

AGENDA
EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS MEETING
Tuesday, February 2, 2010
8:00 PM

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE

The Chairman will ask if any resident will be recording the meeting.

2. MOMENT OF SILENCE

3. APPROVAL OF MINUTES

A. January 25, 2010

B. January 26, 2010

4. CHAIRMAN'S REPORT

A. Announce Signs and Posts Bid results and award bid.

5. PUBLIC HEARINGS

6. STAFF REPORT

A. Treasurer's Report

B. Police – none

7. OLD BUSINESS

A.

8. NEW BUSINESS

A. Consider recommendation or the Liberty Towers Variance request.

B. Consider approval of truck replacement per the recommendation of Public Works Director.

9. ANY OTHER MATTER

10. CORRESPONDENCE, REPORTS OF INTEREST

A. Acknowledge Chester County AARP TaxAides letter thanking the township for the use of the East Goshen Township Conference Room.

B. Acknowledge Applebrook Golf Club executed agreement.

11. MEETINGS AND DATES OF IMPORTANCE

February 2, 2010	Board of Supervisors	7:00 PM
February 3, 2010	Planning Commission	7:00 PM
February 4, 2010	Park & Recreation	7:00 PM
February 8, 2010	Municipal Authority	7:00 PM
February 9, 2010	Board of Supervisors	7:00 PM
February 10, 2010	Conservancy Board	7:00 PM
February 11, 2010	Historical Commission	7:00 PM
February 16, 2010	Board of Supervisors	7:00 PM
February 17, 2010	Deer Committee	7:00 PM
February 23, 2010	Board of Supervisors	7:00 PM
February 24, 2010	Zoning Hearing – WaWa	7:30 PM

12. ADJOURNMENT

BOARD OF SUPERVISORS MEETING

WORKSHOP

Tuesday

February 2, 2010

1. Review meeting agenda
2. Review invoices
3. Geotechnical Study
4. Bow Hunting Ordinance
5. Budget Advisory Workshop groups
6. Announce Landscaping at Township Building
7. RCSTP Extras
8. Tire Changer & Balance Machine
9. PSATS Resolutions & Voting delegates
10. Pending Legal Costs Update
11. Images of America Books
12. Snacks & Coffee Expenses
13. Grant Writing
14. Pending Actions List
15. Any Other Matter
16. Liaison Reports
17. Subdivisions/Land Developments/ZHB Applications
18. Public Comment
19. FYI

Reminder --

NEWSLETTER ARTICLE SUBMISSION DUE DATES:

February 10, 2010
May 12, 2010
August 11, 2010
November 10, 2010

DELIVERY DATE:

April 1, 2010
July 1, 2010
October 1, 2010
January 1, 2011

4. CHAIRMAN'S REPORT
1P9

BOARD OF SUPERVISORS
EAST GOSHEN TOWNSHIP
CHESTER COUNTY
1580 PAOLI PIKE, WEST CHESTER, PA 19380-6199

January 27, 2010

To: Board of Supervisors

From: Mark Miller

Re: Signs and Posts Bid Results

We have solicited bids for Signs and Posts. On January 25, 2010 at 10:00am bids were opened.

The results are as follows:

We recommend that Vulcan Signs be awarded the bid for Signs and Posts.

Vulcan Signs	\$7421.90
PO Box 1850	
Foley AL 36536-1850	

Custom Products Corp.	\$8040.35
PO Box 54091	
Jackson MS 39288	

U.S. Municipal Supply Inc.	\$10,756.50
PO Box 574	
Huntingdon, PA 16652	

Rocal, Inc	No Bid
3186 CR 550	
Frankfort, OH 45628	

EAST GOSHEN TOWNSHIP
PLANNING COMMISSION
1580 PAOLI PIKE, WEST CHESTER, PA 19380-6199

8. NEW BUSINESS
A.
1pg

January 11, 2010

East Goshen Township
Board of Supervisors
1580 Paoli Pike
West Chester, Pa. 19380

Re: Liberty Towers
Variance Request
53-4-80.1

Dear Board Members:

At our meeting on January 6, 2010 the Planning Commission voted unanimously in favor of the following motion:

I move that we, the Planning Commission, recommend that the Board of Supervisors oppose these variance requests based on the fact that the Applicant has not provided evidence of a hardship as required by law and its presence in the center of community activity, proximity to the two elementary schools and the historic district would have a negative impact on the quality of life in East Goshen Township.

Very truly yours,



George Martynick
Chairman

For/

BOARD OF SUPERVISORS
EAST GOSHEN TOWNSHIP

CHESTER COUNTY
1580 PAOLI PIKE, WEST CHESTER, PA 19380-6199

8. NEW BUSINESS
B.
1pg

January 27, 2010

To: Board of Supervisor

From: Mark Miller

Re: Truck Replacement

The 1999 F350 is scheduled for replacement the truck has 150,000miles and 12,260 engine hours. The replacement truck will cost \$40,422.00, this includes the snow plow. We had budgeted \$42,000.00 in the capital reserve for the replacement.

The truck is in need of some major repairs a frontend rebuild, rear main engine seal and engine injectors. Snow plowing has compromised the frame. We had to replace the steering wheel air bag as it deployed while snow plowing. Although the driver had to change his under garments he was not hit I the face, the Ford Dealer said the deployment was caused by a weak sensor.

This truck was deferred for replacement in 2008 with the anticipated repairs. I would strongly recommend the truck be replaced this year.

Date: January 15, 2010

To: E Martin Shane
Chairman of the Board of Supervisors
East Goshen Township
1580 Paoli Pike
West Chester, PA 19382

From: Roger Burbrink
Chester County AARP TaxAide District Coordinator
1820 Aaron's Way
North Coventry PA 19465

Subject: Use of the East Goshen Township Conference Room

Thank you for supporting the training activities of the Chester County AARP TaxAide program. Your support has been instrumental to the success of our volunteer program, and it was a pleasure working with Rick and his staff.

The use of your conference room for training enabled us to train and certify 65 volunteers who will serve in 12 sites in Chester County. The majority of our activity is in the East Goshen, West Goshen, and West Chester area so your township administrative building is central to everything we do.

Last year we produced 2,600 federal returns and a nearly equal number of state returns. Additionally, we prepared earned income returns for the township and borough taxing authorities as well as state Real Estate/ Rent Rebate applications. All at no out of pocket cost to the taxpayers. We do not have statistics for state and local taxes but we easily exceeded assistance to 5,000 township and county residents and we expect a 10% increase this year.

Again thank you for your support that directly enables us to provide this service to township and county residents.

Roger Burbrink



Copy to: Louis F. Smith (Rick)
Township Manager



January 27, 2010

Mr. Donald R. McConathy
Chairman
East Goshen Township
1580 Paoli Pike
West Chester, PA 19380-6199

JAN 29 2010

Dear Mr. McConathy:

Attached please find the fully executed agreement by Henry S. Belber, II, and President of Applebrook Golf Club regarding the Fireworks display the weekend before the July 4th holiday.

Please note: Mr. Belber has incorporated a minor change in the second bullet point.

If the enclosed document needs to be re-typed, please send a copy to Applebrook Golf Club and Mr. Belber will sign the agreement.

If you have any questions or concerns, please contact our Clubhouse Manager, Bill Phillips. Bill can be reached at 610-647-7660 x-202.

Thank you in advance for your cooperation in this matter.

Sincerely,

Patti Perri
Club Secretary

202

BOARD OF SUPERVISORS
EAST GOSHEN TOWNSHIP

CHESTER COUNTY
1580 PAOLI PIKE, WEST CHESTER, PA 19380-6199

January 19, 2010

Mr. Henry Belber
Applebrook Golf Club
100 Line Road
Malvern PA 19355

Dear Hank:

The purpose of this letter is to memorialize the results of your conversation with Joe McDonough concerning the Fireworks.

- The Township will commit to having Fireworks the weekend before the July 4th holiday.
- Applebrook Golf Club will commit to making a minimum contribution of \$10,000 towards the cost of the Fireworks, and would also commit to use their best efforts to raise that amount to ~~\$15,000~~. *AS LONG AS THE FIREWORKS DISPLAY IS ON THE APPLEBROOK GOLF COURSE PROPERTY.*
- The Township would commit to fund the balance of the expense of the Fireworks.

I would also suggest that since the Township will need to contract for the Fireworks in February, that both parties agree that this arrangement may only be canceled by either party by written notification to the other party on or before January 30th of any given year.

On behalf of the Board of Supervisors and the residents of East Goshen Township, I would like to thank you and Applebrook Associates for making East Goshen one of the premier communities in Pennsylvania.

If the above represent your understanding of our agreement, please countersign the attached copy of this letter and return it to the Township Building.

Very truly yours,

Donald R. McConathy
Donald R. McConathy
Chairman

For Applebrook Golf Club

Henry Belber
Henry Belber

1/27/10.
Date

BOARD OF SUPERVISORS MEETING

WORKSHOP

Tuesday

February 2, 2010

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Reminder –

NEWSLETTER ARTICLE SUBMISSION DUE DATES:

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May 12, 2010
August 11, 2010
November 10, 2010

DELIVERY DATE:

April 1, 2010
July 1, 2010
October 1, 2010
January 1, 2011

WORKSHOP
3
22 pgs

Memo
East Goshen Township
1580 Paoli Pike
West Chester, PA 19380

Voice (610) 692-7171

Fax (610) 425-8950

E-mail rsmith@eastgoshen.org

Date: January 28, 2010
To: Board of Supervisors
From: Rick Smith, Township Manager
Re: Geotechnical Study

In October of 2009 we meet with representatives from three engineering firms that had provided us with proposals for the rehabilitation of the Hershey Mill Dam. We subsequently asked all three of them for geotechnical proposals and Advanced Geo Services for a proposal to perform a Hydrologic Study.

At your meeting on December 15, 2009 you tabled action on the geotechnical proposals and accepted the hydrologic study proposal from Advanced Geo Services. I met with them on January 19th and while their study indicates that there will be a reduction in the peak flow (~25%) from the 100 year storm we will still to modify the dam to safely pass the 100 year storm.

Several people have opined that we could install a sheet piling dam above the existing dam. If this was possible we would not have to make any modifications to the existing dam. If it this is not possible we are then left with the concrete spillway or articulated concrete block options.

I would suggest that we move forward with the geotechnical analysis. All of the proposals require us to draw down the impoundment. This requires a permit from PA DEP.

The other major issue is access. The test holes need to be drilled on the upstream face of the dam. In order to get past the existing spillway the drilling equipment must traverse along the upstream side of the dam which is where the sediment (silt) is located. I believe that the sediment will create a major problem.

We may need to access the east side of the dam via the existing easement off of Foxglove Lane. This would minimize the need to traverse the sediment. However, we would need to remove trees. I would add that clearing this easement would allow for pedestrian access to the dam for the residents of Hershey Mill Estates.

Recommendation: I would recommend that you accept the proposal from CMX in the amount of \$13,400.

Geotechnical Proposals for the Hershey Mill Dam

January 28, 2010

CMX	4 borings	2 test pits	\$13,400	Track Machine
ARM	4-6 borings		\$7,450	Time and Material
Advanced	4 borings		\$20,118	Track Machine
Advanced	4 borings		\$23,508	Skid Steer Machine

Assumes that you did not try the track machine option.



30822
November 13, 2009

Mr. Rick Smith
Township Manager
East Goshen Township
1580 Paoli Pike
West Chester, PA 19380

RE: Proposal to Provide Geotechnical Engineering Services
Hershey Mill Dam Upgrade
East Goshen Township, Pennsylvania
CMX Job Number: 090569300

Dear Mr. Smith:

In accordance with your request, CMX is pleased to submit this proposal to provide geotechnical engineering services at the above referenced project site.

Project Description

The project will consist of completing a geotechnical investigation and alternatives analysis for the Hershey Mill Dam (DEP File No. D15-125). The dam is an approximately 315-foot long, 14 feet high earth and stone masonry structure that is believed to have been originally constructed in the late 1800's with the main spillway reconstructed circa 1977. The dam is considered a Hazard Potential Category 2, Size Category C structure in accordance with the PADEP review letters dated May 14, 2007 and August 7, 2009. The principal spillway is located on the right side and consists of an approximately 23-wide, 2.22 feet deep, masonry channel. The spillway allows water to cascade over the face of the dam into Ridley Creek which runs south of the dam breast. The outlet works is believed to consist of an 18-inch diameter steel pipe and valve system. Hydrologic and hydraulic analyses by others show that the existing spillway is not capable of passing the spillway design flood (SDF), which is the 100-year event and the 2-year event overtops the dam crest by 0.15 feet.

To date several engineering firms and PADEP have evaluated and formulated solutions to satisfy the PADEP requirement so the dam may pass the 100 year flood event. These have included breaching the dam, raising and lowering the dam, application of different treatments to the crest and downstream face of the existing dam and construction of a new dam behind the dam using sheet pile, reinforced concrete or roller compacted concrete.

Only the dam behind the dam solutions preserve the historic look of the dam, the waterfall, the pond and the existing trees which the residents have come to know so fondly. PADEP has already acknowledged this as a possible solution in their letter dated August 7, 2009.

In order to determine the feasibility of the many dam alternatives and to more accurately estimate the cost of construction, it is proposed to complete a preliminary geotechnical investigation. The purpose of the geotechnical investigation would be to determine the soil and rock conditions within, under, and around the existing dam embankment. This information would be used to narrow down the alternatives by determining what types of structures the subsurface can support as well as provide preliminary information for estimating construction and earthwork activities and quantities.

WORKING TOGETHER FOR A BETTER TOMORROW®

412 CREAMERY WAY | SUITE 100 | EXTON, PA 19341
TEL 610.594.3500 | FAX 610.594.3503 | WWW.CMXENGINEERING.COM

NEW JERSEY PENNSYLVANIA NEW YORK MARYLAND FLORIDA

A 022

Mr. Rick Smith
November 13, 2009
Page 2 of 7
CMX Project No.: 090569300

In order to keep design costs low for the township, extensive investigation, laboratory testing and analysis will be completed in a supplemental geotechnical investigation using the results of this proposed preliminary investigation to focus the future work. This phased approach will allow us to tailor the testing and analysis specifically for the design option chosen.

Scope of Work

The scope of work for this proposal will be task oriented and will include the completion of Preliminary Geotechnical Engineering Services for the Hershey Mill Dam. Details regarding each of these tasks are presented below.

Task 1: Field Investigation And Laboratory Testing

The scope of work for Task 1 will include the completion of a field investigation and laboratory testing program. Specific details included within our proposed scope of work are provided below.

Field Investigation

A series of standard earth borings will be completed across the project site in accordance with the following schedule:

- Three test borings will be completed on the top of the current dam embankment to an anticipated depth of 35 feet.
- Two test borings will be completed near the toe of the existing dam to an anticipated depth of 20 feet.
- Two test pits will be completed behind the existing dam embankment to a depth of approximately 15 feet.

