

AGENDA
EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS
WORKSHOP
Tuesday, January 12, 2010
7:00 PM

1. Conservancy Board & CRC Grant - Tree Vitalize
2. Conservancy Board Grant – Jane will provide information at meeting
3. Public Comment period from 1/4/10 meeting
4. Invoices
5. Minutes of 1/4/10
6. Select Liaisons to
 - a. Park & Rec Board
 - b. Planning Commission
 - c. Historical Commission
 - d. Conservancy Board
 - e. Municipal Authority
 - f. Deer Management Committee
 - g. West Chester Area Council of Governments
7. Landscaping at Township Building
8. Manley Road Speed Limit
9. Resolutions that can be adopted as an ordinance
10. PSATS – April 18 – 21
11. Tree in Sewer Right-of-Ways
12. Municipal Waste Plan
13. Review Action List
14. Memo on Training
15. Fireworks Agreement
16. Any Other Matter
17. Liaison reports
18. Subdivision, Land Development, CU & ZHB applications

Executive Session – Personnel Matter

See Revision

REVISED -
AGENDA
EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS
WORKSHOP
Tuesday, January 12, 2010
7:00 PM

1. Conservancy Board & CRC - Tree Vitalize Grant
2. Conservancy Board Grant – Jane will provide information at meeting
3. PECO Green Grant
4. Results of meeting with DEP regarding Sunoco
5. Public Comment period from 1/4/10 meeting
6. Invoices
7. Minutes of meeting on Jan 4, 2010
8. Select Liaisons to
 - a. Park & Rec Board
 - b. Planning Commission
 - c. Historical Commission
 - d. Conservancy Board
 - e. Municipal Authority
 - f. Deer Management Committee
 - g. West Chester Area Council of Governments
9. Municipal Waste Plan
10. Traditions Development status
11. Hydrologic Study for Hershey's Mill Dam update
12. Light at Line Road and Paoli Pike
13. Landscaping at Township Building
14. Manley Road Speed Limit
15. Resolutions that can be adopted as an ordinance
16. PSATS – April 18 – 21
17. Trees in Sewer Right-of-Ways
18. Review Final Omega Costs
19. Conference Participation by Staff
20. Memo on Training
21. Energy Conservation at Township Building
22. Review Action List
23. Any Other Matter
24. Subdivision, Land Development, CU & ZHB applications
 - a. Liberty Towers

WORKSHOP
6 pages

Memo

East Goshen Township

1580 Paoli Pike

West Chester, PA 19380

Voice (610) 692-7171

Fax (610) 425-8950

E-mail rsmith@eastgoshen.org

Date: December 31, 2009

To: Board of Supervisors

From: Rick Smith, Township Manager

Re: Conservancy Board Grant

The Conservancy Board with the assistance of the Chester-Ridley-Crum Watersheds Association (CRC) wants to apply for a Tree Vitalize Grant to plant 60 trees and 20 shrubs at the Reservoir Road site on Earth Day.

The responses to the questions in the grant resolution are as follows:

1. All projects/activities are to receive preliminary BOS approval for the idea before grant-writing procedures are commenced. The following information should be submitted to the BOS.
 - a. Description of your activity/project. **Plant 60 trees and 20 shrubs at the Reservoir Road Nature Area.**
 - b. What do you hope to accomplish with this activity/ project? **Vegetation of the riparian buffer.**
 - c. Who benefits and what are the benefits? **The public and animals that live in this area.**
 - d. A preliminary cost estimate. **\$6,610 (detail budget is attached)**
 - e. What Township resources would be required? **Conservancy Board members time and normal Public Works maintenance**
2. Before final BOS approval is granted, the following information is to be provided:
 - a. A one page Executive Summary **See 12/30/09 e-mail from CRC Watersheds**
 - b. What is the total estimated cost for this project? **\$6,610 (detail budget is attached)**
 - c. How did you arrive at the estimated cost? **(CRC prepared budget)**
 - d. Who are your funding partners (major and minor)? **PA DEP**
 - e. What are the Township obligations? For any applications that involve the use of Township Labor, Equipment, or Materials a memorandum from the Director of Public Works shall be submitted.

- i. Financial **\$300 for herbicide contractor (CB treats this area once a year. No increase in cost.)**
 - ii. Labor **Routine maintenance of property**
 - iii. Equipment **Routine maintenance of property**
 - iv. Materials **Routine maintenance of property**
 - v. Other **Need to get a separate invoice from the herbicide contractor for project area.**
- f. What is the timetable with respect to?
- i. Submission date for grant **January 15, 2010**
 - ii. Expected grant approval date **????**
 - iii. Expected beginning activity/project date **Spring 2010**
 - iv. Expected completion date **April 2010 (Earth Day)**
- g. Who are the primary grant writers for this submission? **CRC and Conservancy Board**
- h. Who is expected to be the contractor? **Plant material will be installed by volunteers**

Smith, Rick

From: CRC Watersheds [crc@nni.com]
Sent: Wednesday, December 30, 2009 2:45 PM
To: Louis Smith; bryandelmonte@comcast.net
Cc: Jane Fava; Mark Miller ; Virginia Newlin
Subject: Draft of EG TreeVitalize Grant Application
Attachments: 2010 East Goshen Reservoir Rd Submission.xls; 2007_landowner_grantee_agreement.doc

Rick and all,

Here is my draft of this submission in the amount of \$4,950. It is for 60 trees and 20 shrubs with the heavy cages and posts which that site could easily accomodate. The grant would cover CRC to do all of the organizing and purchasing, including the planting with ING., the Conservancy Board, and any local and school volunteers we can recruit , and then a few times to help with watering and weeding the cages. A key component is still to have someone from the Conservancy Board volunteer to check the site every 2-3 weeks, and let us and/or public works know when attention is needed.

Bryan, can you please supply the GIS coordinates so I can put them in.

Rick, the "match" from the Township consists of the work you are already doing there to maintain the site. You will just need to get Weeds Inc. to send you a separate bill for that site. We can also list public works hours as a match when we do the final grant report. Expenses can be reallocated if you don't end up doing any herbicide application.

Rick, I have also attached the landowner agreement. I will try to get it completed, so you can sign next week, once the Supervisors approve the grant. Please call with any questions or suggestions.

We are looking forward to working with the Conservancy Board and Township on this project!
Happy New Year!

Anne Murphy
Executive Director
Chester-Ridley-Crum Watersheds Association
Ridley Creek State Park
1023 Sycamore Mills Road
Media, PA 19063
Work: 610-892-8731
Cell: 610-470-6960
email: info@crcwatersheds.org

12/30/2009

426

TreeVitalize Watersheds Project Bid Form

Project Description East Goshen Reservoir Rd Chester Creek

submitted by East Goshen Township **In partnership with** Chester Ridley Crum Water

Site Number: _____ **Square foot** 40,000.00 **1 acre**

Location/Street address Chester Creek Restoration Site along Reservoir Rd, near Strasburg

Latitude: _____ **County:** Chester

Longitude: _____

Quadrangle name: West Chester **Municipality:** East Goshen

Watershed/subwatershed: East Branch of Chester Creek **Aqua Pennsylvania Priority (circle):** One Source Water Area

Creek or stream: Chester Creek

Bid Worksheet

Site/Items	Units	Per Unit Cost	Grant Amount	Match*	Total
Site Prep					
Debris removal			-		-
Invasive removal					-
Herbicide Contractor			500.00	300.00	800.00
Total Site Preparation Costs			500.00	300.00	800.00
Planting Materials					
Trees	60.00	20.00	1,200.00		1,200.00
Shrubs (live stakes)		1.50	-		-
Shrubs	20.00	15.00	300.00		300.00
Seed- native mixes			200.00		200.00
Total Plant Material Costs			1,700.00	-	1,700.00
Staff and Labor					
Total Staff and Labor Costs			-	-	-
Other (describe)					
Contracted services - CRC	28.00	40.00	1,120.00		1,120.00
CRC Restoration Manager	14.00	40.00	560.00		
East Goshen Public Works- maintenance				250.00	250.00
Volunteer labor	100.00	19.00		1,900.00	1,900.00
5' Tree cages and posts	60.00	13.00	780.00		780.00
Weed matting	60.00	1.00	60.00		60.00
Chester		Other Costs	2,520.00	2,150.00	4,110.00
TOTAL COST FOR THIS SITE			4,720.00	2,450.00	6,610.00

*Total of all match categories must be at least 25% of the total cost for this site

Name of Applicant: East Goshen Township **610-692-7171**

Date: 29-Dec-09 **rsmith@eastgoshen.org**

Signature: Louis Smith **1580 Paoli Pike**

Title: Manager **West Chester, PA 19380**

Smith, Rick

CRC GRANT

From: Jane Fava [janefava@verizon.net]
Sent: Tuesday, December 29, 2009 10:14 AM
To: 'Rick Smith'
Cc: 'CRC Watersheds'
Subject: FW: TreeVitalize Grant for East Goshen Reservoir Road Site

I believe the details if the grant app are in the email below. You can print this out for the supervisors

Jane Fava
Red Streams Blue Program
Brandywine Valley Association
Red Clay Valley Association
626 Meadow Drive
West Chester, PA 19380
janefava@verizon.net
610-429-0109
fax 610-431-5783
www.brandywinewatershed.org

From: Rick Smith [mailto:rsmith@eastgoshen.org]
Sent: Thursday, December 17, 2009 12:53 PM
To: 'Bryan Del Monte'; 'CRC Watersheds'; 'Mark Miller'
Cc: 'Jane Fava'; 'Virginia Newlin'
Subject: RE: TreeVitalize Grant for East Goshen Reservoir Road Site

Anne

I do not see a problem as long as the Township does not have to put up any money.

Rick Smith, Township Manager
East Goshen Township

From: Bryan Del Monte [mailto:bryandelmonte@comcast.net]
Sent: Thursday, December 17, 2009 12:44 PM
To: 'CRC Watersheds'; 'Rick Smith'; 'Mark Miller'
Cc: 'Jane Fava'; 'Virginia Newlin'
Subject: RE: TreeVitalize Grant for East Goshen Reservoir Road Site

Anne, I agree to proceed as you proposed below and as we chatted today on TreeVitalize Grant for East Goshen Reservoir Road Site.

Looking forward to hearing back from both Ricky and Mark on their thoughts here.

Bryan

From: CRC Watersheds [mailto:crc@nni.com]
Sent: Thursday, December 17, 2009 10:54 AM
To: 'Rick Smith'; 'Mark Miller'; bryandelmonte@comcast.net
Cc: Jane Fava
Subject: TreeVitalize Grant for East Goshen Reservoir Road Site

Rick, Mark, and Bryan,

12/29/2009

I spoke with Jane yesterday about CRC's interest in applying for a TreeVitalize grant to cover all costs associated with planting and protecting 50+ five gallon trees along Chester Creek Reservoir Road site. I would complete the grant spreadsheet and the grant would cover the cost of the trees, matting, cages, and the costs for CRC to plan the project and coordinate the volunteers.

I stopped by yesterday to see how the little 2 gallon trees were doing that CRC and two members of the Conservancy planted with the ING employees and a small donation from ING last Earth Day. All of the steel cages were still in place with their trees still alive, but are in need of weeding and some realignment and the two with mesh need to be replaced with steel wire cages. We are meeting out there tomorrow (Friday) afternoon at 2:30 pm to adjust and weed out the cages and install the two replacement cages.

Jane thought it was a good idea but wanted to get the idea approved by you. We would do the planting in conjunction with the Conservancy Board and ING volunteers again along with another corporate group (Pershing) on a week day planting around Arbor Day or Earth Day.

If you are in agreement with the concept, I will work up the spreadsheet and send it to you for your approval before I send it to Chotty Sprenkle at the Conservation District. The grant would be around \$3,000. There would be no required cash match for the Township. We would count the volunteer planting hours, public works hours on maintaining the site in general, and you could provide us with a copy of the invoice from Weeds Inc as well, so there is plenty of match.

Thank you.

Anne Murphy
Executive Director
Chester-Ridley-Crum Watersheds Association
Ridley Creek State Park
1023 Sycamore Mills Road
Media, PA 19063
Work: 610-892-8731
Cell: 610-470-6960
email: info@crcwatersheds.org

WORKSHOP
2.
2 pgs

Smith, Rick

From: Rick Smith [rsmith@eastgoshen.org]
Sent: Thursday, December 17, 2009 11:46 AM
To: 'Jane Fava'
Subject: RE: Dec agenda for Dec 22

Jane

There is no meeting next week. I will put it on the 1/4/10 agenda.

Rick Smith, Township Manager
East Goshen Township

-----Original Message-----

From: Jane Fava [mailto:janejava@verizon.net]
Sent: Thursday, December 17, 2009 9:15 AM
To: 'Rick Smith'
Subject: Dec agenda for Dec 22

Rick

Would you put info on the PECO Green Grant in the packet for the BOS and put me on the agenda for the DEC 22 agenda as well

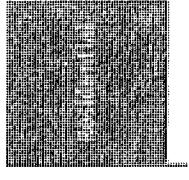
<http://www.peco.com/NR/rdonlyres/E0A0541B-1E52-43B6-9073-3E627C1847A1/7807/2009ProgramguidelinesFINAL.pdf>

Jane Fava



- Residential Customers
- Business Customers
- Customer Education
- Going Green
- In The Community
- Reliability

Home Page > Residential > Environment and Community > Environment > For our Community > Green Region



Billing and Payment

Manage My Account

Customer Service

Save Energy / Money

PECO Wind

Energy Rates

Natural Gas

Safety

Energy Education

Environment and Community

- Community
 - Environment
 - For our Customers
 - For our Company
 - For our Community
 - Environmental Educational program
 - Green Region

Assistance Programs

New Business Services

Green Region

In recent years, more than 60 municipalities in PECO's southeastern Pennsylvania territory have approved open space referenda to preserve and protect farmland, parks and trails, and watersheds.

Recognizing that open space in our communities is crucial to the quality of our lives, PECO is committed to assisting municipalities in southeastern Pennsylvania with their ongoing efforts to protect and improve open land.

Through its new GREEN REGION program, PECO hopes to play an active role in this effort.

GREEN REGION grants are available to municipalities in amounts up to \$10,000. The grants can be used with other funding sources to cover a wide variety of planning and direct expenses associated with developing and implementing open space programs, including consulting fees, surveys, environmental assessments, habitat improvement, and capital improvements for passive recreation.

A GREEN REGION review committee, made up of county, environmental, and PECO and Exelon representatives, will meet to consider funding proposals and make grant awards. Grants will be available once a year, with application deadlines in the Fall.

Downloads:
[Program Guidelines](#)
[Application](#)

For more information, contact Holly Harper, Green Region program administrator, at 610-353-5587 or info@natlands.org.

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**EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS
RE-ORGANIZATIONAL & REGULAR MEETING
January 4, 2010 - 7:00pm**

Present: Supervisors Carmen Battavio, Joe McDonough, Thom Clapper and Don McConathy. Supervisor Marty Shane was absent. Also present were Township Manager Rick Smith, Assistant Manager Joe Gill, Phyllis Marron (Park & Rec), Peter Mylonas (Planning Commission) and Carson Middleton (Auditor).

WORKSHOP

It was the consensus of the Board that Joe McDonough would act as the Temporary Chairman.

