

**EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS WORKSHOP
1580 PAOLI PIKE
November 24, 2009 – 7:00pm
Final Approved Minutes**

Present: Vice-Chairman Carmen Battavio, Joe McDonough, Don McConathy and Thom Clapper. Chairman Marty Shane was absent. Also present were Township Manager Rick Smith, Assistant Township Manager Joe Gill, Phyllis Marron (Park & Rec), and Jane Fava (Conservancy Board).

WORKSHOP

Call to Order & Pledge of Allegiance

Carmen Battavio called the meeting to order at 7:00pm and led everyone in the pledge of allegiance to the flag.

Moment of Silence

Carmen called for a moment of silence to honor the men and women serving their country in the armed forces and their families.

Recording of Meeting

No resident indicated they planned to record the meeting.

Update on Marty Shane

Carmen announced that Marty Shane was absent due to surgery and was progressing well in his recovery.

Parking Along Line Road

Police Chief John Dumond was present to discuss the issue of illegal parking along Line Road. He reported that during a recent soccer event, WEGO was called to the scene and wrote 53 parking tickets. The Willistown Police were also called but the Chief was not aware how many tickets they wrote. The Chief said he is scheduled to meet with Willistown Police Chief John Narcise and Neil Davis (President of GCVSA) next Monday to discuss this situation.

Chief Dumond noted that WEGO is not empowered by the state legislature to have cars towed. In order for WEGO to be authorized to have cars towed, the “No Parking” signs would have to be changed to “Tow Away Zone” signs and East Goshen would have to change its ordinance. However the Chief said he believes that enforcing a Tow-Away Zone in this location might be logistically difficult. Another way to deal with the situation would be to increase the parking ticket fee. The Chief said he is not sure if there is a maximum fee that WEGO can impose. The Chief also suggested that putting up a barrier such as large stones or a guardrail would be helpful. Don suggested a split-rail fence as a possibility.

Carmen confirmed with the Chief that the Township could impose property damage charges on individuals where appropriate, such as for turfing the grass or damaging young trees.

Joe McDonough advised the Chief to go into the meeting with GCVSA with the following demands:

- WEGO and Willistown must be notified ahead of time when sporting events are taking place.
- GCVSA must arrange for and pay for an officer to be on duty during the events.

In lieu of these demands, GCVSA must provide funding for a fence to be installed along Line Road.

If none of the demands are met, East Goshen will turn the location into a Tow Away Zone, which will be enforced.

Don said he wants the ordinance changed to extend the “No Parking” zone north to Paoli Pike along Line Road.

Chief Dumond said it would be best if the parking fees for all three Townships serviced by WEGO are the same to avoid confusion among the officers. Don wants East Goshen to send a letter to Willistown notifying them of the Board’s position on this situation. Rick will draft a letter.

Bills

The Treasurer’s Report and Expenditure Register Report were reviewed. Joe McDonough would like a list of all digital cameras owned by the Township along with the name of the employee who is responsible for each one. Joe McDonough would also like a list of all the expenses incurred thus far related to the Traditions project in West Goshen.

Treasurer’s Report & Expenditure Register Report

The Treasurer’s Report for November 19, 2009:

	RECEIPTS	EXPENDITURES	
GENERAL FUND			
Real Estate Tax	\$ 300.48	Accounts Payable	\$ 410,395.80
Earned Income Tax	\$ 98,614.75	Electronic Payments	\$ 56,532.26
LST	\$ 26,223.80	Debt Service	\$ 251,419.12
Transfer Tax	\$ 184,355.85	Payroll	\$ 43,000.00
Codes, Park & Rec	\$ 13,557.00	Total Expenditures	\$ 761,347.18
Total Receipts	\$ 323,051.88		
State Fund	\$ 0.00		\$ 0.00
Capital Reserve	\$ 0.00		\$ 0.00
Transportation Fund	\$ 0.00		\$ 0.00
Sewer Operating	\$ 138,973.11	Accounts Payable	\$ 10,654.76
		Debt Service	\$ 33,077.97
		Total	\$ 43,732.73
Refuse	\$ 67,070.01		\$ 9,289.36
Capital Projects	\$ 0.00		\$ 0.00

Joe McDonough moved to accept the Treasurer's Report of November 19 and the Expenditure Register Report as recommended by the Treasurer, to accept the receipts and to authorize payment of the invoices just reviewed. Don seconded the motion. There was no discussion or public comment. The Board voted unanimously to approve the motion.

Annual Planning Session

The Board agreed to hold the annual Planning Session on Saturday, January 9 at 8:00am, with refreshments at 7:45am. Don would like the ABCs to be reminded to review Chapter 10 of the Comprehensive Plan before preparing their 2010 goals.

Other Upcoming Meetings

Joe McDonough advised that he will not be at the December 8 meeting. Carmen said he would not be able to attend the December 1 meeting. Joe McDonough said he could chair that meeting.

Clearwire U.S. LLC – Conditional Use Application

Don expressed concern that the previous conditions imposed on Sprint did not make it into the final motion made by the Board on November 17. Rick will check with Steve McGuire to see if it is possible to incorporate those conditions into the November 17 motion.