Each of the test borings will extend to the depths specified above or until auger refusal is encountered on the underlying bedrock or obstructions. Should soft or otherwise unstable soil conditions be encountered at the scheduled termination depths of the test borings, the borings will be extended until suitable bearing strata are identified.

The test borings will be completed using a track-mounted drill rig equipped with hollow-stem augers and split-spoon samplers. Samples of the soils encountered will be recovered at suitable intervals and the Standard Penetration Resistance Test (SPT) values will be recorded. All sampling procedures will be performed in accordance with the applicable American Society for Testing and Materials (ASTM) standards. The test borings will be located in the field by CMX personnel.

The test pits will be excavated with a tracked excavator. In order to complete the test pits the pond would have to be drained prior to the arrival of the equipment onsite. Upon completion of the test pits, the excavations would be backfilled with the soil that was removed.

In order to define the physical characteristics of the soils encountered, it is proposed that laboratory analysis of soils consisting of a USCS classification be conducted, in accordance with ASTM 2487 standards and specifications. This testing will include: Atterberg limits determination, mechanical gradation analysis, and natural moisture content testing. It is proposed that 2 standard classification tests be performed on representative soil samples obtained from the project site.

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Mr. Rick Smith
 November 13, 2009
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 CMX Project No.: 090569300

Task 2: Preliminary Geotechnical Engineering Analysis and Report

A geotechnical engineering analysis and report presenting our results and recommendations, based on the scope work outlined above, will be prepared which will include the following:

- Geologic Site Evaluation (including terrain description, brief geological history, and surface drainage conditions)
- Description of Subsurface Conditions (including description of exploration and sampling methods, soil identification and classification)
- Results of Geotechnical Analysis
- Test Boring Logs
- Test Boring Location Plan
- Results of All Laboratory Testing
- Preliminary Recommendations Concerning:
 - (a) Anticipated Foundation Types
 - (b) Soil Strength Conditions
 - (c) General Earthwork Criteria
 - (d) Suitability of In-situ Materials for Controlled Backfill
 - (e) Groundwater Implications
 - (f) Bedrock Characteristics and Excavation Considerations
- Observed / Discovered Conditions which are Critical to Design of the Dam

Three (3) copies of the final geotechnical engineering report will be delivered to the township within twenty (20) working days of receipt of written Notice-to-Proceed. The report will be signed and sealed by a professional engineer, licensed in the Commonwealth of Pennsylvania and qualified in geotechnical engineering. This schedule may be impacted by weather conditions or site conditions beyond the control of CMX.

Task 3: Alternatives Analysis

The current list of alternatives will be considered with respect to the information collected from the preliminary geotechnical investigation and engineering analysis. Alternatives not feasible due to the geology will be discounted. Engineering cost estimates will be prepared for the alternatives that are still feasible. These cost estimates will be more accurate than those previously prepared due to the knowledge gained from the geotechnical analysis.

Fee Schedule

Fees for the previously referenced scope of work are presented below.

Task	Cost
Task 1 - Geotechnical Engineering Services - Lot 1	\$6,200
Task 2 - Preliminary Geotechnical Engineering Analysis and Report	\$4,200
Task 3 - Alternatives Analysis	\$3,000

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Mr. Rick Smith
November 13, 2009
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CMX Project No.: 090569300

Responsibilities of Client

The Client will provide right of entry to the site, as well as any associated project information. We will do our best to clear utilities including calling "the call before you dig" one-call system; however, the one-call system does not clear privately owned utilities. Therefore, the Client is responsible for providing us with available utility information. Accordingly, CMX recommends that the Client retain an underground utility location company to determine the location of underground utilities and structures with reasonable certainty.

CMX will have the drilling and excavation contractors fill each test boring and test pit to the original grade with the auger cuttings and excavation spoils before demobilizing from the site. However, should settlement occur, it will be the responsibility of the client to maintain the grade at each boring and test pit location after we demobilize from the site.

We thank you for the opportunity to submit this proposal, and we look forward to working with you on this project. Should you have any questions or require any additional information, please do not hesitate to contact us. Should you find the terms of this proposal acceptable, please indicate your acceptance by signing below and returning one (1) copy to this office.

For any and all future correspondence on this project with our office, please reference our project number "090569300."

Very Truly Yours,
CMX

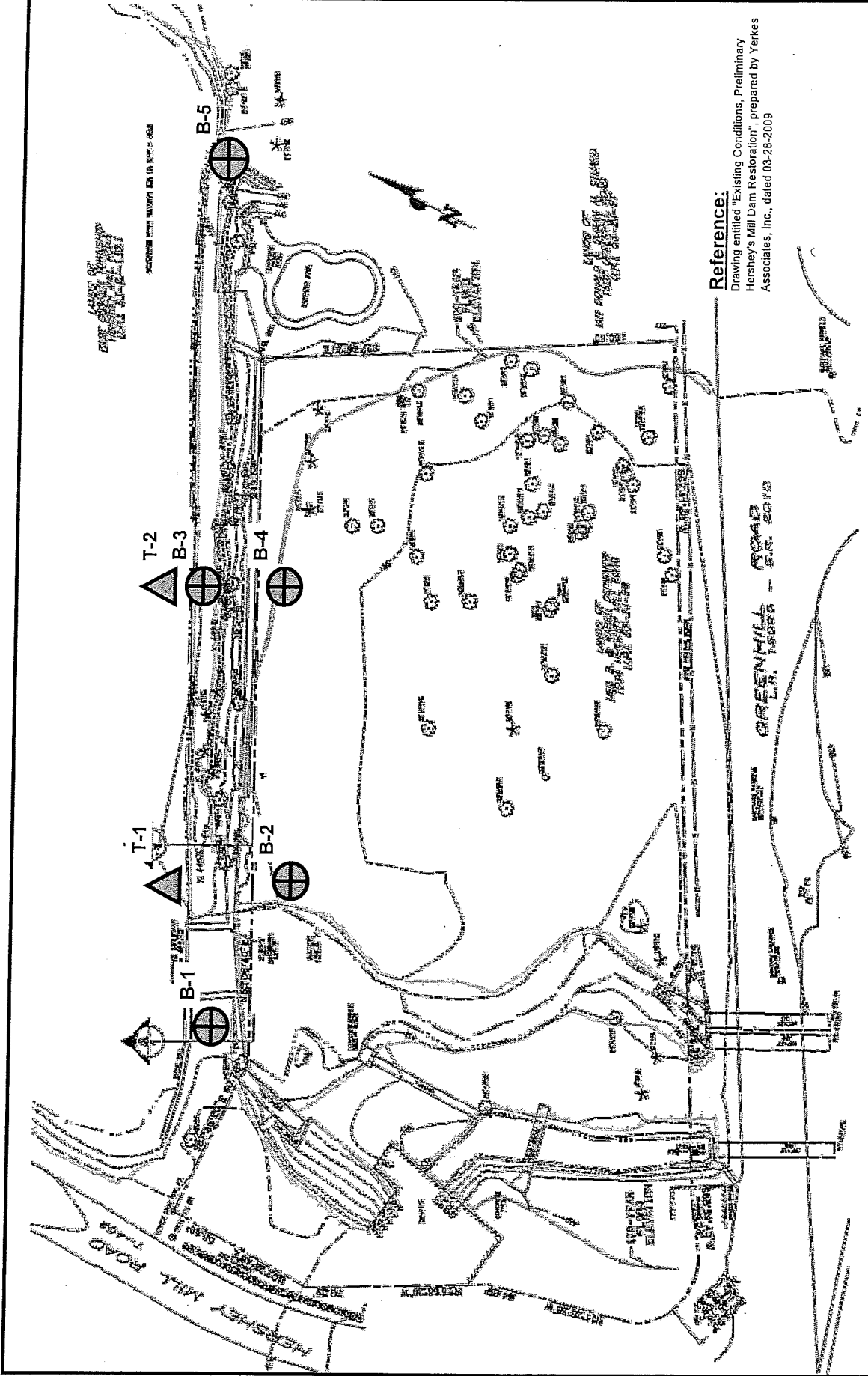
David Harmanos, P.E.
Senior Project Manager

ACCEPTED BY:

Mr. Rick Smith - East Goshen Township

Date: _____

7822



Reference:
 Drawing entitled "Existing Conditions, Preliminary
 Hershey's Mill Dam Restoration", prepared by Yerkes
 Associates, Inc., dated 03-28-2009

Legend:



Approximate test pit
location



Approximate test
boring location

Dwg No: 090398202-A-100

by:	DMH
Chckd:	DMH
Appr:	DMH
Date:	11/13/2009
Scale:	NTS

Test Boring Location Plan

prepared for
Hershey's Mill Dam
 East Goshen Township
 Chester County
 Pennsylvania



412 Creamery Way
 Suit 100
 Exton, PA 19341

8022

Mr. Rick Smith
November 13, 2009
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CMX Project No.: 090569300

CMX
GENERAL CONDITIONS OF SERVICE

Client:	East Goshen Township
Project:	Proposal for Engineering Services Preliminary Geotechnical Investigation & Report Hershey Mill Dam East Goshen Township, Chester County, Pennsylvania
Project Number:	090569300
Date:	November 16, 2009

The terms and conditions which govern the performance of services pursuant to this Agreement are set forth below.

INVOICES. CMX shall submit invoices monthly and payment in full is due upon presentation of the final report. Time beyond the scope of work outlined in the proposal shall be billed at a minimum increment of 0.25 hour.

INTEREST. An account will be considered "PAST DUE" if the invoice is not paid in full within thirty (30) calendar days of the invoice date. If any invoice is not paid in full, the Client shall pay as interest an additional charge of one-and-one-half percent (1.5%) (or the maximum allowable by law, whichever is lower) per month of the PAST DUE amount. Payment after that shall first be applied to accrued interest and then to the unpaid principal.

SUSPENSION OF SERVICES. Once a payment is PAST DUE Client's non-payment shall be deemed to be in breach of this Agreement or in breach of any other Agreement between Client and CMX. CMX may therefore suspend performance of services at any time; and CMX shall have no liability whatsoever to the Client for any costs or damages resulting from such suspension.

COLLECTION COSTS. In the event legal action is necessary to enforce the payment provisions of this Agreement, CMX shall be entitled to recover from the Client the reasonable attorneys' fees, court costs and expenses incurred by CMX in connection therewith.

FEE DURATION. The proposed fees set forth in this Agreement shall be open for acceptance for ninety (90) days from the above date. If the Agreement is signed after that date, the proposed fees may be adjusted prior to commencement of services.

The hourly rates charged for CMX's services are adjusted annually in January to reflect changes in the various elements that comprise such hourly rates. All adjustments will be in accordance with generally accepted accounting practices as applied on a consistent basis by CMX and consistent with CMX's overall compensation practices and procedures.

Where Lump Sum Contracts are signed, and the services provided by CMX extend beyond a date twelve (12) months after the date of the execution of this Agreement, the quoted prices shall be subject to an increase in accordance with the Cost of Living Index, using the date of this Agreement as a base. In the event that a Lump Sum Contract item is partially completed at such time that the lump sum price is to be adjusted, the balance of the lump sum fee still to be billed as of the anniversary date shall be increased based on the Cost of Living Index as indicated above.

SCOPE OF SERVICES. A description of the services to be provided by CMX are set in the Proposal/Scope of Services. If additional services become necessary during the course of the project, CMX can perform such additional services in accordance with a written Agreement between the Client and CMX setting forth the additional services and fees.

STANDARD OF CARE. The standard of care for services performed or furnished by CMX under this Agreement will be the care and skill ordinarily used by members of the same profession practicing under similar conditions at the same time and in the same locality based on facts and information available at the time services are provided.

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Mr. Rick Smith
November 13, 2009
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CMX Project No.: 090569300

INDEMNIFICATION. CMX agrees subject to the provisions herein, to indemnify and hold the Client harmless from any damage, liability or cost to the extent caused solely by CMX's negligent acts, errors or omissions in the performance of professional services under this Agreement. The Client agrees to indemnify and hold CMX harmless from any damage, liability or cost (including reasonable attorneys' fees and costs of defense) to the extent caused by the Client's negligent acts, errors or omissions and those of his or her contractors, subcontractors or consultants or anyone for whom the Client is legally liable. CMX is not obligated to indemnify the Client for the Client's own negligence.

LIMITATION OF LIABILITY. Client and CMX recognize and agree that CMX's liability for any and all claims or actions, regardless of how arising, shall be limited to the total sum of \$1,000,000. Client hereby releases CMX from any liability above such amount. Such claims and causes include, but are not limited to negligence, professional errors or omissions, strict liability, breach of contract or breach of warranty. In no event shall CMX be liable for any incidental, indirect or consequential damages, including commercial loss, or lost profits resulting from any Service furnished under this agreement.

SITE ACCESS. It is assumed that there will be free and uninterrupted access to and from the site in question for personnel and motor vehicle equipment during the course of work. If work is delayed or interrupted because of access difficulties, an additional \$200/hour rate will be charged for time lost. (Where clearing trees and other debris is required, time will be charged at the above stated rate.)

SITE INFORMATION. It shall be the responsibility of the client to supply all available information regarding underground utilities to CMX. If this is an agreement for CMX to provide underground borings, CMX hereby represents that the borings taken provide information regarding only a very small portion of the project area. CMX, on the basis of the information provided by these borings, will use its professional expertise to endeavor to project the nature and extent of subsurface conditions but the accuracy of such projections is limited by the number of borings taken. Owner has been advised that additional borings may be done at an additional cost but has opted to engage CMX to perform the number of borings agreed upon with the understanding of the limitations on the conclusions that can be reached based upon that number of borings.

SOIL SAMPLES. Soil samples will be discarded 90 days after completion of our field work unless otherwise directed by the client. Soil samples, during this 90-day period, may be picked up by the client or his/her representative at our soil mechanics laboratory in Mechanicsburg, Pennsylvania.

SITE TRUCK ACCESSIBILITY. It is understood that the site is truck accessible, that the right-of-entry exists, and that all available underground utility information will be provided to CMX prior to our mobilization. CMX's drilling subcontractor will backfill each boring to the original grade before demobilizing from the site. Should settlement occur, it will be the responsibility of the client to maintain each boring at grade, after the drilling subcontractor demobilizes from the site.

OWNERSHIP AND REUSE OF DOCUMENTS. All reports, plans, specifications, computer files, field data, notes and other documents and instruments prepared by CMX pursuant to this Agreement ("Documents") are and remain the property of CMX as instruments of service with respect to this Agreement. The Documents are not intended or represented to be suitable for reuse by the Client or others on extensions of this project or on any other project. Any reuse of the Documents without the written approval by A CMX will be at the Client's sole risk and without liability or legal exposure to CMX. The Client shall indemnify, defend and hold harmless CMX from and against any claims, damages or losses including attorney's fees and costs, arising out of or resulting there from.