Bills

Current invoices were reviewed. There was a question about the invoice for Enerwise Global Technologies (requisition # 24257) in the amount of \$1,044.00 which will not be approved and paid pending further research.

FORMAL MEETING

Call to Order & Pledge of Allegiance

Joe McDonough called the meeting to order and led those present in the Pledge of Allegiance to the Flag.

Joe announced that he was resigning as Township Supervisor effective 12 noon on Friday January 8, 2010. He noted that he had been a Supervisor for 18 years and stated "it's been wonderful trip. I appreciate the cooperation I've gotten from the staff and everyone on the ABC's. I just want to say thank you all".

Elect Chairman (Resolution 10-1)

Joe McDonough nominated Don McConathy for the position of Chairman in 2010. Thom Clapper seconded the motion. There was no discussion or public comment. The motion passed unanimously.

Don took over the duties of Chairman, thanked Marty Shane for the work he had as the previous Chairman, and said he would do his best as new Chairman.

Elect Vice-Chairman (Resolution 10-2)

Joe McDonough nominated Thom Clapper for the position of Vice-Chairman in 2010. Carmen seconded the motion. There was no discussion or public comment. The motion passed unanimously.

Appoint Police Commissioner (Resolution 10-3)

It was the consensus of the Board that Carmen Battavio would be the Police Commissioner for 2010.

Appoint Township Officials (Resolution 10-4)

Carmen made a Motion to appoint Township Officials. The Motion was seconded by Thom. There was no discussion or public comment. The motion passed unanimously. The Officials are:

- Manager/Secretary – Louis F. (Rick) Smith, Jr.
- Assistant Township Manager/Secretary – Joseph Gill
- Director of Finance/Treasurer – Deborah Beury
- Director of Public Works – Mark Miller
- Zoning Officer – Mark Gordon
- Assistant Zoning Officer – Louis F. (Rick) Smith, Jr.
- Building Inspectors – Taylor H (Mike) Merwin & Gary Althouse
- Fire Marshal – Ralph Brown
- Assistant Fire Marshals – Diane Degnan & Mark Miller
- Solicitor – Buckley, Brion, McGuire, Morris & Sommer
- Engineer – Yerkes Associates
- Back-Up Engineer - Chester Valley Engineers
- Emergency Management Coordinator – William Keslick
- Assistant Emergency Management Coordinator – Ralph Brown

Re-Appoint Township Employees (Resolution 10-5)

Carmen made a Motion to reappoint Township Employees. The Motion was seconded by Thom. There was no discussion or public comment. The motion passed unanimously.

Appoint Township Depositories for Township Funds (Resolution 10-6)

Joe made a Motion to approve Depositories and authorize Director of Finance/Treasurer to make investments at banks paying the best rate of interest and with the best terms. The Motion was seconded by Thom. There was no discussion or public comment. The motion passed unanimously.

- Beneficial Bank
- Citizens Bank
- DNB First
- First National Bank of Chester County
- National Penn Bank
- Penn Liberty Bank
- PLGIT-PA Local Government Trust and Plus
- Sovereign Bank
- TD Bank North
- Wachovia Bank

Certify Delegates to the State Convention (Resolution 10-7)

Five Supervisors, The Township Manager, the Assistant Manager and the Director of Finance/Treasurer will be affirmed as delegates.

1 Voting Delegate: Rick Smith

2 Alternate Voting Delegate: Joe Gill

3
4 Joe moved to adopt Resolution 10-7. The motion was seconded by Carmen. There was no
5 discussion or public comment. The motion passed unanimously.

6
7 **Confirm 2010 Holiday Schedule (Resolution 10-8)**

8 Joe moved to adopt Resolution 10-8. Carmen seconded the motion. There was no discussion or
9 public comment. The motion passed unanimously.

10
11 **Confirm 2010 Meeting Schedule (Resolution 10-9)**

12 Joe moved to adopt Resolution 10-9. Carmen seconded the motion. Per Rick, the meeting
13 schedule will be re-advertised. There was no public comment. The motion passed
14 unanimously.

15
16 **Appoint Berkheimer Associates as Earned Income and Local Services Tax Collector for**
17 **Township (Resolution 10-10)** Carmen moved to adopt Resolution 10-10. Joe seconded the
18 motion. There was no discussion or public comment. The motion passed unanimously.

19
20 **Appoint Maillie Falconiero as Independent Auditors for the Township (Resolution 10-11)**

21 Carmen moved to adopt Resolution 10-11. Joe seconded the motion. Leo Sinclair, 217 North
22 Lockwood Lane asked if this had been advertised as required by the Township Code. Don
23 advised that since this was a contract for professional services it did not have to be advertised.
24 The motion passed unanimously.

25
26 **Establish the 2010 Fee Schedule (Resolution 10-12)**

27 Carmen moved to adopt Resolution 10-12. Joe seconded the motion. There was no discussion or
28 public comment. The motion passed unanimously.

29
30 **Authorize Continuance of Other Resolutions adopted in 2009**

31 Don noted that all other resolutions that were adopted in 2009; specifically 09-12 thru 09-23, 09-
32 25 thru 09-33, 09-35 thru 09-43, 09-45, 09-47 thru 09-55 and 09-114 would remain in effect.

33
34 **Approval of Minutes**

35 The Board reviewed and made two corrections to the minutes of December 15, 2009. Carmen
36 moved to approve the minutes of December 15, 2009 as corrected. Thom seconded the motion.
37 There was no discussion or public comment. The motion passed unanimously.

38
39 **Chairman's Report**

40 Don announced that the Board meet in Executive Session on December 15, 2009 to discuss the
41 police labor contract and that the Township's Annual Planning Session will take place on
42 Saturday, January 9, 2010 at 8:00 am. ABC appointments will carry over until January 15, 2010.
43 He also announced that the Westtown East Goshen Police Commission had entered into a labor
44 contract with the officers.

Treasurer's Report

The Treasurer's Report for December 31, 2009:

	RECEIPTS	EXPENDITURES
GENERAL FUND		
Real Estate Tax	\$ 5.00	
Earned Income Tax	\$ 60,482.95	
EMS TAX	\$ 17,708.59	Accounts Payable \$ 261,781.47
Transfer from Liq. Fuel	\$ 365,020.45	Electronic Pymts. \$ 55,061.21
Transfer Tax	\$ 40,872.65	Debt Service \$ 24,607.40
Transfer from Sewer	\$ 94,826.91	Payroll \$ 130,000.00
Other Revenue	\$ 235,150.16	Total Expenditures \$ 471,450.08
Total Receipts	\$ 814,066.71	
Zoning Hearing Fund	\$ 0.00	\$ 0.00
State Fund	\$ 0.00	\$ 0.00
Capital Reserve	\$ 0.00	\$ 7,487.35
Transportation Fund	\$ 0.00	\$ 0.00
Sewer Operating	\$ 48,098.75	Accounts Payable \$ 140,573.13
		Debt Service \$ 33,077.97
Refuse	\$ 7,841.00	\$ 17,493.07
Capital Projects	\$ 0.00	\$ 0.00

Joe moved to accept the Treasurers Report dated December 31, 2009 and approve the bills reviewed in Workshop with the exception of the invoice for Enerwise (requisition # 24257) in the amount of \$1,044.00 pending further review. Carmen seconded the motion. There was no discussion and no public comment. The motion passed unanimously.

Old Business

At the December 15 Meeting the Board deferred approval of Group 6 Bid for the rental of equipment. Noting that the Board had received additional information Joe moved to award the Bid to Ransome. Carmen seconded. There was no discussion or public comment. The Motion passed unanimously.

New Business

Joe made a Motion to authorize the Chairman to execute the Supplemental Declaration of Covenants for Applebrook which consolidates covenants and easements for the Applebrook Pedestrian Bridge and pathway. Thom seconded. There was no discussion or public comment. The Motion passed unanimously. The next step is to submit to the Army Corps of Engineers.

Correspondence Reports of Interest

Don acknowledged receipt of a letter from the Office of Consumer Advocate regarding the proposed rate increase by AQUA PA, a letter from Penn Dot advising that the left turn lanes at the intersection of Paoli Pike & Line Road must be installed with the traffic signal, and that Lieberman Earley had requested a continuance for their conditional use application for 1345 Enterprise Drive. It was the consensus of the Board that Rick sends a letter to the Office of the

1 Consumer Advocate offering the Township Building as a venue for any hearing or public
2 meeting regarding the proposed Aqua PA rate increase.

3
4 **Meetings & Dates of Importance**

5 Don noted the list of upcoming meetings in the agenda.

6
7 **Any Other Matter**

8 Don noted that Marty was recovering from back surgery and that it was expected to return to the
9 Board mid to late February.

10
11 Don then presented Joe with a collage that depicted photos of some of the significant events that
12 occurred during his tenure on the Board.

13
14 Thom commented that Joe had given him two pieces of advice when he came onto the Board:
15 “spend your energy on things that are possible. And once a decision is made, move on”.

16
17 Carmen noted that “Joe was most instrumental in getting me to progress from the Planning
18 Commission to the Board of Supervisors”.

19
20 **Public Comment**

21 Don noted that the public comment period for tonight’s meeting would be held during the
22 Board’s meeting on January 12, 2010.

23
24 **Adjournment**

25 There being no further business, the Board adjourned at 8:10pm.

26
27
28 Respectfully submitted,

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32 Louis F. Smith
33 Township Manager
34
35
36
37
38
39
40

WORKSHOP
7.
3 pgs

Memo
East Goshen Township
1580 Paoli Pike
West Chester, PA 19380

Voice (610) 692-7171

Fax (610) 425-8950

E-mail rsmith@eastgoshen.org

Date: December 21, 2009

To: Board of Supervisors

From: Rick Smith, Township Manager

Re: Landscaping at the Township Building

Mark reviewed the WD Wells plan for the front of the Township Building. He advised me that since our labor rates are higher than Wells it would cost more to have the Township purchase and install the plantings.

293

Proposal

W.D. Wells & Associates, Inc.

Design/Build Landscape Contractors &
Professional Garden Care

www.wdwells.com

190 Woodcrest Road West Grove, PA 19390
(610) 869-3883 (302) 234-1990 FAX (610) 869-4288

PA H.I.C. #PA002308

5025

Submitted To

E. Goslen Township
1580 Paoli Pike
West Chester, Pennsylvania 19380

Job Name

APD/ Township Building Entrance

Phone

(610) 692-7171

Designer

Anthony Dufour

Date

11/11/2009

Scope of Work

Per design supplied:

1. Remove existing plants within front beds, and dispose of debris legally. (2) dogwoods to remain.
2. Remove sod as necessary to expand beds.
3. Rototill beds to a 6" depth where utilities do not conflict (Township to mark roof drain lines and walkway lighting lines).
4. Install plants listed below, and mulch with 2-3" depth of shredded bark mulch.
5. Seed disturbed lawn areas (abandoned shrub beds) with grass.

ALTERNATE: Total cost without rudbeckia, \$2,561.00.
(cost for rudbeckia, \$267.00)

Cost is good for remainder of 2009, and may need to be recalculated for 2010. Installation in 2009 is subject to favorable weather conditions.

Materials

Landscape Material

2 Pounds Shade Mix Lawn Seed-shade

Plants

Flowering Shrubs

6 Each	#3 cont. 18 - 24"	Fothergilla gardenii	Dwarf Fothergilla
1 Each	#5 cont. 30 - 36"	Ilex verticillata 'Southern Gentleman'	Southern Gentleman Winterberry (males)
2 Each	3 - 4' B&B	Ilex verticillata 'Winter Red'	Winter Red Winterberry

Perennials

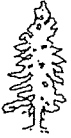
9 Each	#1 cont.	Astilbe x arendsii 'Bridal Veil'	Bridal Veil Astilbe (False Spirea)
30 Each	#1 cont.	Liriope muscari 'Big Blue'	Lilyturf
18 Each	#1 cont.	Rudbeckia fulgida 'Goldstrum'	Orange Coneflower

Spreading Evergreens

6 Each	#3 cont. 18 - 24"	Cephalotaxus harringtonia 'Prostrata'	Japanese Plum Yew
--------	-------------------	---------------------------------------	-------------------

Proposal

W.D. Wells & Associates, Inc.



www.wdwells.com

Design/Build Landscape Contractors &
Professional Garden Care

190 Woodcrest Road West Grove, PA 19390
(610) 869-3883 (302) 234-1990 FAX (610) 869-4288
PA H.I.C. #PA002308

5025

Submitted To 1580 Paoli Pike West Chester, Pennsylvania 19380	Job Name APD/ Township Building Entrance		
	Phone (610) 692-7171	Designer Anthony Dufour	Date 11/11/2009

Proposal Total - \$2,903.00

Terms: 33% deposit due at signing, 33% due on the day work starts and balance due upon receipt of invoice, unless otherwise stated. Service charge is 2% on balance per month which is 24% per annum.

See following sheet for conditions, guarantees & specifications.

Authorized
Signature

APD

Note: This proposal may be withdrawn
by us if not accepted within 45 days.

Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____

Date of Acceptance: _____

Signature _____

WORKSHOP

8.

7 pgs

Memo
East Goshen Township
1580 Paoli Pike
West Chester, PA 19380

Voice (610) 692-7171

Fax (610) 425-8950

E-mail rsmith@eastgoshen.org

Date: December 21, 2009

To: Board of Supervisors

From: Rick Smith, Township Manager

Re: Manley Road Speed Limit.

The posted speed limit on the section of Manley Road between North Chester Road and Dutton Mill Road is 25 MPH. The west end of Manley Road is posted for 35 MPH.

The police department monitored speeds on 12/8/09 and the 85th percentile speed is 43 MPH for east bound vehicles and 45 MPH for west bound vehicles. Under §212.108 of 67 PA Code the speed limit should be 35 MPH (45 MPH less 10 MPH for insufficient stopping sight distance)

The PA Vehicle Code allows for the establishment of a 35 MPH limit in an "Urban District" and a 25 MPH limit in a "Residence District". Both of these terms are defined in the vehicle Code. I would opine that the "Urban District" definition is applicable for this section of Manley Road.

If the Board wants to raise the speed limit to 35 MPH it could do so by adopting an ordinance.

F:\Data\Shared Data\Admin Dept\townshipcode\Speed Limit - Manley Road\Memo to BoS 122109.doc

(b) Posting of speed limit.--

(1) No maximum speed limit established under subsection (a)(1), (1.2) or (3) shall be effective unless posted on fixed or variable official traffic-control devices erected in accordance with regulations adopted by the department which regulations shall require posting at the beginning and end of each speed zone and at intervals not greater than one-half mile.

(2) No maximum speed limit established under subsection (a)(1.1) shall be effective unless posted on fixed or variable official traffic-control devices erected after each interchange on the portion of highway on which the speed limit is in effect and wherever else the department shall determine.

(c) Penalty.--

(1) Any person violating this section is guilty of a summary offense and shall, upon conviction, be sentenced to pay a fine of:

(i) \$42.50 for violating a maximum speed limit of 65 miles per hour; or

(ii) \$35 for violating any other maximum speed limit.

