

**AGENDA**  
**EAST GOSHEN TOWNSHIP**  
**BOARD OF SUPERVISORS**  
**WORKSHOP**  
**Tuesday, August 25, 2009**  
**7:00 PM**

\*Executive Session – Legal Matter

1. Invoices
2. Minutes
  - a. August 18, 2009
3. Action List
4. Web site
5. Trash Schedule
6. Alarm Ordinance
7. Hershey's Mill Dam Options
8. Sale of Hershey's Mill Dam
9. Any Other Matter
10. Subdivisions/Land Developments/ZHB Applications – no new applications
11. Public Comment
12. Acknowledge

---

**EAST GOSHEN TOWNSHIP**  
**MEMORANDUM**

---

**TO:** BOARD OF SUPERVISORS  
**FROM:** JOE GILL, ASSISTANT MANAGER  
**SUBJECT:** ACTION LIST  
**DATE:** 8/19/2009  
**CC:** RICK SMITH, MANAGER;

---

Attached is the revised Action List for review. I have added back "Type" so tasks can be organized according to functional responsibility. In an effort to organize not only this list but the actual tasks as well, I propose that we set certain Tuesdays for each of the four functions. For instance, the 4<sup>th</sup> Tuesday is already used for Finance reporting.

<b>Meeting Week</b>	<b>Type</b>	<b>Function</b>
1 <sup>st</sup> Tuesday	ADM	Administration
2 <sup>nd</sup> Tuesday	DPW	Public Works
3 <sup>rd</sup> Tuesday	PCZ	Permits, Code, Zoning
4 <sup>th</sup> Tuesday	FIN	Finance*

Action Items would be targeted based on these guidelines with emergent issues or hard deadlines scheduled as necessary. With this methodology each Function Director will be able to better schedule, research and prepare items for Board review.

\* The Finance To-Do List has been incorporated into the Action List. Numbers in parentheses after Status/Comments represent the corresponding number previously noted on that separate list.

# BOS Pending Actions List

Type	Item	Original Target Date	Action Due Date	▲	Owner	Status / Comments	List Date	Complete Date
ADM	Newsletter Publication	18-Aug-09	18-Aug-09	x	Diane	Recommendation on frequency of publication. "Why fix it if it ain't broke" (10)	25-Jun-09	18-Aug-09
ADM	Cost of Safety Glasses	11-Aug-09	1-Sep-09		Staff	Draft Policy for Personnel Manual.	24-Jul-09	
ADM	Policy for Scout Projects	1-Sep-09	1-Sep-09		Rick	How should requests be handled? Should costs be limited?	24-Jul-09	
ADM	Purchasing Policy	1-Sep-09	1-Sep-09		Joe	Who is authorized to Purchase and who approves invoices?	24-Jul-09	
ADM	Web Site Upgrade Status	15-Sep-09	1-Sep-09	x	Joe	Triton working on homepage mockups. Need 3-party agreement between Triton, PALCS & Twp.	24-Jul-09	
ADM	Policy on recycling light bulbs	???	8-Sep-09		Rick Smith	Policy on recycling all kinds of light bulbs for the Township	8-Jan-09	
ADM	Status of Email Distribution of Packets	15-Sep-09	15-Sep-09		Staff	How is it working and what are the savings.	24-Feb-09	
ADM	Police Scheduling	15-Sep-09	15-Sep-09		BoS	Establish Committee to propose alternative police work schedule(s).	11-Aug-09	
ADM	Police Contract	1-Jan-09	15-Sep-09		BoS	Marty/Carol work with Kapoor on strategy study. Priority list sent for update of presentation. Reached settlement 7/1.	20-Jan-09	
ADM	Review Comp Plan Action List (Ch 10)	21-Apr-09	29-Sep-09		BoS	Ensure current actions are being addressed. Sole agenda item on 5th Tuesday Workshop.	20-May-08	
ADM	Review/clean up Wireless Ordinance	17-Feb-09	1-Oct-09		Solicitor	Bring ordinance up to standards and close some loopholes. Remove annual reporting & fee. Wireless carrier name change. Review satellite dishes conditions	2007	
ADM	Trash Ordinance rewrite	???	1-Oct-09		Rick Smith	Which is priority: Wireless or Trash?	24-Jul-09	
ADM	Master Calendar: Administration	6-Oct-09	6-Oct-09	x	Diane	Revise internal calendar.	28-Jul-09	
ADM	Letters of Credit	6-Oct-09	6-Oct-09		Rick	Avoid another Omega. Draft Policy (29)	25-Jun-09	
ADM	WEGO - Long Range Costs	27-Jan-09	13-Oct-09		BoS	Provide 5-10 year projections for police costs to Townships	9-Aug-08	
ADM	Quarterly Review of Right to Know Requests	14-Jul-09	13-Oct-09		Rick Smith	Copy of prior quarter's Right to Know requests. Last report distributed 7/21	10-Feb-09	
ADM	Quarterly Summary of Pending Legal Cases	25-Jun-09	27-Oct-09		Rick	Revise report (26)	25-Jun-09	
ADM	Add Resolutions to Ordinance	2-Jun-09	3-Nov-09		Solicitor	Review Resolutions to see if they can be added to Ordinances	10-Feb-09	
ADM	Review/update records retention Resolution	17-Mar-09	24-Nov-09		Staff	Review existing guidance on records retention, including e-mail to ensure it complies with PA Museum Commission guidance. To be funded 2010.	20-Jan-09	
ADM	Evaluate converting pension plan to 401K type plan	31-Mar-09	24-Nov-09		Joe	Investigate other options.	2-Jan-07	
ADM	Update Park Ordinance for DMP	17-Feb-09	19-Jan-10		Solicitor	Jeff prepare changes to Park Ordinance per earlier discussion. Elected not to amend Ordinance	20-Jan-09	
ADM	Metered Billing	27-Jan-09	6-Oct-09	x	BoS	Tom/Don/Staff working to implement metered billing by Jan 1, 2010. Data loads OK. Working with AMS on system programming.	22-Feb-08	
ADM	Review Township Energy Use	???	TBD		Staff	Perform energy audit using gov't web sites and/or LDDAP help	10-Feb-09	