CMX grants to the Client and only the Client a non-exclusive, non-assignable and non-transferable license to reproduce, distribute and display the Documents, to the extent necessary for the Client to undertake construction and/or perform other acts that are all collectively required to construct the project. CMX shall retain all common law, statutory and other reserved rights to the Documents, including the copyright thereto. Both the Client and CMX agree that none of the services or Documents provided by CMX are "work made for hire" as defined in the Copyright Act.

10 922

Mr. Rick Smith
November 13, 2009
Page 7 of 7
CMX Project No.: 090569300

GOVERNING LAW. The laws of the Commonwealth of Pennsylvania will govern the validity of this Agreement, its interpretation and performance. Any litigation arising in any way from this Agreement shall be brought in the State or Federal Courts of Pennsylvania.

ENTIRE AGREEMENT. This Agreement (consisting of (1) Proposal/ Scope of Services and (2) General Conditions) comprises the final and complete agreement between the Client and CMX. It supersedes all prior or contemporaneous communications, representations, or Agreements, whether oral or written, relating to the subject matter of this CMX. Execution of this Agreement signifies that each party has read the document thoroughly, has had the opportunity to have questions explained by independent counsel and is satisfied with the terms and conditions contained herein. Amendments to this Agreement shall not be binding unless made in writing and signed by both the Client and CMX.

Smith, Rick

From: Harmanos, David [dharmanos@cmxengineering.com]
Sent: Monday, November 16, 2009 5:14 PM
To: rsmith@eastgoshen.org
Subject: geotech proposal for Hershey's Mill Dam
Attachments: geotech proposal.pdf - Adobe Acrobat Standard.pdf

Rick,

Here is our geotech proposal for the Hershey's Mill Dam.

Please call or email me with any questions that you or the supervisors may have. We would be happy to meet with you again as well.

Thanks,

David

David Harmanos, P.E., LEED AP
Geotechnical Engineer

CMX

412 Creamery Way, Suite 100
Exton, PA 19341

610-731-6585

11/17/2009

12022



1055 Andrew Drive, Suite A
West Chester, PA 19380-4293
tel 610.840.9100 fax 610.840.9199
www.advancedgeoservices.com

December 4, 2009

East Goshen Township
1580 Paoli Pike
West Chester, PA 19380

2009-P-0312-G

Attention: Mr. Rick Smith, Township Manager

Reference: Proposal for Geotechnical Investigation
Modifications to Hershey Mill Dam
Evaluation of Sheet Piling Option (Option 3)

Dear Mr. Smith:

In accordance with your request, Advanced GeoServices Corp. is pleased to present this proposal for a geotechnical investigation to evaluate the feasibility of the Sheet Piling Option (Option 3) which has been proposed to increase the spillway capacity of the Hershey Mill Dam (the Dam) located along the West Branch of Ridley Creek in East Goshen Township, Chester County, Pennsylvania. We understand that Option 3 consists of the installation of sheet piling upstream and in direct contact with the existing earthen embankment. This sheet piling is intended to serve as the new dam. The purpose of this investigation is to obtain subsurface information necessary to perform an evaluation of the geotechnical feasibility of Option 3.

Our scope of work for the proposed geotechnical investigation, along with a proposed budget and schedule are described below. The scope of work and costs described below replace Tasks 2 and 3 of Section VI of our proposal no. 2009-P-0261-G dated October 14, 2009.

We believe that draining water from the reservoir and performing test borings along the upstream edge of the crest of the earthen embankment will cause the least disturbance to the site and will be the most efficient and practical method to characterize the subsurface conditions in the vicinity of the proposed sheet piling. However, the stability of the reservoir sediments and access for the drilling equipment on these sediments is unknown. Therefore, the scope of work proposed below also includes an Alternate Field Study to be implemented if during the course of the Proposed Field Study we find that the reservoir sediments are not accessible.

SCOPE OF WORK

The scope of work for this investigation consists of four tasks: the field study, associated field engineering, laboratory testing, and engineering analyses/report preparation. These tasks are described below.



Some disturbance of the site area is unavoidable during the field study. We will make a reasonable attempt to minimize this disturbance during drilling operations. However, some rutting and/or indentations of the grass/underlying soil (within the grass entrance path) from the drilling equipment as well as bare earth at TB-1 will be evident upon completion of the field study. The repair of such disturbance is not included as part of this proposal.

Field Engineering

We will coordinate the field study with Township Public Works Department personnel, and will notify the Pennsylvania One-Call system to mark out the public underground utilities at the site as required by law. The locations and ground surface elevations of the test borings will be determined by Advanced GeoServices personnel in the field.

We will also provide technical supervision during the field study. Our personnel will witness, document, and compile all field information on logs of test borings with descriptions of the subsurface horizons encountered. This includes the depths/elevations of groundwater, if encountered.

Laboratory Testing

A limited laboratory investigation will be performed on representative soil samples to assist with the definition of subsurface stratigraphy and classification. This testing will also provide indications of the physical and engineering properties of the site soils. Laboratory testing will be conducted according to ASTM standards and will consist of determinations of moisture content, Atterberg limits, and particle size distribution, as we deem appropriate.

Engineering Analyses/Report

The collected field and laboratory data will be correlated to define a subsurface model for the upstream portion of the earthen embankment. Based on the results of these correlations, we will perform appropriate analyses to determine preliminary support requirements (i.e., embedment depth and deadman requirements, etc.) for sheet piling installed along the upstream edge of the earthen embankment. At the conclusion of the analyses, five copies of an engineering report will be issued. This report will contain a discussion of the encountered subsurface conditions and conclusions regarding the feasibility of the installation of sheeting piling to act as a new dam. The report will also include the logs of the test borings and appropriate graphics, and will be sealed by a Professional Engineer registered in the Commonwealth of Pennsylvania.

Please note that this scope of work does not include a design of the sheet piling system. We will evaluate the feasibility of this option and, if found feasible, we will provide geotechnical parameters that a structural engineer can use to design the sheet pile system.



ALTERNATIVE FIELD STUDY

If during the course of the Proposed Field Study we find that the reservoir sediments are inaccessible to a track-mounted drill rig, test borings TB-2, TB-3, and TB-4 will be moved onto the earthen embankment, as required, and will be performed with skidsteer-mounted drilling equipment. The depth, sampling intervals, rock coring, and backfilling of the test borings will be performed as previously described under the Proposed Field Study.

This proposal assumes that access for the skidsteer will be available through the adjacent residential properties (either 1275 Fox Glove Lane or 1507 Greenhill Road) and that the Township will coordinate access with the property owners. In addition, in order to gain access to the alternate locations of test borings TB-2, TB-3, and TB-4 with a skidsteer, the following disturbances will be required:

- Removal of portions of the wooden and metal fences along the earthen embankment within the property at 1507 Greenhill Road. The removed sections of fence will be restored following completion of the field study.
- Removal of tree limbs/branches along the line of access, and a small scrub tree and possibly the evergreen trees along the earthen embankment.
- Rutting and/or indentations of the grass/underlying soil from the skidsteer as well as bare earth at the boring locations will be evident upon completion of the field study. We will make a reasonable attempt to minimize this disturbance. However, some rutting and/or indentations of the grass/underlying soil from the drilling equipment as well as bare earth at boring locations will be evident upon completion of the field study.

COST

A Probable Total Cost of \$20,118 is estimated for the proposed Scope of Work. A breakdown of this cost is presented on the attached Budget Proposal for the Proposed Scope of Work. This cost is based upon the estimated field study and field engineering time and assumes the following:

- A temporary Drawdown Permit will be obtained by the Township.
- The implementation of erosion and sediment control measures during the drilling operations within the reservoir will not be required by the temporary Drawdown Permit.



- Township Public Works Department personnel will operate the drain valve of the reservoir during the field study to obtain and maintain the appropriate water level which will permit access for the drilling equipment/personnel as well as support the fish life as required by the temporary Drawdown Permit.
- The reservoir sediments will be accessible to an all-terrain drill rig.
- The field work can be completed in two (2) days with non-union drilling crews during regular working hours (Monday to Friday, 7:00 AM to 4:00 PM). Additional drilling time beyond two (2) days, if required, will be charged at the daily rate shown on the attached Budget Proposal for the Proposed Scope of Work. Additional field engineering time will be charged at a rate of \$87/hour.

The Probable Total Cost also assumes a Landscaping Restoration Allowance of \$1,500. This cost will be incurred on a time and expense basis to take down and repair fences and for minor removal trees and tree limbs, as required.

An invoice will be issued shortly after issue of the report. Payment is due upon receipt of the invoice.

Alternative Field Study

If during the course of the Proposed Field Study, we find that the reservoir sediments are inaccessible to a track-mounted drill rig, test borings TB-2, TB-3, and TB-4 will be completed via the Alternative Field Study. The Probable Total Cost for the Alternative Field Study, if needed, is estimated to be \$30,508. A cost breakdown is presented on the attached Budget Proposal for the Alternate Field Study.

We estimate that TB-2, TB-3, and TB-4 can be completed in three (3) days via the Alternative Field Study. Additional drilling time beyond three (3) days, if required, will be charged at the daily rate shown on the attached Budget Proposal for the Alternate Field Study. Additional engineering time will be charged at a rate of \$87/hour.

SCHEDULE

After we receive a signed proposal and the Township receives a temporary Drawdown Permit, we will contact the Pennsylvania One-Call system to mark out the public underground utilities at the site (as required by law). The notification and mark out of utilities require three working days to complete. Our drilling subcontractor will mobilize when the utility mark out is complete.

We estimate that the Proposed Field Study can be completed in two (2) days (weather and access permitting). The laboratory testing, engineering analyses, and report preparation will require an additional three weeks to complete.

110 022

East Goshen Township
2009-P-0312-G
December 4, 2009
Page 6 of 6



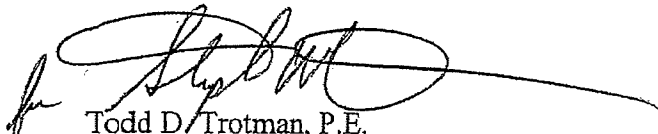
TERMS AND CONDITIONS

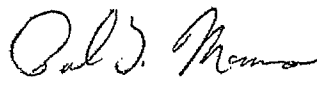
A copy of our General Terms and Conditions are attached for your reference. If awarded this work, we will negotiate with the Township to arrive at mutually-agreeable contract terms for these services.

If you have any questions, please feel free to contact Mr. Todd D. Trotman at (610) 840-9144 or ttrotman@advancedgeoservices.com. This proposal is valid for 90 days from date of issue.

Very truly yours,

ADVANCED GEOSERVICES CORP.


Todd D. Trotman, P.E.
Project Consultant


Paul F. Marano, P.E.
Vice President

PFM/TDT/car

Enclosure(s)

17022



**BUDGET PROPOSAL
PROPOSED SCOPE OF WORK
GEOTECHNICAL INVESTIGATION
MODIFICATIONS TO HERSHEY MILL DAM
EVALUATION OF SHEET PILING OPTION (OPTION 3)**

December 4, 2009

FIELD STUDY (Earthcore Services)

Mobilization/Demobilization: lump sum	\$ 3,600	
All-terrain Drill Rig and Crew: est. 2 days @ \$2,850/day	\$ 5,700	
Rock Coring: est. 5 l.f. @\$65/l.f.	\$ 325	
Grouting of Boreholes: est. 16 bags @ \$50/bag	\$ 800	
Landscaping Allowance: lump sum	<u>\$ 1,500</u>	
	<u>\$11,925</u>	
Contract Administration @ 10%	<u>\$ 1,193</u>	
		\$13,118

FIELD ENGINEERING

Site reconnaissance, location and elevation of test borings, and technical supervision of the field study. Est. 2 days @ \$750/day		\$ 1,500
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LABORATORY TESTING

Physical Properties (moisture content, Atterberg limits, and particle size distribution, as appropriate): lump sum		\$ 500
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REPORT

Subsurface Conditions	Groundwater Levels	
Engineering Analyses	Laboratory Testing	
Boring Location Plan	Report Preparation	
Boring Logs		
	Lump Sum	<u>\$ 5,000</u>

PROBABLE TOTAL COST \$20,118

18822



**BUDGET PROPOSAL
ALTERNATE FIELD STUDY
GEOTECHNICAL INVESTIGATION
MODIFICATIONS TO HERSHEY MILL DAM
EVALUATION OF SHEET PILING OPTION (OPTION 3)**

December 4, 2009

Estimated cost incurred from initial attempt of Proposed Scope of Work \$ 7,000

FIELD STUDY (Earthcore Services)

Mobilization/Demobilization: lump sum	\$ 2,300	
Skidstreer Drill Rig and Crew: est. 3 days @ \$3,200/day	\$ 9,600	
Rock Coring: est. 5 l.f. @\$65/l.f.	\$ 325	
Grouting of Boreholes: est. 12 bags @ \$50/bag	\$ 600	
Landscaping Allowance: lump sum	<u>\$ 1,500</u>	
	\$14,325	
Contract Administration @ 10%	<u>\$ 1,433</u>	
		\$15,758

FIELD ENGINEERING

Site reconnaissance, location and elevation of test borings, and technical supervision of the field study. Est. 3 days @ \$750/day	\$ 2,250
--	----------

LABORATORY TESTING

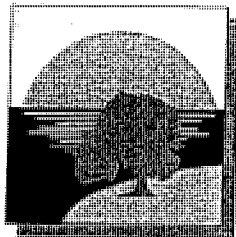
Physical Properties (moisture content, Atterberg limits, and particle size distribution, as appropriate): lump sum	\$ 500
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REPORT

Subsurface Conditions	Groundwater Levels	
Engineering Analyses	Laboratory Testing	
Boring Location Plan	Report Preparation	
Boring Logs		
	Lump Sum	<u>\$ 5,000</u>

PROBABLE TOTAL COST	\$30,508
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2082



ARM Group Inc.

Earth Resource Engineers and Consultants

November 12, 2009

Mr. Louis F. (Rick) Smith, Jr.
Township Manager
Township of East Goshen
1580 Paoli Pike
West Chester, PA 19380-6199

Re: Hershey Mill Dam
Dam Engineering and Related Activities
ARM Proposal P09426

Dear Mr. Smith:

Pursuant to our meeting with you and various Township representatives last Wednesday, ARM Group Inc. (ARM) has further considered options and costs regarding performing exploratory borings at the site. As was discussed at last Wednesday's meeting, the Township is quite interested in exploring the cost and feasibility of remedial options that involve construction of a new dam immediately upstream of the existing dam. The new dam would be essentially independent of the existing embankment, with the intent of allowing the existing embankment to remain more or less intact despite the alleged deficiencies that have prompted PADEP to request remedial work.