(2) Any person exceeding the maximum speed limit by more than five miles per hour shall pay an additional fine of \$2 per mile for each mile in excess of five miles per hour over the maximum speed limit. (June 13, 1995, P.L.57, No.9, eff. 30 days; Dec. 21, 1998, P.L.1126, No.151, eff. 60 days; June 26, 2001, P.L.734, No.75, eff. 60 days)

2001 Amendment. Act 75 amended subsec. (a)(1.1).

1998 Amendment. Act 151 amended subsec. (b)(1) and added subsec. (a)(1.2).

1995 Amendment. See section 4 of Act 9 in the appendix to this title for special provisions relating to report on effect of increased speed limit.

Cross References. Section 3362 is referred to in sections 1535, 1538, 3326, 3363, 3716, 6108, 6109, 6506 of this title.

§ 3363. Alteration of maximum limits.

On highways under their respective jurisdictions, local authorities subject to section 6109(e) (relating to specific powers of department and local authorities) or the department, upon the basis of an engineering and traffic investigation, may determine that the maximum speed permitted under this subchapter is greater or less than is reasonable and safe under the conditions found to exist upon any such highway or part thereof and establish a reasonable and safe maximum limit. The maximum speed limit may be made effective at all times or at times indicated and may vary for different weather conditions and other factors bearing on safe speeds. No maximum speed greater than 55 miles per hour shall be established under this section except on highways listed in section 3362(a)(1.1) (relating to maximum speed limits), where the maximum speed for all vehicles shall not be greater than 65 miles per hour.

(June 13, 1995, P.L.57, No.9, eff. 30 days; Dec. 21, 1998, P.L.1126, No.151, eff. 60 days)

1995 Amendment. See section 4 of Act 9 in the appendix to this title for special provisions relating to report on effect of increased speed limit.

* "Residence district." The territory contiguous to and including a highway not comprising a business district when the property on the highway for a distance of 300 feet or more is in the main improved with residences or residences and buildings in use for business.

* "Urban district." The territory contiguous to and including any street which is built up with structures devoted to business, industry or dwelling houses situated at intervals of less than 100 feet for a distance of a quarter of a mile or more.

§ 212.108. Speed limits.

(a) *General.* This section applies to maximum speed limits established according to 75 Pa.C.S. § 3362 and 3363 (relating to maximum speed limits; and alteration of maximum limits). Engineering and traffic studies are not required for statutory speed limits, but documentation should be on file for urban districts and residence districts to show that the requirements defined in the Vehicle Code are satisfied.

(b) *Engineering and traffic studies.* Speed limits established in accordance with 75 Pa.C.S. § 3363 may be established in multiples of 5 miles per hour up to the maximum lawful speed. The speed limit should be within 5 miles per hour of the average 85th percentile speed or the safe-running speed on the section of highway, except the speed limit may be reduced up to 10 miles per hour below either of these values if one or more of the following conditions are satisfied:

→ (1) A major portion of the highway has insufficient stopping sight distance if traveling at the 85th percentile speed or the safe-running speed.

(2) The available corner sight distance on side roads is less than the necessary stopping sight distance values for through vehicles.

(3) The majority of crashes are related to excessive speed and the crash rate during a minimum 12-month period is greater than the applicable rate in the most recent high-crash rate or high-crash severity rate table included in the appendix of Official Traffic-Control Devices (Department Publication 212). Crashes related to excessive speed include those crashes with causation factors of driving too fast for conditions, turning without clearance or failing to yield right-of-way.

(c) *Variable speed limits.* To improve safety, speed limits may be changed as a function of traffic speeds or densities, weather or roadway conditions or other factors.

(d) *Special speed limits.*

(1) Within a rest area or welcome center, a 25 mile per hour speed limit may be established without the need for an engineering and traffic study if pedestrians walk across the access roadways between the parking lot and the rest facilities.

(2) Within a toll plaza or a truck weight station, an appropriate speed limit may be established without an engineering and traffic study by the authorities in charge to enforce the safety of the operations or to protect the scales.

(e) *Posting of speed limits.* A Speed Limit Sign (R2-1) or variable speed limit sign showing the maximum speed limit shall be placed on the right side of the highway at the beginning of each numerical change in the speed limit, but an additional sign may also be installed on the left side of the highway. If the new speed limit begins at an intersection, the first sign should be installed within 200 feet beyond the intersection. The placement of this sign must satisfy both the requirement to post the beginning of the new speed limit and the requirement to post the end of the previous speed limit. Additional requirements for posting are as follows:

(1) Speed limits of 50 miles per hour or less shall be posted as follows:

(i) A Reduced Speed (

) Ahead Sign (R2-5), or a Speed Reduction Sign (W3-5), shall be placed on the right side of the highway 500 to 1,000 feet before the beginning of every speed reduction unless one of the following applies:

(A) The speed reduction is 10 miles per hour or less.

(B) The speed reduction begins at an intersection and all traffic entering the roadway with the speed reduction has to either stop at a Stop Sign (R1-1) or make a turn.

(C) The new speed limit is posted on variable speed limit signs.

(ii) Speed Limit Signs (R2-1) or a variable speed limit sign showing the maximum speed shall be placed on the right side of the highway at the beginning of the speed limit and at intervals not greater than 1/2 mile throughout the area with the speed limit.

(iii) The end of a speed limit is typically identified by the placement of a sign indicating a new speed limit, but the End Plaque (R2-10) may be placed above a Speed Limit Sign (R2-1) at the end of the zone if the appropriate speed limit is not known on the following section of roadway.

(2) On freeways, a Speed Limit Sign (R2-1) shall be installed after each interchange unless insufficient space exists for the signs.

Cross References

This section cited in 67 Pa. Code § 212.109 (relating to bridge speed limit).

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the fine imposed may not exceed \$50.

(g) Special penalty; disposition.--

(1) In addition to any other penalty imposed under this section, a person who is convicted of violating subsection (d)(2) or (3) shall be sentenced to pay a fine of \$50.

(2) All fines collected under this subsection shall be disposed of as follows:

(i) Ninety-five percent shall be paid to the Department of Revenue, transmitted to the Treasury Department and credited to the Department of Public Welfare for use for the Attendant Care Program.

(ii) Five percent shall be paid to the municipality in which the offense occurred.

(Nov. 9, 1977, P.L.226, No.69, eff. imd.; July 11, 1980, P.L.550, No.113, eff. 60 days; Mar. 29, 1984, P.L.159, No.31, eff. imd.; May 9, 1986, P.L.158, No.51, eff. 60 days; July 10, 1990, P.L.370, No.84, eff. 60 days; Dec. 18, 1992, P.L.1411, No.174, eff. 60 days; Dec. 28, 1994, P.L.1441, No.170, eff. 60 days; Oct. 4, 2002, P.L.845, No.123, eff. 60 days)

2002 Amendment. Act 123 amended subsecs. (d), (e), (f) and (g) and added subsec. (e.1).

Cross References. Section 3354 is referred to in sections 3351, 6109 of this title.

SUBCHAPTER F SPEED RESTRICTIONS

Sec.

- 3361. Driving vehicle at safe speed.
- 3362. Maximum speed limits.
- 3363. Alteration of maximum limits.
- 3364. Minimum speed regulation.
- 3365. Special speed limitations.
- 3366. Charging speed violations.
- 3367. Racing on highways.
- 3368. Speed timing devices.

Cross References. Subchapter F is referred to in section 6109 of this title.

§ 3361. Driving vehicle at safe speed.

No person shall drive a vehicle at a speed greater than is reasonable and prudent under the conditions and having regard to the actual and potential hazards then existing, nor at a speed greater than will permit the driver to bring his vehicle to a stop within the assured clear distance ahead. Consistent with the foregoing, every person shall drive at a safe and appropriate speed when approaching and crossing an intersection or railroad grade crossing, when approaching and going around a curve, when approaching a hill crest, when traveling upon any narrow or winding roadway and when special hazards exist with respect to pedestrians or other traffic or by reason of weather or highway conditions.

Cross References. Section 3361 is referred to in sections 1535, 3326, 3327, 3362, 3366, 3716 of this title.

§ 3362. Maximum speed limits.

(a) General rule.--Except when a special hazard exists that requires lower speed for compliance with section 3361 (relating to driving vehicle at safe speed), the limits specified in this section or established under this subchapter shall be maximum lawful speeds and no person shall drive a vehicle at a speed in excess of the following maximum limits:

(1) 35 miles per hour in any urban district.

(1.1) 65 miles per hour for all vehicles on freeways where the department has posted a 65-miles-per-hour speed limit.

(1.2) 25 miles per hour in a residence district if the highway:

(i) is not a numbered traffic route; and

(ii) is functionally classified by the department as a local highway.

(2) 55 miles per hour in other locations.

(3) Any other maximum speed limit established under this subchapter.

West Bound Manley

Start Time	16	21	26	31	36	41	46	51	56	61	66	71	76	Total	Pace Speed	Number in Pace
12/08/09	15	20	25	30	35	40	45	50	55	60	65	70	75	999		
00:00	0	0	0	0	0	0	1	0	0	0	0	0	0	1	32-41	1
01:00	0	0	0	0	1	0	1	0	0	0	0	0	0	2	22-31	1
02:00	0	0	0	0	1	0	0	0	0	0	0	0	0	1	22-31	1
03:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	*	*
04:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	*	*
05:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	*	*
06:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	*	*
07:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	*	*
08:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	*	*
09:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	*	*
10:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	*	*
11:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	*	*
12 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	*	*
13:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	*	*
14:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	*	*
15:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	*	*
16:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	*	*
17:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	*	*
18:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	*	*
19:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	*	*
20:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	*	*
21:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	*	*
22:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	*	*
23:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	*	*
Total	6	0	2	9	29	35	34	10	1	0	0	0	0	126		
Percent	4.8%	0.0%	1.6%	7.1%	23.0%	27.8%	27.0%	7.9%	0.8%	0.0%	0.0%	0.0%	0.0%			
Peak	08:00	07:00	08:00	07:00	08:00	08:00	08:00	08:00						08:00		
Volume	1	2	8	4	6	4	6	4						25		
PM																
Peak	14:00	13:00	13:00	13:00	13:00	13:00	13:00	12:00	12:00					13:00		
Volume	5	1	1	8	5	3	5	3	1					20		
Grand	30	11	84	257	479	598	511	197	52	9	2	0	0	2230		
Total																
Percent	1.3%	0.5%	3.8%	11.5%	21.5%	26.8%	22.9%	8.8%	2.3%	0.4%	0.1%	0.0%	0.0%			

Statistics

10 MPH Pace Speed : 36-45 MPH
Number in Pace : 1109
Percent in Pace : 49.7%
Number of Vehicles > 25 MPH : 2105
Percent of Vehicles > 25 MPH : 94.4%
Mean Speed(Average) : 37 MPH

East Bound Manley

Start Time	15	16	20	21	25	26	30	31	35	36	40	41	45	46	50	51	55	56	60	61	65	66	70	71	75	76	99	Total	Pace Speed	Number in Pace
12/08/09	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	27-36	1
01:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	22-31	1
02:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
03:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
04:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
05:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
06:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
07:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
08:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
09:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
10:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
11:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
12 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
13:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
14:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
15:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
16:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
17:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
18:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
19:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
20:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
21:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
22:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
23:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total	2	5	19	54	54	54	54	54	54	64	64	47	47	15	15	3	3	1	1	0	0	0	0	0	0	0	0	0	264	
Percent	0.8%	1.9%	7.2%	20.5%	20.5%	20.5%	20.5%	20.5%	20.5%	24.2%	24.2%	17.8%	17.8%	5.7%	5.7%	1.1%	1.1%	0.4%	0.4%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%		
AM																														
Peak																														
Volume	3	7	25	23	23	21	21	21	21	13	13	13	13	4	4	2	2	1	1	0	0	0	0	0	0	0	0	0	92	
PM																														
Peak																														
Volume	1	45	160	327	521	601	601	437	437	123	123	123	123	5.4%	5.4%	1.5%	1.5%	0.1%	0.1%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	21	
Grand Total	24	45	160	327	521	601	601	437	437	123	123	123	123	5.4%	5.4%	1.5%	1.5%	0.1%	0.1%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	2275	
Percent	1.1%	2.0%	7.0%	14.4%	22.9%	26.4%	26.4%	19.2%	19.2%	5.4%	5.4%	5.4%	5.4%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	

15th Percentile : 27 MPH
50th Percentile : 36 MPH
85th Percentile : 43 MPH
95th Percentile : 47 MPH

Statistics

10 MPH Pace Speed : 31-40 MPH
Number in Pace : 1122
Percent in Pace : 49.3%
Number of Vehicles > 25 MPH : 2046
Percent of Vehicles > 25 MPH : 89.9%
Mean Speed(Average) : 35 MPH

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Memo
East Goshen Township
1580 Paoli Pike
West Chester, PA 19380
Voice (610) 692-7171
Fax (610) 425-8950
E-mail rsmith@eastgoshen.org

Date: December 14, 2009
To: Board of Supervisors
From: Rick Smith, Township Manager
Re: Resolutions that can be added to or adopted as an ordinance

At your meeting on November 24, 2009 you requested that I develop a budget to adopt ordinances for those actions that the Board typically adopts by resolution at the Re-Organization meeting in January.

We would need to adopt 14 separate ordinances. The estimated cost would be about \$28,560 broken down as follows:

Legal - \$11,900

It costs between \$600 and \$1,100 for the solicitor to prepare that legal notice, put the ordinance in the proper format and attend the public hearing to adopt an ordinance. Use \$850 per ordinance.

Advertising - \$4,760

The cost is dependent on the number of lines in the legal notice and range from \$238 to \$450. Use \$340 per ordinance.

Court Reporter - \$700

The reporter is paid an appearance fee of \$80 then \$3.90 a page. I assumed that we would adopt the ordinances over the course of two meetings and that there would be minimal discussion (10 pages) on each ordinance.

General Code - \$11,200

It costs about \$800 to codify an ordinance

I have attached copies of three of the draft ordinances so that you would have some idea of the end product.

WORKSHOP

10,

3 p.m.

Smith, Rick

From: Don McConathy [dmccconathy@verizon.net]

Sent: Wednesday, December 09, 2009 11:39 AM

To: Rick Smith

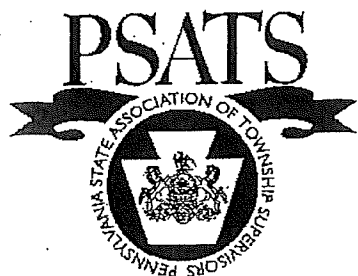
Subject: PSATS

Rick –

Please add the PSATs convention to our workshop on Jan 12 – we need to decide if we want to enter the lottery for all or part of the sessions.

Don McConathy
dmccconathy@verizon.net

12/9/2009



PSATS' Educational Conference Registration Timeline

December

- ✓ *Share the enclosed conference promotional materials and Sunday workshop flyer with all appropriate and interested township officials (including members of the township's planning commission, park and recreation board, environmental advisory council, etc.)*
- ✓ *Reminder: Townships must pay their 2010 PSATS dues before conference registration forms will be processed.*

January

- ✓ *Decide at board meeting which township officials will attend the conference.*
- ✓ *Decide at board meeting which attendee will be the township's voting delegate. The township secretary must indicate on that person's registration form which delegate has been selected as the township's voting delegate.*
- ✓ *Complete a separate "Conference Registration Form" for each person attending the conference and promptly return to PSATS. Please combine all township registration forms in the same envelope to ensure the proper filing of this important paperwork.*
 - a. *Attendees and their guests must register in Section I using the same form.*
 - b. *Complete Section II if you need overnight accommodations. Make sure the registration forms (and payment) reach PSATS by January 22, 2010 to be included in the hotel lottery and get the early registration savings!*

Over ...

