

AGENDA
EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS
RE-ORGANIZATIONAL & REGULAR MEETING
JANUARY 5, 2009
7:30 PM

I. Call to Order, Pledge of Allegiance

- A. Elect Chairman (Resolution 09-1)
- B. Elect Vice Chairman (Resolution 09-2)
- C. Appoint Police Commissioner Resolution 09-3)
- D. Appoint Township Officials (Resolution 09-4)
 - Township Manager – Louis F. (Rick) Smith, Jr.
 - Assistant Township Manager/Secretary – Joseph M. Gill
 - Director of Finance/Treasurer - Deborah Beury
 - Director of Public Works – Mark Miller
 - Zoning Officer – Mark Gordon
 - Assistant Zoning Officer – Louis F. (Rick) Smith, Jr.
 - Building Inspectors – Taylor H (Mike) Merwin & Gary Althouse
 - Fire Marshal – Ralph Brown
 - Assistant Fire Marshals – Diane Degnan & Mark Miller
 - Solicitor – Buckley, Brion, McGuire, Morris & Sommer
 - Engineer – Yerkes Associates
 - Back-Up Engineer - Chester Valley Engineers
 - Emergency Management Coordinator – William Keslick
 - Assistant Emergency Management Coordinator – Ralph Brown
- E. Re-Appoint Township Employees (Resolution 09-5)
- F. Appoint Township Depositories for Township Funds (Resolution 09-6)

Sovereign Bank
First National Bank of West Chester
National Penn Bank
PLGIT-PA Local Government Trust and Plus
Commerce Bank
Wachovia Bank
Citizens Bank
Penn Liberty Bank

Authorize Director of Finance/Treasurer to make investments at banks paying the best rate of interest and with the best terms.

F. Certify Delegates to the State Convention (Resolution 09-7)

Five Supervisors, Manager, Assistant Manager, and Director of Finance/Treasurer will be affirmed as delegates.

Voting Delegate: Rick Smith

Alternate Voting Delegate: Joe Gill

G. Confirm 2009 Holiday Schedule (Resolution 09-8)

H. Confirm 2009 Meeting Schedule (Resolution 09-9)

I. Appoint Berkheimer Associates as the Act 511 – Earned Income Tax Collector for the Township (Resolution 09-10)

J. Appoint Berkheimer Associates as the Local Services Tax Collector for the Township (Resolution 09-11)

K. Establish 2009 Public Safety Boundaries (Resolution 09-12)

L. Authorize participation in the VALIC 457 Plan (Resolution 09-13)

M. Authorize participation in the Pension Plan, invested with Key Financial Inc. & RTD financial Advisors, Inc. and appoint the Director of Finance/Treasure as Pension Plan Administrator. (Resolution 09-14)

N. Establish Treasurer's Bond for 2009, in the amount of \$5,000,000 (Resolution 09-15)

O. Establish Manager's Bond for 2009, in the amount of \$1,000,000 (Resolution 09-16)

P. Establish Tax Collector's Bond for 2009, in the amount of \$500,000 (Resolution 09-17)

Q. Establish Invoice Authorization Process (Resolution 09-18)

R. Authorize payment of invoices at the end of the year (Resolution 09-19)

S. Appoint Check Signers (Resolution 09-20)

Louis F. Smith, Jr. & Deborah Beury, with Diane Degnan as the alternate.

- T. Authorize payment of certain operating disbursements that may become due and payable prior to Board of Supervisors' review and approval. (Resolution 09-21)
- U. Establish that the 2009 Mileage Rate shall be the rate as set by the IRS (\$0.55) (Resolution 09-22)
- V. Appoint Township Manager or his Designee as Bid Opener (Resolution 09-23)
- W. Appoint Maillie Falconiero as independent auditors for the Township (Resolution 09-24)
- X. Authorize participation in the Section 125 Premium Only Plan for Health, Dental and Life Insurance (Resolution 09-25)
- Y. Confirm the appointment of the Planning Commission's selection of a representative and the alternate representative to the West Chester Regional Planning Commission (Resolution 09-26)
- Z. Establish Rules for video or audio recording of a meeting. (Resolution 09-27)
- AA. Establish policy regarding requests for Public Records. (Resolution 09-28)
- BB. Establish Meeting Procedure (Resolution 09-29)
- CC. Establish procedure for notification of Township residents of applications for development, conditional uses, variances, and zoning map amendments (Resolution 09-30)
- DD. Confirm that the Township will accept the postmark as the date paid for real estate taxes. (Resolution 09-31)
- EE. Establishing minimum restoration requirements for openings in Township Roads and Road Right-of-Ways (Resolution 09-32)
- FF. Consider the appointment of the Supervisor selected by the Thornbury Township Board of Supervisors as the "Citizen at Large Member" to the Police Commission. (Resolution 09-33)
- GG. Establish the 2009 Fee Schedule (Resolution 09-34)
- HH. Establish the West Chester Area Council of Government Board of Appeals as the body to hear appeals from the Building Codes (Resolution 09-35)