2 of 5

# BOS Pending Actions List

Type	Item	Original Target Date	Action Due Date	▲	Owner	Status / Comments	List Date	Complete Date
DPW	Plantings at Line Road & Paoli Pike	4-Aug-09	4-Aug-09	x	Mark M	Status of new plantings (41)	25-Jun-09	4-Aug-09
DPW	Bacteria test for water at Hersheys Mill Dam	28-Jul-09	18-Aug-09	x	Rick	In packets 7/28 - not suitable for swimming. DPW installing signs 8/20.	24-Jul-09	18-Aug-09
DPW	Line Road Trail	13-Jan-09	1-Sep-09	x	Rick Smith	Grant received for \$58,600 in Dec 08. Pulte commitment confirmed. Paved path to utility boxes plus path to new bridge. Ltr from Applebrook Homes on steps. Verify funding commitment from Golf Course. Contract rec'd. Waiting on request to change scope. Change of scope denied. Additional funding from Twp not available. Will refund Grant.	2007	18-Aug-09
DPW	Hershey's Mill Dam	17-Feb-09	25-Aug-09	x	BoS	Working with DEP. Eng estimate to determine costs to upgrade or breach. Contract with Rettew to recommend dam remediation work on 5/23. URS 2nd quote. Soil analysis done. NRCS Grant approved for breach. Send notice to NRCS of declination of grant. Determine next action.	22-May-07	
DPW	Boot Road Signal Synchronization(With WG)	27-Jan-09	1-Sep-09		Rick Smith	Signals along Boot Rd to be retimed. Move ahead to restripe road. Need final cost estimate from WG. Developer may add right turn lane from Greenhill Rd. HOP to PADOT submitted. Rec'd PaDOT comments.	21-Jan-08	
DPW	Review plantings around Comcast Generators	27-Jan-09	1-Sep-09		BoS	Engineers preparing revisions. Awaiting cost estimate from engineer. Letter sent to Comcast asking for additional plantings. Awaiting planting plan. Planting done.	24-Jul-07	
DPW	Park Bridge Permit	17-Feb-09	1-Sep-09		Rick Smith	Awaiting response from ACOE. Engineering issues resolved; waiting on approval of easement language.	24-Jul-07	
DPW	Street Sign Usage Report	1-Sep-09	1-Sep-09		Staff	Sign costs over past 18 months, costs of damage and vandalism, corrective action to reduce damage/loss.	24-Jul-09	
DPW	Snow Loader Rental	8-Sep-09	8-Sep-09		Mark M	Reduced term of rental. Would on-demand option make sense? (25)	25-Jun-09	
DPW	Replace plantings along East Boot Road	17-Mar-09	15-Sep-09		BoS	Replace plantings removed by Mark M in 2007. Conservancy Board to develop plan and budget. Funds in 2009 budget. Waiting on Conservancy Board.	3-Jul-07	
DPW	LED traffic signal replacement report from Mark	17-Mar-09	15-Sep-09		Staff	Grant applied for 10/23/08, and 7/24/09. Staff to draft bid specs.	5-Jun-07	
DPW	Ridley Creek Expansion Monthly Update	15-Sep-09	15-Sep-09		Staff	Provide monthly status report.	5-Mar-09	
DPW	Signal at Line Rd and Paoli Pike	???	5-Oct-09		Rick Smith	Install signal only; obtain funding from Willistown for signal and previous engineering work. Townhouse developer fund full signal cost. EG will install signal if Willistown will commit to reimburse. Developer has not received HOP. No action by Willistown - do we wish to proceed?	2006	
DPW	King George Court Road	27-Jan-09	6-Oct-09		BoS	Board met with Pat McKenna 2/10/09. Case settled. Title to Road has lien. Final Report when road repaved.	9-Sep-08	
DPW	Quarterly report on I&I work done on system	21-Apr-09	13-Oct-09		Rick Smith	Penmoni to prepare quarterly report on I&I work done. Last report distributed 7/21.	9-Dec-08	
DPW	Invasive Species	20-Oct-09	13-Oct-09		Mark M	Parks & Conservancy Boards propose plan regarding invasive species in Twp open space.	11-Aug-09	
DPW	Ridley Creek Expansion Monthly Update	13-Oct-09	20-Oct-09		Staff	Provide monthly status report.	5-Mar-09	
DPW	Ridley Creek Expansion Monthly Update	10-Nov-09	17-Nov-09		Staff	Provide monthly status report.	5-Mar-09	
DPW	Public Works Service - plowing/mowing	21-Apr-09	17-Nov-09		BoS	Cost and quality of services in-house vs out-house. Study to start with analysis of 2010 mowing. Then 2010 plowing.	16-Sep-08	
DPW	Applebrook Park: Grant for Circle Path	10-Nov-09	17-Nov-09		Mark M	Submit for Grant (42)	28-Jul-09	
DPW	Ridley Creek Expansion Monthly Update	8-Dec-09	15-Dec-09		Staff	Provide monthly status report.	5-Mar-09	
DPW	Geese Management Program	1-May-09	9-Feb-10		BoS	2007, 2008, 2009 program success based on anecdotal info. Need to request USDA to remove excess geese	23-Jan-07	
DPW	Algae/Scum treatment in ponds	21-Apr-09	9-Mar-10		Rick Smith	P&R/Conservancy Boards make recommendation on how to control algae in our ponds. Barley bales installed. Awaiting PECO for pump electric. BowTree completed. Need location for 2011.	21-Oct-08	