- c. Complete Section III identifying your top 10 hotels. Preference for rooms at the Hershey Lodge and Hotel Hershey will be given to those staying Sunday night to Tuesday night
- d. PSATS will assign room reservations received after January 22 to available hotels as space permits. All hotels reserve the right to bill early departures and no-shows for the full reservation amount.
- e. Identify the activities and events you would like to attend in Section IV. The State Capitol Tour and Legislative Reception on Monday are free, but registration using this form is required.
- f. Total all registration fees in Section V and indicate the method of payment (check, Visa, or MasterCard.) If you choose to pay by check, please enclose one check made payable to "PSATS" to cover all your fees. Be sure to return the top copy of the form to PSATS and keep the bottom copy for your records.

✓ Register for Sunday workshops separately using the enclosed registration flyer.

February

✓ PSATS will send you a postcard confirming we have processed your registration form.

March

✓ PSATS will send you a registration confirmation letter in early March listing the events for which you (and any guests) have registered. Tickets for these events will be distributed when you check in at the conference.

✓ For those who requested overnight accommodations, a confirmation letter will be sent by March 12 from your assigned hotel indicating your room nights, the room rate and type, receipt of deposit, and the names of all occupants.

April

✓ Upon arrival at the Hershey Lodge, please report to the Conference Registration Office in the Chocolate Lobby to check in and obtain your conference registration materials, including your name badge and all event tickets.

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Memo
East Goshen Township
1580 Paoli Pike
West Chester, PA 19380

Voice (610) 692-7171
Fax (610) 425-8950
E-mail rsmith@eastgoshen.org

Date: December 29, 2009
To: Board of Supervisors
From: Rick Smith, Township Manager
Re: Tree in Sewer right-of-ways

In response to the question about the Township's responsibility for trees located in sanitary sewer and/or storm sewer easements or right-of-ways (easement) I can report the following:

Background - In 2009 we spent \$18,500 for tree removal and Mark estimates that approximately 10% of it was for tree removal in easements. He has opined that the percentage varies significantly from year to year.

With regards to sanitary sewer easements, the Township has provided public sewer to over 500 homes over the years. Some of the sewer lines are located in an easement that is 20 feet wide that we obtained from the homeowner. In order to appease the homeowner, we typically did not cut all of the trees down within the easement. We worked under the assumption that we should try to save as many trees as possible. The plan was that if the tree subsequently died the Township would come back and remove it.

We also had some instances where we obtained an easement to install a storm sewer in order to correct a drainage problem and likewise we would not clear cut it unless absolutely necessary.

Finally we have many cases in which the easement is depicted on the approved subdivision plan, so there is not a separate easement agreement.

Over time this morphed into a practice under which we assumed the responsibility for the removal of any tree located in a sanitary sewer or storm sewer easement. This is in addition to the trees in the road right-of-ways.

Discussion - The Township Solicitor has opined that we would not have liability unless there was an actual negligent act by the Township. However, tree removal could be considered a "service" and as such no longer cutting down the trees will be construed by some residents as a reduction in "service".

Question - Does the Board want to continue to remove trees in easements?

Memo
East Goshen Township
1580 Paoli Pike
West Chester, PA 19380

Voice (610) 692-7171

Fax (610) 425-8950

E-mail rsmith@eastgoshen.org

Date: December 28, 2009

To: Board of Supervisors

From: Rick Smith, Township Manager

Re: Municipal Waste Plan

RS

At their meeting on December 2, 2009 the Commissioners of Chester County adopted the Municipal Waste Management Plan Revision (2009 Revision) dated August 2009. The 2009 Revision restates the current requirement that all municipal waste generated in the County be sent to either Landchester or SECCRA landfill's unless written authorization is given to dispose of it at another facility. Under the 2009 Revision East Goshen's municipal will continue to go to Landchester.

Each municipality has 90 days to act on the 2009 Revision. If a municipality does not take action it will assumed to have ratified the 2009 Revision.

Once more then 50% of the municipalities representing more then 50% of the population have approved the 2009 Revision it will be sent to PA DEP for final approval.

I would suggest that you ratify the 2009 Revision at your meeting on January 19th. Draft motion is attached.

WORKSHEET
12.
31 pages



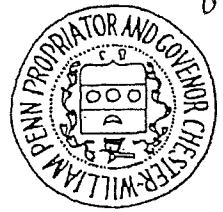
THE COUNTY OF CHESTER

COMMISSIONERS

Terence Farrell
Carol Aichele
Kathi Cozzone

MARGARET C. RIVELLO, M.B.A.
County Health Director

CHESTER COUNTY HEALTH DEPARTMENT
Chester County Government Services Center
601 Westtown Road, Suite 295
West Chester, PA 19380-0990
610-344-6225 FAX: 610-344-4705
www.chesco.org/health



December 15, 2009

DEC 17 2009

Dear Municipal Official:

Earlier this year, we notified you that we were revising the Chester County Solid Waste Management Plan. This substantial Plan revision was completed and has been adopted by the Chester County Commissioners at their public meeting on December 2, 2009.

As required by the Municipal Waste Planning, Recycling and Waste Reduction Act (Act 101 of 1988) we are notifying each of the Chester County municipalities that this Plan is available for their review and ratification. Each municipality has 90 days to act on the Plan.

When a municipality ratifies the Plan, they should send a copy of their resolution to the County at the address above. If a municipality does not act, it will be assumed to have ratified.

If a municipality acts to decline to ratify the Plan, that municipality must pass a resolution containing a concise statement of its objection and forward a copy of that resolution to the County at the address above. A conditional approval is considered disapproval.

When more than one-half of the municipalities, representing more than one-half of the population in Chester County ratify the Plan, our Department will submit a copy of the Plan to the Department of Environmental Protection for final approval.

The current Plan can be accessed electronically at www.chesco.org/health. If you are unable to download the document, please call Ms. Ilene Greising at 610.344.6232 or email her at igreising@chesco.org and she will have a copy printed for you.

If you have questions, please contact me directly at 610.344.6233 or via email at mrivello@chesco.org.

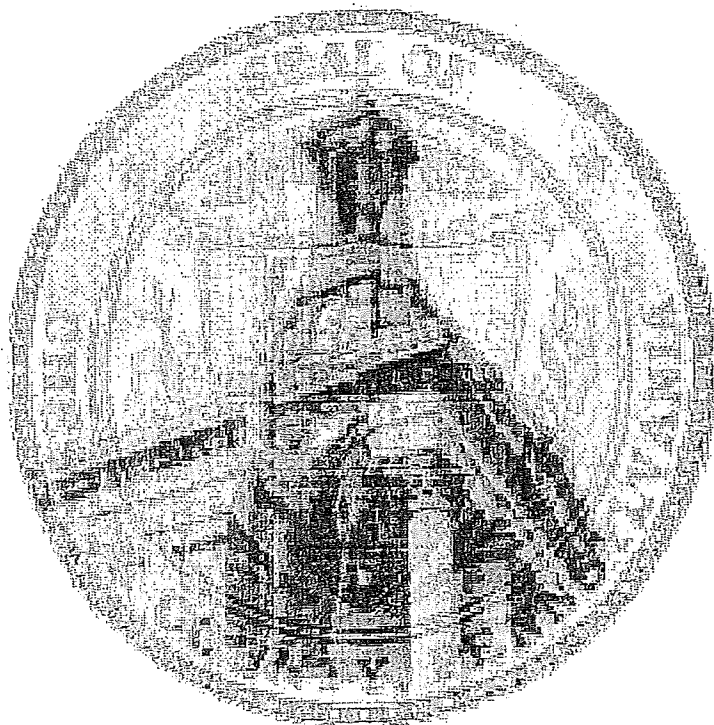
Sincerely,

Margaret C. Rivello, MBA
County Health Director

MCR/ifg

CHESTER COUNTY
MUNICIPAL WASTE MANAGEMENT
PLAN REVISION

CHESTER COUNTY, PENNSYLVANIA



August 2009

CHESTER COUNTY

MUNICIPAL WASTE MANAGEMENT PLAN REVISION

CHESTER COUNTY, PENNSYLVANIA

Prepared for
COUNTY OF CHESTER
The Chester County Health Department
Bureau of Environmental Health Protection

Prepared by:

Alaimo Group
200 High Street
Mount Holly, New Jersey 08060

August 2009

Our File No. A-380-011

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Chester County

Municipal Waste Management Plan Revision

Table 5 Estimated Municipal Solid Waste Disposal Quantities and Facilities over 10 Year Planning Period (2010 – 2019)

Appendices

Appendix A: Guidelines for the Development of County Municipal Waste Management Plan Revisions, Document Number 254-2212-504, Dated November 8, 2008.

Appendix B: Municipal Waste Designated Site Ordinance

Appendix C: Chester County Construction and Demolition Processing Facilities and Transfer Stations 2010 to 2019

Appendix D: Chester County Municipal Letter

Appendix E: Chester County Disposal Capacity Agreement

Appendix F: Compliance with County Plan Designated Disposal Facility Requirements DEP Website (May, 2009)

1.0 MUNICIPAL WASTE MANAGEMENT PLANNING BACKGROUND

Chester County prepared its first MSW Management Plan in June of 1972. The 1972 Plan was approved by 72 of the 73 municipalities in the County. During the mid-1980's, after the implementation of the Pennsylvania Solid Waste Management Act (Act 97), the County prepared and adopted a Plan in compliance with the requirements set forth in Act 97. This plan was approved by 68 of the County's municipalities, and the Pennsylvania Department of Environmental Protection (DEP) granted the County final plan approval in March 1988 (1988 Plan). Act 101 was passed soon after this plan was approved. As provided under Act 101 the 1988 Plan was "grandfathered" under Act 101. The County was not required to develop an entirely new plan, but was required to update the 1988 Plan to address any issues set forth in Act 101 that were not addressed by the plan prepared under Act 97. That plan update was finalized in September of 1990 and is referred to as the 1990 Plan. All of these documents are part of the Chester County Municipal Waste Management Plan and have been approved by DEP.

This plan revision will be referred to as the 2009 Plan Revision.

1.1 Capacity Assurance

In 2001 the Pennsylvania Department of Environmental Protection notified the County that a ten (10) year Plan Revision needed to be prepared to comply with Act 101. The County elected to issue a Request for Proposal (RFP) in April 2002 to secure adequate disposal capacity for the Plan Revision's 10-year time frame. A second RFP was issued in October 2003. As a result of this procurement process, the County selected the Lanchester Landfill and the SECCRA Landfill to continue as the primary disposal facilities designated in the County Plan. The County has also added nine landfills and one waste-to-energy facility, as designated facilities in the 2007 Plan Revision. No shortage of municipal waste capacity exists for Chester County. The 2009 Plan Revision was not prepared to address a capacity shortfall.

2.0 INTRODUCTION AND PUBLIC PARTICIPATION

2.1 Purpose

The County of Chester has developed this Municipal Waste Management Plan Revision (2009 Plan Revision) in order to continue to direct municipal waste to two solid waste facilities listed in the Solid Waste Management Plan. This revision clearly states the County's intention to utilize the powers authorized under the Pennsylvania Solid Waste Management Act and subsequent amendments to direct municipal waste to designated sites. The regulations found in 25 Pa. Code 272, describe the process by which each County will develop a Solid Waste Advisory Committee, the content of the Plan Revision, and the public participation requirements prior to adoption of the 2009 Plan Revision.

2.2 Background

The Chester County Municipal Waste Management Plan Revision adopted in March 2007 (hereafter "2007 Plan Revision") was a comprehensive revision of the Chester County Solid Waste Plan. One of the key requirements of the 2007 Plan Revision was to provide disposal capacity planning for a 10 year period. The 2007 Plan Revision was approved by the County Commissioners in March 2007 and was later approved by the Pennsylvania Department of Environmental Protection.

Prior to adoption of the 2007 Plan Revision, DEP advised counties that administration fees and licensing programs conflict with the Pennsylvania hauler registration program authorized under Act 90 which was passed in 2002. In 2007 the County solid waste hauler licensing program was discontinued. It was also noted early in 2007 that a New York State flow control case had been accepted by the US Supreme Court. A decision by the US Supreme Court was expected later in 2007, but would not be decided until after the Commissioners' approval of the 2007 Plan Revision in March 2007. It was decided not to delay final approval of the 2007 Plan Revision and to reserve the option to review new legal precedent or court decisions regarding flow control at a future time.

Chester County

Municipal Waste Management Plan Revision

On April 30, 2007 the United States Supreme Court issued a ruling in United Haulers Association, Inc., et al., vs. Oneida-Herkimer Solid Waste Management Authority, et al, 550 U.S. 330, 127 S. Ct. 1768, 167 L. Ed. 2d 655 (2007) that affirmed the United States Court of Appeals for the Second Circuit decision to allow a distinction between laws that benefit public, as opposed to private solid waste facilities. Chief Justice Roberts delivered the opinion of the Court (except as to Part II-D) and found that:

In this case, we face flow control ordinances quite similar to the one invalidated in *Carbone*. The only salient difference is that the laws at issue here require haulers to bring waste to facilities owned and operated by a state-created public benefit corporation. We find this difference constitutionally significant. Disposing of trash has been a traditional government responsibility for years, and laws that favor the government in such areas-but treat every private business, whether in-state or out-of-state, exactly the same-do not discriminate against interstate commerce for purposes of the Commerce Clause. *Id.* at 1790.

This decision is widely understood to mean that a public solid waste system that treats every private hauler, whether in-state or out-of-state equally, and directs solid waste to a public solid waste facility does not discriminate against interstate commerce for purposes of the Commerce Clause. Following the Supreme Court's ruling, the Pennsylvania Department of Environmental Protection on November 8, 2008 issued an interim final guidance document for counties to use when considering the use of flow control. This guidance document is provided as Appendix A.

2.3 Solid Waste Advisory Committee

Chester County convened its Solid Waste Advisory Committee (SWAC) as outlined in Section 503(a) of Act 101 on May 15, 2009. The following is a list of SWAC members that served during preparation of the Plan Revision:

**CHESTER COUNTY
SOLID WASTE ADVISORY COMMITTEE**

Margaret Rivello	Chester County Health Department
Nancy Fromnick	Chester County Recycling Coordinator
Mary Alice Reisse	Pennsylvania Department of Environmental Protection
Robert Watts	Executive Director, Chester County Solid Waste Authority
William G. Stullken	Manager, Southeastern Chester County Refuse Authority
Carrie J. Conwell	Chester County Planning Commission
Robert G. Struble, Jr.	Executive Director, Brandywine Valley Association
Don Wilkinson	City of Coatesville
Greg Prowant	Caln Township Board of Commissioners
Terry Woodman	Manager, East Whiteland Township
Kevin Hennesey	North Coventry Township
Jack Hines	West Bradford Township or
John Haiko	West Bradford Township
Brian Watson	Phoenixville Borough
Robin Marcello	Penn Township
Paul Bickhart	Recycling Express, Incorporated
Anthony Blosenski	A.J. Blosenski, Inc.
Charles Blosenski	Charles Blosenski Disposal
Tim O'Donnell	Republic Services, Inc.
Mark Harlackner	Interstate Waste Services
Vince Carosella	Armstrong & Carosella, PC

The members of this Committee represent diverse interests, including all classes of municipalities, private industry, waste haulers, disposal facilities, recycling centers, and public interest groups. The committee meetings were moderated by Margaret Rivello of the Chester County Health Department.