- II. Establish mailbox policy (Resolution 09-36)
- JJ. Establish discount and penalties for the Real Estate Tax (Resolution 09-37)
- KK. Confirming mutual aid agreement (Resolution 09-38)
- LL. Establish policy for the release of financial information (Resolution 08-39)
- MM. Establish policy for mail and subpoenas (Resolution 09-40)
- NN. Establish a policy concerning grant applications (Resolution 09-41)
- OO. Establish a policy for the collection of delinquent sewer and refuse accounts (Resolution 09-42)

II. Approval of Minutes:

November 25, 2008
December 9, 2008
December 18, 2008

III. Chairman's Report:

Announce Saturday, January 10, 2009 Planning Session.

IIIa. Public Hearing

A. The Board will conduct a Public Hearing to consider the approval of the Metro PCS Conditional Use application.

IV. Treasurers Report/ Approval of Vouchers:

2008
 General Fund
 Receipts:_____Expenditures:_____

Transportation Fund
 Receipts:_____Expenditures:_____

Sewer Operating Account
 Receipts:_____Expenditures:_____

Refuse Account
Receipts: _____ Expenditures: _____

Capital Reserve
Receipts: _____ Expenditures: _____

State Fund
Receipts: _____ Expenditures: _____

V. Old Business:

None

VI. New Business:

- A. Consider final Escrow Release West Chester School District in the amount of \$1,025,605.35 per the recommendation of Mark Miller, Public Works Director.

VII. Any Other Matter:

VIII. Correspondence Reports of Interest:

- A. Acknowledge Planning Commission letter of recommendation regarding the Annual Report Zoning Amendment and the Conditional Use Zoning Amendment.

IX. Meetings & Dates of Importance:

January 1, 2009	Office Closed	
January 5, 2009	Board of Supervisors	
	Re-organization	7:00 PM
January 7, 2009	Planning Commission	7:00 PM
January 8, 2009	Park & Recreation	7:00 PM
January 8, 2009	Historical Commission	7:00 PM
January 10, 2009	Planning Session	8:00 AM
January 10, 2009	Historical Commission	10:30 AM
January 12, 2009	Municipal Authority	7:00 PM
January 13, 2009	Board of Supervisors <i>ws</i>	7:00 PM
January 14, 2009	Conservancy Board	7:00 PM
January 15, 2009	Local Traffic Advisory	1:00 PM
January 19, 2009	Martin Luther King Day	-Office Closed
January 20, 2009	Board of Supervisors	7:00 PM
January 26, 2009	Deer Management	7:00 PM
January 27, 2009	Board of Supervisors <i>ws</i>	7:00 PM
January 29, 2009	Zoning Hearing	7:30 PM
	Malvern Institute	

X. Public Comment

XI. Adjournment

REMINDER – Newsletter Article Submission Due Date:

Article Due Date

February 11, 2009
May, 1, 2009
August 12, 2009
November 10, 2009

Delivery date

April 1, 2009
July 1, 2009
October 1, 2009
January 1, 2010

**BOARD OF SUPERVISORS
WORKSHOP
January 5, 2009**

7:00pm

1. Review Agenda
2. Review Invoices
3. Select Liaisons to
 - a. Park & Rec Board
 - b. Planning Commission
 - c. Historical Commission
 - d. Conservancy Board
 - e. Municipal Authority
 - f. Deer Management Committee
 - g. West Chester Area Council of Governments
4. Line Road Path
5. Any Other Matter
6. Liaison reports
7. Subdivision, Land Development, CU & ZHB applications

Executive Session – pending legal matter

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