30/5

# BOS Pending Actions List

Type	Item	Original Target Date	Action Due Date	▲	Owner	Status / Comments	List Date	Complete Date
FIN	Visiting Nurses Contribution	18-Aug-09	1-Sep-09	x	Rick	Invite Representative from Visiting Nurses to brief BoS (13)	25-Jun-09	
FIN	Malvern Library Contribution	18-Aug-09	1-Sep-09	x	Rick	Invite Representative from Library to brief BoS (14)	25-Jun-09	
FIN	List of Finance Reports	1-Sep-09	1-Sep-09		Deb	Develop & distribute crosswalk between old report format and new.	28-Jul-09	
FIN	Property Lien Priority	1-Sep-09	1-Sep-09	x	Joe	Lien attach to property and do not expire. Must they be renewed to maintain priority? (19)	25-Jun-09	
FIN	Property at 1419 Center Street	15-Sep-09	15-Sep-09	x	Rick	Proceed to Sheriff Sale to recoup monies owed Twp. Tax Claim Bureau initiated action most likely on behalf of School Taxes. Sheriff Sale set for 9/14.(1)	28-Jul-09	
FIN	2010 Budget Prep: Memo to ABC's for Input	15-Sep-09	15-Sep-09	x	Deb	Input for 2010 considering Master Plan (44)	28-Jul-09	
FIN	AR Collections Resolution	17-Apr-09	22-Sep-09		Staff	Status of Resolution.	5-Mar-09	
FIN	Utility Billing & Collection Resolution	17-Apr-09	22-Sep-09	x	Rick	Billing and collection process. (16)	5-Mar-09	
FIN	Master List of Budget Reductions or Deletions	22-Sep-09	22-Sep-09	x	Deb	Consolidate previous reporting; show annual cuts going back 2 years; include item description and budget value. (9)	25-Jun-09	
FIN	Utility Interest & Lien Revenue	22-Sep-09	22-Sep-09	x	Joe	Consider breaking out for 2010 Budget (34)	28-Jul-09	
FIN	Report on Real Estate Taxes Referred to County	27-Oct-09	27-Oct-09	x	Deb	Reformat report by address. (6)	25-Jun-09	
FIN	Non-Escrowed AR (Recharge Fees)	27-Oct-09	27-Oct-09	x	Deb	Reformat report; verify completeness; verify conformity to policy. (20)	25-Jun-09	
FIN	Utility Aging Reports	27-Oct-09	27-Oct-09	x	Deb	Revise to track quarterly billing cycle. AMS creating better time frame report. (21)	25-Jun-09	
FIN	Capital Reserve Fund Analysis	27-Oct-09	27-Oct-09	x	Joe	Is funding sufficient for future needs? (24)		
FIN	Accounting for Legal Expenses	27-Oct-09	27-Oct-09	x	Deb	Break out Permit & Zoning department detail in future reporting. (31)	28-Jul-09	
FIN	Utility Delinquent Account Payment Application	27-Oct-09	27-Oct-09	x	Joe	Policy for payment application. (35)	28-Jul-09	
FIN	Fund Balance Report	27-Oct-09	27-Oct-09	x	Joe	Reformat in new style. (38)	28-Jul-09	
FIN	Barkway & Ashbridge AR	27-Oct-09	27-Oct-09	x	Deb	Status of monies owed from Westtown. (40)	28-Jul-09	
FIN	Summary Operating Report	27-Oct-09	27-Oct-09	x	Joe	Add YTD Budget Column (43)	28-Jul-09	
FIN	Master Calendar: Finance	27-Oct-09	27-Oct-09	x	Deb	Draft for Q3 Review.	28-Jul-09	
FIN	Debt Service Analysis	27-Oct-09	27-Oct-09	x	Joe	Should any outstanding debt be repaid or refinanced? (18)	25-Jun-09	
FIN	Capital Reserve Detail Report	27-Oct-09	27-Oct-09	x	Joe	Reformat in new style. (37)	28-Jul-09	
FIN	Advertising Expenses by Division	24-Nov-09	24-Nov-09		Deb	Should expense be shown by responsible area?	24-Jul-09	

4 of 5

# BOS Pending Actions List

Type	Item	Original Target Date	Action Due Date	▲	Owner	Status / Comments	List Date	Complete Date
PCZ	Ordinance regarding Parking of tractor trailers in Residential Zones	11-Aug-09	18-Aug-09	x	Solicitor	Draft approved. Vote at next available formal meeting.	24-Jul-09	18-Aug-09
PCZ	Sullivan's Grove (S/D)	28-Feb-09	20-Oct-09		BoS	They submitted revised plans. Engineering issues resolved. HOA documents under review	16-Feb-06	
PCZ	Telecom Registration and Reporting	9-Jun-09	20-Oct-09		Staff	Status of Registry and Fee collections. Letters sent 7/14. Report form Terry due.	24-Feb-09	
PCZ	Parking for Multi-Use Space in IP/BP District	???	20-Oct-09		BoS	PC to review and recommend changes	2-Aug-06	
PCZ	Planting around new generator installations	???	20-Oct-09		PC	PC to review and recommend changes	22-Jan-08	
PCZ	Noise Ord for Emergency Generators	???	17-Nov-09		PC	Update noise ordinance to today's conditions and include emergency generators. Sub-Committee appointed by PC.	12-Aug-08	
PCZ	Signage for C/U - only one 32 sqft sign	???	TBD		PC	Ordinance now allows one 32 sqft sign per use; should be per property.	29-Apr-08	

5 of 5

---

**EAST GOSHEN TOWNSHIP  
MEMORANDUM**

---

**TO:** BOARD OF SUPERVISORS  
**FROM:** JOE GILL, ASSISTANT MANAGER  
**SUBJECT:** TOWNSHIP WEB SITE  
**DATE:** 8/19/2009  
**CC:** RICK SMITH, MANAGER;

---

Attached are 3 homepage mock-ups provided by Triton.

We do not have to accept any one in its entirety and can choose elements we find appealing. Please review and consider which elements you like, which you don't like, and/or elements you would like to see added or deleted.

After discussion we will go back to Triton and ask them for revisions.