2.4 Municipal Input

Act 101 requires counties to provide written notice to municipalities when the Plan Revision Process has begun. Chester County provided this notice to its municipalities on January 30, 2009. Municipalities have the opportunity to provide comment on the 2009 Plan Revision and then vote on 2009 Plan Revision that is part of the substantial Plan Revision process.

2.5 Public Participation in Previous Plans

Chester County prepared its first MSW Management Plan in June of 1972. The Plan was approved by 72 of the 73 municipalities in the County, and was therefore adopted by the County. In 1987, the County adopted a Revised Plan, prepared to comply with the requirements set forth in Act 97. This 1987 Plan included public participation and comments, and was approved by 68 municipalities. The DEP granted the County final approval in March 1988. Under Act 101 (passed in 1988), this 1987 Plan was “grand fathered”, but was required to be updated to address any issues set forth in Act 101 that were not addressed by the 1987 Plan. Many SWAC meetings and public participation meetings were held as part of the development of the 1990 update to the 1987 Plan. Seven (7) SWAC meetings were held on the 2007 Plan Revision.

2.6 Benefits of Plan Revision

The Plan Revision is expected to provide the following public benefits:

- Provide Chester County residents and businesses with low municipal waste disposal cost;
- Reduce vehicle miles through greater use of in-county disposal facilities;
- Reduce the release of carbon emissions through reduced vehicle miles; and
- Provide for a cost effective solid waste management and disposal system.

3.0 MUNICIPAL WASTE TO DESIGNATED SITES

3.1 Designated Sites

Chester County has listed two landfills as Primary Disposal Facilities in the 2007 Plan Revision: the Lanchester Landfill located in Narvon, PA and the SECCRA Landfill located in London Grove, PA. These two landfills have been the two primary solid waste facilities for Chester County municipal waste for over 20 years. The RFP process the County conducted in 2002 and 2003 confirmed that these two facilities are/were the most cost effective options for municipal waste generated in Chester County. The current County Plan relies on the same two primary solid waste facilities.

This Plan Revision designates the Lanchester Landfill as the Designated Facility for all municipalities in the Chester County Solid Waste Authority Service Area (CCSWA) and the Southeast Chester County Refuse Authority (SECCRA) Landfill as the Designated Facility for all municipalities in the SECCRA Service Area. Table 2 lists all the municipalities in the CCSWA Service Area and Table 3 lists all the municipalities in the SECCRA Service Area. Haulers are only authorized to deliver municipal waste to By-Pass Facilities listed in Table 4 if a written letter is received from the CCSWA or SECCRA authorizing the by-pass of municipal waste. Written authorization from CCSWA and SECCRA shall cover a period of time not exceeding twelve (12) months.

3.2 Designated Site Ordinance

Counties may adopt ordinances, resolution, regulations, and standards for the processing and disposal of municipal waste provided that it is not more stringent than, or in violation of, or inconsistent with the Solid Waste Management Act, Act 101, and the regulation promulgated pursuant thereto (Act 1988-101 Section 302 (c)). A Designated Site Ordinance will be adopted to replace the existing Flow Control Ordinance. A draft of the Designated Site Ordinance is provided in Appendix B.

Chester County**Municipal Waste Management Plan Revision****3.3 Enforcement**

It shall be unlawful for a hauler or municipal waste facility to collect, transport, process, or dispose of municipal waste generated from any source within the County in a manner inconsistent with the provisions of the Plan and the Municipal Waste Designated Site Ordinance. Chester County may take enforcement action against any hauler or facility that has collected, transported, processed or disposed of municipal waste in a manner inconsistent with the provisions of this Plan and the Municipal Designated Site Ordinance.. Such unlawful action will be considered interference with the Chester County Solid Waste Management Plan.

The Chester County Health Department will rely upon the CCSWA and SECCRA (the "Authorities") to monitor the flow of municipal waste within the County. The Authorities will be responsible to monitor Quarterly Waste Reports prepared by DEP and available on DEP's Website. These reports summarize waste flow information submitted by all waste transporters that deliver municipal waste to Pennsylvania waste disposal facilities. When transporters deliver Chester County generated municipal waste to a waste disposal facility not authorized by the Plan the Authority will investigate such action to determine if it is consistent with the Plan and whether such action is authorized by the Authority by the issuance of a letter to the hauler authorizing the bypass of municipal waste to a specific facility for a specific time period not to exceed twelve months. A hauler that delivers municipal waste that is inconsistent with the Plan and is not authorized by a bypass letter will be subject to an enforcement action by the Chester County Health Department. The Chester County Health Department may request that DEP certify that a Quarterly Report is admissible as evidence and can be used in a County enforcement action.¹

¹ Sections 6103 and 6104 of the Judicial Code, 42 Pa C.S. §§ 6103 and 6104, provide that copies of official records kept by an agency of the Commonwealth and attested to by an officer having the legal custody of the documents and certified by that officer are admissible as evidence of facts stated therein. Maggiano v. Pennsylvania State Bd. Of Vehicle Mfrs., Dealers, & Salespersons, 659 A.2d1071, 1995 Pa. Commw. LEXIS 253 (Pa. Commw. Ct. 1995).

Chester County

Municipal Waste Management Plan Revision

In order for the Authorities to perform investigations on a timely basis the Chester County Health Department will require all solid waste facilities designated in the County Plan to provide municipal waste tonnage information by county of origin (referred to in this plan as “Quarterly Waste Reports”) directly to the Chester County Health Department at the same time it is submitted to the DEP. This mandatory request for municipal waste tonnage information by solid waste facility is also made on the Chester County Disposal Capacity Agreement provided in Appendix E. The DEP, Bureau of Waste Management Division of Reporting and Fee Collection collects this information on forms provided by DEP. Use of the DEP reporting form is only acceptable if it continues to provide all Chester County municipal waste delivered to Pennsylvania solid waste facilities on a quarterly basis.

DEP may take enforcement action, including notice of violations followed by orders, civil penalties, and /or suspension or revocation of operating permits. DEP has developed an enforcement program to enforce the content of county solid waste management plans on all Pennsylvania permitted municipal waste facilities. (25 Code 273.201 and 25 Code 283.201 (h)) DEP’s enforcement program is described on Page 17 of the DEP Guidance Document Number 254-2212-504 last revised on November 8, 2008 as an Interim Final Guidance Document. This Guidance Document is provided in Appendix A. Chester County and the Authorities plan to assist and cooperate with DEP to maintain a flow control system focused on monitoring municipal waste generated in Chester County and disposal at Pennsylvania municipal waste facilities.

3.4 Municipal Waste Projections

Municipal waste projections have been estimated for the 10 year planning period (2010 to 2019) and allocated to the Designated Facilities based upon each Authority’s waste acceptance goals. The remaining municipal waste that cannot be handled by Lanchester and SECCRA Landfills will be by-pass waste that will be disposed of at disposal sites officially designated in the County Plan after written approval by one of the Authorities. Additional by-pass waste facilities can be

added to the Plan by following the procedures identified on page 77 of the 2007 Plan Revision and completing the Petition Form on page 79. Table 5 should not be interpreted to be committed waste flows but an estimate of waste deliveries based on goals set by each Authority. The Municipal Waste Designated Site Ordinance will authorize the flow of municipal waste to the Primary Disposal Facilities. Municipal waste that is recycled is not subject to the Municipal Waste Designated Site Ordinance. In addition, the Designated Facility reserves the right to reject waste if the Facility is not permitted by the DEP to accept such waste or if the manner of delivery endangers the health, safety, environment or well-being of the Designated Facility's employees or property. The Authorities may change their waste acceptance goals at any time. Chester County will monitor available disposal capacity at permitted solid waste disposal facilities in the County Plan by requesting annual certifications of disposal capacity.

3.5 Capacity Assurance

An important purpose of the county municipal waste management plan is assuring that disposal capacity is available for waste generated within the County. Disposal Assurance Agreements were signed by the Authorities and by twelve (12) private disposal facilities in 2007. Using the same form of agreement, Chester County will ask the Primary Disposal Facilities and the By-Pass disposal facilities to sign 10 year disposal capacity agreements for 2010 to 2019. A copy of the disposal capacity agreement is provided in Appendix E.

3.6 Compatibility of Recycling with other Processing and Disposal Methods

Table 1 provides a list of existing curbside, drop-off, and composting programs at the municipal level. One indicator of the municipal commitment to recycling is the number of municipalities that have adopted mandatory recycling programs even though these municipalities are not required to establish a mandatory recycling program by Act 101. Thirteen (13) municipalities have established mandatory curbside recycling programs in the County despite no requirement to do so.

1693

Chester County

Municipal Waste Management Plan Revision

TABLE 1
CHESTER COUNTY MUNICIPAL RECYCLING PROGRAM SUMMARY

Municipality	Mandated	Curbside	Drop-off	Composting Site
Atglen Boro			X	
Avondale Boro		X	Yard Waste Only	X
Birmingham Twp.				
Caln Twp.	X	X		X
Charlestown Twp.*	X	X		
Coatesville City	X	X		
Downingtown Boro	X	X	X	X
East Bradford Twp.	X	X	X	
East Brandywine Twp.	X	X	X	
East Caln Twp.*	X	X		
East Coventry Twp.				
East Fallowfield Twp.	X	X	Yard Waste Only	
East Goshen Twp.	X	X		
East Marlborough Twp.	X	X	X**	
East Nantmeal Twp.				
East Nottingham Twp.			X**	
East Pikeland Twp.	X	X	X	X
Easttown Twp.	X	X		
East Vincent Twp.	X	X		
East Whiteland Twp.	X	X		
Elk Twp.				
Elverson Boro*	X	X	X	
Franklin Twp.			X**	
Highland Twp.				
Honey Brook Boro		X		
Honey Brook Twp.			Lancaster Landfill	Lancaster Landfill
Kennett Twp.	X	X	X**	
Kennett Square Boro	X	X	X	X
London Britain Twp.			X**	
Londonderry Twp.			X**	
London Grove Twp.	X	X	SECCRA Landfill	SECCRA Landfill
Lower Oxford Twp.			X**	
Malvern Boro *	X	X		
Modena Boro*	X	X		
New Garden Twp.	X	X		
Newlin Twp.				
New London Twp.			X**	
North Coventry Twp.	X	X	X	
Oxford Boro*	X	X	X	

Chester County

Municipal Waste Management Plan Revision

TABLE 1 (continued)

Municipality	Mandated	Curbside	Drop-off	Composting Site
Parkesburg Boro*	X	X		
Penn Twp.			X**	
Pennsbury Twp.			X**	
Phoenixville Boro	X	X		X
Pocopson Twp.*	X		X**	
Sadsbury Twp.*	X			
Schuylkill Twp.	X	X	X	X
South Coatesville Boro*	X	X		X
South Coventry Twp.				
Spring City Boro		X		X
Thornbury Twp.				
Tredyffrin Twp.	X	X		X
Upper Oxford Twp.			X**	
Upper Uwchlan Twp.	X	X		
Uwchlan Twp.	X	X		
Valley Twp.	X	X	Christmas Trees Only	Christmas Trees Only
Wallace Twp.			Christmas Trees Only	Christmas Trees Only
Warwick Twp.				
West Bradford Twp.	X	X	X	
West Brandywine Twp.	X	X	X	X
West Caln Twp.	X	X	Yard Waste Only	
West Chester Boro	X	X	Yard Waste Only	X
West Fallowfield Twp.			X	
West Goshen Twp.	X	X	Eldredge Transfer St.	Eldredge Transfer St.
West Grove Boro*	X	X	X	
West Marlborough Twp.				
West Nantmeal Twp.				
West Nottingham Twp.*	X	X	X**	
West Pikeland Twp.				
West Sadsbury Twp.*	X		X	
Westtown Twp.	X	X		
West Vincent Twp.*	X	X		
West Whiteland Twp.	X	X		
Willistown Twp.	X	X		
Totals	39	45	36	9

* Not mandated under Act 101 to establish recycling programs

** Operated by SECCRA

Chester County

Municipal Waste Management Plan Revision

Recycling figures for the last three years were reported as follows:

Year	Recycling Quantities	Recycling
2005	120,216	29.6 %
2006	162,445	29.9 %
2007	270,402	44 %

Recycling figures increased in 2007 substantially due to the dramatic increase in ferrous metal recycling. Approximately 164,739 tons of ferrous recycling occurred during 2007, which was substantially higher than previous figures of approximately 22,000 per year. This increase was attributed to the high price paid for ferrous during 2007 and the dramatic drop in price expected in 2008. The reporting of recycling in some sectors has been inconsistent, leading the County to assume that if complete reporting was realized each year the amount of recycling reported in Chester County would be higher.

Each Plan Revision must include an evaluation of compatibility of recycling with other processing and disposal methods. Municipal recycling programs are unaffected by the Waste Designation Ordinance proposed within this Plan Revision because recycled materials are not subject to the Waste Designation Ordinance. Single stream recycling, now available to many municipalities in the County may offer an opportunity to increase the volume of recycling. The recycling program will make every effort to improve and increase participation in the annual reporting system

TABLE 2
CHESTER COUNTY SOLID WASTE AUTHORITY (CCSWA) MUNICIPALITIES AND
DISPOSAL SITES

Municipality	Primary Disposal Facility for Municipal Waste	By-Pass Primary Disposal Sites
Atglen Borough	Lanchester Landfill	Must be a Disposal Facility listed in Table 4 ²
Birmingham Township	Lanchester Landfill	Must be a Disposal Facility listed in Table 4 ²
Caln Township	Lanchester Landfill	Must be a Disposal Facility listed in Table 4 ²
Charlestown Township	Lanchester Landfill	Must be a Disposal Facility listed in Table 4 ²
Coatesville City	Lanchester Landfill	Must be a Disposal Facility listed in Table 4 ²
Downingtown Borough	Lanchester Landfill	Must be a Disposal Facility listed in Table 4 ²
East Bradford Township	Lanchester Landfill	Must be a Disposal Facility listed in Table 4 ²
East Brandywine Township	Lanchester Landfill	Must be a Disposal Facility listed in Table 4 ²
East Caln Township	Lanchester Landfill	Must be a Disposal Facility listed in Table 4 ²
East Coventry Township	Lanchester Landfill	Must be a Disposal Facility listed in Table 4 ²
East Fallowfield	Lanchester Landfill	Must be a Disposal Facility listed in Table 4 ²
East Goshen Township	Lanchester Landfill	Must be a Disposal Facility listed in Table 4 ²
East Nantmeal Township	Lanchester Landfill	Must be a Disposal Facility listed in Table 4 ²
East Pikeland Township	Lanchester Landfill	Must be a Disposal Facility listed in Table 4 ²
Easttown Township	Lanchester Landfill	Must be a Disposal Facility listed in Table 4 ²
East Vincent Township	Lanchester Landfill	Must be a Disposal Facility listed in Table 4 ²
East Whiteland Township	Lanchester Landfill	Must be a Disposal Facility listed in Table 4 ²
Elverson Borough	Lanchester Landfill	Must be a Disposal Facility listed in Table 4 ²
Honey Brook Borough	Lanchester Landfill	Must be a Disposal Facility listed in Table 4 ²
Honey Brook Township	Lanchester Landfill	Must be a Disposal Facility listed in Table 4 ²
Malvern Borough	Lanchester Landfill	Must be a Disposal Facility listed in Table 4 ²
Modena Borough	Lanchester Landfill	Must be a Disposal Facility listed in Table 4 ²
North Coventry Township	Lanchester Landfill	Must be a Disposal Facility listed in Table 4 ²

