

**EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS MEETING
1580 Paoli Pike
March 2, 2010 – 7:00pm
Final Approved Minutes**

Present: Supervisors Don McConathy, Carmen Battavio, Marty Shane and Senya Isayeff. Vice-Chairman Thom Clapper was on vacation. Also present were Township Manager Rick Smith, Assistant Township Manager Joe Gill, Jim McRee (Deer Committee) and Kathryn Yahraes (Historical Commission).

WORKSHOP

Review of Minutes

The draft minutes of February 23 were reviewed and corrected.

Agenda Review

The agenda for the formal meeting was reviewed.

Mullen, 1661 East Strasburg Road – Land Development Application

The Mullen Land Development application was discussed.

Citizens Advisory Group

The Board discussed the formation of a Citizens Advisory Group. Rick reported that the group in Tredyffrin Township has three Supervisors serving as liaisons.

The Supervisors agreed to refer to the East Goshen group as the Township Advisory Group (TAG). The group's mission statement will be posted on the Township website along with a notice soliciting resumes from interested residents. Rick said the information would also be sent out via the Constant Contact feature on the website. Anne Pickering, reporter for the *Daily Local News*, was present at the meeting and offered to write an article about the group for the paper.

The Board edited the mission statement and agreed that resumes should be due by April 15. Marty noted that interviews for this group would not be public, but held in Executive Session. The Board agreed to screen the resumes to select the most qualified candidates for interviews. The interviews could possibly be conducted during an Executive Session on April 27. However, if there are many applicants to interview, the Board may need to schedule a separate meeting.

Comprehensive Plan

Rick will schedule a special meeting devoted exclusively to discussing the Comp Plan. In the meantime, Joe Gill will update the list of action items prepared last year, consulting with the ABCs as necessary for clarification. The due date for this update is TBD.

FORMAL MEETING

Call to Order & Pledge of Allegiance

Don McConathy called the meeting to order at 8:02pm and led everyone in the Pledge of Allegiance to the Flag.

Moment of Silence

Carmen called for a moment of silence to honor the men and women serving their country in the armed forces and their families.

Recording of Meeting

Resident Gerry Ruffenach of Reservoir Road said he reserved the right to record the meeting.

Approval of Minutes

Carmen moved to approve the minutes of February 23 as corrected in Workshop. Marty seconded the motion. There was no discussion or public comment. The Board voted unanimously to approve the minutes as corrected.

Resignation of Don McConathy as Chairman

Don announced that he had resigned as Chairman of the Board, with his resignation effective on February 24.

Nomination and Appointment of New Chairman of the Board

Marty moved to nominate Senya Isayeff to the position of Chairman. Carmen seconded the motion. There was no discussion among the Board.

Public Comment: Gerry Ruffenach, Reservoir Road – Commented about the selection of Senya Isayeff as Chairman.

There was no further public comment. The Board voted unanimously to approve Senya as the new Chairman.

Chairman's Report

Senya announced the following:

- The Board met in Executive Session on February 23 to discuss a personnel matter.
- The Conditional Use hearing for Lieberman Early, 1345 Enterprise Drive, has been continued to June 1, 2010.
- The PUC will hold a hearing on the Aqua operating costs on March 4, 2010 at the Township building.
- The Board voted unanimously at the February 23 meeting to have Thomas J. Anderson & Associates, Inc. prepare an actuarial report as of January 1, 2010 (individual comparative statement) at a cost of \$3,500, and to prepare a defined contribution pension ordinance at a cost of \$600.

Mullen, 1661 East Strasburg Road – Land Development Application

Robert Lambert, P.E. of Site Engineering Concepts, LLC was present for the applicant.

Carmen moved to approve the Preliminary/Final Land Development application of Matthew and Christine Mullen to construct a single family home and associated improvements at 1661 East Strasburg Road as depicted on the plan dated August 13, 2009, last revised February 17, 2010 with the following conditions:

1. All conditions noted in the Planning Commission letter dated February 16, 2010 are satisfied prior to the issuance of any grading or building permit.
2. All Land Development review fees are paid in full prior to the release of the Land Development plan for recording.
3. Engineering inspections associated with the construction depicted on the Land Development plan are the responsibility of the property owner and shall be recharged to the property owner.
4. All construction shall conform to applicable Federal, State, and local regulations.

Marty seconded the motion. There was no discussion or public comment. The Board voted unanimously to approve the motion.