#1

284

search

Home

About Us

Township Information

Events

Where and when

Departments

Information

Administration

Listing Info

Contact us

Here for you

## Welcome to East Goshen Township

### Featured News

- From the Health Officer - Video from the CDC About Meningococcal disease \ (Meningitis)
- Air Quality Action Days Forecast For Five Pennsylvania Regions - Residents, Businesses Urged to Reduce Air Pollution
- Feral Cat Trap-Neuter-Release Program
- TD Bank Sponsors Radnor Township's 2009 Summer Concert Series



### About East Goshen Township

Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor incididunt ut labore et dolore magna aliqua. Ut enim ad minim veniam, quis nostrud exercitation ullamco laboris nisi ut aliquip ex ea commodo consequat. Duis aute irure dolor in reprehenderit in voluptate velit esse cillum dolore eu fugiat nulla pariatur. Excepteur sint occaecat cupidatat non proident, sunt in culpa qui officia deserunt mollit anim id est laborum.

[Read more](#)

### Public Notices

#### Board of Supervisors - SPECIAL MEETING

August 14, 2009 - The East Goshen Township Board of Supervisors will hold a special meeting at 8:00 AM at the East Goshen Township Building, to consider a resolution authorizing the submission of a grant to the PA Conservation Works.

[See more notices](#)

### Upcoming Meetings

**Historical Commission - Thursday, August 13, 2009 at 7:00 PM.**

All meetings are open to the Public. Agendas are generally prepared & posted to the website by end of business day the Friday before the scheduled meeting. We make our very best efforts to provide to you up-to-date information in a timely manner. Sometimes we encounter changes or revisions they may affect this timeline.

[Read more meetings](#)

### Quick Links

- [Link 1](#)
- [Link 2](#)
- [Link 3](#)
- [Link 4](#)
- [Link 5](#)

Get the 10 day forecast

**35°F**

Fair and Windy

Feels Like: 23°F

Humidity: 100%

Wind: WNW at 21 mph

Enter city/zip

**GO!**

[Lititz, PA](#)

[Sign up for the Local Pollen](#)

[Today's Air Quality](#)

[Sun Safety](#)

[Today in Weather](#)

The Weather Channel

weather.com





HOME

ABOUT US

EVENTS & PROGRAMS

PARKS & RECREATION

DEPARTMENTS

ADMINISTRATION

## Welcome to East Goshen Township

### PUBLIC NOTICES

Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor incididunt ut.

[CLICK HERE](#)

### FOR YOUR INFORMATION

Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor incididunt ut.

[CLICK HERE](#)

### UPCOMING MEETINGS

Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor incididunt ut.

[CLICK HERE](#)

### UPCOMING EVENTS

#### Youth Recreation Day Camp

Youth Recreation & Tennis Registrations will be held at the East Goshen Township Building on Saturday, May 16th 9:00 AM – 11:00 AM  
Thursday, May 21st 7:00 PM – 8:00 PM  
Registration Forms will be provided at that time.

[SEE ALL PHOTOS/VIDEOS](#)



### COMMUNITY RESOURCES

Lititz, PA

Get the 10 day forecast

**35°F**

Fair and Windy

Feels Like: 23°F

Humidity: 100%

Wind: WNW at 21 mph

Enter city/zip **GO!**

**The Weather Channel**  
weather.com

**Sensors Weather**  
Local Pollen  
Today's Air Quality  
Sun Safety  
Today in Weather

### TOWNSHIP PHOTOS/VIDEOS



[SEE ALL PHOTOS/VIDEOS](#)

#2

3069



#3

484



# Welcome to East Goshen Township

123 East Goshen Drive, West Chester, PA 610.555.1212

HOME

OVERVIEW

DEPARTMENT

PARKS & REC

BOARDS

MEETINGS

CONTACT

Link 1

Link 2

Link 3

Link 4

Link 5

### QUICK LINKS

### About East Goshen Township

Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor incididunt ut labore et dolore magna aliqua. Ut enim ad minim veniam, quis nostrud exercitation ullamco laboris nisi ut aliquip ex ea commodo consequat. Duis aute irure dolor in reprehenderit in voluptate velit esse cillum dolore eu fugiat nulla pariatur. Excepteur sint occaecat cupidatat non proident, sunt in culpa qui officia deserunt mollit anim id est laborum.

Read more

### Public Notices

#### Board of Supervisors - SPECIAL MEETING

August 14, 2009 - The East Goshen Township Board of Supervisors will hold a special meeting at 8:00 AM at the East Goshen Township Building, to consider a resolution authorizing the submission of a grant to the PA Conservation Works.

See more notices

### Upcoming Meetings

#### Historical Commission - Thursday, August 13, 2009 at 7:00 PM.

All meetings are open to the Public.  
Agendas are generally prepared & posted to the website by end of business day the Friday before the scheduled meeting. We make our very best efforts to provide to you up-to-date information in a timely manner. Sometimes we encounter changes or revisions they may affect this timeline.

Read more meetings

**Memo**  
**East Goshen Township**  
**1580 Paoli Pike**  
**West Chester, PA 19380**

**Voice (610) 692-7171**  
**Fax (610) 425-8950**  
**E-mail [rsmith@eastgoshen.org](mailto:rsmith@eastgoshen.org)**

Date: August 19, 2009  
To: Board of Supervisors  
From: Rick Smith, Township Manager  
Re: Refuse and Recycling Collection Days.

I have received a petition from John Pizzo, 1402 Larch Lane with 32 signatures. He and the other signatures' live south of Paoli Pike and their refuse/recycling collection days are Monday and Thursday. They would like to see the collection days changed back to Tuesday and Fridays.

Refuse and recyclables are not collected on the six major holidays so collections were not or will not be made on the these dates on 2009.

**New Years Day – Thursday, January 1, 2009**  
**Memorial Day - Monday, May 25, 2009**  
Independence Day – Friday, July 3, 2009  
**Labor Day – Monday, September 1, 2009**  
**Thanksgiving – Thursday, November 26, 2009**  
Christmas – Friday, December 25, 2009

As you see they will not have a collection 4 times this year. The residents who live north of Paoli Pike will only miss two days.

I would add that from January 1, 2002 thru December 31, 2008 the residents whose refuse/recyclables were collected on Mondays/Thursdays missed 32 collections, while those that had Tuesday/Friday collections missed 8 collections.