² By-Pass Disposal must be approved in writing by CCSWA

TABLE 2 (Continued)
CHESTER COUNTY SOLID WASTE AUTHORITY (CCSWA) MUNICIPALITIES AND
DISPOSAL SITES

Municipality	Primary Disposal Facility for Municipal Waste	By-Pass Primary Disposal Site
Phoenixville Borough	Lanchester Landfill	Must be a Disposal Facility listed in Table 4 ²
Sadsbury Township	Lanchester Landfill	Must be a Disposal Facility listed in Table 4 ²
Schuylkill Township	Lanchester Landfill	Must be a Disposal Facility listed in Table 4 ²
South Coatesville Borough	Lanchester Landfill	Must be a Disposal Facility listed in Table 4 ²
South Coventry Township	Lanchester Landfill	Must be a Disposal Facility listed in Table 4 ²
Spring City Borough	Lanchester Landfill	Must be a Disposal Facility listed in Table 4 ²
Thornbury Township	Lanchester Landfill	Must be a Disposal Facility listed in Table 4 ²
Tredyffrin Township	Lanchester Landfill	Must be a Disposal Facility listed in Table 4 ²
Upper Uwchlan Township	Lanchester Landfill	Must be a Disposal Facility listed in Table 4 ²
Uwchlan Township	Lanchester Landfill	Must be a Disposal Facility listed in Table 4 ²
Valley Township	Lanchester Landfill	Must be a Disposal Facility listed in Table 4 ²
Wallace Township	Lanchester Landfill	Must be a Disposal Facility listed in Table 4 ²
Warwick Township	Lanchester Landfill	Must be a Disposal Facility listed in Table 4 ²
West Bradford Township	Lanchester Landfill	Must be a Disposal Facility listed in Table 4 ²
West Brandywine Township	Lanchester Landfill	Must be a Disposal Facility listed in Table 4 ²
West Caln Township	Lanchester Landfill	Must be a Disposal Facility listed in Table 4 ²
West Chester Borough	Lanchester Landfill	Must be a Disposal Facility listed in Table 4 ²
West Fallowfield Township	Lanchester Landfill	Must be a Disposal Facility listed in Table 4 ²
West Goshen Township	Lanchester Landfill	Must be a Disposal Facility listed in Table 4 ²
West Nantmeal Township	Lanchester Landfill	Must be a Disposal Facility listed in Table 4 ²
West Pikeland Township	Lanchester Landfill	Must be a Disposal Facility listed in Table 4 ²
West Sadsbury Township	Lanchester Landfill	Must be a Disposal Facility listed in Table 4 ²
Westtown Township	Lanchester Landfill	Must be a Disposal Facility listed in Table 4 ²
West Vincent Township	Lanchester Landfill	Must be a Disposal Facility listed in Table 4 ²
West Whiteland Township	Lanchester Landfill	Must be a Disposal Facility listed in Table 4 ²
Willistown Township	Lanchester Landfill	Must be a Disposal Facility listed in Table 4 ²

Chester County

Municipal Waste Management Plan Revision

TABLE 3
SOUTHEASTERN CHESTER COUNTY REFUSE AUTHORITY (SECCRA) MUNICIPALITIES
AND DISPOSAL SITES

Municipality	Primary Disposal Facility for Municipal Waste	By-Pass Primary Disposal Sites
Avondale Borough	SECCRA Landfill	Must be a Disposal Facility listed in Table 4 ³
East Marlborough Township	SECCRA Landfill	Must be a Disposal Facility listed in Table 4 ³
East Nottingham Township	SECCRA Landfill	Must be a Disposal Facility listed in Table 4 ³
Elk Township	SECCRA Landfill	Must be a Disposal Facility listed in Table 4 ³
Franklin Township	SECCRA Landfill	Must be a Disposal Facility listed in Table 4 ³
Highland Township	SECCRA Landfill	Must be a Disposal Facility listed in Table 4 ³
Kennett Square Borough	SECCRA Landfill	Must be a Disposal Facility listed in Table 4 ³
Kennett Township	SECCRA Landfill	Must be a Disposal Facility listed in Table 4 ³
London Britain Township	SECCRA Landfill	Must be a Disposal Facility listed in Table 4 ³
London Grove Township	SECCRA Landfill	Must be a Disposal Facility listed in Table 4 ³
Londonderry Township	SECCRA Landfill	Must be a Disposal Facility listed in Table 4 ³
Lower Oxford Township	SECCRA Landfill	Must be a Disposal Facility listed in Table 4 ³
New Garden Township	SECCRA Landfill	Must be a Disposal Facility listed in Table 4 ³
New London Township	SECCRA Landfill	Must be a Disposal Facility listed in Table 4 ³
Newlin Township	SECCRA Landfill	Must be a Disposal Facility listed in Table 4 ³
Oxford Borough	SECCRA Landfill	Must be a Disposal Facility listed in Table 4 ³
Parkesburg Borough	SECCRA Landfill	Must be a Disposal Facility listed in Table 4 ³

³ By-Pass Disposal must be approved in writing by SECCRA

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Chester County

Municipal Waste Management Plan Revision

TABLE 3 (Continued)
SOUTHEASTERN CHESTER COUNTY REFUSE AUTHORITY (SECCRA) MUNICIPALITIES
AND DISPOSAL SITES

Municipality	Primary Disposal Facility for Municipal Waste	By-Pass Primary Disposal Site
Penn Township	SECCRA Landfill	Must be a Disposal Facility listed in Table 4 ³
Pennsbury Township	SECCRA Landfill	Must be a Disposal Facility listed in Table 4 ³
Pocopson Township	SECCRA Landfill	Must be a Disposal Facility listed in Table 4 ³
Upper Oxford Township	SECCRA Landfill	Must be a Disposal Facility listed in Table 4 ³
West Grove Borough	SECCRA Landfill	Must be a Disposal Facility listed in Table 4 ³
West Marlborough Township	SECCRA Landfill	Must be a Disposal Facility listed in Table 4 ³
West Nottingham Township	SECCRA Landfill	Must be a Disposal Facility listed in Table 4 ³

³By-Pass Disposal must be approved in writing by SECCRA

Chester County

Municipal Waste Management Plan Revision

TABLE 4
LIST OF CHESTER COUNTY BY-PASS DISPOSAL FACILITIES⁴

ADV	Company	Facility	Location	Phone
1,000	Solid Waste Service, Inc., T/A JP Mascaro	Pioneer Crossing Landfill Permit #100346	727 Redlane Rd., Birdsboro, PA	610-582-2900
7,210	Republic Services of Pennsylvania, LLC.	Conestoga Landfill Permit #101509	420 Quarry Road Morgantown, PA 19543	610-286-6844
4,667	Republic Services of Pennsylvania, LLC	Modern Landfill Permit #100113	4400 Mount Pisgah Rd, York, PA	717-246-2686
N/A	Republic Services of Pennsylvania, LLC	Honey Go Run Landfill Permit #MD2002 – WRF0579	Perry Hall, MD	484-444-0981
N/A	Republic Services of Pennsylvania, LLC	The 623 Inc. Landfill Permit #SW506	Rockville, VA	804-749-3805
1,000	ONYX Lancaster, LLC	Milton Grove C&D Landfill Permit #101559	Elizabethtown, PA	717 653-4686
10,000	Waste Management, Inc	G.R.O.W.S. Landfill Permit #100148	Morrisville, PA	215 736- 9400
8,333	Waste Management, Inc	Tullytown Landfill Permit #101149	Morrisville, PA	215 736- 9400
2,800	Waste Management, Inc	Wheelabrator WTE Permit #400633	Morrisville, PA	215 736-9400
3,200	Delaware County Solid Waste Authority	Rolling Hills Landfill Permit #100345	Boyertown, PA	610 367-2373
1,500	Northeast Waste Services, Inc.	PA-Community Refuse Services Ld. Permit #100945	Shippensburg, PA	717-423-5917
750	Northeast Waste Services, Inc.	WSI Sandy Run Landfill Permit #101538	Broad Top Township, PA	814-928-5001
2,000	Northeast Waste Services, Inc.	Mostoller Landfill Permit #101571	Somerset Township, PA)	814-444-0112
450	Chestmont Disposal	Western Berks Landfill Permit #100739	Cumru Township, PA	610-375-1516

ADV – Permitted Average Daily Volume

⁴ Solid Waste Haulers must receive written approval from the owner of the Primary Disposal Facility listed in Table 1 and 2 to divert Municipal Waste to a By-Pass Disposal Facility.

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Chester County

Municipal Waste Management Plan Revision

TABLE 4 (Continued)
LIST OF CHESTER COUNTY BY-PASS DISPOSAL FACILITIES⁴

ADV	Company	Facility	Location	Phone
1,200	Lancaster Solid Waste Management Authority	LCSWMA Resource Recovery Facility (Covanta) Permit #400592	Conoy Township	717 397-9968
1,200	Clinton County Solid Waste Authority	Wayne Township Landfill Permit 100995	McElhattan, PA	570 7696977

⁴ Solid Waste Haulers must receive written approval from the owner of the Primary Disposal Facility listed in Table 1 and 2 to divert Municipal Waste to a By-Pass Disposal Facility.

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Chester County

Municipal Waste Management Plan Revision

TABLE 5
ESTIMATED MUNICIPAL SOLID WASTE DISPOSAL QUANTITIES AND FACILITIES OVER 10
YEAR PLANNING PERIOD (2010 - 2019) CHESTER COUNTY, PA

Year	Population (1)	Total Municipal Solid Waste Disposed, Tons (2)	Estimate of Waste Allocation Goal		
			SECCRA (3)	Lancaster Chester Co (4)	By-Pass Disposal Facilities
Actual 2008	482,040	540,100	109,668	271,728	158,704
2009	484,710	543,100	111,861	325,000	106,239
2010	487,380	546,100	114,099	325,000	107,001
2011	490,050	549,100	116,381	325,000	107,719
2012	492,720	552,100	118,708	325,000	108,392
2013	495,390	555,100	121,082	325,000	109,018
2014	498,060	558,100	123,504	325,000	109,596
2015	500,730	561,100	125,974	325,000	110,126
2016	503,400	564,100	128,494	325,000	110,606
2017	506,070	567,100	131,063	325,000	111,037
2018	508,740	570,100	133,685	325,000	111,415
2019	511,424	573,100	136,358	325,000	111,742
Total (2010 - 2019)		5,596,000	1,249,348	3,250,000	1,096,652
Notes: (1) US Census and projections made by the Chester County Planning Commission (2) Waste Projections from 2007 Plan Revision, Table 6-1. No Residual Waste (3) Current Waste Tonnage at County Growth Rate (2 %) (4) Waste Allocation goal is 325,000 tons per year.					

Chester County**Municipal Waste Management Plan Revision****4.0 AGENCIES RESPONSIBLE FOR IMPLEMENTATION****4.1 Chester County Health Department**

The County Health Department will be responsible for the following programs:

1. Annual review of SECCRA's and CCSWA's progress in implementing the Chester County Municipal Waste Management Plan;
2. Prepare, or delegate to SECCRA and CCSWA, future revisions to the Chester County Municipal Waste Management Plan;
3. Facilitate meetings of the Solid Waste Implementation Committee; and
4. Enforcement of the Designated Site Ordinance.

4.2 Chester County Solid Waste Authority

The Chester County Solid Waste Authority will monitor the flow of municipal waste by reviewing waste deliveries to the Lanchester Landfill and any Chester County waste delivered to other PA Solid Waste Facilities as reported by DEP on their website. These Quarterly Reports are typically prepared within 90 days of the end of the quarter by DEP.

4.3 Southeastern Chester County Refuse Authority

The Southeastern Chester County Refuse Authority (SECCRA) will monitor the flow of municipal waste by reviewing waste deliveries to the SECCRA Landfill and any Chester County waste delivered to other PA Solid Waste Facilities as reported by DEP on their website. These Quarterly Reports are typically prepared within 90 days of the end of the quarter by DEP.

5.0 PUBLIC FUNCTION

The CCSWA and the SECCRA are both public authorities operating public landfills pursuant to the Chester County Solid Waste Management Plan. Each public authority competed with other public and private solid waste companies by submitting proposals in response to two County issued Request for Proposals for Disposal Capacity issued in 2002 and 2003. The County placed national advertisements in Waste News. The Advertisement is provided in Appendix C of the 2007 Plan Revision. No private or public company was prohibited from submitting a proposal to the County. Instate and out-of-state disposal facilities were designated as by-pass disposal facilities in this Plan Revision.

6.0 IMPLEMENTING DOCUMENTS

The County implementation document associated with this Plan Revision will consist of a Municipal Waste Designated Site Ordinance (previously referred to as “County Flow Control Ordinance”). The proposed Municipal Waste Designated Site Ordinance is provided in Appendix B.

7.0 ORDERLY EXTENSION

7.1 Solid Waste Implementation Committee

It is envisioned in the 2007 Plan Revision that a working committee be created to a) review progress made executing the Plan Revision and b) to resolve any issues related to implementing the County Municipal Waste Management Plan. This committee, named the Solid Waste Implementation Committee (the "Committee"), has and will continue to be represented by two representatives of each Authority and one representative of the County. The Committee will encourage consistency in the services offered to County residents, recognizing the service area of each authority may experience different challenges regarding source reduction, recycling, disposal, or topics like illegal dumping. The Committee will be a vehicle to discuss whether the broad objectives of the plan are being achieved.

The Implementation Committee was consulted regarding the development of this Plan Revision during three meetings during 2008 and 2009.

7.2 Disposal Facilities in Chester County

Chester County supports the orderly expansion of the Lanchester Landfill and the SECCRA Landfill. Long-term planning of future capacity is a necessity considering the comprehensive regulatory review process conducted by the DEP. With the population growth projected in each service area, expansion of existing permitted areas should be pursued far in advance of running out of capacity and shall provide numerous opportunities for public input.

Chester County

Municipal Waste Management Plan Revision

8.0 FACILITIES DEVELOPED PURSUANT TO SUB-COUNTY PLANS

As no other municipal solid waste management plans are in effect in the County, this section is not applicable.

APPENDIX A - F ARE NOT INCLUDED.

 **DRAFT**

**EAST GOSHEN TOWNSHIP
CHESTER COUNTY, PENNSYLVANIA**

RESOLUTION NO. 10-101

**A RESOLUTION APPROVING THE CHESTER COUNTY MUNICIPAL
WASTE MANAGEMENT PLAN REVISION.**

WHEREAS, on December 2, 2009 the Chester County Board of Commissioners approved the Chester County Municipal Waste Management Plan Revision, Dated August 2009; and

WHEREAS, East Goshen Township has 90 days to review and either ratify or not ratify the Plan Revision; and

WHEREAS, the Board of Supervisors believe it is in the best interest of the Township to ratify the Plan Revision.

BE IT RESOLVED THAT the East Goshen Township Board of Supervisors hereby ratifies the Chester County Municipal Waste Management Plan Revision, Dated August 2009.

