

AGENDA
EAST GOSHEN TOWNSHIP
WORKSHOP
Tuesday, June 9, 2009
7:00 PM

1. DMC presentation
2. Invoices
3. Minutes – May 26, 2009
May 28, 2009
4. Any Other Matter
5. Subdivisions/Land Developments /ZHB Applications – no
new applications
6. Public Comment
7. Acknowledge

NOTE: Meeting held at the Goshen Fire Hall

May 29, 2009

Dear Resident:

At their meeting on May 20, 2009 the East Goshen Township Deer Committee recommended that the Board of Supervisors make some modifications to the Township's Deer Management Program. The Board of Supervisors acknowledged receipt of the revised Program at their meeting on May 26, 2009. In addition the Board directed that the revised Program, dated May 21, 2009, be posted on the Township Web Page (www.eastgoshen.org) and that letters be sent to all property owners within 1,000 feet of the Township Open Space properties being considered for bow hunting.

Given the interest in the Deer Management Program the Board decided to hold a special meeting at the Goshen Fire House on June 9, 2009 from 7:00 PM to 10:00 PM at which time the Program will be presented by the Chairman of the Deer Committee. The Goshen Fire House is located at 1320 Park Avenue West Chester, PA, and the public is invited to attend this meeting. In order to insure that there will be adequate opportunity for public comment the Board will, if needed, continue the public comment period to its formal meeting on June 16, 2009 (formal meeting @ 8:00 PM workshop @ 7:00 PM) which will also be held at the Goshen Fire House.

In the event the Board elects to proceed with the revised Program the Board intends to adopt an Ordinance to implement the provisions set forth in the revised Program. This Ordinance would require a public hearing and that would be held on June 23, 2009 from 7:00 PM to 10:00 PM at the Goshen Firehouse. If necessary the public hearing would be continued until June 30, 2009.

As noted above the revised Program is posted under the "Deer" tab on the Township Web Page (www.eastgoshen.org). Copies are also available for review at the Township Building.

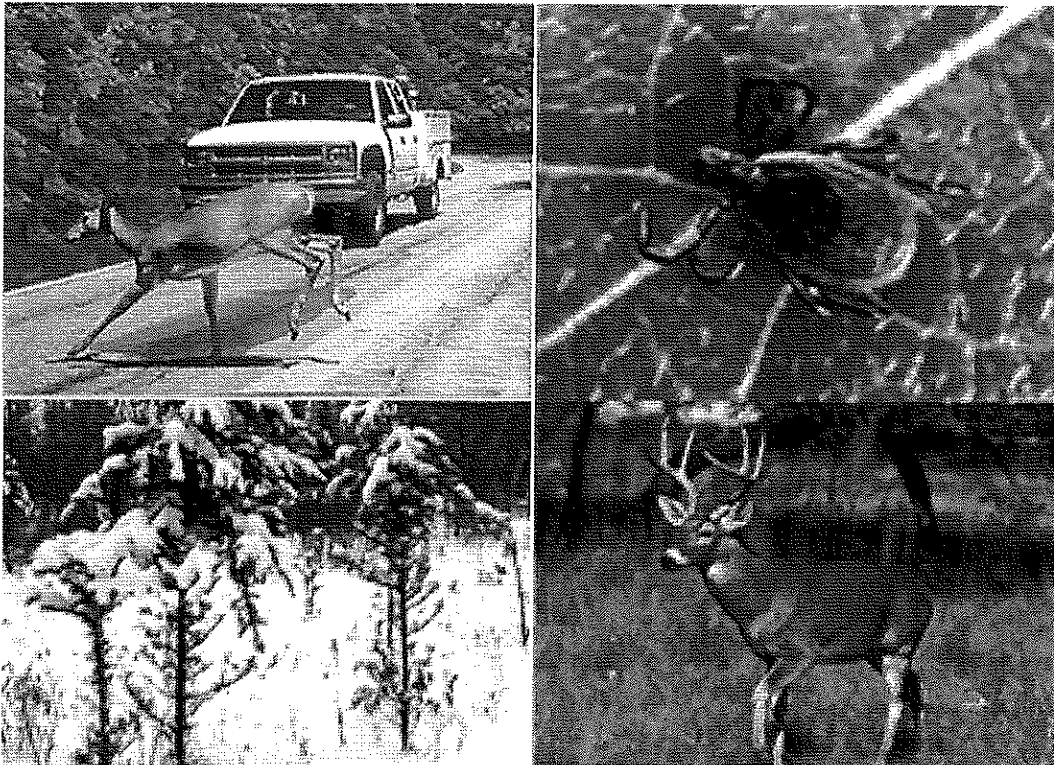
If any person who wishes to attend any of the aforementioned meetings or hearing has a disability and /or requires an auxiliary aid, service or other accommodation to observe or participate in the hearing, he or she should contact me to discuss how those needs may be accommodated.

Please give me a call at 610-692-7171 or e-mail me at rsmith@eastgoshen.org if you have any questions or need additional information.