# PETITION FOR CHANGE OF REFUSE COLLECTION DAY

We the undersigned, request that the refuse collection days for East Goshen Township be changed back to Tuesday's and Friday's for residents residing south of Paoli Pike:

PRINT NAME

SIGNATURE

ADDRESS

John G Pizzo

John G Pizzo

1402 LARCH LN

WEST CHESTER PA 19380

GERARD PIZZO

Gerard Pizzo

1402 LARCH LN

WEST CHESTER PA 19380

CHARLES M. MURRAY

Charles M. Murray

640 RESERVOIR RD.

WEST CHESTER, PA 19380

Helen T. MURRAY

Helen T. Murray

640 RESERVOIR RD.

WEST CHESTER, PA 19380

DON + JO ANN EASTBURN

Donall Eastburn

200 Margaret Lane

West Chester, PA 19380

Shirley J Sullivan

SHIRLEY SULLIVAN

33 WATERVIEW ROAD  
WC PA 19380

BOB SULLIVAN

Robert Sullivan

33 WATERVIEW ROAD  
WC PA 19380

Valerie Clemens

VALERIE CLEMENS

1404 Larch Lane  
WC PA 19380

Barbara Loper

Barbara Loper

207 MARGARET LN  
WC. PA 19380

# PETITION FOR CHANGE OF REFUSE COLLECTION DAY

We the undersigned, request that the refuse collection days for East Goshen Township be changed back to Tuesday's and Friday's for residents residing south of Paoli Pike:

PRINT NAME

SIGNATURE

ADDRESS

G.W. STOFFLET

G.W. Stofflet

609 RESERVOIR RD.

Lou Libbi

Lou Libbi

673 Maryhill Lane

Kevin BARR

Kevin Barr

1442 Cooper Circle

Deborah BARR

Deborah Barr

"

John & Rita Schorn

John & Rita Schorn

1461 Larch Lane

Edward J. Pacitti

Edward J. Pacitti

1437 Cooper Circle

Sallyann Hunter Edgewood

1412 Larch Ln.

William Schwenk

William Schwenk

1322 Katherine Ln.

Michael Ragni

Michael Ragni

1405 Larch

# PETITION FOR CHANGE OF REFUSE COLLECTION DAY

We the undersigned, request that the refuse collection days for East Goshen Township be changed back to Tuesday's and Friday's for residents residing south of Paoli Pike:

<u>PRINT NAME</u>	<u>SIGNATURE</u>	<u>ADDRESS</u>
<u>RALPH E. HERMAN</u>	<u>Ralph E. Herman</u>	<u>1304 E. STRASBURG RD. L.C.</u> <u>19750</u>
<u>Robert C. Ploemer</u>	<u>Robert C. Ploemer</u>	<u>1337 PAOLI AVE. W.D. 19580</u>
<u>Dorothea Mary Gann</u>	<u>Dorothea Mary Gann</u>	<u>1337 PAOLI AVE</u>
<u>VINCE DENONICOR</u>	<u>Vince Denonicon</u>	<u>229 BALDWIN DR.</u>
<u>ANN DENONICOR</u>	<u>Ann Denonicon</u>	<u>229 BALDWIN DR.</u>
<u>William W. MAGEL</u>	<u>William W. Magel</u>	<u>27 WATERVIEW ROAD</u>
<u>Catherine MAGEL</u>	<u>C.T. Magel</u>	<u>27 Waterview Road</u>
<u>Russ Miller</u>	<u>Russ Miller</u>	<u>209 BALDWIN DR.</u>

# PETITION FOR CHANGE OF REFUSE COLLECTION DAY

We the undersigned, request that the refuse collection days for East Goshen Township be changed back to Tuesday's and Friday's for residents residing south of Paoli Pike:

<u>PRINT NAME</u>	<u>SIGNATURE</u>	<u>ADDRESS</u>
<u>BRYN SHUTER</u>	<u>B.R. Shuter.</u>	<u>608 RESERVOIR RD</u> <u>W.C., PA 19380</u>
<u>EILEEN SHUTER</u>	<u>B.R. Shuter.</u>	<u>608 RESERVOIR RD</u> <u>W.C., PA 19380</u>
<u>LEWIS CHARNOCK</u>	<u>[Signature]</u>	<u>227 BALDWIN DR</u> <u>WC 19380</u>
<u>Bob Lane</u>	<u>[Signature]</u>	<u>1368 MARK DR</u> <u>W.C. Pa</u>
<u>Sally Lane</u>	<u>[Signature]</u>	<u>1365 MARK DR</u> <u>1521 ALISON DR.</u>
<u>Jeanne Smith</u>	<u>[Signature]</u>	<u>West Chester, PA 19380</u> <u>1521 ALISON DR.</u>
<u>EDWARD SMITH</u>	<u>Edward J Smith</u>	<u>West Chester, PA 19380</u>
<u>Joe Pappano</u>	<u>[Signature]</u>	<u>1407 Pine Bark Road</u> <u>West Chester, PA 19380</u>
<u>JOSEPH GOTHIE</u>	<u>[Signature]</u>	<u>1364 MARK DRIVE</u> <u>WEST CHESTER PA 19380</u>

**Memo**  
**East Goshen Township**  
**1580 Paoli Pike**  
**West Chester, PA 19380**

**Voice (610) 692-7171**

**Fax (610) 425-8950**

**E-mail [rsmith@eastgoshen.org](mailto:rsmith@eastgoshen.org)**

Date: August 21, 2009

To: Board of Supervisors

From: Rick Smith, Township Manager

Re: Alarm Ordinance

We need to amend the fee schedule to bring it into conformance with the new alarm ordinance.

We would suggest a permit fee of \$40 and a annual fee for the commercial properties on \$25.00.

If you agree the resolution can be adopted on September 1, 2009.