RESOLVED AND ADOPTED, this day of January, 2010.

ATTEST:

**EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS**

Secretary

BOS Pending Actions List

Type	Item	Original Target Date	Action Due Date	Owner	Status / Comments	List Date	Complete Date
ADM	Police Contract	1-Jan-09	Completed	BoS	Contract signed 12/24/09	20-Jan-09	24-Dec-09
ADM	Letters of Credit	6-Oct-09	Completed	Rick	Avoid another Omega. Draft Policy (29)	25-Jun-09	15-Dec-09
ADM	Digital Cameras	4-Jan-10	Completed	Diane	Inventory cameras and who has them.	24-Nov-09	30-Nov-09
ADM	Add Resolutions to Ordinance	2-Jun-09	4-Jan-10	Solicitor	Can Resolutions be added to Ordinances? Cost prohibitive at \$30k	10-Feb-09	
ADM	Web Site Upgrade Status	15-Sep-09	4-Jan-10	Joe	Still awaiting 3-party agreement but Triton proceeding. Next steps are plan of migration, EE training, and going live.	24-Jul-09	
ADM	Conference or Training Participation	4-Jan-10	4-Jan-10	Joe	Draft policy for attending.	28-Nov-09	
ADM	Employee Training	5-Jan-10	4-Jan-10	Joe	Create list of required and optional employee training and licensing. Should employees report back?	6-Oct-09	
ADM	Review Comp Plan Action List (Ch 10)	21-Apr-09	12-Jan-10	BoS	Ensure current actions are being addressed. Planning Session 1/9 @8am.	20-May-08	
ADM	Quarterly Review of Right to Know Requests	14-Jul-09	12-Jan-10	Rick Smith	Copy of prior quarter's Right to Know requests.	10-Feb-09	
ADM	Sunoco Contamination Monitoring	8-Dec-09	12-Jan-10	Rick	Documents obtained from DEP in Nov. Fact-finding meeting with DEP 1/12.	25-Nov-09	
ADM	ABC Vacancies	12-Jan-10	12-Jan-10	BoS	Vacancies on Historical Commission & Deer Mgmt Committee need to be filled. Received 3 resumes for HC.	15-Dec-09	
ADM	Energy Conservation in Twp Bldg	???	12-Jan-10	Diane	Price to install motion sensitive light switches and cost to conduct energy audit for Twp Bldg. We are participating with County wide audit.	10-Feb-09	
ADM	Review Township Energy Use	???	12-Jan-10	Staff	Perform energy audit using gov't web sites and/or LDDAP help	10-Feb-09	
ADM	Update Park Ordinance for DMP	17-Feb-09	19-Jan-10	Solicitor	Jeff prepare changes to Park Ordinance per earlier discussion. Elected not to amend Ordinance	20-Jan-09	
ADM	Trees in Right of Way	19-Jan-10	19-Jan-10	Rick	What is Township responsibility?	26-Nov-09	
ADM	Metered Billing	27-Jan-09	2-Feb-10	BoS	Implementation now for end of Q1 2010. Working with AMS on system programming. All data received.	22-Feb-08	
ADM	Review/clean up Wireless Ordinance	17-Feb-09	2-Feb-10	Solicitor	Bring ordinance up to standards and close some loopholes. Remove annual reporting & fee. Wireless carrier name change. Review satellite dishes conditions	2007	
ADM	Evaluate converting pension plan to 401K type plan	31-Mar-09	2-Feb-10	Joe	Investigate other options. Diane gathering historic information. Meeting with Tom Anderson scheduled for early January. Also look at other Benefits	2-Jan-07	
ADM	Purchasing Policy	1-Sep-09	2-Feb-10	Joe	Who is authorized to Purchase and who approves invoices? Joe working on breakout of expenses that would be covered under Policy.	24-Jul-09	
ADM	Police Scheduling	15-Sep-09	2-Feb-10	BoS	Committee Established (Joe & Charlie)	11-Aug-09	
ADM	Soccer Fields @ Line Road	15-Dec-09	2-Feb-10	Staff	Should increase parking fine to \$35 and Westtown/Thornbury should match. Police Commission to discuss enforcement. Maybe install barrier.	24-Nov-09	
ADM	Coffee & Snack Purchases	4-Jan-10	2-Feb-10	Diane	Are we getting best price?	27-Nov-09	
ADM	2010 Sponsorships: Fireworks & Leaf Bags	2-Mar-10	2-Mar-10	Frank	Applebrook to contribute \$10k for fireworks. Possibly TD Bank for funding for both.	15-Dec-09	
ADM	Deer Management Committee	2-Mar-10	2-Mar-10	DMC	Program status.	15-Dec-09	
ADM	ARCview System (GIS)	2-Mar-10	2-Mar-10	Mark G	Should we train internally or outsource?	24-Nov-09	
ADM	Review/update records retention Resolution	17-Mar-09	4-May-10	Staff	Review existing guidance on records retention, including e-mail to ensure it complies with PA Museum Commission guidance. Funded 2010. Must identify system/vendor for new email, plan transition, implement plan.	20-Jan-09	
ADM	ABC Appreciation Event Guest List	2-Nov-10	2-Nov-10	BoS	Who should be invited from outside Township? Westtown Supervisors?		

BOS Pending Actions List

Type	Item	Original Target Date	Action Due Date	Owner	Status / Comments	List Date	Complete Date
DPW	Greenhill Road Signage	13-Oct-09	Completed	Mark M	Post Flooding sign on Greenhill at Dam. Installed by PADoT 11/30/09	22-Sep-09	30-Nov-09
DPW	Park Bridge Permit	17-Feb-09	4-Jan-10	Rick Smith	Awaiting response from ACOE. Engineering issues resolved. Easement language approved. Execute easement.	24-Jul-07	
DPW	Township Building Plantings	13-Oct-09	4-Jan-10	Mark M	Report from DPW due on what we can do internally for front of admin bldg.	15-Sep-09	
DPW	Manley Road Speed Limit	12-Jan-10	4-Jan-10	Rick	Police did study. copy to Rick. WEGO to provide data on tickets issued.	15-Dec-09	
DPW	Bids for Rental Equipment and Posts & Signs	9-Feb-10	4-Jan-10	Mark M	More detail needed for Equipment bids. ReBid Posts & Signs.	15-Dec-09	
DPW	Signal at Line Rd and Paoli Pike	???	4-Jan-10	Rick Smith	Install signal only; obtain funding from Willistown for signal and previous engineering work. Townhouse developer fund full signal cost. EG will install signal if Willistown will commit to reimburse. Developer has not received HOP. No action by Willistown - do we wish to proceed? Permit issued with left-turn lanes. Follow-up to PennDOT.	2006	
DPW	Boot Road Signal Synchronization(With WG)	27-Jan-09	12-Jan-10	Rick Smith	Signals along Boot Rd to be retimed. Move ahead to restripe road. Need final cost estimate from WG. Developer may add right turn lane from Greenhill Rd. HOP to PADOT submitted. Rec'd PADOT comments. Engineers preparing revisions. Awaiting cost estimate from engineer.	21-Jan-08	
DPW	King George Court Road	27-Jan-09	12-Jan-10	BoS	Board met with Pat McKenna 2/10/09. Case settled. Title to Road has lien. Road paved.	9-Sep-08	
DPW	Quarterly report on I&I work done on system	21-Apr-09	12-Jan-10	Rick Smith	Pennoni to prepare quarterly report on I&I work done.	9-Dec-08	
DPW	Applebrook Park: Grant for Circle Path	10-Nov-09	12-Jan-10	Mark M	Look for and submit for Grant (42)	28-Jul-09	
DPW	Hershey's Mill Dam	17-Feb-09	9-Feb-10	BoS	Grant declined. Committee formed to determine best option. Classification probably not changing. Hydrologic Study by advanced Geo Services due early Feb.	22-May-07	
DPW	Replace plantings along East Boot Road	17-Mar-09	9-Feb-10	BoS	Replace plantings removed by Mark M in 2007. Funds in 2009 budget. Plan OK. WD Wells was best quote @\$645. Must be done by 12/31.	3-Jul-07	
DPW	Geese Management Program	1-May-09	9-Feb-10	BoS	2007, 2008, 2009 program success based on anecdotal info. Request sent in 12/09 for USDA to remove excess geese.	23-Jan-07	
DPW	Invasive Species	20-Oct-09	9-Feb-10	Mark M	Parks & Conservancy Boards propose plan regarding invasive species in Twp open space. Site walk 12/12. Await Conservancy report.	11-Aug-09	
DPW	Road Resurfacing	9-Feb-10	9-Feb-10	Mark M	Draft Plan to identify road lifetimes and likely resurfacing schedule.	15-Dec-09	
DPW	Public Works Service Outsourcing	21-Apr-09	16-Feb-10	BoS	Cost and quality of services in-house vs out-house. Study to start with analysis of 2010 mowing. Then 2010 plowing.	16-Sep-08	
DPW	Ridley Creek Expansion Monthly Update	8-Dec-09	16-Feb-10	Staff	Provide monthly status report.	5-Mar-09	
DPW	Brookmont & Rte 352	9-Mar-10	9-Mar-10	Staff	PADOT to do skid test.	15-Dec-09	
DPW	LED traffic signal replacement report from Mark	17-Mar-09	12-Apr-10	Staff	Grant applied for 10/23/08, and 7/24/09. Specs drafted. Grant approved. Prep and put out bid documents by end of March.	5-Jun-07	
DPW	Recycling Contract	13-Jul-10	13-Jul-10	Mark M	Investigate possible change of pick up to 2nd half of week and cost of collecting Compact Fluorescent Lamps (CFL's).	22-Sep-09	
DPW	Algae/Scum treatment in ponds	21-Apr-09	12-Oct-10	Rick Smith	P&R/Conservancy Boards make recommendation on how to control algae in our ponds. Barley bales installed. Awaiting PECO for pump electric. BowTree completed. Need location for 2011.	21-Oct-08	

BOS Pending Actions List

Type	Item	Original Target Date	Action Due Date	▲	Owner	Status / Comments	List Date	Complete Date
FIN	List of Finance Reports	1-Sep-09	15-Dec-09	x	Deb	Develop & distribute crosswalk between old report format and new.	28-Jul-09	15-Dec-09
FIN	Barkway & Ashbridge AR	27-Oct-09	15-Dec-09	x	Deb	Status of monies owed from W Whiteland & Westtown. (40)	28-Jul-09	15-Dec-09
FIN	Master Calendar: Finance	27-Oct-09	15-Dec-09	x	Deb	Draft for Q3 Review.	28-Jul-09	15-Dec-09
FIN	Procedure for Gasoline Recharges to Fire Dept	15-Dec-09	15-Dec-09	x	Deb	Establish procedure for back charging Fire Dept.	10-Nov-09	15-Dec-09
FIN	Fiscal Year End	15-Dec-09	15-Dec-09	x	Deb	Do Year End transfers, journal entries etc.	24-Nov-09	15-Dec-09
FIN	Township Auditors	15-Dec-09	15-Dec-09	x	Deb	Solicit proposal for Auditing.	28-Oct-09	15-Dec-09
FIN	Fire Department Costs	Completed	26-Feb-10	x	Deb	Are we fully reimbursed, including insurance charges? Yes. Add charge for share of payroll expense.	10-Nov-09	15-Dec-09
FIN	Collateralization of Bank Deposits	Completed	26-Feb-10	x	Deb	What is the best way to collateralize our funds and safely invest cash?	28-Oct-09	15-Dec-09
FIN	Utility Delinquent Account Payment Application	27-Oct-09	12-Jan-10		Joe	Policy for payment application. (35)	28-Jul-09	
FIN	Quarterly Summary of Pending Legal Cases	25-Jun-09	26-Jan-10		Rick	Revise report (26)	25-Jun-09	
FIN	Property at 1419 Center Street	15-Sep-09	26-Jan-10	x	Rick	Proceed to Sheriff Sale to recoup monies owed Twp. Tax Claim Bureau initiated action most likely on behalf of School Taxes. Property auctioned for more than our exposure. 9/14. Await remit from County(1)	28-Jul-09	
FIN	Master List of Budget Reductions or Deletions	22-Sep-09	26-Jan-10		Deb	Consolidate previous reporting; show annual cuts going back 2 years; include item description and budget value. (9)	25-Jun-09	
FIN	Capital Reserve Fund Analysis	27-Oct-09	26-Jan-10	x	Joe	Is funding sufficient for future needs? (24)	28-Jul-09	
FIN	Debt Service	15-Dec-09	26-Jan-10	x	Rick	Can we save any money by refinancing debt? Rick to look into rates.	24-Nov-09	
FIN	Historic Books	15-Dec-09	26-Jan-10	x	Joe	Reconcile inventory and sales.	28-Oct-09	
FIN	DPW Costs for Parks Programs	26-Jan-10	26-Jan-10		Deb	Add budget lines under Programs for DPW expenses.	28-Oct-09	
FIN	Traditions Development	15-Dec-09	23-Feb-10	.	Deb	What are Township costs for West Goshen development? Revised report due.	24-Nov-09	

BOS Pending Actions List

Type	Item	Original Target Date	Action Due Date	Δ	Owner	Status / Comments	List Date	Complete Date
PCZ	Telecom Registration and Reporting	9-Jun-09	Completed	x	MG	All Current WCF Carriers have completed the requirements of the ordinance for 2009. 2010 Letter to go out week of Jan. 4, 2010.	24-Feb-09	15-Dec-09
PCZ	ZHB - Variance Request / T-Mobile @ N Chester Rd		Completed	x	MG	Zoning Variance granted. No CU submitted yet. No Action required	24-Nov-09	15-Dec-09
PCZ	Stream Buffer Increase	6-Oct-09	19-Jan-10		MG	No information has been presented to PC, just a verbal request. PC asked CB to present data and supporting documentation @ 12/2/09 mtg.	15-Sep-09	
PCZ	Parking for Multi-Use Space in IP/BP District	20-Oct-09	19-Jan-10		MG	PC to review and recommend changes / No formal recommendation yet.	2-Aug-06	
PCZ	Park Ordinance Restricting Firearms	17-Nov-09	19-Jan-10	x	Rick	Hearing Scheduled for 1/19/2010	6-Oct-09	
PCZ	Planting around new generator installations	17-Nov-09	19-Jan-10		PC	PC working on draft of new ordinance for generators	22-Jan-08	
PCZ	Noise Ord for Emergency Generators	17-Nov-09	19-Jan-10		PC	Update noise ordinance to today's conditions and include emergency generators. Sub-Committee appointed by PC. Amendment to be made when Generator Ordinance is drafted.	12-Aug-08	
PCZ	Signage for C/U - only one 32 sqft sign	???	19-Jan-10		BOS	Ordinance now allows one 32 sqft sign per use; should be per property. Approved by PC, sent to CCPC. CCPC reviewed and ordinance drafted by solicitor. Hearing Scheduled for 1/19/2010	29-Apr-08	
PCZ	Traditions Development	3-Nov-09	26-Jan-10	x	MG	Board met w R. Unruh to discuss on 12/15, WGT CU hearing cont. on 1/20/2010. Ongoing	24-Nov-09	
PCZ	WCF Tower @ Township Building	26-Jan-10	26-Jan-10	x	MG	BOS to meet with Tower One on 1/26/2010 to review and discuss concept at Twp. Building	24-Nov-09	
PCZ	Malvern Bank Land Development	24-Nov-09	16-Feb-10	x	MG	Yerkes letter issued	15-Dec-09	
PCZ	WCF Tower Behind Wawa	16-Feb-10	16-Feb-10	x	MG	ZHB Application for Varinance. Hearing set for 2/24/2010	24-Nov-09	
PCZ	1661 E Strasburg Road Land Development		16-Feb-10	x	MG	Applicant revising plans. 2nd extension received.	24-Nov-09	
PCZ	Telecom Registration and Reporting	20-Apr-10	20-Apr-10	x	MG	2010 Letter to go out week of Jan. 4, 2010.	24-Feb-09	

4 of 4

WORKSHOP
14.
2 pages

**EAST GOSHEN TOWNSHIP
MEMORANDUM**

TO: BOARD OF SUPERVISORS
FROM: JOE GILL, ASSISTANT MANAGER
SUBJECT: EMPLOYEE TRAINING
DATE: 12/31/2009
CC: RICK SMITH, MANAGER

Following is a detailed list of training attended by East Goshen Township employees during 2009. The training and education of employees is an excellent investment and an important part of being able to best serve our residents.