Review of Minutes

The minutes of November 17 were reviewed and corrected. Thom moved to approve the minutes as corrected. Joe McDonough seconded the motion. There was no discussion or public comment. The Board voted unanimously to approve the motion.

Delinquent Refuse & Sewer Accounts

The Board concurred that staff should take the collection process to the "next level" for accounts that are delinquent over \$3,000.

Park Ordinance

The Supervisors were fine with the latest draft of the park ordinance and authorized staff to advertise this ordinance change.

E. Boot Road Plantings

Jane Fava of the Conservancy Board showed a landscaping plan for E. Boot Road prepared by W.D. Wells. The plan consists of hornbeam, red cedar (evergreen), red maple trees and pin oak trees. Jane said the Conservancy Board would like to change the pin oaks to white oaks. Jane said the estimated cost for the trees and the installation is \$6,645. Joe Gill said there is enough money in the Conservancy Board budget to cover this. Jane said the trees could go in as early as next week. The trees will be covered by a 12-month warranty, and will be planted by W.E. Wells staff, not a subcontractor. Rick noted that Jane will need to get two more quotes in writing for this job since the estimated cost is over \$4K. The Board asked Jane to have these quotes by the December 1 Board meeting.

Jane said that W.D. Wells also provided a quote for landscaping the front of the Township building. The quote is \$2,561 plus the cost of Black-Eyed Susans (if desired). Carmen asked

Jane to check with Mark Miller to see what the Public Works Department could provide in the way of landscaping for the building, rather than going to an outside party.

Resolutions That Can Be Added to or Adopted as an Ordinance

The Board reviewed Rick's memo on this topic. Joe McDonough wants to know the total cost involved in making the recommended changes before he makes a decision. Rick will look into this and report back to the Board.

LED Bid Specs

Rick said he is still working on preparing the bid spec for the LED lights. At this time he estimates the bid will go out by the end of March.

Metered Billing Update

Joe Gill reported that he has received all requested water usage data since 2007 from Aqua. He is now working to reconcile the categories to match the last analysis that was done. He is also working on the condominium billing issue by tagging meters to specific properties. He is still working on cleaning up the billing database. The cost to get the quarterly data from Aqua will be built into the fixed sewer billing cost.

Public Comment: Joe Buonnano, 1606 Herron Lane – Said he does not think it's fair to bill households a sewer fee based on usage as this amounts to a per capita fee. He thinks everyone should pay the same amount for sewer service. He also thinks the sewer fees should be imposed by the Township as a tax so that homeowners can deduct it from their taxes. He thinks everyone in the Township should be charged this tax, including Hershey's Mill residents who are not on the Township sewer system.

Public Comment: Phyllis Marron, 1129 N. Chester Road – Asked if there will be an increase in the sewer rate for 2010. The Board told her there will not be an increase, but the method of billing will change starting in April. Some residents will end up paying more, and some less, depending on their use.

Website Update

Joe Gill reported there has not been much progress since the last update due to his focus on budget issues. He noted that Triton has not send back the agreement. Don suggested that Joe Gill get the agreement in place during the month of December.

Speed limit on Manley Road

The Board discussed raising the speed limit on Manley Road. Thom said he will get a recommendation from WEGO. The Board concurred they will make a decision based on the WEGO recommendation.

LED Grant

Thom moved to authorize the Board to execute the LED grant agreement. Carmen seconded the motion. Don was opposed to taking action on this matter during a workshop, but the other Board members were in favor of acting since the grant agreement is due back December 8. There was

no public comment. The Board voted unanimously to approve the motion. Joe McDonough asked that this action be noted during the Chairman's Report section of the next meeting.

Email Policy

Carmen reminded everyone that individual Board members should not communicate privately by email with residents on issues. All emails should go through the Township.

PSA News Bulletin on Liquid Fuels Fund

Thom brought up this topic. The Board briefly discussed it and agreed there is no impact to East Goshen. Therefore, no action is required.

Liberty Towers – Cell Tower on Township Property

Rick will schedule Liberty Towers to attend a Board meeting in January to discuss their proposal to install a cell tower on Township property.

Sunoco Documents Obtained During Visit to DEP

Rick obtained a copy of a report on CD during his visit to DEP. The report is 500 pages long, and there is a summary which is only 60 pages. Don asked Rick to provide him with a copy of the CD.

Traffic Signal at Line Road & Paoli Pike

Don asked Rick for an update on this issue. Rick said the permit was issued showing left-turn lanes, so he is planning to follow up with PennDOT.

S-Curve at Brookmont Drive & Route 352

Rick reported that PennDOT is planning to do a skid test at this location.

Action List

Don said that too many action items are not getting onto the list, and staff needs to do a better job keeping the list current. He gave Joe Gill a list of items to add. The Board then reviewed the action list prepared by Joe Gill.

The Board agreed to have Mark Miller review the landscaping for the front of the Township building, and to have a recommendation to the Board by January.

Hershey's Mill Dam

Don said he met with the residents last week. The residents agreed to hold the Dinniman letter until the hydrological results are in.

Public Comment Period

There was no public comment.

Adjournment

There being no further business, the meeting was adjourned at 9:35pm.

EXECUTIVE SESSION

The Board met in Executive Session until 10:30pm to discuss the police labor contract.

Respectfully submitted,

Anne Meddings
Recording Secretary