Sincerely,

Louis F. Smith, Jr.
Township Manager

East Goshen Township Deer Management Program



Last revised May 21, 2009

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Introduction

The East Goshen Township Board of Supervisors approved the framework of a deer herd reduction initiative submitted by the township's Deer Committee at the end of 2007.

This document is arranged in 8 parts, each devoted to critical control procedures of the initiative. Each part is briefly described below.

1. **Goal** – The background and goal of the initiative.
2. **Land** – List the parcels, boundaries, and setbacks of the land to be bow hunted.
3. **Deer Management Groups** – Describe how groups will be selected to perform bow hunting.
4. **Assignment & Scheduling of Bow Hunting Areas** – Describe the methods deer management groups and the township will use to assign archers to locations.
5. **Bow Hunting Procedures** – Specify the controls and requirements imposed on bow hunting activities.
6. **Reporting** – Specify requirements for deer management groups and their archers to inform the township of hunting activities and results, and for the township to inform residents of the initiative's performance.
7. **Complaints** – Describe how issues raised by residents, archers, groups, or the township will be handled.
8. **Initiative & Change Management** – Specify which township organization(s) shall manage the initiative and the general process for how changes will be made.

Anyone with questions or comments regarding this initiative should submit them in writing to the township office at the address below or through the Deer Committee's email address deer@eastgoshen.org.

East Goshen Township
Attn: Deer Committee
1580 Paoli Pike
West Chester, PA 19380

Part 1 - Goal

East Goshen Township launched a study of deer within the township in January 2007. The study found a deer problem existed based on observations of the following symptoms:

- Deer-vehicle collisions are at unacceptably high levels (50 – 70+ per year).
- Lyme disease density within Chester County among the highest in the country.
- Severe depletion of the understory in East Goshen's public and private woodlands.
- Damage to private landscaping.

The township counted approximately 300 deer (30 per square mile) in March 2007 using an overhead thermographic scan. A pellet count assessment conducted during the summer of 2008 by Tri-County Deer Management Association in the Wentworth open space concluded there were approximately 40 deer using that space.

The best information the township could obtain regarding sustainable deer densities was that a target of 4 – 13 deer per square mile is recommended for a suburban landscape, up to a high of 20 for large open spaces. Valley Forge Park published a proposed deer management program in December 2008 recommending a population density of 10 deer per square mile. Long-time residents reported that in 1995 that there was no deer problem when there were 157 deer counted using similar technology.

The goal of this initiative is to first return the deer population size in the township to its 1995 level by 2018. The Deer Committee recommends the initial program's goal be extended to reduce the deer population density to 8 – 10 deer per square mile, as recommended in scientific literature to collapse the tick population. The 8 – 10 density is unlikely to be accomplished by 2018 and will be reassessed upon achieving the initial goal of 15 deer per square mile.

To accomplish the 15 deer per square mile goal by 2018, the township set an annual harvest goal of 36 deer from the public open space initiative based on the following considerations:

- The deer population growth must be arrested to maintain the population size. It grew from 157 to 300 in 12 years, approximately 7% or 21 deer per year.
- The deer population must be reduced by 15 deer per year, in addition to maintaining the population size, to achieve a target of 150 by 2018.
- The deer population was reduced through traffic accidents and private hunting during this timeframe. Approximately 50-70 deer were killed per year on East Goshen roads since 2001. An unknown number of deer were harvested through hunting on private land.

The initiative's annual activities will continue through the season even if the season's minimum goal has been met. The reason for this is to accomplish the goal sooner and to mitigate risk that future seasons' annual harvests may be lower.

The initiative will need to continue beyond the achievement of this goal to maintain the deer herd size at appropriate levels. The intensity and approach of the initiative may change at that time.

Part 2 – Land

The parcels listed within this section are township-owned open spaces that will be bow hunted during the PA Game Commission's (PGC's) deer hunting season. The following land-related regulations apply to each parcel:

1. The boundaries of the parcel and bow hunting areas within the parcel that may be hunted will be clearly marked by the township. The township shall post outwardly facing signs informing residents the area is a part of the township's deer herd reduction initiative and that hunting is not permitted without prior township approval.
2. The parcels to be managed by this initiative are Bow Tree/ClockTower (115 acres / 100 hunt-able), Supplee Valley East and West (18 and 28 acres / 17 and 24 hunt-able), Grand Oak and Mill Creek (28 acres / 24 hunt-able), and Wentworth (21 acres / 16 hunt-able).
3. Bow hunting areas are defined as the parcels above, less a setback of 150 feet (50 yards) from any occupied dwelling, except for any attached or detached playground of any school, nursery school or day-care center which has a 450 foot (150 yard) setback requirement. Occupied dwellings consist of structures that often contain humans. Examples include any house, residence, or other building or camp occupied by human beings, or any barn, stable, garage, shed, or other building used in connection therewith or any attached or detached playground of any school, nursery school or day-care center. This regulation is from the PGC.
4. All property lines of adjoining developed properties shall be protected by a minimum safety zone of 50 feet except those property lines in which the township owns both sides of the line. Adjoining landowners to the township open spaces may request the township waive this safety zone for their property. The township may choose to waive or retain the minimum guaranteed 50 foot safety zone on a per-property basis, with or without such a request.
5. Parcels may be subdivided into multiple bow hunting zones based on size, geography, and land features to improve management of the parcel.
6. Each deer management group shall provide the township with the approximate locations of each of their proposed tree stands by the first business day of September. The township reserves the right to deny any proposed location. Groups may assume their approximate locations are approved if they do not hear otherwise from the township by the opening of the deer hunting season.