Even though we are facing a difficult economic period, it is important that we continue to expend reasonable amounts to not only maintain employee competencies, but to enhance them as well.

All expenditures for training, whether compulsory or voluntary, must be approved in advance by the employee's supervisor. Upon return to work no formal report will be required, however, employees are encouraged to share relevant information with their colleagues, either verbally or in summary written form. Also, if the attendee believes someone else may benefit from similar training, he or she should make that recommendation to their supervisor.

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EAST GOSHEN TOWNSHIP
EMPLOYEE TRAINING - 2009

COURSE	DATE	COST	EMPLOYEE
Fall Tuition Reimbursement	2/2/2009	1,200	D. Beury
Online Mechanical Course ICC	3/16/2009	59	G. Althouse
Arc View Training	3/30/2009	934	T. Boneberger
GIS Planning Workshop	3/30/2009	30	M. Gordon & T. Boneberger
Right-to-Know Training	4/29/2009	N/C	D. Degnan & N. Scheiderman
PEDA Grant WS	5/6/2009	N/C	N. Scheiderman
Spring Tuition Reimbursement	5/19/2009	1,200	D. Beury
Business Writing	6/5/2009	179	B. McCool *
CPR & AED Training	6/5/2009	520	Public Works
Confined Space Training	6/16/2009	1,375	Public Works
CDL Test	6/30/2009	150	E. Kilgore
CDL Training	6/30/2009	88	G. Thompson
CDL Records Management Workshop	7/14/2009	50	S. Smith
PCCA Training	7/17/2009	65	G. Althouse
PCCA Training	7/17/2009	65	M. Gordon
Radon Resistant Course	7/29/2009	25	G. Althouse
Radon Resistant Course	7/29/2009	25	M. Merwin
PCCA Training	8/10/2009	65	M. Merwin
IBC Updates Class	9/24/2009	160	M. Merwin
IBC Updates Class	9/24/2009	160	G. Althouse
International Residential Code Update	9/24/2009	125	M. Merwin
International Residential Code Update	9/24/2009	125	G. Althouse
Conflict Resolution Seminar	10/2/2009	158	D. Beury & T. Piccolo *
Total Expense		<u>6,758</u>	

* optional

January 12, 2010

Mr. Henry Belber
Applebrook Golf Club
100 Line Road
Malvern PA 19355

 **DRAFT**

Dear Hank:

The purpose of this letter is to memorialize the results of your conversation with Joe McDonough concerning the Fireworks.

- The Township will commit to having Fireworks the weekend before the July 4th holiday.
- Applebrook Golf Club will commit to making a minimum contribution of \$10,000 towards the cost of the Fireworks, and would also commit to use their best efforts to raise that amount to \$15,000.
- The Township would commit to fund the balance of the expense of the Fireworks.

I would also suggest that since the Township will need to contract for the Fireworks in February, that both parties agree that this arrangement may only be canceled by either party by written notification to the other party on or before January 30th of any given year.

On behalf of the Board of Supervisors and the residents of East Goshen Township, I would like to thank you and Applebrook Associates for making East Goshen one of the premier communities in Pennsylvania.

If the above represent your understanding of our agreement, please countersign the attached copy of this letter and return it to the Township Building.

Very truly yours,

Donald R. McConathy
Chairman

For Applebrook Golf Club

Henry Belber

Date

BOARD OF SUPERVISORS
EAST GOSHEN TOWNSHIP

CHESTER COUNTY
1580 PAOLI PIKE, WEST CHESTER, PA 19380-6199

FYI

January 4, 2010

ATT Mobility
Attn: Mr. Brad R. Hemmerle
200 North Warner Road, 3rd floor
King of Prussia, PA 19406

Re: T.P.N. 53-4-149
1606 E Strasburg Road, West Chester, PA
Site ID #: FA10096962 Wood Pole
ZONING ORDINANCE REQUIREMENT NOTICE
SENT VIA CERTIFIED MAIL # 7005 3110 0002 2762 9368
RETURN RECEIPT REQUESTED

Mr. Hemmerle:

The East Goshen Township Zoning Ordinance requires the owners of commercial communication facilities to provide the East Goshen Township with an Annual Report and to have the support structure inspected annually by a professional engineer. The Township has also set a \$25 registration fee for each wireless communication facility with a \$50 penalty if the annual report is filed after January 31, 2010.

The requirements for the Annual Report and inspection are set forth in §240-31.C.(3)(h)[2][z] and §240-31.C.(3)(h)[2][l] of the Township Code, which are enclosed for your use. All items outlined in the ordinance and the \$25 registration fee shall be submitted to the Township prior to Jan 31, 2010.

Thank you in advance for your prompt attention to this matter.

Sincerely,



Mark A. Gordon
Township Zoning Officer

cc: Michael Conrad, P.E., Township Engineer, Yerkes Associates Inc.
Rick Smith, Township Manager
Board of Supervisors
Philadelphia Electric Company Attn: Property Management Dept 2301 Market Street
Philadelphia, PA 19101

Enclosures

BOARD OF SUPERVISORS

EAST GOSHEN TOWNSHIP

CHESTER COUNTY

1580 PAOLI PIKE, WEST CHESTER, PA 19380-6199

January 4, 2010

T-Mobile License LLC
Attn: Mr. Mike McCoy
400 Street Road
Bensalem, PA 19202

**Re: T.P.N. 53-2-41.1
1201 N Chester Road, West Chester, PA
Site ID # 1CH6131B
ZONING ORDINANCE REQUIREMENT NOTICE
SENT VIA CERTIFIED MAIL # 7005 3110 0002 2762 9351
RETURN RECEIPT REQUESTED**

Mr. McCoy:

The East Goshen Township Zoning Ordinance requires the owners of commercial communication facilities to provide the East Goshen Township with an Annual Report and to have the support structure inspected annually by a professional engineer. The Township has also set a \$25 registration fee for each wireless communication facility with a \$50 penalty if the annual report is filed after January 31, 2010.

The requirements for the Annual Report and inspection are set forth in §240-31.C.(3)(h)[2][z] and §240-31.C.(3)(h)[2][l] of the Township Code, which are enclosed for your use. All items outlined in the ordinance and the \$25 registration fee shall be submitted to the Township prior to Jan 31, 2010.

Thank you in advance for your prompt attention to this matter.

Sincerely,



Mark A. Gordon
Township Zoning Officer

cc: Michael Conrad, P.E., Township Engineer, Yerkes Associates Inc.
Rick Smith, Township Manager
Board of Supervisors
United Church of Christ 1201 N Chester Road West Chester, PA 19380

Enclosures

BOARD OF SUPERVISORS

EAST GOSHEN TOWNSHIP

CHESTER COUNTY

1580 PAOLI PIKE, WEST CHESTER, PA 19380-6199

January 4, 2010

T-Mobile License LLC
Attn: Mr. Mike McCoy
400 Street Road
Bensalem, PA 19202

**Re: T.P.N. 53-3-1.09
1325 Paoli Pike, West Chester, PA
Site ID # 1CH6407A
ZONING ORDINANCE REQUIREMENT NOTICE
SENT VIA CERTIFIED MAIL # 7005 3110 0002 2762 9344
RETURN RECEIPT REQUESTED**

Mr. McCoy:

The East Goshen Township Zoning Ordinance requires the owners of commercial communication facilities to provide the East Goshen Township with an Annual Report and to have the support structure inspected annually by a professional engineer. The Township has also set a \$25 registration fee for each wireless communication facility with a \$50 penalty if the annual report is filed after January 31, 2010.

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Thank you in advance for your prompt attention to this matter.

Sincerely,



Mark A. Gordon
Township Zoning Officer

cc: Michael Conrad, P.E., Township Engineer, Yerkes Associates Inc.
Rick Smith, Township Manager
Board of Supervisors
William Hicks & Philip Hicks 671 Airport Road, West Chester, PA 19380

Enclosures

BOARD OF SUPERVISORS

EAST GOSHEN TOWNSHIP

CHESTER COUNTY

1580 PAOLI PIKE, WEST CHESTER, PA 19380-6199

January 4, 2010

Sprint/Nextel

Attn: Mr. Andrew Brawn

Three Greenwood Square

3329 Street Road

Bensalem, PA 19020

Re: T.P.N. 53-6-152.2

Edgewood Road, West Chester, PA

Site ID # PLO3XC204/PA0082

ZONING ORDINANCE REQUIREMENT NOTICE

SENT VIA CERTIFIED MAIL # 7005 3110 0002 2762 9320

RETURN RECEIPT REQUESTED

Mr. Brawn:

The East Goshen Township Zoning Ordinance requires the owners of commercial communication facilities to provide the East Goshen Township with an Annual Report and to have the support structure inspected annually by a professional engineer. The Township has also set a \$25 registration fee for each wireless communication facility with a \$50 penalty if the annual report is filed after January 31, 2010.

The requirements for the Annual Report and inspection are set forth in §240-31.C.(3)(h)[2][z] and §240-31.C.(3)(h)[2][j] of the Township Code, which are enclosed for your use. All items outlined in the ordinance and the \$25 registration fee shall be submitted to the Township prior to Jan 31, 2010.

Thank you in advance for your prompt attention to this matter.

Sincerely,



Mark A. Gordon

Township Zoning Officer

cc: Michael Conrad, P.E., Township Engineer, Yerkes Associates Inc.

Rick Smith, Township Manager

Board of Supervisors

PSWC c/o Aqua PA Inc. Attn: Bill Jerdon 762 W Lancaster Avenue Bryn Mawr, PA 19010

Enclosures

BOARD OF SUPERVISORS

EAST GOSHEN TOWNSHIP

CHESTER COUNTY

1580 PAOLI PIKE, WEST CHESTER, PA 19380-6199

January 4, 2010

ATT Mobility
Attn: Mr. Brad R. Hemmerle
200 North Warner Road, 3rd floor
King of Prussia, PA 19406

Re: T.P.N. 53-6-152.2
Edgewood Road, West Chester, PA
Site ID #: MDCPA-225253-A, FA 10115301
ZONING ORDINANCE REQUIREMENT NOTICE
SENT VIA CERTIFIED MAIL # 7005 3110 0002 2762 9306
RETURN RECEIPT REQUESTED

Mr. Hemmerle:

The East Goshen Township Zoning Ordinance requires the owners of commercial communication facilities to provide the East Goshen Township with an Annual Report and to have the support structure inspected annually by a professional engineer. The Township has also set a \$25 registration fee for each wireless communication facility with a \$50 penalty if the annual report is filed after January 31, 2010.

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Thank you in advance for your prompt attention to this matter.

Sincerely,



Mark A. Gordon
Township Zoning Officer

cc: Michael Conrad, P.E., Township Engineer, Yerkes Associates Inc.
Rick Smith, Township Manager
Board of Supervisors
PSWC c/o Aqua PA Inc. Attn: Bill Jerdon 762 W Lancaster Avenue Bryn Mawr, PA 19010

Enclosures

BOARD OF SUPERVISORS
EAST GOSHEN TOWNSHIP

CHESTER COUNTY
1580 PAOLI PIKE, WEST CHESTER, PA 19380-6199

January 4, 2010

T-Mobile License LLC
Attn: Mr. Mike McCoy
400 Street Road
Bensalem, PA 19020

Re: T.P.N. 53-6-152.2
Edgewood Road, West Chester, PA
Site ID # 1CH2500B
ZONING ORDINANCE REQUIREMENT NOTICE
SENT VIA CERTIFIED MAIL # 7005 3110 0002 2762 9313
RETURN RECEIPT REQUESTED

Mr. McCoy:

The East Goshen Township Zoning Ordinance requires the owners of commercial communication facilities to provide the East Goshen Township with an Annual Report and to have the support structure inspected annually by a professional engineer. The Township has also set a \$25 registration fee for each wireless communication facility with a \$50 penalty if the annual report is filed after January 31, 2010.

The requirements for the Annual Report and inspection are set forth in §240-31.C.(3)(h)[2][z] and §240-31.C.(3)(h)[2][i] of the Township Code, which are enclosed for your use. All items outlined in the ordinance and the \$25 registration fee shall be submitted to the Township prior to Jan 31, 2010.

Thank you in advance for your prompt attention to this matter.

Sincerely,



Mark A. Gordon
Township Zoning Officer

cc: Michael Conrad, P.E., Township Engineer, Yerkes Associates Inc.
Rick Smith, Township Manager
Board of Supervisors
PSWC c/o Aqua PA Inc. Attn: Bill Jerdon 762 W Lancaster Avenue Bryn Mawr, PA 19010

Enclosures

BOARD OF SUPERVISORS

EAST GOSHEN TOWNSHIP

CHESTER COUNTY

1580 PAOLI PIKE, WEST CHESTER, PA 19380-6199

January 4, 2010

Metro PCS of Pennsylvania, LLC
Attn: Mr. Lee Peart
510 Virginia Drive
Fort Washington, PA 19034

**Re: T.P.N. 53-6-152.2
Edgewood Road, West Chester, PA
Site ID # HCH6407A
ZONING ORDINANCE REQUIREMENT NOTICE
SENT VIA CERTIFIED MAIL # 7005 3110 0002 2762 9337
RETURN RECEIPT REQUESTED**

Mr. Peart:

The East Goshen Township Zoning Ordinance requires the owners of commercial communication facilities to provide the East Goshen Township with an Annual Report and to have the support structure inspected annually by a professional engineer. The Township has also set a \$25 registration fee for each wireless communication facility with a \$50 penalty if the annual report is filed after January 31, 2010.

The requirements for the Annual Report and inspection are set forth in §240-31.C.(3)(h)[2][z] and §240-31.C.(3)(h)[2][i] of the Township Code, which are enclosed for your use. All items outlined in the ordinance and the \$25 registration fee shall be submitted to the Township prior to Jan 31, 2010.

Thank you in advance for your prompt attention to this matter.

Sincerely,



Mark A. Gordon
Township Zoning Officer

cc: Michael Conrad, P.E., Township Engineer, Yerkes Associates Inc.
Rick Smith, Township Manager
Board of Supervisors
PSWC c/o Aqua PA Inc. Attn: Bill Jerdon 762 W Lancaster Avenue Bryn Mawr, PA 19010

Enclosures