

**EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS WORKSHOP
PARKVIEW ROOM, HOTEL HERSHEY
May 12, 2008 – 8:30 am**

Present: Chairman Marty Shane, Vice-Chairman Carmen Battavio, Don McConathy, Joe McDonough and Thom Clapper. Also present were Township Manager Rick Smith, Director of Public Works Mark Miller, Assistant Finance Director Deb Beury, Jack Yahraes (Municipal Authority) and Linda Gordon (Historical Commission).

Marty called the meeting to order at 8:30 am.

Recording of Meeting

Marty asked if anyone planned to record the meeting. There was no response.

Long Range Planning

The Board reviewed the variance report for 2007.

Joe requested that Frank Vattalino prepare a report that showed the expense and receipts for each of the Park & Rec Programs.

It was the consensus of the Board that program fees should fully fund the direct costs for all Park & Rec programs. This would not apply to the Egg Hunt, Pumpkin Festival, and Fourth of July Event. The Park & Rec Board should make it a goal to fully fund these events via donations.

The Board requested that when Mark Miller submitted a request to purchase a piece of equipment that was listed in the Capital Reserve Study, the request should be accompanied by a usage report (hours and/or miles) for that piece of equipment. It was also suggested that Mark look into keeping equipment past it's book life if the equipment was in good conditions. Mark noted that he already does this.

The Board requested that if the costs for the Township's resurfacing project are expected to exceed budget, Mark Miller should advise the Board so that they could decide whether or not the resurfacing should be done.

Carmen requested that the Township consider renting specialty equipment or outsourcing certain projects, versus purchasing the equipment and using Township staff.

Deb advised the Board that the first quarter 2008 report indicates that the real estate transfer tax is down 32%, interest on investments is down, fuel costs are up 50% over last years average cost, and blacktop has increased by 13%.

The Board requested that Deb contact Berkheimer Associates and ask them for updated projections for 2009 for the Earned Income Tax and the Local Services Tax.

Marty noted that of the five core functions the expense for Emergency Services was the largest followed by closely by Public Works.

Marty noted that the Board intended to recess the meeting for lunch and that the Board would meet in Executive Session after lunch to discuss a personnel and a legal matter.

Public Comment

Linda Gordon, 240 Line Road stated that she was impressed that the Board was working hard to control spending.

Adjournment

The public meeting adjourned at 11:45 pm.

EXECUTIVE SESSION

The Board met in Executive Session from 1:00 pm until 2:30 pm to discuss a personnel matter and a legal matter.

Respectfully submitted,

Louis F, Smith, Jr.
Township Manager

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