Several different types of structures could be built upstream of the existing dam. Options that were discussed at our meeting included a line of cantilevered steel sheet piling; a soldier pile and lagging wall; and a conventional cast-in-place concrete wall. Any of these options could prove to be cost-effective, and the relative cost and feasibility of each option would depend to a significant extent upon the subsurface conditions present along the upstream face of the existing dam embankment. For example, the installation of cantilevered sheet piling would only be feasible if the soil cover was sufficiently deep to embed the sheet piling a depth of approximately two times the exposed sheeting height. Conversely, a soldier pile and lagging wall would probably only be feasible if bedrock was shallow enough to embed the soldier piles in rock.

Evaluating the cost and feasibility of potential upstream options to any reasonable degree of reliability therefore requires information regarding subsurface conditions on the upstream side of the dam. ARM had included an allowance for subsurface investigations in our initial proposal to the Township, and as requested at last Wednesday's meeting we have refined that allowance to reflect the discussion that occurred during the meeting. As discussed at the meeting, it is our understanding that the Township can readily drain the existing pond, and that drilling equipment

could access the pond area through an existing easement between Hershey Mill Road and the right abutment of the dam.

Over the course of the last week ARM has worked with Earthcore Services of Pottstown, PA to develop a strategy for accessing the upstream side of the existing dam. Earthcore has been to the site, and has reviewed relevant background information available from the Township. The most feasible approach to drilling on the upstream side of the dam is summarized as follows:

1. Drain the reservoir sufficiently to expose a swath of the pond bottom, at least 15 feet wide, upstream of the existing dam.
2. Attempt to traverse the exposed pond bottom with a track-mounted drilling rig. The rig would access the pond through the existing easement off of Hershey Mill Road. It is assumed that the grassy area adjoining the right abutment of the dam could be used as a staging area for loading and unloading the rig from its trailer. If the pond bottom proves sufficiently stable to support rig travel, perform four to six borings located on a line parallel to the existing dam and approximately 10 feet upstream of the existing upstream toe of embankment.
3. If the pond bottom is too soft to permit rig travel, use a track-mounted backhoe to remove the upper few feet of sediment, hopefully exposing material stable enough to support rig travel. The backhoe could also assist drill rig movement to some extent by pushing and pulling on the rig with the backhoe bucket. Assuming these measures allow the rig to traverse the pond bottom, the borings would be performed as noted above.

Obviously the condition of the pond bottom is a primary consideration and concern. While the track-mounted equipment that would be used can contend with fairly soft material, it is still possible that the pond bottom would prove too soft, to too great a depth, to deal with as described above. If such adverse conditions were encountered, however, it may still be possible to construct a causeway of coarse stone to access boring locations.

With regard to the cost of the drilling, the drill rig and crew would be provided at a flat day rate of \$2,010 per day, and with a mobilization/demobilization cost of \$920. The backhoe could be mobilized and demobilized for a cost of \$510; and the use of the machine and operator would be billed at \$860 per day. Engineering inspection and related expenses would be expected to total about \$1000 per day.

Obviously the duration and associated cost of the work would depend to a large extent upon the condition of the pond bottom. A realistic best case (i.e. shortest duration and least cost) scenario with regard to drilling costs would be performing the work over the course of two days. Assuming that the track-mounted backhoe was mobilized as a precautionary measure but not used, the estimated cost of a two day program would be \$7,450.

With respect to a less favorable scenario, if conditions were such that four days were required to complete the work, and assuming that the backhoe was used on three of those days to excavate



November 12, 2009

soft material and/or help the drill rig navigate the pond bottom, the associated estimated cost would be \$16,050.

If pond bottom conditions were such that a causeway was needed to access the boring locations, or some other measures appeared necessary, estimated costs for such work could be provided relatively quickly once it became apparent that the work was needed.

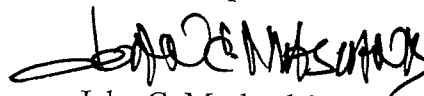
The duration and cost of the work could also be influenced by other factors. If significant rainfall were to occur while work was underway and the work area was to become inundated, it is possible that additional costs would be incurred. Depending upon how much of the pond bottom can be exposed using the drawdown facilities currently at the Township's disposal, additional costs could be incurred if pumping was required to further reduce water levels within the pond. It is also possible that landscaping costs would be incurred to restore the staging area to acceptable condition after the drilling equipment had left the site. If ARM is awarded this work, every effort will be made to keep the Township apprised of drilling progress and costs.

As noted in ARM's proposal, some laboratory testing would be performed on samples obtained from the borings. The number and type of tests would depend largely upon conditions encountered, and ARM would provide testing recommendations and associated costs to the Township before proceeding with any testing work. No costs related to laboratory testing are included in the above estimates.

Please contact the undersigned at 717-508-0529 if you have any questions or comments regarding this matter. ARM sincerely appreciates the opportunity to offer our services to the Township on this project, and is available to proceed with subsurface investigations if so requested.

Sincerely,

ARM Group Inc.



John C. Masland, P.E.

Vice President - Geotechnical Services

cc: Chris Stahl – ARM Group



EAST GOSHEN TOWNSHIP
CHESTER COUNTY, PENNSYLVANIA

ORDINANCE NO.

AN ORDINANCE OF EAST GOSHEN TOWNSHIP, CHESTER COUNTY, PENNSYLVANIA, AMENDING CHAPTER 163 OF THE EAST GOSHEN TOWNSHIP CODE, TITLED, "PARKS AND RECREATION AREAS," SPECIFICALLY SECTION 163-2, TITLED "DEFINITIONS" TO ADD DEFINITONS FOR "ARCHERY WHITETAIL DEER BOW HUNTING", "ARCHER", "BOARD", "TOWNSHIP"; ND TO AMEND THE DEFINITIONS OF "ACTIVE PARK" AND "PASSIVE PARK"; TO AMEND SECTION 163-3N(3); TO RENUMBER EXISTING SECTION 163-4, TITLED, "VIOLATIONS AND PENALTIES" TO BE SECTION 163-5; AND TO ADD A NEW SECTION 163-4, TITLED "RULES AND REGULATIONS FOR THE USE OF CERTAIN TOWNSHIP PASSIVE PARKS FOR THE TOWNSHIP'S DEER MANAGEMENT PROGRAM."

BE IT ENACTED AND ORDAINED, by the Board of Supervisors of East Goshen Township that Chapter 163 of the Code of the Township of East Goshen, titled, "Parks and Recreation Areas", shall be amended as follows:

SECTION I. The following definitions shall be added to Section 163-2:

ARCHER- A person who shoots with bow and arrow, a bowman.

ARCHERY- the art or practice of shooting with a bow and arrow.

BOW HUNTING- hunting with a bow and arrow; archery.

BOARD- the Board of Supervisors of East Goshen Township.

TOWNSHIP- East Goshen Township.

SECTION II. The definition of "Passive Park" in Section 163-2 is amended to read as follows:

"PASSIVE PARK- A park that is intended to remain as permanent open space which is primarily maintained in a relatively natural and/or landscaped setting and which is designated by the Park Board for pastoral enjoyment and low intensity recreational activities such as walking trails, nonmotorized biking, running, rollerblading, picnic

1 areas, bird watching and similar activities. A passive park is not intended to be used for
2 organized athletic activities or events by individuals or athletic teams or clubs or for
3 group picnics, theatrical events, national holiday events and similar formal group
4 activities. If approved by the Board of Supervisors by Resolution, a passive park may
5 be used for deer hunting as part of the Township's Deer Management Program strictly
6 in accordance with the regulations in Section 163-4 of this chapter."
7

8 **SECTION III.** The definition of "Active Park" in Section 163-2 is amended to add the
9 following sentence at the end:

10 "An active park may not be used for any hunting."

11 **SECTION IV.** Section 163-3N(3) shall be amended as follows:

12 "(3) No hunting may occur in any Township parks or open space unless
13 authorized by the Board in Section 163-4 of this chapter as part of the Township's Deer
14 Management Program."

15 **SECTION V.** Section 163-4, titled "Violations and penalties" shall be renumbered to be
16 Section 163-5.

17 **SECTION VI.** A new Section 163-4 shall be added which shall provide as follows:

18 **"§163-4. Deer Management Program.**

19 A. **Purpose.** In response to a rising level of traffic accidents involving deer,
20 an increase in the incidence of lyme disease, increased damage to private landscaping
21 and the depletion of the understory in the Township's woodlands, the Township
22 organized and appointed a Deer Management Committee (the "Committee") in January
23 of 2007 to study the deer population in the Township. The Committee issued a formal
24 Open Space Deer Management Program in April of 2008 which was adopted by the
25 Board by Resolution No. 08-___ on August 4, 2008. The Program recommended that
26 the Township implement a Deer Management Program which would attempt to reduce
27 the deer population in the Township by approximately fifteen (15) deer per year with a
28 target of 150 deer in ten years. The Deer Management Program would allow controlled

1 hunting of whitetail deer by bow and arrow in certain Township owned open space by
2 organizations experienced in bow hunting for the purpose of deer management. The
3 provisions in this Section 163-4 outline the rules and regulations that govern the use of
4 certain Township owned open space which has been designated as "Passive Parks" for
5 the Deer Management Program.

6 B. **Use of Certain Passive Parks for Deer Management Program.** The
7 Board may authorize the use of certain designated Passive Parks owned by the
8 Township for deer bow hunting in accordance with the regulations in this Section 163-4.
9 The Board shall annually designate by resolution which Township owned Passive
10 Parks, if any, may be used for whitetail deer bow hunting in accordance with this
11 Section 163-4.

12 C. **Designation of Areas Within a Passive Park Which May be Used for**
13 **Deer Hunting as Part of the Deer Management Program.**

14 (1) The boundaries of the areas within a Township owned Passive
15 Park that may be used for deer bow hunting shall be clearly marked by the Township.
16 The Township shall post outwardly facing signs informing the public that bow hunting
17 will occur within the designated areas during designated times and dates.

18 (2) There shall be no bow hunting 50 feet from any property line, 150
19 feet from any occupied structure or dwelling and 450 feet from any property line where
20 the property is used as a playground, school or day care center.

21 (3) The Township may allow more than one area to be established on
22 a designated Passive Park to be hunted by different organizations if, based on size,
23 geography and land features, more than one organization may be accommodated
24 safely.

(4) Entry and exit points for the hunting areas shall be clearly identified.

(5) The Township shall designate parking locations for the archers.

D. **Selection of Organizations Which May Participate in the Deer Management Program.**

(1) Annually the Board may designate by Resolution which organizations, if any, are authorized to participate in the Township's Deer Management Program. Organizations who seek permission to participate in the Township's Deer Management Program shall submit an application on forms supplied by the Township in accordance with procedures established by the Board by Resolution.

(2) In order to be eligible for selection by the Township, the organization must practice deer management best practices and be committed to ethical bow hunting standards and practices. In addition, the organization must provide to the Township proof of liability insurance in minimum amounts established by Resolution of the Board prior to commencement of any bow hunting.

(3) Each individual in the organization who intends to participate in the Township's Deer Management Program must demonstrate compliance with the following criteria in their application to the Township:

[a] Provide proof of certification of the members' bow hunting experience and hunting safety record.

[b] Archers must be at least 18 years of age by the first day of the hunting season and possess at least 2 years of deer bow hunting experience. A year of bow hunting hunting experience is defined as any year in which the archer harvested at least one deer via bow hunting.

1 [c] Archers must have completed the Pennsylvania Hunter
2 Safety course and the Bow Hunter Safety course within the past 10 years.

3 E. **Hunting Procedures**

4 (1) Hunting is limited to the use of bow and arrow, including cross
5 bows, only. No firearms may be used in any hunting activity within the Township.

6 (2) Archers may not harvest albino, "piebald", or otherwise "mostly
7 white" deer.

8 (3) Archers must adhere to all rules and regulations of the
9 Pennsylvania Game Commission and all laws of the Commonwealth of Pennsylvania. If
10 the Game Commission's rules and regulations and the regulations in this Section 163-4
11 conflict, the more restrictive rules shall govern.

12 (4) Archers must park and enter hunting areas in designated locations
13 as prescribed by the Township. The archers' vehicles must display a parking tag which
14 identifies that the person is participating in the Township's Deer Management Program.

15 (5) Archers must hunt from temporary tree stands provided by the
16 Archer. Archers must use a safety harness to ascend or descend from a tree and while
17 hunting. The installation of the tree stand may not harm the tree and must be secured
18 when not in use. All tree stands must be removed by the end of the hunting season.
19 Hunting is not permitted anywhere except from the tree stand.

20 (6) Archers shall not make any attempt to harvest a deer while any
21 non-archer is within 150 feet of the targeted deer.

22 (7) While hunting, archers must carry personal identification and
23 written evidence that they have authorization from the Township to hunt in the
24 designated area. A copy of the Township's authorization, weekly schedule showing the

1 archer's name assigned to the hunting area and official identification such as a driver's
2 license is sufficient.

3 (8) All arrows must have identification information visible on the arrow
4 and be retrieved after they are shot.

5 (9) Archers must remove all harvested deer immediately after shooting.

6 (10) Archers may field dress harvested deer in a location that is
7 generally out of sight of the public. Remains may be left behind provided that
8 they are buried in the ground in an area away from likely access by the public.

9 (11) Archers may not field dress a deer on private property unless
10 written authorization from the private property owner is provided.

11 (12) Archers must remove all material and equipment brought into the
12 hunting area, including all arrows.

13 (13) Baiting of deer is permitted using up to 5 gallons of corn per day.

14 **F. Scheduling of Hunting.**

15 (1) The Township's Deer Management Program shall follow the
16 Pennsylvania Game Commission calendar for whitetail deer bow hunting. Such
17 schedule may be accessed on the Game Commission's website and the Township's
18 website.

19 (2) Bow hunting shall only be permitted from dawn to dusk Monday
20 through Saturday. No bow hunting is permitted on Sundays.

21 (3) Each deer management organization which is selected to
22 participate in the Township's Deer Management Program by Resolution of the Board
23 shall establish its own archer schedule for the areas where it is assigned to hunt and
24 shall provide the Township with its weekly schedule one week in advance. The

1 schedule must contain the following information: description of hunting area; date, time
2 and location of hunting area; and names of all archers who will participate. The deer
3 management organization must provide notification to the Township if the schedule
4 changes.

5 G. **Reporting Requirements.**

6 (1) The deer management organizations shall report the following
7 information via email to deer@eastgoshen.org or phone to the Township building when
8 a deer is harvested within one business day of the harvest:

- 9 [a] Date, time, location and number of the harvest;
- 10 [b] Group name and archer name;
- 11 [c] Gender of the deer harvested;
- 12 [d] Estimated age of the deer harvested;
- 13 [e] Anything noteworthy or unusual about the deer;
- 14 [f] If any arrows were lost; and
- 15 [g] Any deer shot and not recovered.

