

**EAST GOSHEN TOWNSHIP  
BOARD OF SUPERVISORS MEETING  
1580 Paoli Pike  
April 6, 2010 – 7:00pm  
Final Approved Minutes**

**Present:** Chairman Senya D. Isayeff, Vice-Chairman Thom Clapper, Carmen Battavio, Marty Shane and Don McConathy. Also present were Township Manager Rick Smith, Assistant Township Manager Joe Gill, Kathryn Yahraes (Historical Commission), Phyllis Marron (Park & Rec), Jim McRee (Deer Committee), and Bryan Delmonte (Conservancy Board).

**WORKSHOP**

**Review of Minutes**

The draft minutes of March 23 were reviewed and corrected.

**Bills**

Current invoices were reviewed.

*Public Comment: Jim McRee, Oneida Lane* – Asked why there were no copies of the bills out for the public as promised at the March 23 meeting. Rick apologized for this oversight. Senya said copies of the bills would be out starting at the next meeting.

**Agenda Review**

The agenda for the formal meeting was reviewed.

**Emergency Services Reimbursement**

The Board reviewed Rick's memo of March 29 on this topic. There were no comments. No action is required by the Board.

**Resolutions Adopted as Ordinances**

The Board reviewed Kristin Camp's March 25 memo on this topic stating that resolutions do not need to be adopted on an annual basis. The staff will put together an index book of all resolutions currently in effect.

**Ordinance Amending Chapter 163 of the Township Code re: Deer Management Program**

The Board reviewed the revised draft ordinance amending Chapter 163 of the Township Code that would establish regulations for the Deer Management Program. The Board will plan to vote on this ordinance during the May 4 Board meeting.

**Water Meter Inspections**

The Board discussed Rick's memo of March 31 on this topic. It was agreed that staff should revise the sewer ordinance to include language regarding the need for a water meter permit. Residents will be charged a \$60 inspection fee for a newly installed water meter. Rick will create a guideline sheet to assist residents in the proper placement of their meters. This sheet will be given out to all residents who apply for a permit to install a meter. Joe Gill will set up a

procedure to read the meters on a quarterly basis. Joe Gill informed the Board that the cost of the meter-reading equipment and software will cost approximately \$16K. The staff will provide a recommendation to the Board on the best way to account for this additional cost.

## **FORMAL MEETING**

### **Call to Order & Pledge of Allegiance**

Senya called the meeting to order at 8:02pm and led everyone in the Pledge of Allegiance to the Flag.

### **Moment of Silence**

Carmen called for a moment of silence to honor the men and women serving their country in the armed forces and their families.

### **Recording of Meeting**

No resident indicated that they planned to record the meeting.

### **Approval of Minutes**

Carmen moved to approve the minutes of March 23 as corrected in Workshop. Don seconded the motion. There was no discussion or public comment. The Board voted unanimously to approve the minutes as corrected.

### **Chairman's Report**

Senya announced the following:

- The Natural Lands Trust will give a presentation at the April 13 Board meeting on the stewardship of natural areas in the Applebrook and East Goshen Township Parks.
- The Chester County Commissioners have adopted a new Hazard Mitigation Plan (HMP).
- East Goshen received a reimbursement check for \$3,058.73 for participating in the Chester County Solid Waste Authority Household Hazardous Waste Program for 2009.
- The Township is accepting resumes until April 15 from residents interested in serving on the Township Advisory Group (TAG).
- The April 13 Board meeting will begin at 6:30pm, and the Hershey Mill Dam will be discussed.

### **Treasurer's Report & Expenditure Register Report**

*See attached Treasurer's Report for April 1, 2010.*

Thom moved to accept the Treasurer's Report of April 1 and the Expenditure Register Report as recommended by the Treasurer, to accept the receipts and to authorize payment of the invoices reviewed in Workshop. Carmen seconded the motion. There was no discussion or public comment. The Board voted unanimously to approve the motion.

### **Municipal Authority Funding**

The Board reviewed Rick's March 31 memo on this topic. Marty moved to authorize a monthly transfer of funds from the Sewer Operating Fund to the Municipal Authority account, as needed. Carmen seconded the motion. Don suggested the motion be amended to stipulate that the total

amount to be transferred for 2010 must not exceed \$120K without prior approval by the Board. Marty and Carmen accepted this amendment. There was no discussion or public comment. The Board voted unanimously to approve the amended motion.

### **Deer Committee Report**

Jim McRee provided a report on the Deer program for the period September 2009 through January 2010 (copy of report attached).

Some highlights:

- 31 deer were harvested (goal was 36)
- No accidents or injuries
- One preseason complaint (addressed in a prior Board meeting)
- No calls to the police on the Deer Program during the entire season
- Hunters reported seeing fewer deer this year.

Jim recommended keeping the program the same for the upcoming deer season, with one small change. He would like the Public Works Department to start marking boundaries and inspecting deer stands earlier in the season so the work is complete by the first or second week of September. Jim said he will request the hunting groups to submit their applications in May, so that he can have a list of groups for Board approval by July.

*Public Comment: Leo Sinclair, Lochwood Lane* – Said there are still some treestands in Supplee Valley. Jim McRee made a note of this. Also, Mr. Sinclair thinks he has seen a deer in the area that has a broken off arrow in its shoulder, but he is not sure.