283

DRAFT

**EAST GOSHEN TOWNSHIP  
CHESTER COUNTY, PENNSYLVANIA**

**RESOLUTION 09-34C**

**A RESOLUTION ESTABLISHING AND CONSOLIDATING  
THE VARIOUS FEES AND CHARGES IMPOSED  
PURSUANT TO THE CODE OF THE TOWNSHIP**

**WHEREAS**, the Code of East Goshen Township authorizes the Board of Supervisors to establish various fees and charges by resolution, and:

**WHEREAS**, the Board of Supervisors believes that it in the best interests of the Township to consolidate all of the fees and charges into a single resolution.

**BE IT RESOLVED THAT** the East Goshen Township Board of Supervisors hereby establishes the following fee schedule for 2009.

**1. Building/Zoning Permit Fees**

- a. Residential Dwelling Units - includes all types of residential buildings.
  - i. New Construction - Calculated using the ICC/BOCA method with a minimum charge of \$200.00.
  - ii. Accessory Buildings - Calculated using the ICC/BOCA method with a minimum charge of \$200.00.
  - iii. Building Additions - Calculated using the ICC/BOCA method with a minimum charge of \$200.00.
  - iv. Decks, Patios, Terraces
    - 1. 150 square feet or smaller - \$75.00
    - 2. Greater than 150 square feet - \$125.00
  - v. New and replacement plumbing, HVAC, alarm, and sprinkler systems; any other permanent system; re-roofing; and re-siding shall be calculated at 1% of the project cost with a minimum permit fee of \$100.00.
  - vi. Flagpoles - all permit fees shall be waived for the installation of a flagpole on any residential lot.
  - vii. Alarms - New and replacement monitored alarm system - \$40.00

**NOTES:**

- All measurements and calculations shall be outside dimensions.
- The above fee includes the Zoning Permit, Certificate of Occupancy and the Building Energy Act if applicable.

- a. License Fee - (Except for those listed in §169-6) - \$10.00
- b. PA State Police Background Check Fee; (all applicants) - \$10.00

18. **Wireless Telecommunications Carrier Fees**

- a. Annual Registration Fee – \$25.00 per location.
- b. Penalty for untimely filing of Annual Report - \$50.00 per location.

19. **Alarm System Permit Renewal**

- a. Commercial Property - \$25.00 Annually



20. **Effective Date**

The fees outlined in this resolution shall be effective on ~~March 18~~September 2nd, 2009, with the following exceptions:

- ~~Refuse Charges remain unchanged from 2008.~~
- ~~Sewer Charges were effective as of January 1, 2009.~~
- ~~Certifications of records were effective February 4, 2009.~~
- ~~Wireless Fees were effective March 4, 2009.~~

**RESOLVED AND ADOPTED**, this 17~~th~~1st day of ~~March~~September, 2009.

ATTEST:

**EAST GOSHEN TOWNSHIP  
BOARD OF SUPERVISORS**

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Memo

### East Goshen Township

Date: August 19, 2009  
To: Board of Supervisors  
From: Rick Smith, Township Manager  
Re: Hershey Mill Dam Repair Options

The Board has agreed to "save the dam", however, I would offer that "saving the dam" to some of the residents means that the dam will continue to remain in its current condition with the waterfall, pond and the trees. Others may care more about the "waterfall" and would be willing to sacrifice the trees, while those with a view of the "pond" may place a premium on that aspect of the dam.

Accordingly, Joe Gill and are not sure if Board wants to unilaterally decide what the final iteration of the dam will look like. We would add that participation by the "stakeholders" or residents in this decision process is very important. If the stakeholders are not in agreement with how the dam will be "saved" they will not be interested in seeking out or contributing funding for the project.

As suggested by Don, we should create a committee (perhaps 2 Supervisors and 2-3 residents). The committee's first task would be to get input from the residents on how they would rank the various aspects of the dam (the pond, the waterfall and the trees). Based on current estimates we know that it would cost \$351,000 to construct a 200 foot long articulated concrete block spillway. However, this would not save the trees. It would cost \$1,566,000 to construct the dam behind the dam which would save everything, although the pond would be slightly smaller.

Once this was done we could then solicit proposals from engineering firms to prepare engineered plans, obtain the required permits, prepare bidding specification and provide inspection & oversight during the construction.

If we wanted to keep all of our options open these proposals would be ranked based on the following criteria:

- Saving the waterfall "as-is" would be worth X points, and;
- Saving the pond would be worth X points, and;
- Saving the trees would be worth X points, and;
- The engineering cost would be worth X points.

We could also ask for "ballpark" construction cost estimates to be submitted with the proposals.

Finally time is of the essence. It is my understanding that DEP wants to be reviewing our permit application by the end of the year.

# Hershey Mill Dam Cost Estimates

19-Aug-09

2862

Engineer & Date of Estimate	Description	Articulated Concrete Block	Concrete Spillway	Lower spillway	Dam behind the Dam
Yerkes 4/8/08	Engineering	\$39,314	\$39,314	\$33,000	\$95,000
	Construction	\$241,181	\$220,293	\$232,700	\$1,476,000
	Total	\$280,495	\$259,607	\$265,700	\$1,566,000
Lower Spillway and Dam behind Dam 8/14/09	Grants	\$0	\$0	\$0	\$0
	Net Project Cost	\$280,495	\$259,607	\$265,700	\$1,566,000
URS 12/2/08	Engineering				
	Construction				
	Sub Total	Yerkes cost are 20 30% to low	Yerkes cost are 20 30% to low		
	Contingency (15%)				
	Total	\$223,594 to 364,644	\$311,528 to \$337,482		
	Grants	0	0		
	Net Project Cost	\$223,594 to 364,644	\$311,528 to \$337,482		
Gannet Flemming 8/18/09	Engineering	\$21,000	\$27,000		
	Construction	\$333,000	\$430,000		
	Total	\$351,000	\$457,000		
	Grants	\$0	\$0		
	Net Project Cost	\$351,000	\$457,000		

**Memo**  
**East Goshen Township**  
**1580 Paoli Pike**  
**West Chester, PA 19380**  
**Voice (610) 692-7171**  
**Fax (610) 425-8950**  
**E-mail [rsmith@eastgoshen.org](mailto:rsmith@eastgoshen.org)**

Date: August 19, 2009  
To: Board of supervisors  
From: Rick Smith, Township Manager  
Re: Sale of the Hershey Mill Dam

We are in receipt of an offer from Neil DeReimer's to purchase the dam dated August 12, 2009 as modified by his e-mail of August 18<sup>th</sup>. In his e-mail he agreed to exclude the "additional insured" issue.