7. Deer management groups may inform the township they will exclude hunting from certain zones in a parcel. The township will mark such zones as dormant on the township's map for the entire season. Groups are not obligated to hunt all zones if they do not mark any zones dormant, but they are not permitted to hunt dormant zones for the entire, current season. A dormant zone may be reactivated for the next season by request of the group managing the parcel.
8. These parcels are public open spaces and accessible to the public while bow hunting is occurring. Archers shall not make any attempt to harvest a deer while any non-archer is within 150 feet (50 yards) of the targeted deer.
9. Entry and exit points for the bow hunting areas shall be identified for each area.
10. Parking locations for archers shall be identified for each area. Deer management groups shall provide vehicle information regarding vehicles that may be parked in the township in the context of the township's archery hunting program. The information shall include owner identifying information and the vehicle's make, model, year, and license plate. This information will be provided to the police to support investigations of suspicious vehicles.
11. The township shall disclose to archers any hazards in the open spaces that are not typically found in a natural environment.
12. Hunters are permitted in the parcels identified in this section before sunrise and after sunset to retrieve deer previously shot. This retrieval activity is not permitted between 10pm and 4am.
13. Hunters may setup a stand, observe deer patterns, and perform other hunting-related activities, subject to PGC regulation, outside of regularly scheduled hunting times, such as on Sundays. They may not carry archery equipment when performing these activities outside of the PGC hunting schedule.

Part 3 – Deer Management Groups

The township open space bow hunting initiative shall be open only to selected organizations recognized by the township as deer management groups. Such organizations shall possess the following attributes:

- Agreement to adhere to the PGC's rules and regulations regarding bow hunting in Pennsylvania.
- Commitment to ethical bow hunting standards and practices.
- Focus on deer management best practices, versus bow hunting for recreation.
- Certification of members' bow hunting marksmanship and safety at a higher level than required of recreational archers.
- Minimum requirement for member bow hunting experience and track record.
- Charter or similar document describes the goals of the organization. These goals are consistent with the above points.
- Track record of deer management experience for the organization.
- Minimum insurance on members and the group of approximately \$1M per incident and \$2M aggregate per year is required. The township shall be named as an additional named insured on the group's policy if the group is selected to participate in the program.

Deer management groups shall apply to the township by a date to be announced each year to be included in the program. The township may elect to continue to accept applications beyond this date if one or more hunting areas remain unassigned. The application may be submitted as a free-form letter and shall include the following information:

- The name of the organization, their contact information, and current member list. The member list shall include members' addresses and indicate if the member is a resident of East Goshen Township. All eligible members must have an address in Pennsylvania or a state bordering Pennsylvania.
- Describe deer management experience in East Goshen Township in the prior year, if any, and nearby areas.
- Indicate if the deer herd reduction initiative will be staffed by new recruiting. If so, how many archers will be recruited? If not, indicate which members are likely to participate in the initiative and the number of deer they individually harvested in the prior year.
- Indicate the parcels the group is interested in managing, in order of preference.

- Indicate the average number of archer-hours your members invest in harvesting a deer in existing initiatives similar to what East Goshen Township is considering (tree stand only, archery only).
- Agree to abide by all applicable laws, rules, and regulations, including those limitations and requirements imposed by the township through this initiative.
- Indicate if any members of the group are responsible for any violations of the PGC rules and regulations. These members will not be permitted to participate in the township's initiative.
- Indicate if complaints, grievances, or any other issues have been lodged against members of the group within the past 3 years by landowners, neighbors to hunting areas, or other individuals through the activity of hunting. Briefly describe how those complaints were handled and their outcome.
- Provide a schedule or schedule strategy to appropriately set the township's expectations on when and how frequent hunting will occur. For example, "The group expects to provide 1-2 archers 1-2 days per week, occurring Monday, Wednesday, Friday, or Saturday. The archer(s) will be available for the entire day, pending weather conditions and indications of deer."
- A description of the volunteer services the group is willing to offer the township or its residents and how to engage such services. Volunteer services should be described in relatively specific terms, though exactness is not required. For example, "The group commits to provide 40 hours of unskilled, low-intensity labor to the landowner to maintain the areas hunted by the group." is sufficient. Groups are welcome to offer specific skills as well.

Deer management groups will be selected to participate in the township's initiative according to the following criteria:

1. The group's ability to meet the criteria set forth previously regarding common attributes of deer management groups and strength of the overall application.
2. Greater commitment and prior year success in harvesting larger numbers of deer, especially does, among members is a preference factor.
3. Membership and participation of East Goshen residents is a preference factor, as is the locality of likely member archers. Reliance upon recruiting to staff the initiative is a negative factor.
4. Volunteerism is a preference factor.
5. The township may limit a group's participation to reduce the risk of over-dependence upon that group.
6. Participation and effectiveness will drive ongoing evaluation of groups established in the initiative. Groups with higher commitment and greater production will be chosen

over groups with less. Successful incumbent groups are preferred over new group applications.

