

**EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS WORKSHOP
1580 PAOLI PIKE
March 23, 2010 – 7:00pm
Final Approved Minutes**

Present: Chairman Senya D. Isayeff, Vice-Chairman Thom Clapper, Marty Shane, Carmen Battavio and Don McConathy. Also present were Township Manager Rick Smith, Assistant Manager Joe Gill, Kathryn Yahraes (Historical Commission), Jim McRee (Deer Committee), Bryan Delmonte (Conservancy Board); and Ann Marie Fletcher-Moore, Phyllis Marron, and Ruth Scadding (all Park & Rec). Township Solicitor Kristin Camp was present for the public hearing.

WORKSHOP

Call to Order & Pledge of Allegiance

Senya Isayeff called the meeting to order at 7:00pm and led everyone in the pledge of allegiance to the flag.

Moment of Silence

Carmen called for a moment of silence to honor the men and women serving their country in the armed forces and their families.

Recording of Meeting

No resident indicated that they planned to record the meeting.

PUBLIC HEARING

Ordinance Amending Chapter 188 of the Township Code re: Sewer Rates

The Board held a public hearing to consider the adoption of an ordinance amending Chapter 188 of the code of East Goshen titled "Sewers"- specifically Section 188-3 titled "Rates for Classifications Other Than Those Discharging Industrial Waste" and Section 188-4 titled "Meter Rates."

Don moved to adopt the ordinance amendment. Marty seconded the motion. A court reporter was present and will provide a complete transcript of the proceedings. The Board voted unanimously to approve the motion.

WORKSHOP (Resumed)

Minutes

The draft minutes of March 16 were reviewed and corrected.

Public Comment: Ann Marie Fletcher-Moore, Meadow Drive – Asked whether or not there would be fines for excessive alarm calls and was told not at this time.

Public Comment: Jim McRee, Oneida Lane – Wants public comments in the meeting minutes to be expanded.

Public Comment: Kathryn Yahraes, Vista Drive – Corrected two statements she made during the March 16 meeting regarding Keep East Goshen Beautiful Day.

Public Comment: Leo Sinclair, Lochwood Lane - Wants public comments in the meeting minutes to be expanded.

Don moved to approve the minutes of March 16 as corrected by the Board. Carmen seconded the motion. There was no discussion or further public comment. The Board voted unanimously to approve the motion.

Treasurer's Report & Expenditure Register Report

See attached Treasurer's Report for March 18, 2010.

Current invoices were reviewed. Staff will check into the Township's policy regarding the replacement of invisible dog fences.

Public Comment: Jim McRee, Oneida Lane – Requested that invoices and minutes be posted on the website before Board meetings.

Thom moved to accept the Treasurer's Report of March 18 and the Expenditure Register Report as recommended by the Treasurer, to accept the receipts and to authorize payment of the invoices just reviewed. Marty seconded the motion. There was no discussion or further public comment. The Board voted unanimously to approve the motion.

Passive Park / Active Park

Ann Marie Fletcher-Moore of the Park & Rec Board summarized her memo of March 5, 2010 for the Board noting that there have been no changes to the definitions of "Active Park" or "Passive Park."

Public Comment: Joe Buonnano, Herron Lane – Had a question about gun rights in regard to passive park activities.

Public Comment: Jim McRee, Oneida Lane – Had a question about activities permitted in a passive park.

Public Comment: Leo Sinclair, Lochwood Lane - Had a question about activities permitted in a passive park.

The Board directed staff to look at the Township ordinance to see if it needs to be revised to mention that bicycling is not permitted near the Chamber of Commerce.

Funding for Municipal Authority

Rick summarized his March 19, 2010 memo on this topic and his recommendation to transfer \$120K from the Sewer Operating Fund to the Municipal Authority. After some discussion, Senya suggested transferring the money between funds on a recharge basis, as necessary. The other Board members were in agreement with this suggestion. The Board will vote on this matter at the April 6 meeting.

Thom would like to see a breakdown of the projected \$36,206 Municipal Authority expense for wages paid to Township employees. Rick will provide him with a copy of the breakdown.

Public Comment: Joe Buonnano, Herron Lane – Had a question about the Municipal Authority’s prior sources of revenue.

Action List

The Board reviewed and updated the list of action items.

Items that were discussed included the following:

Metered Billing for Sewer – Joe Gill reported that he received 16 calls from residents on this topic, and 13 of the calls were questions about installing a meter.