Under the Township Code we can sell public property to the highest bidder via sealed bids or public auction and settlement must occur within 60 days of acceptance of the bid.

It would be a relatively simple matter to place the advertisement.

I would add that since the property was taken by the Township for "public recreational open space benefitting the residents of East Goshen Township" that condition would have to be continued by the new owner.

The property could be sold "as is". The new owner would then be responsible for bringing the dam into compliance with DEP requirements.

285

**Neil DeRiemer  
1034 Hershey Mill Road  
West Chester, Pa/ 19380**

August 12, 2009

The Board of Supervisors  
East Goshen Township  
1580 Paoli Pike  
West Chester, Pa 19380-6199

Re: The Hershey Mill Pond, Dam and Waterfall Property.

Gentlemen,

By this letter, Neil B. DeRiemer, or his nominee, ("NBD"), indicates its desire to accept the East Goshen Township's, ("Owner") offer to purchase the above referenced property defined in attached "Exhibit A", ("Property"), for a price of One Dollar (\$1.00) . NBD will settle on the Property within 30 days of an executed Agreement of Sale acceptable to its attorney and East Goshen Township's attorney, ("Agreement"), subject to NBD's sole approval of the following conditions, which will be performed at NBD's expense should there be any:

1. Clear and marketable title to the Property, insurable at normal market rates and a final determination of the grounds remaining after any proposed condemnations.
2. Environmental status and impact report for the Property and the surrounding area real estate, including any underground storage tanks.
3. East Goshen Township ("EGT") agrees to name NBD as an additional insured and continue to carry and pay for its existing Liability, Open Space and other insurance coverage as EGT presently carries on its existing Parks and Open Space.
4. EGT agrees to accept an easement to/for the Property for continued use as Open Space with the understanding that the annual cost of the easement to EGT shall be limited to the continued annual cost of insurance coverage referenced in item 3. above and continued annual cost of maintenance of the Property as historically expended by EGT, subject to normal cost increases.
5. Prior to Closing, EGT shall not (i) transfer or assign any rights, title or interest in or with respect to the Property to any person, entity, or governmental agency, (ii) alter, breach or demolish the dam or otherwise change the condition of the Property, or otherwise allow or permit any such alteration, breach, demolition or change, or (iii) mortgage or encumber the Property or otherwise make the Property subject to any agreement.
6. EGT agrees to assist NBD in seeking and applying for any public or private funding which is or may become available to restore, maintain or upgrade the Property.

Neil DeRiemer  
1034 Hershey Mill Road  
West Chester, Pa/ 19380

If the basic terms and conditions above meet your approval, please have the Owner's representative sign the enclosed copies of this letter below where indicated and return one original to NBD by August 17, 2009. Your signature will confirm that NBD is an "equitable owner" of the Property as of August 17, 2009 and further confirm you have the power and authority to bind the Owners to the terms and conditions of this letter. NBD will submit a formal Agreement of Sale within 15 working days of its receipt of a signed copy of this letter.

NBD may begin complete "due diligence" upon its receipt of a signed copy of this letter, which when received by NBD, gives NBD the Owner's permission and access to the Property to do so.

Sincerely,

Neil DeRiemer  
1034 Hershey Mill Road  
West Chester, Pa 19380

Agreed to and  
Accepted by: \_\_\_\_\_ / \_\_\_\_\_  
(Print Name and Title) East Goshen Township Date

**Smith, Rick**

---

**From:** Rick Smith [rsmith@eastgoshen.org]  
**Sent:** Tuesday, August 18, 2009 5:05 PM  
**To:** 'NBDe@verizon.net'; 'Marty Shane'  
**Cc:** 'Reed Bailey'; 'Kathryn M. Yahraes'  
**Subject:** RE: DeRiemer offer to Purchase the HM Dam

Neil

The Board will have to make the decision on whether or not it wants to put the property up for sale.

Once they do so I will provide you with a formal response to your offer.

Rick Smith, Township Manager  
 East Goshen Township

---

**From:** NBDe@verizon.net [mailto:nbde@verizon.net]  
**Sent:** Tuesday, August 18, 2009 4:25 PM  
**To:** Rick Smith; Marty Shane  
**Cc:** Reed Bailey; Kathryn M. Yahraes  
**Subject:** DeRiemer offer to Purchase the HM Dam

Rick,

Thanks for your response.

Number 1. Putting the property out for bid is fine with me. Do whatever you need to and I'll wait for the conditions of the bid and offer to purchase it then.

As to insurance, it may be time to get another insurance agent. If EG Township ("EGT") wants continued use of the Open Space, EG Township has an insurable interest. Use matters, ownership is irrelevant. However, if EGT is saying that EGT does not want continued use of the Open Space, then I or my nominee, as per my previous offer, will take on the insurance risk at no cost to the township.

Number 2, I need to get a formal legal response to my offer from the Township solicitor. Who is the EGT solicitor?

Please inform the Supervisors that I have modified my offer to purchase to exclude the "additional insured" insurance issue and I will wait for the public bid or auction.

My notice herein gives the Supervisors the same "no cost" option relative to dealing with the Dam and DEP requirements as excepting the NRCS stimulus money to tear down the dam/waterfall.

Please understand, all I am trying to do is help the BoS' stated intent and purpose to preserve the waterfall/dam and not be forced to take the stimulus money before all the alternate DEP compliance options have been reviewed. It seems every time we learn more or have another meeting with DEP et al, the solution becomes simpler and less costly. Several more solutions have surfaced in the last 48 hours.