7. Grievances filed against a group that are found to have merit by the township shall negatively impact the group's continued bow hunting privileges.
8. Violations of PGC rules and regulations, other applicable laws, the township's initiative rules, and any safety issues may subject the group to disciplinary action that could include disqualification of the group from the township initiative.

The township will notify groups of their selection for the program in June for the coming archery deer hunting season.

Part 4 – Assignment & Scheduling of Bow Hunting Areas

Calendar

The permitted daily times and seasonal calendar for the program shall follow the PGC's calendar for whitetail deer archery hunting.

Area Assignment

The township will identify hunting areas by marking their boundaries on the land and by providing a map.

One group will be assigned to each area from among the selected groups for the program. Criteria to be considered for area assignment include:

- Group preferences
- Size of group and archer commitment. Larger groups and/or more committed groups will qualify for larger areas.
- Groups with more productive members are more likely to receive the area assignment of their preference.

The township shall notify groups of their assigned area(s) by the first business day in June prior to the start of the archery deer hunting season.

Archer Scheduling

Each group will be required to perform its own archer scheduling for the areas it is managing. Groups may use any tools they prefer to schedule archers in stands.

Each group shall provide the township with a weekly plan for what the group intends to do in its area(s) for the coming week, Monday through Saturday. The plan should be delivered to the township by:

- Email to designated addresses, fax, or in-person drop-off by 12pm Friday for the week ahead Monday through Saturday.
- On-demand access by the township through a web site, subject to the township's agreement to use the web site.

The purpose of this notification is to set appropriate township expectations for the coming week. The township shall specify what must be contained in the schedule prior to the start of the season.

The group may add hunters to the schedule at any time provided the addition is not for the same day as the request such that it activates a currently inactive zone. Intra-week additions to the schedule that activate planned inactive zones must be received by the township by 12pm the prior business day for which the hunting is requested.

Cancellations may occur at any time prior to the start of the scheduled hunting time.

Groups are asked to notify the township of plan changes as soon as they are aware of them. Notification is not required if the change is only to swap one hunter for another in a previously planned hunting session. The township will expect the weekly schedules to be met if no notification is received otherwise. Notifications should be conveyed to the township by email to the designated email addresses or by phone call to the township office.

The township shall post outside the township building and on the township's web site, www.eastgoshen.org, the planned schedule for the coming week and all changes. The township expects to post the projected schedule by 5pm Friday.

The township shall post outside the township building and on the township's web site intraweek changes to the plan on a best-effort basis. Additions to the plan that result in a previously planned inactive zone becoming active shall be posted by 5pm the business day prior to the change becoming effective.

The township shall email schedules to anyone who signs-up to receive the schedules through the township's email service whenever a new schedule is received or an update occurs.

Part 5 – Hunting Procedures

The township's Deer Management Program consists of archery-only hunting. Archers must supply their own temporary tree stands, hunt only from those tree stands, and remove them by the end of the season. Hunting is not permitted when travelling to or from the tree stand.

Archers must follow all applicable rules and regulations from the PGC.

Archers must be at least 18 years old and possess at least 2 years of archery deer hunting experience. A year of archery hunting experience is defined as any year in which the archer harvested at least 1 deer via archery.

Archers must have completed the PGC Hunter/Trapper Education course and the Bow Hunter Safety course within the past 10 years to participate in this initiative.

Temporary tree stands may be setup at the start of the season. Tree stand installation and removal must not harm the tree. Tree stands may be left in place through the season at the archers' and groups' risk. Ladders to tree stands that are left in place may not be lower than 5' 6" to the ground when left unattended.

Archers must use a safety harness whenever ascending or descending a tree and while hunting.

Baiting of deer is permitted and recommended, subject to the regulations of the PGC.

Archers must display the township-issued Deer Management Program ID card or tag while hunting.

Group identifying information must be visible on all arrows. This is to facilitate identification of the arrow in the event it is lost individually or found in an injured deer.

Each group must harvest a ratio of at least 3 does to 1 buck per season for the area(s) they are managing as part of this initiative. Archers are encouraged to continue hunting after harvesting a buck. Archers may not harvest albino, "piebald", or otherwise "mostly white" deer. Archers may not be selective in harvesting antlerless deer. All such deer should be harvested when an opportunity presents itself, subject to PGC regulations.

Archers must remove all harvested deer. All arrows must be retrieved.

Driving of deer in the context of this program is prohibited.

Archers may field dress their harvested deer on township land in a location that is generally out of sight of residents. Remains may be left behind, but must be concealed and placed away from likely human access. Archers are not permitted to field dress any deer on private land without prior written permission from the landowner at least 1 day before the deer was harvested. Groups must notify the township of any such permissions when they are granted.

Archers must remove all material brought into the hunting area. Nothing may be left behind except the tree stand

Archers are asked to collect minor litter they observe in the open spaces.