16 (2) The deer management organizations shall report within one day of
17 contact the following information via email to deer@eastgoshen.org or phone to the
18 Township building whenever a contact with a member of the public occurs, except in the
19 case of hostile or tense contacts which should be reported to the Township on the same
20 day:

- 21 [a] Date, time and location of the contact;
- 22 [b] Name of the group member, member of the public and name
23 of any law enforcement personnel or Game Commission staff involved in the incident;
24 and

1 [c] Description of the contact.

2 (3) Archers shall immediately report the following activities to the
3 Township Police Department by calling 911:

4 [a] Suspected instances of poaching.

5 [b] Any hazardous or unsafe conditions.

6 [c] Any observed violations of the Pennsylvania Game
7 Commission rules and regulations.

8 H. **Complaints.**

9 (1) The Township shall advise the point of contact for the deer
10 management organization of any complaints filed with the Township against the
11 organization relating to the organization's conduct while using the Township Passive
12 Parks for hunting.

13 (2) The deer management organization shall provide a written
14 response to the complaint addressed to the Township within ten (10) days.

15 (3) In addition to the remedies provided in Section 163-5 of this
16 chapter, the Board may revoke a deer management organization's right to hunt on
17 Township owned Passive Parks for any violation of this chapter or any rule or regulation
18 established by the Board as part of the Deer Management Program. If the Board
19 revokes a deer management organization's right to participate in the Deer Management
20 Program, the Board may determine in its discretion whether such organization shall be
21 entitled to reapply for participation in the program in future years.

22 I. **Additional Regulations.** The Board may establish additional guidelines and
23 procedures to implement the Deer Management Program by Resolution, such as the
24 specific locations where the bow hunting may occur, the dates for bow hunting in a

particular year, guidelines to select the deer management organizations and administrative processes.

SECTION V. Severability. If any sentence, clause, section or part of this Ordinance is for any reason found to be unconstitutional, illegal or invalid, such unconstitutionality, illegality or invalidity shall not affect or impair any of the remaining provisions, sentences, clauses, sections or parts hereof. It is hereby declared as the intent of the Board of Supervisors that this Ordinance would have been adopted had such unconstitutional, illegal or invalid sentence, clause, section or part thereof not been included herein.

SECTION VI. Repealer. All Ordinances or parts of Ordinances conflicting with any provision of this Ordinance are hereby repealed insofar as the same affects this Ordinance.

SECTION VII. Effective Date. This Ordinance shall become effective five days after its enactment as law provides.

ENACTED AND ORDAINED this _____ day of _____, 2010.

ATTEST:

**EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS**

Secretary

Donald R. McConathy, Chairman

Thom Clapper, Ph.D., Vice-Chairman

Senya Isayeff, Member

E. Martin Shane, Member

1
2
3

Carmen R. Battavio, Member

F:\Data\Shared Data\Admin Dept\townshipcode\DMP 2009\Deer Ordinance 012810.doc

DRAFT



TREDYFFRIN TOWNSHIP

PRESS RELEASE

WORKSHEET
5.
1pg

1100 DuPortail Road
Berwyn PA, 19312
www.tredyffrin.org
Fax: (610) 993-9186

Contact: Mimi Gleason
Title: Township Manager
(610) 408-3601
mgleason@tredyffrin.org

FOR IMMEDIATE RELEASE

Date: March 3, 2009

Tredyffrin Township Supervisors Appoint Budget Advisory Working Group

BERWYN (March 2009): The Tredyffrin Township Board of Supervisors today announced the formation of a Budget Advisory Working Group. The Working Group is composed of local resident volunteers and will advise the Supervisors on steps that would help strengthen the Township's financial situation.

The Working Group will analyze the Township's services, operations, and business processes, and recommend possible changes. Township residents, businesses, institutions, and other stakeholders will be asked to provide input into the process.

Warren Kampf, Tredyffrin Board of Supervisors Chairman, announced that he has appointed a Budget Advisory Committee, consisting of Supervisors John DiBuonaventuro, Judy DiFilippo, and Bob Lamina. The Committee will serve as a liaison between the Board of Supervisors and the Budget Advisory Working Group.

John DiBuonaventuro, Tredyffrin Supervisor, commented, "Like other local municipalities, Tredyffrin Township finds itself in a position where expenses are increasing and revenue sources are decreasing. This problem has been aggravated by the downturn in U. S. financial markets, and the accompanying slowdown in real estate sales and reductions in real estate values. We need to look forward with a sense of urgency to assure that we will be able to continue to provide a high level of community services, maintain fiscal responsibility by balancing revenues and expenses, and preserve our strong credit rating. Tredyffrin is fortunate to have a large number of interested and skilled citizens. We will benefit from their perspective and insights to help us address a very difficult financial situation. We look forward to the Working Group's recommendations. Then, the Board and the public will decide which changes will most benefit Tredyffrin's residents and institutions."

Supervisor Judy DiFilippo announced that the Board of Supervisors has asked Wayne resident Tom Colman to head the Working Group. Colman, a management consultant with a lengthy resume of management experience, will lead a team of residents representing a cross-section of the

2021

TREDYFFRIN TOWNSHIP PRESS RELEASE

Tredyffrin Budget Advisory Working Group formed

Page 2

Township and possessing a broad array of relevant skills. In addition to Mr. Colman, the Board of Supervisors appointed Rob Betts, David Bookstaber, John Corr, Robin Gorneau, Hank Lloyd and Joe Muir to serve on the Working Group.

Colman noted that the Working Group is well aware that Tredyffrin provides a range of services that help to assure the safety, security, and quality of life of Tredyffrin residents - - "We will look for citizen input on which services they value, and are willing to pay for, and which services they may be willing to reduce or eliminate, especially in tough economic times." Township Manager Mimi Gleason said that she looks forward to the recommendations of the Working Group. "We're always pleased to hear ways that we can improve our services to our residents, and the Working Group's expertise should be a big help to all of us."

The Budget Advisory Working Group's final recommendations are expected in the latter part of the year. However, any interim recommendations which have the potential for a significant and immediate impact on Township financials will be forwarded as they arise.

###

Mission

The mission of the Tredyffrin Township Budget Advisory Working Group is to develop recommendations for the Tredyffrin Board of Supervisors to improve the financial position and results of Tredyffrin Township through

- improvements to business processes, including budgeting and financial systems
- enhanced operating processes
- modification of Township services or programs
- optimization of Township assets
- identification of possible revenue enhancement opportunities

The Working Group will remain cognizant of the safety, security, quality of life, and essential services that help to underpin the excellent community in which we live and work.

Scope and Responsibilities

The Budget Advisory Working Group will engage in a comprehensive review of the Township's financial systems and procedures. The review will embrace any activities, programs, departments, policies, procedures, processes, operations, contracts, agreements, and plans that produce or consume Township resources.

The Working Group is strictly advisory in nature. It will make Observations, Analyses, and Recommendations. Approval and implementation of any of the Working Group's recommendations will be solely the responsibility of Board of Supervisors.

Budget Advisory Group Composition

The Working Group will be composed of seven volunteers, all residents of Tredyffrin Township, and all approved by the Tredyffrin Board of Supervisors. The Working Group and sub-groups may use appropriate outside expert resources, as needed. Like the Working Group, any outside resources will be asked to provide their services pro bono.

Completion Date

The projected completion date is December, 2009.

Tredyffrin Township Budget Advisory Working Group (BAWG)

Final Report
6 November 2009

THE COMPLETE REPORT IS ON THEIR WEB PAGE

The BAWG emphasizes that everything in this Report is a recommendation. The Board of Supervisors has ultimate responsibility for deciding and implementing changes. The BAWG also realizes that some of its Recommendations may be constrained by legal issues or factors that go beyond the BAWG's areas of expertise.

This Report, including all attachments, is not intended to be relied upon by the Township, residents, taxpayers or any others as legal or tax advice. Please contact an attorney or certified public accountant if you require legal or accounting advice.

EXECUTIVE SUMMARY

The Tredyffrin Township Budget Advisory Working Group ("BAWG") was appointed by the Tredyffrin Township Board of Supervisors on March 18, 2009. The BAWG was charged with recommending steps to close the Township's \$2.7 million structural budget deficit. This Final Report describes opportunities for potential expense reductions with an approximate total value of \$4,100,000; potential revenue enhancements totaling \$1,900,000; and opportunities for improving Township services. Armed with these numbers, one might be tempted to produce a balanced 2010 budget by implementing as few of the BAWG's Recommendations as were needed to "make the numbers work", setting the other Recommendations aside. Instead, we urge the Board of Supervisors to adopt the maximum number of our Recommendations, thereby reflecting the community's desire to implement a new approach to the Township's management of its finances and priorities.

An organization's expenses are driven by its values, culture, philosophies, structures, systems, policies, procedures, programs, and practices. We included these in our review and recommend an array of changes in these areas. The most fundamental action BAWG took was to suggest that a balanced budget should be a core value.

In recent years, Tredyffrin Township's operating budget has been characterized by a "structural deficit." Balanced budgets have relied on windfalls (transfer taxes from the sale of large commercial property) or unsustainable withdrawals from the Township's reserve funds. The recent severe downturn in the economy has dramatically reduced real estate transfers and the associated windfall taxes. With the Township's reserve fund dwindling, some fundamental revisions are necessary in both expenses and revenues.

Alternative ways to address the "structural deficit" include:

- Reduce township operating expenses
- Increase revenues (taxes and fees)
- Some combination of the above.

For these steps to have significant lasting impact they need to be accompanied by fundamental changes in planning, budgeting and operating approaches.

The practices and approaches that are currently in place in Township operations have evolved over many years, many Boards of Supervisors, and many managers. This Report is about an organization and its operations; it is not about individual people.

Throughout our process, Township staff was encouraged to consider and implement changes as ideas surfaced. A substantial number of the Recommendations in this Report came directly from Township management staff, in response to our question, "What actions would you suggest to help close the budget gap?" Because of the dynamic nature of our process, there are recommendations in this Final Report that have already been implemented by Township staff. In some cases Township management may have already had plans underway to address some areas touched on by BAWG recommendations.

In addition to holding a public listening meeting the BAWG collected public input via surveys, emails, letters, and comments sent to our website, www.tredyffrinbawg.com. One of the most consistent sentiments expressed by members of the community was, "Reduce expenses first; only after that has been done should you even consider tax increases."

People choose to live in Tredyffrin for a number of reasons:

- Quality schools
- Convenient location
- Beautiful surroundings
- Fine infrastructure
- Attractive tax structure and rates
- Excellent emergency and security services
- Convenient transportation

We tested our analyses and potential recommendations in the context of our understanding of the community's expectations regarding the safety, security, quality of life, and essential services that make Tredyffrin such a desirable community in which to live and work.

While the current budget deficit problem came to light because of the sudden decline in transfer tax revenues from large commercial real estate sales, BAWG believes that the immediate solutions should come primarily from expense reductions, not from tax increases.

BAWG first addressed the Township's expense structure, consistent with maintaining and improving services. Our expense management Recommendations appear to be more than sufficient to heal the budget deficit.

We then looked at any equity issues in current tax/fee programs—situations where current taxes or fees were not being collected consistently (e.g., Local Services Tax, Security Alarm fees). Implementation of our Recommendations in these areas strengthens the prospects for positive budget projections for future years.

We next addressed areas where taxes or fees were not covering actual costs, or where the fee/tax rate had not kept pace with changes in the economy over a period of years. These areas should yield additional increased revenue and further strengthen future budget prospects.

We felt it unnecessary to recommend changing to a tax basis (e.g., an income tax) that is so different from the current, well-accepted basis--real estate value. Such a major change in taxation was opposed by 70% of the respondents to BAWG's survey. We were asked to help address the budget gap; we were not asked to reconstruct the Township's fundamental approach to funding its operations.

The Township's real estate tax produces a robust and generally reliable revenue stream. Management of current revenue sources, including modest periodic increases in real estate taxes, should assure reliable revenues capable of keeping pace with expenses. If a future need arises for a broad-based tax to supplement the real estate tax, we believe the Township should consider a Flat-Rate Business Tax. We would put an income tax even further down the line than a Flat Rate Business tax. But revenue growth should never be allowed to substitute for vigorous expense control.

Savings and revenue estimates are based on comparison to the 2009 budget. Savings estimates are annualized figures, even in those cases where Recommendations cannot be fully implemented by the beginning of the fiscal year. Target dates for completion of any approved Recommendations should be established, a checkpoint/reporting schedule should be assembled, and the status of all items should be updated in systematic and timely reports to the Board of Supervisors. Responsibility for implementation and reporting should be delegated to the Township Manager, working closely with the Police Superintendent and Library Director.

ACKNOWLEDGEMENTS

The BAWG thanks the Tredyffrin Township Board of Supervisors for embarking on this project, and for the openness with which the entire project was handled. Whenever we asked for information or data, we received it. In many instances we were given additional materials, beyond the specifics of our requests. The responsiveness and perspective of Township Manager Mimi Gleason, Police Superintendent Andy Chambers, and Library Director Joe Sherwood, and their respective staffs, were invaluable as we went about our work. The Township is fortunate to have such high-caliber professionals in these positions.

We make special note of the assistance provided by Thomas Seamon, President of Hallcrest Systems, a leading provider of police and security consulting services. Mr. Seamon provided extensive assistance in the analysis of the operations of the Tredyffrin Police Department. Like all others who assisted in this project, Mr. Seamon provided his services on a *pro-bono* basis.

BUDGET ADVISORY WORKING GROUP MEMBERS

Tom Colman (Chairman)
Rob Betts
David Bookstaber
John Corr
Robin Gorneau
Hank Lloyd
Joe Muir

WORKSHOP
6/5
5 pages

Memo
East Goshen Township
1580 Paoli Pike
West Chester, PA 19380

Voice (610) 692-7171

Fax (610) 425-8950

E-mail rsmith@eastgoshen.org

Date: January 28, 2010
To: Board of Supervisors
From: Rick Smith, Township Manager
Re: Landscaping at Township Building

WD Wells	Plants and Installation	\$2,903
Main Line	Plants and Installation	\$2,643

Township installs

Main Line	Plants only	\$1,143
Township labor (3 men @ \$33/hr x 8 hours)		\$ 792
Mulch		\$ 100
Soil amendments, fertilizer		<u>\$ 200</u>
		\$2,235

Township labor to maintain beds	\$2,970
---------------------------------	---------

One man 2 overtime hours (\$45/hr) per week April 1 thru November 18 (33 weeks)
This would guarantee that they get weeded and watered.

205

Proposal



W.D. Wells & Associates, Inc.