Public Comment: Kathryn Yahraes, Vista Drive – Had a question about meter installation.

The Board directed staff to provide a recommendation on whether the Township needs to charge a meter installation fee/permit fee to cover the cost of inspection of meters, etc.

Landscaping at Township Building – Rick reported that three residents have expressed interest in volunteering for the Garden Club.

District Court Reports – The Board discussed the District Court budget. Don noted the new rent amount was not included in the budget analysis document the Board received. The Board directed staff to make a recommendation on how to address the issue of the line for “Water/Sewer.” Also, Don wants staff to determine where the window blind expense was included in the budget.

Comment from Auditor Leo Sinclair, Lochwood Lane – Asked what document was being discussed.

The Board agreed to discuss this further in Hershey.

Monthly Financial Reports – The Board discussed the General Fund for February 2010, including the snow removal budget. The Board wants to know if fuel costs can be allocated to each function, such as snow removal, Park & Rec, etc. This will be added to the Action List as “DPW Expense Allocation.” The staff will discuss this with Mark Miller and will investigate

what other expenses, besides fuel, can be allocated to various Township functions. Don would like a preliminary report to be ready by Hershey if possible.

Public Comment: Leo Sinclair, Lochwood Lane – Made comments about the snow removal budget.

WCF Tower Behind Wawa – Staff noted that this application was withdrawn by the applicant on March 23.

Natural Lands Trust Presentation

The Board requested Rick to reschedule this presentation, preferably to sometime in May since the April 27 agenda is already full. The Board noted that the Conservancy Board and Park & Rec should be invited to this meeting.

County-Wide PA Act 167 Stormwater Management Plan

Senya reported that Chester County will hold a meeting on the Act 167 Stormwater Management Plan on April 6 from 9:00am to 11:30am at the Wagontown Fire Hall. Rick is planning to attend.

Liaison Reports

Carmen said he would provide a Police Commission liaison report to the Board via email.

Subdivision, Land Development, CU & ZHB Applications

None.

Street Cleaning

Senya reported that East Bradford hires a street cleaner service, and he would like East Goshen to consider such a service as a way to improve property values in the Township.

Public Comment Period

Kathryn Yahraes, Vista Drive – Reported that a recent *Daily Local* article about Earth Day mentioned East Goshen. She also reported that she has been in contact with Republic Services about donations.

Joe Buonnano, Herron Lane – Said the Board should consider putting together a Redevelopment Authority.

Bryan Delmonte, Clocktower Drive – Had a question about the stream buffer issue, and what information the Board is still waiting on.

Jim McRee, Oneida Lane – Reiterated his request for public comments in the meeting minutes to be expanded, and for invoices and minutes to be posted on the website before Board meetings. Senya told him the Township can begin having multiple copies of invoices put out for the public at the beginning of meetings.

Adjournment

There being no further business, the Workshop was adjourned at 8:56m.

EXECUTIVE SESSION

The Board met in Executive Session until 10pm to discuss a personnel matter.

Respectfully submitted,

Anne Meddings

Recording Secretary

Attachments: Treasurer's Report

March 18, 2010

TREASURER'S REPORT
2010 RECEIPTS AND BILLS

GENERAL FUND

Real Estate Tax	\$165,852.96
Earned Income Tax	\$63,573.72
Local Service Tax	\$6,000.00
Transfer Tax	\$25,385.34
General Fund Interest Earned	\$0.00
Total Other Revenue	\$89,440.30
Total Receipts:	\$350,252.32

Accounts Payable	\$28,820.82
<u>Electronic Pmts:</u>	
Health Insurance	\$62,671.78
Credit Card	\$2,116.21
Postage	\$1,000.00
Debt Service	\$24,607.40
Payroll	\$42,000.00
Total Expenditures:	\$161,216.21

WATER RESERVE

Interest Earned	\$0.00
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Expenditures:	\$0.00
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SEWER RESERVE

Interest Earned	\$0.00
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Expenditures:	\$0.00
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TRANSPORTATION FUND

Interest Earned	\$0.00
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Expenditures:	\$0.00
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SEWER

Receipts	\$4,649.23
Interest Earned	0.00
Total Sewer:	\$4,649.23

Accounts Payable	\$15,231.02
Debt Service	\$33,077.97
Total Expenditures:	\$48,308.99

REFUSE

Receipts	\$2,690.91
Interest Earned	\$0.00
Total Refuse:	\$2,690.91

Expenditures	\$8,890.22
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