Archers must act in a courteous and professional manner whenever they come in contact with members of the public. Archers should anticipate that they may come in contact with neighbors who are blind, deaf, or possess another disability and need to communicate. Archers are asked to consider how they might communicate with these members of the public should they come in contact with them before entering a bow hunting area. For example, an archer may find carrying paper and a pen helpful to communicate with a deaf person.

Groups and archers should feel free to contact the township, police, or PGC if immediate assistance is needed in any situation. Archers and groups should call 911 to report any instances of suspected illegal activity as soon as it is observed.

Township staff, DC members, Supervisors, and police, may periodically verify that archers are in their proscribed locations according to their stated plans and adhering to the initiative's rules and regulations. These checks will occur without prior notice. Issues observed during these inspections will be treated as complaints (see Part 7 – Complaints).

Groups and individual hunters may make arrangements with members of the public to share the harvest. The township is not a party to any of these agreements and accepts no liability for them. Groups and participating hunters must make this clear to all parties to the agreement.

Part 6 – Reporting

Group/Archer Reporting Requirements

The township requires that deer management groups report the planned week-ahead schedule to the best the group knows it as specified in Part 4 – Assignment & Scheduling of Bow Hunting Areas.

The township requires that deer management groups report information via email, fax, or phone when a deer is harvested within 1 business day of the harvest. The township will identify the necessary information.

Deer management groups are asked to report contacts with the public that occur in the context of the program's hunting activities. The purpose of this report is to keep the township informed in a timely manner of potential issues and to provide the township with an opportunity to proactively reach out to concerned members of the public to address their needs. A "contact" is considered a close interaction or physical touch with a member of the public in a hostile, tense, or otherwise unpleasant situation.

Groups are requested to provide the following information regarding these contacts:

- Date, time, and location of the contact
- Name(s) of the group members, members of the public, and any township, law enforcement, or PGC staff involved in the contact, if the names are known.
- Description of the contact.
- Indicate if the member(s) of the public desires to be contacted by the township to discuss the situation. If so, name and contact information will be needed.

The township further requires that archers immediately report the following:

- Suspected instances of poaching or illegal hunting as they are observed. Call the police at 911 if real time poaching with firearms is observed or 610-692-5100 for all other poaching. Notify the police at the earliest convenient time of past poaching evidence if the evidence does not appear to be from the same day.
- Any hazardous or unsafe conditions, regardless of whether or not they are related to hunting. Call 911 or the East Goshen Police Department at 610-692-5100 depending on severity.
- Safety issues and any violation of PGC rules and regulations or the township's initiative rules.

The township requests that archers report the following within 1 business day by email to designated email addresses or by phone:

- Significant or "large" item litter that cannot be easily carried out off township land, such as tires, appliances, and vehicles. The township requests that small

amounts of litter be removed by archers if they observe it. Reporting small amounts of litter to the township for removal, versus removal by the archers, is also appreciated.

- Items that require township attention. Examples include damaged or dysfunctional 4-Post Feeder/Bait Stations, unauthorized permanent installations of material on township land, tampering with the sewer system, and vandalism.
- Unauthorized tree stands.

The township recognizes the significant additional value deer management groups provide to landowners through their volunteer efforts. The township requests that groups inform the township by email or postal mail of volunteer efforts by their members in the township each month for the prior month. The purpose of this reporting is to ensure the township and its residents are aware in a timely manner of the substantial additional value the groups provide.

Township Reporting Requirements

The township believes that it has a responsibility to inform residents of the progress of the deer herd reduction initiative. The township commits to provide the following information in an annual report to be delivered to the Board of Supervisors by the end of February following each hunting season in which township-owned land was hunted.

Initiative Efficiency & Yield

- Number of deer management groups and archers participating in the initiative.
- Deer hunting breadth across areas, intensity, schedule utilization, and other information pertinent to how often hunting is active in the open spaces.
- Total number of deer harvested and by hunting area, their gender, age, and anything noteworthy or unusual about them.
- Effort-to-Yield performance metric overall, by group, and by hunting area/parcel: number of archer hours that were invested per harvested deer.

Other Benefits to the Township – Volunteer Efforts

- Summary of volunteer activity by each group.
- Information to be provided includes a high level description of the volunteer activity, each group's level of involvement in the activity, and the benefit to the township.

Issues

- All safety, PGC, and initiative rule violation reports and their adjudication.
- Poaching and illegal hunting reports by hunting area and any information pertaining to the reports or the outcome of the investigation.
- Group performance issues.
- Report of complaints from the public.

Lessons Learned

- What worked well?
- What did not work well?
- What does the Deer Committee recommend be changed for next year?

In addition, the township's Deer Committee will provide the Board of Supervisors a brief monthly report covering the months of September through January summarizing the activity in the month. This report will be delivered during the 2nd Board of Supervisors meeting in the months of October through January.

Part 7 – Complaints

The township shall advise a group's point of contact of any complaints brought against the group or activity in the group's area and will request a response. The township will attempt to investigate all complaints to the best of its ability and requires the support of the groups to accomplish this goal. The township will provide a timely response to the complainant by postal letter or email, depending upon the medium in which the complaint was filed.