Design/Build Landscape Contractors &
Professional Garden Care

www.wdwellss.com

190 Woodcrest Road West Grove, PA 19390
(610) 869-3883 (302) 234-1990 FAX (610) 869-4288
PA H.I.C. #PA002308

5025

Submitted To E. Goslen Township 1580 Paoli Pike West Chester, Pennsylvania 19380		Job Name APD/ Township Building Entrance	
Phone (610) 692-7171	Designer Anthony Dufour	Date 11/11/2009	

Scope of Work

- Per design supplied:
1. Remove existing plants within front beds, and dispose of debris legally. (2) dogwoods to remain.
 2. Remove sod as necessary to expand beds.
 3. Rototill beds to a 6" depth where utilities do not conflict (Township to mark roof drain lines and walkway lighting lines).
 4. Install plants listed below, and mulch with 2-3" depth of shredded bark mulch.
 5. Seed disturbed lawn areas (abandoned shrub beds) with grass.

ALTERNATE: Total cost without rudbeckia, \$2,561.00.
(cost for rudbeckia, \$267.00)

Cost is good for remainder of 2009, and may need to be recalculated for 2010. Installation in 2009 is subject to favorable weather conditions.

Materials

Landscape Material

2 Pounds Shade Mix Lawn Seed-shade

Plants

Flowering Shrubs

6 Each	#3 cont. 18 - 24"	Fothergilla gardenii	Dwarf Fothergilla
1 Each	#5 cont. 30 - 36"	Ilex verticillata 'Southern Gentleman'	Southern Gentleman Winterberry (males)
2 Each	3 - 4' B&B	Ilex verticillata 'Winter Red'	Winter Red Winterberry

Perennials

9 Each	#1 cont.	Astilbe x arendsii 'Bridal Veil'	Bridal Veil Astilbe (False Spirea)
30 Each	#1 cont.	Liriope muscari 'Big Blue'	Lilyturf
18 Each	#1 cont.	Rudbeckia fulgida 'Goldstrum'	Orange Coneflower

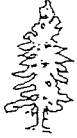
Spreading Evergreens

6 Each	#3 cont. 18 - 24"	Cephalotaxus harringtonia 'Prostrata'	Japanese Plum Yew
--------	-------------------	---------------------------------------	-------------------

385

Proposal

W.D. Wells & Associates, Inc.



www.wdwells.com

Design/Build Landscape Contractors &
Professional Garden Care

190 Woodcrest Road West Grove, PA 19390
(610) 869-3883 (302) 234-1990 FAX (610) 869-4288

PA H.I.C. #PA002308

5025

Submitted To 1580 Paoli Pike West Chester, Pennsylvania 19380	Job Name APD/ Township Building Entrance		
	Phone (610) 692-7171	Designer Anthony Dufour	Date 11/11/2009

Proposal Total - \$2,903.00

Terms: 33% deposit due at signing, 33% due on the day work starts and balance due upon receipt of invoice, unless otherwise stated. Service charge is 2% on balance per month which is 24% per annum.

See following sheet for conditions, guarantees & specifications.

Authorized
Signature

APD

Note: This proposal may be withdrawn
by us if not accepted within 45 days.

Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

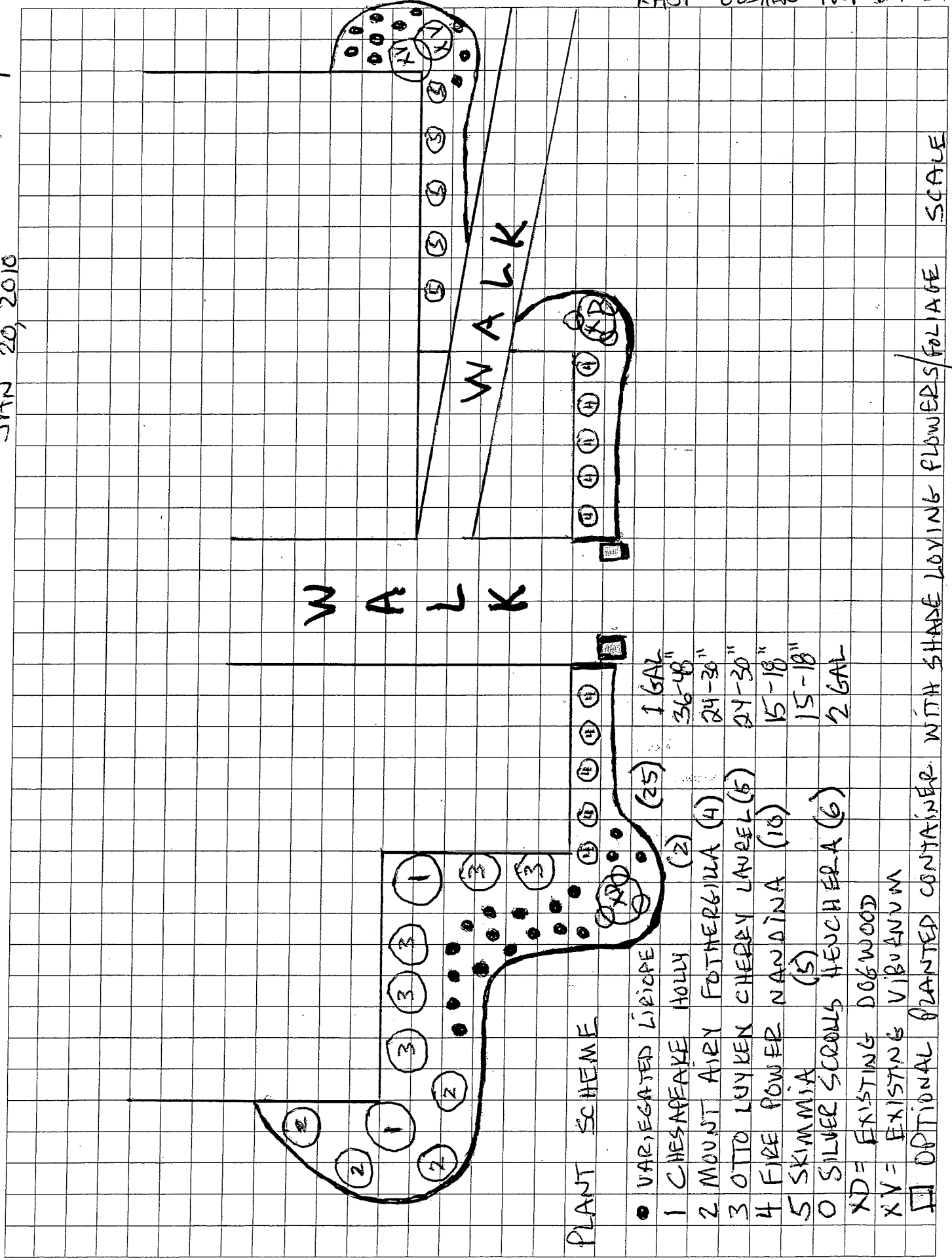
Signature _____

Date of Acceptance: _____

Signature _____

PG 1/2

JAN 20, 2010



OPTION #1

PLANT MATERIAL ONLY PROVIDED

QUANTITY	PLANT	PRICE	TOTAL RETAIL
25	VAREGATED LIRIOPE	7.99	199.75
2	CUPSAREARE HOLLY	139.99	279.98
4	MOUNT AIEY FOTHERGILL	39.99	159.96
5	OTTO LUYKEN CHERRY LAUREL	79.99	399.96
10	FIRE POWER NANDINA	29.99	299.99
6	SILVER SCROLLS HEUCHERA	14.99	89.94

**
PLANT MATERIAL
VOIDED BECAUSE
OF DISCOUNT
PRICING

TOTAL 1429.58

TWP PRICE \$1,143.66**

OPTION #2

PLANT MATERIAL PROVIDED AND INSTALLED BY MAIN LINE GARDENS

INCLUDING

TEAR OUT & DISPOSAL OF PLANT MATERIAL

(EXCEPT (2) DOGWOOD & (2) VIBURNUM)

STARTER FERTILIZER & 3 CUBIC YARDS PREMIUM HARDWOOD MULCH

TOTAL PRICE \$2,643.66

WORKSHOP
7.
5pgs

Memo
East Goshen Township
1580 Paoli Pike
West Chester, PA 19380
Voice (610) 692-7171
Fax (610) 425-8950
E-mail rsmith@eastgoshen.org

Date: January 28, 2010
To: Board of Supervisors
From: Rick Smith, Township Manager
Re: Ridley Creek Extras

Attached is a breakdown of the "extras" for the Ridley Creek Sewer Projects. The "extras" are classified in one of two ways.

- Capital Extra – A one time expense related to the construction project. This would include legal services, equipment rental, and materials or equipment used in the project.
- Construction Extra – A reoccurring expense related to the management of the construction. This would include rental of the construction trailer, phone service, porta potty, etc.

Capital Extras - we have budgeted \$149,456 for unidentified capital extras. We have spent \$41,923 and there is an available balance of \$107,533.

We have identified \$106,154 of Capital Extras. This includes paving, restoration of the parking are and \$27,352 in change orders. None of these have been paid.

We have also identified \$411,357 worth of potential capital extras. The largest (\$200,000) is associated with the removal of the grit from the treatment tanks and the any repairs associated with the treatment tanks themselves.

Construction Extras – We budgeted \$12,000 and have spent \$8,183 to date. This is for the trailer, phone and porta potty.

Offsets – We are due a \$70,000 credit from Worth, sine we have elected to pave the parking lot with Township forces.

**RIDLEY CREEK CAPITAL EXPANSION PROJECT
EXTRAS**

January 28, 2010

Capital Extras Paid to Date

EAST GOSHEN TOWNSHIP	REIMBURSE GEN.FUND FOR OFFICE DEPOT	\$44.98
FASTSIGNS	RED ON WHITE ALUM. SIGNS	\$88.00
FASTSIGNS	SIGNS - PLEASE AVOID TOWNE DR....	\$177.00
GREAT VALLEY LOCKSHOP	KEYS FOR CONTRACTOR	\$36.00
GREAT VALLEY LOCKSHOP	PADLOCKS, REKEY CYLINDERS & KEYS	\$160.80
HANSON AGGREGATES INC	36.95 TONS SUBBASE AGGREGATE	\$474.82
HANSON AGGREGATES INC	70.66 TONS SUBGRADE 2 AGGREGATE	\$908.00
LENNI ELECTRIC CORPORATION	TEMP SERV. FOR TRAILER - RIDLEY CRK	\$2,089.39
LENNI ELECTRIC CORPORATION	SEWER PLANT - GUY WIRE RELOCATE	\$120.00
MACANGA INC.	TRUCK & TRACKHOE RENTAL 12/5-12/18	\$7,865.00
PATTERSON, MICHAEL J.	MATERIALS & LABOR - SPLIT RAIL FENCE	\$2,466.00
PIPE XPRESS INC.	COPPER TUBING, BRASS COMP. COUPLING	\$4,907.72
PIPE XPRESS INC.	BURIAL HYDRANT, BRASS CURB STOP, &	\$813.74
RAM-T CORPORATION	2 FT. SILT FENCE	\$129.00
RANSOME RENTAL COMPANY LP	CATERPILLAR - TRUCK LOADER RENTAL	\$1,183.00
RANSOME RENTAL COMPANY LP	CATERPILLAR RENTAL 11/13-11/25/08	\$3,960.00
RANSOME RENTAL COMPANY LP	CATERPILLAR RENTAL 12/15 - 12/18/08	\$908.00
RANSOME RENTAL COMPANY LP	CATERPILLAR RENTAL 12/15-12/16/08	\$1,044.85
SAFETY SOLUTIONS INC.	MEDICAL SUPPLIES	\$119.95
US MUNICIPAL SUPPLY INC.	CUSTOM SIGNS - RIDLEY CREEK TREATMT	\$635.60
GAWTHROP GREENWOOD	LEGAL	\$157.50
GAWTHROP GREENWOOD	LEGAL	\$936.50
HAMMOND & MCCMLOSY	WATER SERVICE	\$1,246.64
GAWTHROP GREENWOOD	LEGAL	\$1,254.00
PIPE XPRESS INC.	YARD HYDRANT #2	\$274.21
HAMMOND & MCCMLOSY	WATER PIPING	\$1,910.28
US MUNICIPAL SUPPLY INC.	3 SIGNS	\$158.69
LENNI ELECTRIC CORPORATION	WIRED HOT WATER HEATER	\$264.86
GAWTHROP GREENWOOD	LEGAL	\$133.00
GAWTHROP GREENWOOD	LEGAL	\$304.00
EAST GOSHEN TOWNSHIP	BLOWER MOTOR (REPAIRED AND KEPT AS A SPARE	\$1,481.00
AGWAY	TREE STAKES AND PEAT MOSS	\$254.85

HARMONY HILL NURSERIES	16 TREES	\$1,855.00
GAWTHROP GREENWOOD	2 MONTH LEGAL	\$836.00
VIMCO	SEALER FOR FLOORS	\$314.00
GAWTHROP GREENWOOD	LEGAL	\$285.00
L/B water	YARD HYDRANT #2	\$1,414.97
Grainger	Hose Reel 1 inch	\$443.48
Grainger	Hose Reel 3/4 inch	\$267.98
		<u>\$41,923.81</u>

Construction Extras Paid to Date

ACTON MOBILE INDUSTRIES	RENTAL MOBILE OFFICE	\$1,039.10
ACTON MOBILE INDUSTRIES	MOBILE OFFICE RENTAL - THRU 1/19/09	\$239.10
ACTON MOBILE INDUSTRIES	MOBILE OFFICE RENTAL - 1/20-2/20/09	\$239.10
ACTON MOBILE INDUSTRIES	MOBILE OFFICE RENTAL - 2/20- 3/20/09	\$239.10
ACTON MOBILE INDUSTRIES	MOBILE OFFICE RENTAL - 3/20 - 4/19	\$239.10
ACTON MOBILE INDUSTRIES	MOBILE OFFICE RENTAL - 4/20 - 5/19	\$239.10
ACTON MOBILE INDUSTRIES	MOBILE OFFICE RENTAL 5-20 - 6/19	\$239.10
ACTON MOBILE INDUSTRIES	MOBILE OFFICE RENTAL 6/20 - 7/19	\$239.10
ACTON MOBILE INDUSTRIES	7/20 to 8/19	\$239.10
ACTON MOBILE INDUSTRIES	8/20/ to 9/19	\$239.10
ACTON MOBILE INDUSTRIES	9/20 to 10/19	\$239.10
ACTON MOBILE INDUSTRIES	thru 11/19	\$239.10
ACTON MOBILE INDUSTRIES	thru 12/19	\$239.10
ACTON MOBILE INDUSTRIES	Thru 1/19	\$239.10
ACTON MOBILE INDUSTRIES	Thru 2/19/10	\$239.10
POTTY QUEEN	RENTAL PORTABLE TOILET - RIDLEY CRK	\$140.00
POTTY QUEEN	RENTAL TOILET 12/23-1/10/08	\$64.47
POTTY QUEEN	RENTAL TOILET 2/8-3/7	\$95.00
POTTY QUEEN	RENTAL TOILET 3/8-4/4	\$95.00
POTTY QUEEN	RENTAL TOILET 4/5-5/2	\$95.00
POTTY QUEEN	RENTAL TOILET ????	\$95.00
POTTY QUEEN	RENTAL 7/26 TO 8/22	\$95.00
POTTY QUEEN	Rental 8/23 to 9/19	\$95.00
POTTY QUEEN	RENTAL 9/20 to 10/17	\$95.00
POTTY QUEEN	10/18/09 to 11/14/09	\$95.00
POTTY QUEEN	11/15 to 12/13	\$95.00

