

**EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS WORKSHOP
1580 PAOLI PIKE
October 28, 2009 – 9:00am
Final Approved Minutes**

Present: Chairman Marty Shane, Joe McDonough, Don McConathy, Thom Clapper and Carmen Battavio. Also present were Township Manager Rick Smith, Assistant Township Manager Joe Gill, Mark Miller Director of Public Works and Deb Beury Township Treasurer.

WORKSHOP

Call to Order & Pledge of Allegiance

Chairman Marty Shane called the meeting to order at 9:03am and led everyone in the pledge of allegiance.

Moment of Silence

Carmen called for a moment of silence to honor the men and women serving their country in the Armed forces and their families.

2010 Budget - First Draft

Joe Gill presented the first draft of the 2010 Budget .

The Board had the following suggestions, comments or questions.

- Why is 01401-2100 Administration - Materials and Supplies only budgeted for \$22,000?
- Break down postage for each department in 2010.
- Keep the 01401-3410 ABC Event at \$4,000.
- Solicit proposal for Auditing.
- Add a \$4,000 expense line for the Countywide Collection of the EIT in 2010 and additional funds in the budget in out years.
- Check that legal expense is appropriated among the various departments correctly.
- Obtain a cost to change out light switches to motion detector type by March 1, 2010.
- Obtain cost to conduct an energy audit for the Township building
- Budget \$18,000 for the Malvern Library
- Budget \$6,000 for Visiting Nurses
- What is included in 01487-1500?
- Need recommendation on 01487-4600 Training?
- Move 01342-3000 District Court Rent and 01342200 Police Rent to non-core function revenue
- Add some amount for 01380-0100 Misc Revenue.
- Confirm we are being fully reimbursed for the paid firefighters.
- Add Public works Wages to 01452-3040 Pumpkin Festival.
- Show revenue and an expense for fireworks of \$20,000. Consider holding them a week before the fourth of July to reduce costs

- Hershey Mill Dam – show \$50,000 of expenses in 2010 and \$350,000 in 2011. Total expenses incurred since August. Show revenue as in equal amounts over 2011, 2012, 2013, and 2014.
- 01392-0600 – show breakdown of receipts for Refuse Fund. Do the same with receipts from Sewer Operating.
- Delete \$600 from 01454-3727 Scout Projects
- Contact the Solicitor about the Township’s responsibility for removing trees in a Township sewer right of ways.
- Reduce State Fund receipts by 4%.
- Obtain rental cost for loader 01432-3840 Snow Equipment Rental
- Check Historic Contributions 01462-5200.
- What are 01462-2490 and 2492 used for?
- Reconcile book sales.
- LST 01310-9000– use an inflator of 1.00
- The Board reviewed the memo on the revised fee schedule and asked that staff check with neighboring municipalities to see what they were charging.
- Do not pay yearly memberships in advance.
- Review coffee purchases to see if there is a less expensive option.
- Add a General Category line item for each department.
- Review existing insurance/benefits – look for less expensive options. Provide schedule for completion by December 1, 2009.
- Provide an annual training plan as part of the budget submission.
- Check Fire Dept budget – what caused the ~\$300K difference this year? Are we missing some revenue?

Rick advised the Board that the Police Commission was looking into the possibility of re-piping some of the downspouts at the police building in order to avoid icing conditions in the parking lot. He suggested that rather than contract out for the work that the Commission purchase the materials and that we have the work done by the Westtown and East Goshen Public Works Department. It was the consensus of the Board to proceed as suggested provided Westtown was in agreement.

Public Comment

None

Adjournment

There being no further business, the meeting was adjourned at 4:15pm.

Respectfully submitted,

Louis F. Smith, Jr.
Township Manager