The township will be the ultimate arbiter of disputes and complaints. Complaints against groups found by the township to have merit may result in loss of hunting privileges for the group or its members.

Feedback regarding the conduct of the initiative is welcome. Residents should send email to egtadmin@eastgoshen.org to contact the Board of Supervisors or deer@eastgoshen.org to contact the Deer Committee. Postal letters and phone calls to the township office are also welcome.

The Deer Committee shall be the administrator of the Deer Management Program, with assistance from the township Board of Supervisors, Public Works Department staff, police, PGC, and related bodies.

Clerical changes to the program that are not material to health, safety, and welfare may be made by the Township Manager with the advice and consent of the Deer Committee and Board of Supervisors on an as-needed basis.

Changes affecting health, safety, or welfare may only be approved by the Board of Supervisors in a formal meeting. Changes deemed urgent by the Chairman of the Board of Supervisors may be implemented outside of a formal meeting if time is of the essence and will be discussed at the next formal meeting.

All other changes will be managed by the Township Manager, with the advice and consent of the Deer Committee and Board of Supervisors.

The updated program will be published on the township's web site within 10 days of these changes taking effect.

**EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS WORKSHOP
1580 PAOLI PIKE
May 26, 2009 – 7:00pm**

Present: Chairman Marty Shane, Vice-Chairman Carmen Battavio, Joe McDonough, Don McConathy and Thom Clapper. Also present were Township Manager Rick Smith, and Kathryn Yahraes (Historical Commission).

WORKSHOP

Call to Order & Pledge of Allegiance

Chairman Marty Shane called the meeting to order at 7:03pm and led everyone in the Pledge of Allegiance to the Flag.

Moment of Silence

Carmen called for a moment of silence to honor the men and women serving their country in the armed forces, and their families.

Boot Road Improvement Project

Marty gave a brief summary of the meeting about proposed improvements to Boot Road held in West Goshen on May 14 and said that he, Joe McDonough and Thom Clapper had attended.

Marty said it was evident from the comments that the residents and the church (Ss. Peter & Paul) do not want the project, as presented, to go forward. Based on that, Marty said he sees no reason to proceed with the lane restriping. In his opinion the solution to the traffic problems on Boot Road is to add an access ramp from the Corporate Park directly to Route 202.

Marty said that other options are under consideration which might give some relief. They are:

- Retiming of the traffic lights.
- Adding a right-turn lane at Greenhill Road heading west
- Adding a right-turn lane from Boot Road going south into the Corporate Park

In regard to safety considerations, Marty noted that PennDOT indicated they will not put up flashing school lights near the church/school because no students walk to school.

Joe said a traffic problem definitely exists but most of the residents who attended the May 14 meeting want nothing changed. He recommends East Goshen do nothing. He noted that if any improvements are made, they will mostly benefit drive-through traffic, and not East Goshen residents.

Thom said doing nothing is not an option, especially since QVC is planning to add 600 new jobs, which means 600 more cars on the road. He suggested painting a traffic box in the intersection which cars are forbidden to block. He also suggested looking into reconfiguring the traffic light at the church to make things safer. He said he is in favor of doing something, but not necessarily restriping.

1 Don agreed with Thom that something needs to be done, but said reconfiguring the traffic light at
2 the church will not be safe. He added that the likelihood of PennDOT putting in a slip ramp to
3 202 in the near future is highly unlikely. He suggested Boot Road be configured to have 2
4 northbound lanes, 1 southbound lane, and a turn lane.

6 Carmen said part of the problem is the competing needs of residents versus businesses. If Boot
7 Road is improved, more cars will start to use it, and any improvements will soon become null
8 due to the additional volume attracted to the area. Because of this he cannot support spending
9 money on this project. He suggested that the two Townships approach the businesses in the
10 corporate park and discuss having them implement staggered work schedules for their
11 employees. Otherwise, he prefers to do nothing.

13 Joe noted that no representatives from QVC, UPS, the airport, or anyone else in the corporate
14 park has approached East Goshen with concerns about traffic, and furthermore, most of the area
15 under discussion is not in East Goshen.

17 Marty said he agreed with Carmen that any improvements under consideration will not be
18 enough to really cure the problem. Further complicating the matter is the fact that Boot Road is
19 a PennDOT road, and PennDOT does not seem concerned about the situation. Marty noted there
20 are many other projects East Goshen could be spending money on besides this.

22 Marty polled the Supervisors. Don and Thom are in favor of taking some kind of action. Marty,
23 Carmen and Joe are in favor of doing nothing except for exploring the possibilities of retiming
24 the lights and adding some turn lanes. Joe stated that he is not in favor of East Goshen spending
25 any money on exploring these alternatives, and Carmen said neither is he. Both prefer to start
26 the ball rolling by approaching the businesses to discuss the matter. Marty, Thom, and Don are
27 in favor of studying the light timing issue, at least to get a cost estimate. Everyone except Thom
28 (????) is opposed to moving forward with a right-turn lane from Greenhill Road to Boot Road
29 North.