POTTY QUEEN	12/13 to 1/9/10	\$95.00
POTTY QUEEN	1/10/10 to 2/6/10	\$95.00
VERIZON -7041	NOVEMBER 25 - DECEMBER 6, 2008	\$174.65
VERIZON -7041	BILLING DATE 1/07/09	\$137.87
VERIZON -7041	BILLING DATE 2/07/09	\$130.34
VERIZON -7041	BILLING DATE 3/7/09	\$133.97
VERIZON -7041	BILLING DATE 4/7/09	\$136.00
VERIZON -7041	BILLING DATE 5/7/09	\$137.66
VERIZON -7041	BILLINGDATE 6/7/2009	\$178.47
VERIZON -7041	Billing Date 7/7/09	\$145.21
VERIZON -7041	Billing Date 8/7/09	\$134.44
VERIZON -7041	billing date 9/7/09	\$132.93
VERIZON -7041	Billing date 10/7/09	\$133.43
VERIZON -7041	Billing Date 11/7/09	\$133.79
VERIZON -7041	Billing date 12/7/09	\$136.76
VERIZON -7041	Billing date 1/7/10	\$135.11
VERIZON	INTERNET (FIRST BILL)	\$286.56
VERIZON	INTERNET	\$69.99
VERIZON	INTERNET	\$69.99
VERIZON	INTERNET	\$69.99
VERIZON	INTERNET	\$69.99
		<u>\$8,183.12</u>

Identified Capital Extras that have not been paid

Worth	BLOWER #1 REPAIR	\$3,210.00
Worth	BLOWER #2 REPAIR	\$5,543.00
Worth	BLOWER #3 REPAIR	\$4,617.08
Worth	ANTI-FLOT COLLAR	\$2,703.00
Worth	LARGER MIXER FOR FLOC TANK	\$6,784.65
Worth	REMOVABLE RAILS ON SBR TANK	\$4,494.52
Clinger	Corner unit for MCC	\$5,106.00
East Goshen Township	Driveway Restoration	\$20,396.00
East Goshen Township	Restoration of parking area	\$3,300.00
East Goshen Township	Paving at RCSTP	\$50,000.00
		<u>\$106,154.25</u>

Identified Construction Extras that have not been paid

Acton, Potty Queen & Verizon

\$3,816.88

Potential Capital Extras

Worth	Blower Repairs (1)	\$5,000	Waiting on quote for last blower
Worth	Pipe conduit Conflicts	\$30,000	
Worth	Controls	\$10,000	
Worth	Sludge room retrofit	\$10,000	
Worth	HVAC Thermostats	\$5,000	
Worth	Cathode Protection	\$10,000	
Worth	Treatment Tanks	\$200,000	Disposal of grit and tank repair
East Goshen Township	Township Labor	\$110,000	Reimbursement for Rick & Mark's time
Clinger	Electrician Wages	\$20,000	Prevailing Wages increase on 6/1/09
Worth	UV Channel	\$11,357	
		<u>\$411,357</u>	

Identified Receipts Not Paid

Worth	RCSTP paving credit	\$50,000
Worth	Electrician's wage credit	\$20,000
		<u>\$70,000</u>

BOARD OF SUPERVISORS
EAST GOSHEN TOWNSHIP

CHESTER COUNTY
1580 PAOLI PIKE, WEST CHESTER, PA 19380-6199

WORKSHOP
8.
179

January 27, 2010

To: Board of Supervisors

From: Mark Miller

Re: Tire Changer & Balance Machine

In order to reduce operating costs, I have started buying tires from Goodyear Direct at a savings of 35% to 40% depending on tire size.

However, I then need to take the truck and the new tires to the service center to have them mounted. I have to send two men to drop off the truck and send two men back once the tires have been mounted. The service center is in Frazer so each trip is 30 minutes down and back. I figure that the labor cost to be about \$80 (2 men @ \$40/hr) in addition to the mounting and balancing costs each time I put new tires on a vehicle. In 2009 I purchased three sets of tires. I need to purchase four sets this year. I also purchase mower tires and trailer tires and this tire machine is capable of mounting them.

If I purchase the tires from the service center, mounting is included in the price but balancing is extra. Of course the service center includes the mounting cost in the price they charge for each tire.

For flat repairs the mechanic removes the tire and takes it to the service center. He will wait if they can fix it, but sometimes they are backed up, so he has to leave it and return later. Under a best case scenario it takes 30 to 45 minutes (1 man @ \$40/hr) or \$20 - \$30 per repair for labor.

Last year we spent over \$1,200.00 for repairs. I did not have the mechanic keep track of the time he spent shuttling tires, but his labor rate is about \$40 an hour.

I have looked into purchasing a tire machine and balancing machine; this is a combination purchase for a total cost of \$3,449. The life expectancy of the machine is 10 years, so the annual cost would be \$350.

I budgeted \$3,500 in the 2010 budget for the machines. Purchasing the tire machine and balancer would save in tire purchases and labor costs.

WORKSHOP
9.
3p

***Chester County Association
of Township Officials***

***P.O. Box 371 West Grove, PA 19390
(717) 633-9755 FAX:(717) 633-9463***

President:

***Andy Paravis
North Coventry Township***

Executive Committee:

***Christine McNeil
East Vincent Township***

1st Vice President:

***E. Martin Shane
East Goshen Township***

***Mark J. Blair
West Bradford Township***

2nd Vice President:

***Dr. Robert White
West Goshen Township***

***Virginia McMichael
E. Whiteland Township***

Treasurer

***Betsy E. Huber
Upper Oxford Twp.***

***Victor Mantegan
Penn Township***

Secretary

***Patricia A. Morrison
Trish Fagan, Asst.***

***Richard E. Hicks
East Marborough Twp.***

Past President

***Joseph E. Toner III
Uwchlan Township***

January 25, 2010

Dear Managers and Supervisors:

The Legislative Committee of the Chester County Association of Township Officials once again has been asked to review the Resolutions submitted for consideration at the Spring County Association Convention to be held this year on March 11th. In order to complete this task we will need your support and cooperation.

We must receive all Resolutions by February 15th, if the Committee is to act upon them and provide you copies for your consideration prior to the Convention.

As has been done in the past to facilitate the Resolution process, we have included the form provided by PSATS for your use. **Do not hesitate to contact me at (610) 269-4174 or email manager@westbradford.org. should you have any questions or need help with your Resolution. This is your opportunity to express concerns your board has to other supervisors in the County that affect a broad number of residents in the state.**

As you may or may not be aware, Resolutions that are adopted by the County Association are then sent to the State Association for consideration at their annual PSATS Convention. In addition those resolutions we adopt we send on to Montgomery and Buck's County Associations for consideration at their conventions. If adopted at the PSATS Convention, they then become policy for our Staff of the State Association to work with our Legislators to accomplish what we have indicated is important.

This process is a very effective way to make your voice heard to your legislators.

Sincerely,

Jack Hines, Chairman
Resolutions Committee

2023

***Chester County Association
of Township Officials***

***P.O. Box 371 West Grove, PA 19390
(717) 633-9755 FAX:(717) 633-9463***

Resolved, that PSATS...

(Please type or print your resolution below. Use the back of this form or attach an extra sheet if you need more space. Attach any supporting documentation.)

Explanation of Need for Resolution:

303

**Chester County Association
of Township Officials**

**P.O. Box 371 West Grove, PA 19390
(717) 633-9755 FAX:(717) 633-9463**

President:
Andy Paravis
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East Marborough Twp.

Past President.
Joseph E. Toner III
Uwchlan Township

NOMINATIONS

COUNTY VOTING DELEGATES TO THE ANNUAL

PSATS STATE CONVENTION

April 18th-21st

REQUIREMENTS:

1. **Must already be a delegate to the convention.**
2. **Must not already be the voting delegate for your township.**
3. **Must be a township supervisor, township manager, and township treasurer or township secretary.**

	NAME	TOWNSHIP	POSITION WITH TOWNSHIP
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____
4.	_____	_____	_____
5.	_____	_____	_____
6.	_____	_____	_____

RETURN BY MARCH 4, 2010 to CCATO at P.O. Box 371 West Grove, PA 19390 or Fax back to 717-633-9463.

LEGAL COSTS					January 29, 2010
As of 12/31/2009					
DEER LEGAL COSTS					
Plaintiff		Venue		Amount	Status
Sinclair		Common Pleas		\$15,966.28	Withdrawn
Gordon		Common Pleas		\$12,309.66	Dismissed
Gordon		Commonwealth		\$6,083.30	Dismissed
Gordon		Federal		\$14,260.60	Pending
Total				\$48,619.84	
FOREST LANE BRIDGE					
Defendant		Venue		Amount	Status
Johnson		Common Pleas		\$1,029.60	Pending

WORKSHOP
11.
1 pg.

**EAST GOSHEN TOWNSHIP
MEMORANDUM**

TO: BOARD OF SUPERVISORS
FROM: JOE GILL, ASSISTANT MANAGER
SUBJECT: IMAGES OF AMERICA BOOKS
DATE: 1/29/2010
CC: RICK SMITH, MANAGER

Images of America Books

Original Purchase	400	
Inventory	<u>227</u>	
	<u>173</u>	Books

Of the Original 400 books purchased 227 are on hand.

Total Deposits	\$3,772	
Price per Book	<u>23</u>	
	<u>164</u>	Books

Total Deposits have been \$3,772. At \$23 per book, proceeds for 164 sales have been deposited.

Difference	-9	Books
------------	----	-------

Nine books are unaccounted for and I have made Kathryn Yahraes aware of the shortfall.

It should also be noted that one purchaser paid an additional \$2 as a donation to the Commission and, more significantly, Linda Gordon has donated her royalties from book sales in the amount of \$574.87.

WORKSHOP
12
'pg

**EAST GOSHEN TOWNSHIP
MEMORANDUM**

TO: BOARD OF SUPERVISORS
FROM: JOE GILL, ASSISTANT MANAGER
SUBJECT: SNACKS & COFFEE EXPENSES
DATE: 1/29/2010
CC: RICK SMITH, MANAGER

Previously, the Board raised the question as to whether Township expenses for snacks and coffee were competitive.

Snacks are purchased by the employees. No Township funds are expended.

Coffee service is provided by Crystal Springs. In 2009, they were paid \$1,148.32 for providing coffee makers (3), coffee, sugar, creamer, cups etc. Comparison shopping at BJ's indicates the consumables would cost about 75-80% of the amount paid to Crystal Springs, a savings of under \$300 per year. However, the purchase of the three coffee makers would cost \$1,527.37 under State contract through Office Depot. Assuming a 5 year life, that expense would be about \$300 per year.

The comparative expenses are about equal before considering maintenance of the machines and the cost of sending someone to BJ's on a regular basis.

I recommend we continue our current practices.

WORKSHOP
13
1pg

**EAST GOSHEN TOWNSHIP
MEMORANDUM**

TO: BOARD OF SUPERVISORS
FROM: JOE GILL, ASSISTANT MANAGER
SUBJECT: GRANT WRITING
DATE: 1/29/2010
CC: RICK SMITH, MANAGER

Currently, both Frank Vattilano and Nancy Scheiderman are working on Grants. Frank is working on the Applebrook Park Loop Path Grant and Nancy is working on the Hershey's Mill Dam Grant.

Both Rick and I agree that having more than one person involved with Grants would be best. Further, we recommend that both employees obtain training specific to grant writing, at Township expense, with prior Board approval.

BOS Pending Actions List

Type	Item	Original Target Date	Action Due Date	Owner	Status / Comments	List Date	Complete Date
ADM	Evaluate converting pension plan to 401K type plan	31-Mar-09	16-Feb-10	Joe	Investigate options. Met with Tom Anderson 1/13. Requested quote for further analysis.	2-Jan-07	
ADM	Metered Billing	27-Jan-09	9-Feb-10	BoS	Implementation now for end of Q1 2010. Working with AMS on system programming. All data received.	22-Feb-08	
ADM	Review Comp Plan Action List (Ch 10)	21-Apr-09	23-Feb-10	BoS	Ensure current actions are being addressed. Planning Session 1/9 @8am.	20-May-08	
ADM	Coffee & Snack Purchases	4-Jan-10	2-Feb-10	Diane	Are we getting best price?	27-Nov-09	
ADM	ABC Vacancies	12-Jan-10	9-Feb-10	BoS	Vacancies on Historical Commission, Deer Mgmt needs to be filled. HC appointed. Senya to be sworn in 2/1. Exec Session 2/9 for other vacancies.	15-Dec-09	
ADM	Staff Grant Writer	2-Feb-10	2-Feb-10	Joe	Identify staff grant Writer.	12-Jan-10	
ADM	Add Resolutions to Ordinance	2-Jun-09	9-Feb-10	Solicitor	Can Resolutions be added to Ordinances? Cost prohibitive at \$30k	10-Feb-09	
ADM	Web Site Upgrade Status	15-Sep-09	9-Feb-10	Joe	Still awaiting 3-party agreement but Triton proceeding. Next steps are plan of migration, EE training, and going live.	24-Jul-09	
ADM	Employee Benefits	16-Feb-10	16-Feb-10	Joe	Make Plan to review insurance and other benefits costs.	12-Jan-10	
ADM	Update Park Ordinance for DMP	17-Feb-09	2-Mar-10	Solicitor	Jeff prepare changes to Park Ordinance per earlier discussion. Elected not to amend Ordinance	20-Jan-09	
ADM	Purchasing Policy	1-Sep-09	2-Mar-10	Joe	Who is authorized to Purchase and who approves invoices? Joe working on breakout of expenses that would be covered under Policy.	24-Jul-09	
ADM	Sunoco Contamination Monitoring	8-Dec-09	2-Mar-10	Rick	Documents obtained from DEP in Nov. DEP monitoring. Will send DEP's Characterization to CC Board of Health for their action/response.	25-Nov-09	
ADM	2010 Sponsorships: Fireworks & Leaf Bags	2-Mar-10	2-Mar-10	Frank	Enforcement not in Township's authority.	15-Dec-09	
ADM	ARCView System (GIS)	2-Mar-10	2-Mar-10	Mark G	Applebrook to contribute \$10k for fireworks. Possibly TD Bank for funding for both.	15-Dec-09	
ADM	Quarterly Review of Right to Know Requests	14-Jul-09	6-Apr-10	Rick Smith	Should we train internally or outsource?	24-Nov-09	
ADM	Deer Management Committee	2-Mar-10	6-Apr-10	DMC	Copy of prior quarter's Right to Know requests.	10-Feb-09	
ADM	Energy Conservation in Twp Bldg	???	6-Apr-10	Rick	Program status & Annual Report.	15-Dec-09	
ADM	Review/clean up Wireless Ordinance	17-Feb-09	4-May-10	Solicitor	We are participating with County wide audit. Find out cost to install motion sensitive light switches and programmable thermostats for Twp Bldg.	10-Feb-09	
ADM	Review/update records retention Resolution	17-Mar-09	4-May-10	Staff	Bring ordinance up to standards and close some loopholes. Remove annual reporting & fee. Wireless carrier name change. Review satellite dishes conditions	2007	
ADM	Soccer Fields @ Line Road	15-Dec-09	4-May-10	Staff	Review existing guidance on records retention, including e-mail to ensure it complies with PA Museum Commission guidance. Funded 2010. Must identify system/vendor for new email, plan transition, implement plan.	20-Jan-09	
ADM	Passive Use Ordinance for Parks	4-May-10	4-May-10	Frank	Should increase parking fine to \$35 and Westtown/Thornbury should match. Police Commission to discuss enforcement. Maybe install barrier.	24-Nov-09	
ADM	Police Scheduling	15-Sep-09	6-Jul-10	BoS	Parks Board to review Ordinance & make recommendation on passive use. Address issue of bikes, skateboards, rollerblades etc.		
ADM	Annual Training Plan	7-Oct-10	7-Oct-10	Diane	Committee Established (Joe & Charlie)	11-Aug-09	
ADM	ABC Appreciation Event Guest List	2-Nov-10	2-Nov-10	BoS	Submit Annual Training Plan for inclusion in Budget discussions.	12-Jan-10	
					Who should be invited from outside Township? Westtown Supervisors?	15-Dec-09	