I have been informed by several realtors/appraisers that breaching and losing the waterfall will lower the value of my property by at least \$125,000 and as much as \$175,000. I hope to have their opinions in writing for the meeting tonight.

I'll see you at the meeting. Thanks for your help in this matter.

Neil

---

**From:** Rick Smith [mailto:rsmith@eastgoshen.org]  
**Sent:** Tuesday, August 18, 2009 12:26 PM  
**To:** 'NBDe@verizon.net'  
**Cc:** 'Marty Shane'  
**Subject:** RE: DeRiemer offer to Purchase the HM Dam

8/19/2009



Neil

Just wanted to let you know what I found out about your offer to purchase the dam.

Under the second class township we would have to sell the property to the highest bidder via sealed bids or have a public option. We can not just sell land to an individual.

With regards to the insurance our carrier does not want to get involved with insuring property that the Township does not own and they would not be willing to name you as additional insured.

Rick Smith, Township Manager  
East Goshen Township

---

**From:** NBDe@verizon.net [mailto:nbde@verizon.net]  
**Sent:** Thursday, August 13, 2009 2:01 PM  
**To:** Rick Smith  
**Cc:** Marty Shane  
**Subject:** DeRiemer offer to Purchase the HM Dam

Good Afternoon Rick,

Attached is a draft of a letter of intent to purchase the Dam etc.

I spoke with Marty about this and he suggested I get it to you for distribution to the Board of Supervisors and EG Township legal counsel for review.

I hope everyone understands that I am doing this to help preserve the existing structure in its present condition and allow existing uses to remain.

I have spoken with Richard Riesinger of DEP Dams and he told me DEP will honestly and fairly review any cost effective, simple, strengthening solution

to the dam so long as it contains sound engineering principles.

It does not need to be the Hoover Dam replica.

I am getting bids for both engineering evaluation, design and construction of a "dam above the Dam" type of solution.

So far, I am nowhere near the \$800,000 that was mentioned at the latest inspection by either Yerkes or Gannett Fleming or ???

I'm willing to go this far and hope the Township will respond in kind.

Neil DeRiemer  
1034 Hershey Mill Road  
West Chester, Pa. 19380  
Ph : 610-644-7337  
Off: 610-296-4210  
Cell: 610-804-1122  
[NBDe@verizon.net](mailto:NBDe@verizon.net)

8/19/2009

BOARD OF SUPERVISORS  
EAST GOSHEN TOWNSHIP

CHESTER COUNTY  
1580 PAOLI PIKE, WEST CHESTER, PA 19380-6199

FYI  
**COPY**

August 19, 2009

Mr. & Mrs. Robert and Dorthyanne Plummer  
1339 Park Ave.  
West Chester PA 19380

**Re: 1339 Park Ave.  
T.P.N. 53-6-39  
Unauthorized Home Occupation / Home-Related Business  
Served by East Goshen Township Constable  
Zoning Enforcement Notice: 53-6-39:081909**

Mr. & Mrs. Plummer:

The East Goshen Township Zoning Ordinance prohibits the operation of commercial businesses in residential zoning districts, without a permit. The Township has no record of an approved Home Occupation or Home Related Business permit being issued for your business. Therefore the seal coating business you are operating at your property is not a permitted use as per §240-32 of the Township Zoning Ordinance.

My prior attempts to contact you about this matter have gone unanswered therefore this letter shall constitute the official Zoning Ordinance enforcement notice as required by §240-54 of the East Goshen Township Zoning Ordinance.

You have ten (10) days from the date of this letter to begin to bring your property into compliance and thirty (30) days to have the aforesaid completed.

If the property is not in conformance within thirty (30) days of your receipt of this enforcement notice, the Township will take legal action in accordance with §240-54 of the Zoning Ordinance.

This action shall be in the form of a civil enforcement proceeding before the District Justice. In the event you are found liable in this proceeding, you could be required to pay a judgment of not more than five hundred dollars (\$500.00), plus all costs, including reasonable attorney fees incurred by the Township. In addition, each day shall constitute a separate violation, unless the District Justice determines otherwise.

You have the right to appeal the issuance of this enforcement notice to the East Goshen Township Zoning Hearing Board. If you wish to do this, you must send a check payable to East Goshen Township in the amount of \$350.00 along with a completed Zoning Hearing application to:

East Goshen Township  
ATTN: Ms. Joyce Tarsi, Zoning Hearing Board Secretary  
1580 Paoli Pike  
West Chester, PA 19380

BOARD OF SUPERVISORS  
EAST GOSHEN TOWNSHIP

Ms. Tarsi must receive your complete Zoning Hearing Board application and check within thirty (30) days of your receipt of this letter in order to begin the appeal process.

Enclosed are copies of the relevant sections of the Zoning Ordinance for your information and use. Should you have any questions, please contact me.

Sincerely,

A handwritten signature in black ink, appearing to read 'Mark A. Gordon', with a long horizontal flourish extending to the right.

Mark A. Gordon  
Township Zoning Officer

cc: Board of Supervisors  
Kristin Camp, Esq., Township Solicitor  
Margaret Scarfo, Costable

Enclosures

# BOARD OF SUPERVISORS

## EAST GOSHEN TOWNSHIP

CHESTER COUNTY

1580 PAOLI PIKE, WEST CHESTER, PA 19380-6199

August 19, 2009

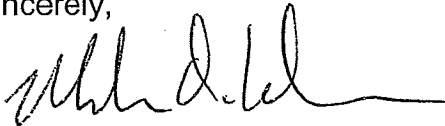
Mr. Thomas M. Rath  
1250 Eastwick Circle  
West Chester, PA 19380

Mr. Rath:

Thank you for your correspondence regarding the proposed development of the independent living facility in West Goshen Township. As you know the Township is aware of the development and has concerns about the potential impacts it could cause and has hired special counsel to register an appearance on behalf of the East Goshen Township during the Conditional Use proceedings for this project in West Goshen Township.

If I can be of any further assistance with this matter please don't hesitate to contact me.

Sincerely,



Mark A. Gordon  
Township Zoning Officer

Cc: Board of Supervisors