31 Don suggested encouraging the businesses to form a group and talk to the Delaware Valley
32 Regional Planning Commission.

34 *Public Comment: Thomas Horan* – Commented on the traffic light timing issue. Carmen told
35 him that East Goshen has no influence with PennDOT, and suggested the residents write to their
36 State representatives.

38 *Public Comment: Larry Kerwin, 1445 Quaker Ridge* – Said the traffic engineers did not
39 consider the safety of including left turn lanes.

41 *Public Comment: Linda Gordon, Line Road* – Said she predicted this traffic problem, and
42 suggested changing Wilson Drive to one turn lane onto Boot Road.

44 *Public Comment: Ted Doyle, Ulster Lane* – Asked a question about whether PennDOT was
45 involved in the traffic studies, and also about the location of the easements.

At this point Marty noted that public comments were appreciated but the Board had already decided 3:2 in favor of abandoning the restriping project.

Public Comment: Thomas Horan – Made a comment about property taxes.

Public Comment: Leo Sinclair, 217 N. Lochwood Lane – Said he was authorized to speak on behalf of Monsignor Foley, who asks that East Goshen leave the road as-is.

Public Comment: Judy Kosgrove, Windsor Drive (West Goshen) – Questioned whether there would be 600 additional cars for QVC. She expressed concern about the restriping.

Marty said this matter would be on the Board's agenda for the next meeting (June 2), and thanked the residents for attending.

Minutes

The draft minutes of May 5 were reviewed and corrected. Don moved to approve the minutes as corrected. Thom seconded the motion. There was no discussion or public comment. The Board voted unanimously to approve the motion, with two abstentions (Marty and Joe, who were not present at that meeting).

The draft minutes of May 12 were reviewed and corrected. Thom moved to approve the minutes as corrected. Carmen seconded the motion. There was no discussion or public comment. The Board voted unanimously to approve the motion.

Bills

The Treasurer's Report and Expenditure Register Report were reviewed. Carmen wants Mark Miller to provide the Board with an idea of how many road signs get replaced each month. Don said the Township should not have four Fire Marshals. The Board agreed to hold an invoice for Mike Merwin's Fire Marshal dues until this matter is reviewed by staff.

Treasurer's Report & Expenditure Register Report

The Treasurer's Report for May 21, 2009:

	RECEIPTS	EXPENDITURES
GENERAL FUND		
Real Estate Tax	\$ 21,966.03	
Earned Income Tax	\$ 201,764.56	Accounts Payable \$ 293,605.56
LST	\$ 13,000.00	Electronic Payments \$ 55,061.21
Transfer Tax	\$ 15,614.30	Debt Service \$ 0.00
Codes, Park & Rec (2009)	\$ 101,857.17	Payroll \$ 80,000.00
Total Receipts	\$ 354,202.06	Total Expenditures \$ 428,666.77
State Fund	\$ 0.00	\$ 0.00
Capital Reserve	\$ 0.00	\$ 1,220.66
Transportation Fund	\$ 0.00	\$ 0.00
Sewer Operating	\$ 239,468.43	\$ 234,433.62
Refuse	\$ 98,910.76	\$ 80,700.60
Capital Projects	\$ 0.00	\$ 0.00

1 Joe moved to accept the Treasurer's Report and Expenditure Register Report dated May 21 as
2 recommended by the Treasurer in her May 21, 2009 memo to the Board, to accept the receipts
3 and to authorize payment of the invoices just reviewed with the exception of # 22372 which will
4 be held for review. Don seconded the motion.
5

6 *Public Comment: Abbas Rahbari, 1613 Manley Road* – Asked if the Board had an answer yet
7 from the solicitor about providing the entire Expenditure Register for public review at each
8 meeting. Marty said the Board passed Resolution 09-39, and the Expenditure Register will be
9 posted on the meeting room door with redactions as necessary. Mr. Rahbari then expressed
10 displeasure at the way the Board handles the Township's finances.
11

12 *Public Comment: John Schorn, Larch Lane* – Had a question about redactions to the
13 Expenditure Register.
14

15 There was no further public comment. The Board voted unanimously to approve the motion.
16

17 **Comcast Generators**

18 The Supervisors agreed that Comcast should proceed with painting the generators plain bronze
19 since it is not possible to have them painted by the Philadelphia Mural Arts program by the end
20 of the year.
21

22 **Deer Management Program**

23 The Board acknowledged receipt of the redlined copy of the Deer Management Program, as
24 revised by the Deer Management Committee at their May 20 meeting. Joe said he does not want
25 the Township Solicitor spending time on this matter until after June 9.
26

27 *Public Comment: John Schorn, Larch Lane* – Made a comment about the deer herd in East
28 Goshen.
29

30 **WCACOG – Creation of Energy Office**

31 The Board reviewed Rick's May 22 memo on this topic. Carmen expressed concern there will
32 be a financial obligation in the future if East Goshen signs on to this idea. Thom said the
33 Township would not have to pay anything unless savings are realized as a result of an energy
34 audit, and in that case it would only be a percentage of the savings. He noted the Township can
35 always turn down any business plan proposed by the Energy Office. The Supervisors agreed to
36 proceed on this matter, and a vote will be taken at the June 2 meeting.
37

38 **Contents of Minutes**

39 The Board reviewed Rick's May 18 memo on this topic, and agreed to continue the current way
40 of handling the minutes.
41

42 **June 2 Meeting**

43 The Board agreed to meet next week at 6:30pm for an Executive Session before the 7:00pm
44 Workshop.
45

46 **Public Comment**

1 *Public Comment: Abbas Rahbari, 1613 Manley Road* – Made suggestions for conducting energy
2 audits.