BOS Pending Actions List

Type	Item	Original Target Date	Action Due Date	Owner	Status / Comments	List Date	Complete Date
DPW	Quarterly report on I&I work done on system	21-Apr-09	26-Jan-10	x Rick Smith	Pennoni to prepare quarterly report on I&I work done. Signals along Boot Rd to be retimed. Move ahead to restripe road. Need final cost estimate from WG. Developer may add right turn lane from Greenhill Rd. HOP to PADOT submitted. Rec'd PaDOT comments. Engineers preparing revisions. Awaiting cost estimate from engineer.	9-Dec-08	26-Jan-10
DPW	Boot Road Signal Synchronization(With WG)	27-Jan-09	2-Feb-10	Rick Smith		21-Jan-08	
DPW	Bids for Rental Equipment and Posts & Signs	9-Feb-10	2-Feb-10	Mark M	ReBid Posts & Signs. Bid Opening 1/25/10	15-Dec-09	
DPW	Hershey's Mill Dam	17-Feb-09	9-Feb-10	BoS	Grant declined. Committee formed to determine best option. Classification probably not changing. Hydrologic Study by advanced Geo Services due early Feb.	22-May-07	
DPW	Invasive Species	20-Oct-09	9-Feb-10	Mark M	Parks & Conservancy Boards propose plan regarding invasive species in Two open space. Site walk 12/12. Await Conservancy report.	11-Aug-09	
DPW	Manley Road Speed Limit	12-Jan-10	9-Feb-10	Rick	Police did study, copy to Rick. WEGO to provide data on tickets issued. Rick to pull old file for info on why speed limit was lowered.	15-Dec-09	
DPW	Road Resurfacing	9-Feb-10	9-Feb-10	Mark M	Draft Plan to identify road lifetimes and likely resurfacing schedule.	15-Dec-09	
DPW	RCSTP Capital Projects	9-Feb-10	9-Feb-10	Mark M	Update on future Capital Project Plan.	12-Jan-10	
DPW	Ridley Creek Expansion Monthly Update	8-Dec-09	16-Feb-10	Staff	Provide monthly status report.	5-Mar-09	
DPW	Park Bridge Permit	17-Feb-09	9-Mar-10	Rick Smith	Awaiting response from ACOE. Engineering issues resolved. Easement language approved. Execute easement.	24-Jul-07	
DPW	Geese Management Program	1-May-09	9-Mar-10	BoS	2007, 2008, 2009 program success based on anecdotal info. Request sent in 12/09 for USDA to remove excess geese.	23-Jan-07	
DPW	Township Building Plantings	13-Oct-09	9-Mar-10	Mark M	Report from DPW due on what we can do internally for front of admin bldg.	15-Sep-09	
DPW	Brookmont & Rte 352	9-Mar-10	9-Mar-10	Staff	PADOT to do skid test.	15-Dec-09	
DPW	LED traffic signal replacement report from Mark	17-Mar-09	12-Apr-10	Staff	Grant applied for 10/23/08, and 7/24/09. Specs drafted. Grant approved. Prep and put out bid documents by end of March.	5-Jun-07	
DPW	Applebrook Park: Grant for Circle Path	10-Nov-09	13-Apr-10	Mark M	Parks to file grant application.(42)	28-Jul-09	
DPW	Tree Vitalize Grant (Conservancy)	13-Apr-10	13-Apr-10	x Conservancy	Board approved for Conservancy to apply for grant for \$4920.	12-Jan-10	
DPW	PECO Green Region Grant (Conservancy)	13-Apr-10	13-Apr-10	x Conservancy	Board approved for Conservancy to apply for grant for \$10,000.		
DPW	Public Works Service Outsourcing	21-Apr-09	8-Jun-10	BoS	Cost and quality of services in-house vs out-house. Study to start with analysis of 2010 mowing. Then 2010 plowing.	16-Sep-08	
DPW	Recycling Contract	13-Jul-10	13-Jul-10	Mark M	Investigate possible change of pick up to 2nd half of week and cost of collecting Compact Fluorescent Lamps (CFL's).	22-Sep-09	
DPW	Algae/Scum treatment in ponds	21-Apr-09	12-Oct-10	Rick Smith	P&R/Conservancy Boards make recommendation on how to control algae in our ponds. Barley bales installed. Awaiting PECO for pump electric. BowTree completed. Need location for 2011.	21-Oct-08	

2094

BOS Pending Actions List

Type	Item	Original Target Date	Action Due Date	⚠	Owner	Status / Comments	List Date	Complete Date
FIN	Master List of Budget Reductions or Deletions	22-Sep-09	26-Jan-10		Deb	Consolidate previous reporting; show annual cuts going back 2 years; include item description and budget value. (9)	25-Jun-09	26-Jan-10
FIN	Utility Delinquent Account Payment Application	27-Oct-09	26-Jan-10		Joe	Policy for payment application. (35)	28-Jul-09	26-Jan-10
FIN	DPW Costs for Parks Programs	26-Jan-10	26-Jan-10		Deb	Add budget lines under Programs for DPW expenses.	28-Oct-09	26-Jan-10
FIN	Quarterly Summary of Pending Legal Cases	25-Jun-09	2-Feb-10	x	Rick	Revise report (26)	25-Jun-09	
FIN	Property at 1419 Center Street	15-Sep-09	2-Feb-10	x	Rick	Proceed to Sheriff Sale to recoup monies owed Twp. Tax Claim Bureau initiated action most likely on behalf of School Taxes. Property auctioned for more than our exposure. 9/14. Await remit from County(1)	28-Jul-09	
FIN	Historic Books	15-Dec-09	2-Feb-10	x	Joe	Reconcile inventory and sales.	28-Oct-09	
FIN	Capital Reserve Fund Analysis	27-Oct-09	23-Feb-10	x	Joe	Is funding sufficient for future needs? (24)	28-Jul-09	
FIN	Debt Service	15-Dec-09	23-Feb-10	x	Joe	Can we save any money by refinancing debt? Rick to look into rates.	24-Nov-09	
FIN	Traditions Development	15-Dec-09	23-Feb-10		Deb	What are Township costs for West Goshen development? Revised report due.	24-Nov-09	
FIN	2009 Year End Financial Reports	23-Feb-10	23-Feb-10		Deb	Review Reports	12-Jan-10	
FIN	Services List	27-Apr-10	27-Apr-10		Joe	Create list of services and their costs provided by Township.	12-Jan-10	

3084

BOS Pending Actions List

Type	Item	Original Target Date	Action Due Date	▲	Owner	Status / Comments	List Date	Complete Date
PCZ	Park Ordinance Restricting Firearms	17-Nov-09	Completed	x	Rick	Hearing Scheduled for 1/19/2010	6-Oct-09	19-Jan-10
PCZ	Signage for C/U - only one 32 sqft sign	???	Completed	x	BOS	Ordinance now allows one 32 sqft sign per use; should be per property. Approved by PC, sent to CCPC. CCPC reviewed and ordinance drafted by solicitor. Hearing Scheduled for 1/19/2010	29-Apr-08	19-Jan-10
PCZ	Traditions Development	3-Nov-09	16-Feb-10	x	MG	Board met w R. Unruh to discuss on 12/15, WGT CU hearing cont. on 1/20/2010. WG continued to 2/10.	24-Nov-09	
PCZ	Malvern Bank Land Development	24-Nov-09	16-Feb-10		MG	Yerkes letter issued	15-Dec-09	
PCZ	WCF Tower Behind Wawa	16-Feb-10	16-Feb-10		MG	ZHB Application for Varinace. Hearing set for 2/24/2010	24-Nov-09	
PCZ	1661 E Strasburg Road Land Development		16-Feb-10		MG	Applicant revising plans, 2nd extension received.	24-Nov-09	
PCZ	Stream Buffer Increase	6-Oct-09	16-Mar-10		MG	No information has been presented to PC, just a verbal request. PC asked CB to present data and supporting documentation @ 12/2/09 mtg.	15-Sep-09	
PCZ	Parking for Multi-Use Space in IP/BP District	20-Oct-09	16-Mar-10		MG	PC to review and recommend changes / No formal recommendation yet.	2-Aug-06	
PCZ	Planting around new generator installations	17-Nov-09	16-Mar-10		PC	PC working on draft of new ordinance for generators	22-Jan-08	
PCZ	Noise Ord for Emergency Generators	17-Nov-09	16-Mar-10		PC	Update noise ordinance to today's conditions and include emergency generators. Sub-Committee appointed by PC. Amendment to be made when Generator Ordinance is drafted.	12-Aug-08	
PCZ	CTDI Parking	12-Jan-10	16-Mar-10		MG	Violation of Conditional Use.	12-Jan-10	
PCZ	Telecom Registration and Reporting	20-Apr-10	20-Apr-10		MG	2010 Letter to go out week of Jan. 4. 2010.	24-Feb-09	
PCZ	WCF Tower @ Township Building	26-Jan-10	15-Jun-10		MG	BOS to meet with Tower One on 1/26/2010 to review and discuss concept at Twp. Building	24-Nov-09	

404

BOARD OF SUPERVISORS

EAST GOSHEN TOWNSHIP

CHESTER COUNTY

1580 PAOLI PIKE, WEST CHESTER, PA 19380-6199

January 19, 2010

Mr. Thomas Logan
1373 Enterprise Drive
West Chester PA 19380

**Re: T.P.N. 53-4-155 (CTDI, 1334 Enterprise Drive)
Conditional Use Violations**

Dear Mr. Logan:

Thank you for responding to my last correspondence by outlining what CTDI has done to mitigate the parking issues at your 1334 Enterprise Drive facility. I have shared your response with the Board of Supervisors and they appreciate your efforts to address the safety concerns that we have with regard to the parking situation.

Although your efforts to address the parking challenges are noted, the facility is not in compliance with the conditional use approval of July 22, 1992.

The Conditional Use approval for the property states that there shall be one parking space per employee on the largest shift. You indicated during my last visit to the facility that the largest shift has 88+ employees and that the facility has 70 parking spaces. I have enclosed a copy of the Conditional Use approval for your use.

At this time the Township requests that CTDI submit a Conditional Use application and plan requesting to amend the current approval for the facility.

Thank you for your cooperation. Should you have any questions, please contact me at mgordon@eastgoshen.org.

Sincerely,



Mark A. Gordon
Township Zoning Officer

CC: Board of Supervisors
Planning Commission

Enclosure

BOARD OF SUPERVISORS
EAST GOSHEN TOWNSHIP
CHESTER COUNTY
1580 PAOLI PIKE, WEST CHESTER, PA. 19380

July 22, 1992

Mr. Gerald Parsons
Communications Test Design, Inc.
1373 Enterprise Dr.
West Chester, PA 19380

RE: Conditional Use Application
1334 Enterprise Drive
Tax Parcel #53-4-155

Dear Mr. Parsons:

At the hearing held Tuesday, July 21, 1992, the Board of Supervisors unanimously approved your request to utilize the building at 1334 Enterprise Drive as a multiple principle use building, pursuant to Section 403.3a of the Township Zoning Ordinance, with the following uses:

- 1) repair and assembly of electronic equipment including computer hardware, pursuant to Section 403.2(h),
- 2) research and development of computer software packages, pursuant to Section 403.s(i) and
- 3) short term warehousing of equipment which will be transferred to CTDI's repair shops for testing and repair, pursuant to Section 403.3(b).

This approval is conditioned upon the following:

- 1) Any HVAC unit added to the roof of the building shall be screened in accordance with the requirements of Section 403.6(b).
- 2) The applicant shall paint all of the existing HVAC units brown.
- 3) All dumpsters and/or recycling containers shall be screened in accordance with Section 506.3(d).

BOARD OF SUPERVISORS
EAST GOSHEN TOWNSHIP

Page 2

4) A parking space shall be provided for each employee on the largest shift and the parking lot shall be lined in accordance with Section 512.3(b) and (j).

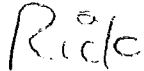
5) Loading docks shall be screened with a minimum of ten eight foot trees; the type and placement to be decided by the applicant and the Township Conservancy Board.

6) All signs shall be reviewed and approved by the Township Planning Commission prior to the issuance of a permit.

At the hearing, you verbally acknowledged your acceptance of these conditions. I would appreciate it if you would also sign the enclosed copy of this letter and return it to me for my file.

If you have any questions, please contact me.

Sincerely yours,

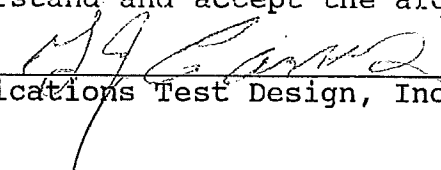


Louis F. Smith, Jr.
Township Manager

LFS/dlc
enclosure

cc: Planning Commission
Conservancy Board
Thomas Oeste, Esq.

I understand and accept the aforementioned conditions.



Communications Test Design, Inc.

5-2-92
Date