if the project could be brought in for \$10,000,000 or less.

It was the consensus of the Board that the Authority should proceed with bidding the SBR option, unless a viable alternative presented itself at tomorrow's (4/24/07) meeting.

Sale of the Sewer System

Carmen Battavio made a motion not to sell the sewer system. The motion was seconded by Don McConathy and approved unanimously.

Thom Clapper then asked if the Board was going to make motions "not to sell" the Township Building.

It was the consensus of the Board that the aforesaid motion was not required and that the Authority should proceed with bidding the SBR option.

Other Issues

The Board reviewed the memo from Rick Smith concerning legal bills. Don McConathy suggested that any Supervisor who had a question about this issue should go to the Township Building and review the bills.

The Board reviewed the memo from Rick Smith concerning Police overtime. It was noted that very little of the overtime was discretionary.

The meeting adjourned at 3:30 PM

April 24 2007 – 8:00 AM

Present: Chairman Donald McConathy, Supervisors Marty Shane, Joseph McDonough, Thom Clapper, and Carmen Battavio; Township Manager Rick Smith, was present. Also present were Westtown Township Supervisors Tom Foster and Charles Barber and Township Manager Bob Layman. In addition Thornbury Supervisor John Rendemonti and his wife were present.

Police

Rick Smith distributed a copy a PPU Report for 2003 to 2006 for the Department that allocated the PPUs based on the three core functions of the Department. The following observations were made.

- The Total Unit and Patrol percentages for the PPUs are fairly constant for the three Townships.
- The Patrol Function accounts for +- 80% of the total PPUs
- The Traffic and Detective Unit show a greater fluctuation in yearly percentages.
- The Traffic and Detective Unit yearly percentage fluctuation in percentages could be attributed to the fact that these functions tend to be reactive (the Traffic and Detective Units investigate accidents and crimes) and therefore are not as predictable.
- The Traffic and Detective Units seem to have a greater month to month fluctuation then the Patrol Unit.

It was the consensus of both Westtown and East Goshen that this report should be updated and provided to the Commission on a monthly basis for their review.

Those present reviewed the “new” monthly activity report and it was the consensus of both Boards that the report should be sorted into categories that reflect the “level” of each crime.

The “cost” of each of the core functions was discussed. It was noted that the Traffic and Detective core functions cost more per hour since those units had the more experienced officers and did not have part timers. I was the consensus of both Boards that the hourly cost for a PPU for each of the functions should be calculated so that the actual cost of each function could be determined.

The meeting recessed at 9:30 PM

The meeting reconvened at 11:00 AM

Present: Chairman Donald McConathy, Marty Shane, Joseph McDonough, Thom Clapper, and Carmen Battavio, Township Manager Rick Smith , Kevin Cummings, Municipal Authority Chairman and Evan Andrews, Municipal Authority Engineer were present for this portion of the meeting.

Also present were Westtown Township Supervisors Tom Foster and Charles Barber and Township Manager Bob Layman.

In addition West Whiteland Supervisors, Diane Snyder, Keith Choper and Bill Herbert and Township Manager Christine Smeltzer were present.

Also West Goshen Supervisors, Dr. Robert White, Pat McIlvaine and Ed Meakim; and Interim Township Manager Casey Lemonde and Director of Public Works Ray Halverson were in attendance.

Sewer

Dr. White reported that as a result of East Goshen's request for additional capacity he approached the Borough of West Chester and developed a plan that may benefit all parties. Specifically, West Goshen would construct two pump stations and force mains that would convey +-750,000 GPD of sewage from the West Goshen system to the West Chester System. The cost for this would be \$1,500,000 and West Goshen would add a 20% service fee to this for a total cost of \$1,800,000. This would free up 750,000 GPD of capacity at the West Goshen STP. East Goshen has expressed an interest in acquiring 350,000 GPD and West Whiteland has expressed an interest in acquiring 400,000 GPD. He is not sure if Westtown needs any additional capacity at this time; however, he believed that the West Chester STP could be re-rated in which case additional capacity would be available. West Chester is presently charging \$2,350 per EDU (239 GPD) so the cost to purchase the capacity would \$3,441,442 for East Goshen and \$3,933.054 for West Whiteland.

The Wyeth property in West Chester has reserved +-700,000 GPD; however, under their agreement with the Borough they must pay 49.5% of the O&M costs at the West Chester Goose Creek Sewer Plant regardless of their flow. They are currently paying about \$600,000 per year for no flow, since the buildings on Wyeth site have been demolished and the site is vacant. The property is on the market. In addition the Borough would need to have the \$600,000 O&M payment covered, although this could be phased in over a period of 3-5 years.

Dr. White stated that the Borough would like to see the Wyeth property developed in order generate additional tax revenues. He also believed that they would work with us on the sewer to accomplish this goal.

He noted that since Westtown, West Goshen and East Goshen utilized the same law firm he did not think that the legal issues would be a major problem.

The Supervisors for East Goshen advised Dr. White that they would have Evan Andrews run the numbers and that they would get back to him.

The Supervisors for West Whiteland and Westtown both stated that they wanted to discuss the matter with their respective engineer's before making a decision.

Dr. White noted that he would set up a meeting with the Borough in the near future.

The meeting adjourned at noon.

Respectfully submitted,

Louis F. Smith, Jr., Township Manager

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