3
4 *John Schorn, Larch Lane* – Made a comment about energy audits.

5
6 *John Buonanno* – Had a question about the availability of the 2008 audited financial records.
7 Mr. Buonanno was told that what was sent to the state is available, but the final report from the
8 auditors, with notes, is not available yet and the date when this report will be ready is unknown.
9 Carmen requested that staff determine when the final report will be available so a date certain
10 can be announced at the June 2 meeting.

11
12 *Public Comment: Leo Sinclair, 217 N. Lochwood Lane* – Was also interested in getting a copy of
13 the final audit report and was very interested in knowing the first date it would be available.

14
15 **BOS Pending Actions List**

16 Marty suggested that Joe McDonough and Don work with Joe Gill to develop a method for
17 updating this list so that everyone can more easily keep track of pending items.

18
19 **Adjournment**

20 There being no further business, the public meeting adjourned at 9:00pm.

21
22 **EXECUTIVE SESSION**

23 The Board met in Executive Session until 10:30pm to discuss a personnel matter.

24
25
26 Respectfully submitted,

27
28
29
30 Anne Meddings
31 Recording Secretary

**EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS WORKSHOP
1580 PAOLI PIKE
May 28, 2009 – 9:00am**

Present: Chairman Marty Shane, Don McConathy, Joe McDonough, Carmen Battavio and Thom Clapper. Also present were Township Manager Rick Smith, Assistant Township Manager Joe Gill, Director of Finance Deb Beury, and Director of Public Works Mark Miller.

WORKSHOP

Call to Order & Pledge of Allegiance

Chairman Marty Shane called the meeting to order at 9:00am and led those present in the Pledge of Allegiance to the Flag.

Moment of Silence

Carmen called for a moment of silence to honor the men and women serving their country in the armed forces, and their families.

Chairman' Report

Marty announced that that today's meeting would only run until 11:30am, that the meeting would be continued on June 25, 2009 at 9:00am and that public comment would be taken at the conclusion of meeting on the 25th.

He stated that the General Fund budget projections for 2010 to 2013 were developed last fall and the Township staff was going to update those projections for the June 25 meeting based on year to date information. He also noted that the staff had been asked to prepare a list of items, projects, or programs that could be cut for the Board's review on June 25.

Financial Reports

Joe Gill distributed copies of the notebooks that had been provided to the Board to those residents in attendance so that they could follow along with the meeting.

Joe Gill reviewed the 2008 year end figures for the various funds. He noted that General Fund generated a net surplus of \$304,922 compared to the budgeted surplus of \$33,868 and that the balance at in the General Fund at end of the year was \$2,954,744.

Joe started the review of the 2009 first quarter report for the General Fund and noted that the Earned Income Tax was \$61,106 better then what was projected and that the Real Estate Transfer Tax \$91,734 under budget.

The Board members requested the following.

1. The 2008 year end report should use the 5 year projections that were show on the 2008 budget when it was approved.
2. A separate accounts receivable report for the Municipal Authority tapping fees.

3. A report on the monies escrowed for conditional use, subdivision and land development applications.
4. A report on the past due real estate taxes that have been turned over the County Tax Claim Bureau, that include the balance due, what action has been taken to collect the taxes and what if any additional action can be taken.
5. The Board members should be provided with a copy of the meeting notebooks for next years financial planning meeting at least one week prior to the meeting.
6. Subtotal the Disbursements/Vendor Report by fund.
7. All fund reports should include yearly budget, projection for the time period, actual for the time period, a variance column and an explanation for all significant variances.
8. Revise 2008 Capital Reserve, Sewer and Refuse fund reports to include a variance column and provide explanations for "\$0" amounts in actual columns.
9. Consult Township Solicitor about process for collecting outstanding inspection fees from developers.
10. Add subtotals on the Sewer and Refuse Fund account receivables reports, do not include prepayments, and show the totals due and aging data for 180, 270 and 365 days.
11. Create a bad debt line item in the General, Sewer and Refuse funds, and have the staff make a recommendation as necessary on whether or not to write it off
12. Update the District Court report to reflect actual 2008 expenses.
13. What comprised the \$76,961 receipt in the 2008 Refuse Fund?
14. A report on the participant recreation programs, which lists the cost and attendance.
15. Provide the Board with copies of the Debt Service Schedules.

Adjournment

The meeting adjourned at 11:31am.

Respectfully submitted,

Louis F. Smith, Jr.
Township Manager