Authorize Execution of MOU with Co-eXprise

Marty moved to authorize Rick Smith to Execute a Memorandum of Understanding to participate in the County of Chester Agreement with Co-eXprise, Inc. dated December 17, 2009 as long as an additional clause recommended by the Township Solicitor is included in the agreement. Carmen seconded the motion.

Public Comment: Gerry Ruffenach, Reservoir Road – Asked whether this had been bid out or not.

Public Comment: Jim McRee, Oneida Lane – Had a question about the MOU.

There was no further public comment and no discussion. The Board voted unanimously to approve the motion.

Correspondence & Reports of Interest

Senya acknowledged receipt of the following items:

- Letter from Chief John Dumond of the Westtown East Goshen Regional Police Department thanking the Township for a contribution toward the reward fund for Cpl. Timothy Hubbard.
- Receipt of seven emails from residents commending the Public Works Department on snow removal.
- Emails from resident Gerry Ruffenach voicing concerns about various Township issues.
- Permit from DEP for the Applebrook Pedestrian Bridge.

Meetings & Dates of Importance

Senya noted the upcoming meetings as listed in the agenda.

Public Comment Period

Gerry Ruffenach, Reservoir Road – Commented about the appointment of Senya Isayeff to the Board of Supervisors, the Board's handling of the Township's finances, the Board's treatment of its residents, and Mr. Isayeff's treatment of Joe Gill during the workshop discussion of the TAG.

Joe Buonnano, Herron Lane – Made suggestions about the type of residents that should make up the TAG.

Jim McRee, Oneida Lane – Recommended that residents not selected for TAG be steered toward the ABCs.

Gerry Ruffenach, Reservoir Road – Commented about the Township's process of selecting a replacement for Joe McDonough's position on the Board.

Jim McRee, Oneida Lane – Commented about the Township's process of selecting a replacement for Joe McDonough's position.

Adjournment

There being no further business, the formal meeting adjourned at 8:48pm.

WORKSHOP (Resumed)

Purchasing Policy

Don noted that the Board had made changes to the policy as noted in the September 15, 2009 minutes; however, the changes have not been incorporated into the policy. Joe Gill will revise the policy for review by the Board in Hershey on April 19.

Traditions Update

Rick reported that West Goshen has to update their zoning ordinance, and the Conditional Use hearing has been continued to April 14. The Board noted that East Goshen has spent almost \$34K on this matter, a non-budgeted item.

GIS Training

Marty would like staff to conduct a cost analysis and make a recommendation to the Board regarding GIS training for a Township employee. The analysis should identify the Township's GIS workload and the options for obtaining the necessary GIS information such as using a Township employee, using Yerkes, etc. The analysis should provide pros and cons of each option. Marty said the Township must select the option that is most economical. Carmen suggested staff consider getting a student intern as well.

Public Comment: Jim McRee – Made a comment about the Willistown Conservation Trust as a source for GIS information.

Web Page Update

Joe Gill reported that Triton is working on the data transfer. Since there is still no written agreement with the school, Rick recommended sending a self-serving letter to Dr. James Hanack, have him co-sign it and return it to East Goshen. Joe Gill will write the letter and send it out.

Defined Contribution Pension Update

Rick reported that a letter was sent to Thomas J. Anderson & Associates, Inc. authorizing them to prepare the actuarial report and a defined contribution pension ordinance.

Pending Actions List

Don said the Pending Actions List has been an ineffective tool, and the staff should do a better job of capturing the action items for the list. The Board edited and updated the list. Joe Gill will incorporate the changes and the revised list will be in the next packet.

Sewer Ordinance, Letter to Residents, and Q&A

Don, Marty and Carmen said they would like Township Solicitor Kristin Camp to review the sewer ordinance. The Board will plan to vote on the final version at the March 23 meeting.

The Board reviewed the draft letter to the residents about the change to metered billing. They agreed to have Rick revise the letter using the 2008 letter to residents about sewer rates as a guide. Rick will also revise the Q&A and make it similar to the one used in 2008.

Subdivisions/Land Development/Zoning Hearing Board Applications

Rick reported that Tecniplast has submitted a Conditional Use application, and the hearing is scheduled for April 13.

Adjournment

There being no further business, the meeting adjourned at 10:39pm.

EXECUTIVE SESSION

The Board met in Executive Session until 11:00pm to discuss a personnel matter.

Respectfully submitted,

Anne Meddings
Recording Secretary