Jim McRee informed the Board there are two vacancies on the Deer Committee, and the group has not had a quorum for the past two meetings. After discussion, most of the Board agreed it would be best to reduce the number of members on the Deer Committee from seven to five. Thom thought it would be better to have only three members.

Don moved to reduce the Deer Committee makeup from seven members to five members. Marty seconded the motion. There was no further discussion and no public comment. The Board voted unanimously to approve the motion.

### **Any Other Matter**

Senya recommended the Board reconsider making donations to the Bishop Shanahan and East High School after-prom parties. He moved that the Township donate \$50 toward each school for this purpose. Carmen seconded the motion, but said he would recommend giving \$250 to each school. Senya accepted the amendment.

Don said although the cause is important, such donations are not in the budget, and there is nothing to offset the expense. The Board made a conscious decision last year to cut this expenditure. Marty said as much as he would like to make the donations, the Board cannot keep revisiting this issue after having made the difficult decision to cut such items from the budget. Thom said he does not think it appropriate for the Board to use taxpayer money to fund charities of the Board's choosing. Thom said he personally supports the after-prom parties but does not

think taxpayers should have to. Carmen pointed out that Art Polishuk and other residents who were present the last time this was discussed were in favor of the Township supporting the parties.

*Public Comment: Leo Sinclair, Lochwood Lane* – Recommended the Board use the funds allocated for landscaping at the Township building toward this purpose instead. He promised to personally match whatever amount is needed to make up a \$500 donation to the after-prom parties.

*Public Comment: Bryan Delmonte, Clocktower Drive* – Said the Township needs to focus on cutting expenses, not adding to them.

*Public Comment: Jim McRee, Oneida Lane* – Said high school students are more important than landscaping at the Township building, but if the Township cannot make a donation, it should do what it can to assist the schools in getting parents to donate to the parties.

*Public Comment: Phyllis Marron, N. Chester Road* – Said the Township should make a money donation to the parties.

There was no further discussion or public comment. The Board voted 3:2 against the motion.

*Public Comment: Leo Sinclair, Lochwood Lane* – Asked for an accounting of the vote. He was told that Senya and Carmen voted in favor of the motion. Marty, Don and Thom were opposed.

### **Correspondence & Reports of Interest**

Senya acknowledged receipt of the following items:

- Donation from the Goshen Friends School in Ben Rohrbeck's name, to be used for the Blacksmith Shop and Plank House.
- Email from resident Leo Sinclair regarding the Township Advisory Group (TAG).
- Letter from the Conservancy Board regarding their recommendation for a 100-ft riparian buffer for headwater streams.
- Correspondence related to Keep East Goshen Beautiful Day.
- Letter from resident John Hosey expressing interest in joining the Planning Commission.

### **Meetings & Dates of Importance**

Senya noted the upcoming meetings as listed in the agenda, with the following changes:

- Keep East Goshen Beautiful Day is April 17.
- The Board of Supervisors workshop meeting on April 13 will begin at 6:30pm.

### **Public Comment Period**

*Kathryn Yahraes, Vista Drive* – Noted an article by Kathleen Begley in the *Daily Local News* on April 4 which mentioned East Goshen's Keep East Goshen Beautiful Day. Marty asked Rick to send Ms. Begley a thank-you letter for the free publicity.

*Jim McRee, Oneida Lane* – Asked if the Township can help parents raise funds for the after-prom parties by using the Township website or the Constant Contact email feature. Joe Gill said

the Township does not wish to start getting involved soliciting for various groups. Senya said the Board will stand by a letter Rick previously sent to the schools which states that the Township applauds the efforts of the schools to hold the after-prom parties but is unable to assist them at this time.

### **Adjournment**

There being no further business, the formal meeting adjourned at 8:58pm.

### **WORKSHOP (Resumed)**

#### **Applebrook Park Entrance**

Rick reported that Mark Miller received paperwork from PennDOT which he is in the process of completing. The DPW plans to restripe the pedestrian crossing, add signage and obtain channelization devices. The Board requested that the DPW proceed with the restriping as soon as possible.

#### **Action List Items**

Pension Plan Conversion – moved to April 13 agenda.

Quarterly Review of Right-To Know Requests – Senya requested that staff begin noting the time spent on each request, provide a cost estimate of that time, and notate when and if the information is picked up by the requesting party.

Energy Conservation in Township Building – Rick said he will have an update for the April 13 meeting.

Web Site Upgrade Status – Rick reported that a second letter was sent to Dr. Hanack and the Township is awaiting his signature.

Grant Writing – Rick reported the Township received four out of six grants it applied for in 2009. The Township received grant funding of \$850K and kept \$550K. Marty said he thinks it appropriate for someone on the staff to be tasked with pursuing grants. Joe Gill reported that he was in process of writing a memo to the Board on that topic, which he would have ready for discussion at the meeting in Hershey.

*Public Comment: Howard Jones, Kennett Way* – Noted that Immaculata College is known for their weekend grant-writing program.

Park Bridge Permit – Don will email Joe McDonough to find out his availability for a groundbreaking ceremony.

Electricity Purchase – 2011 – Joe Gill reported that preliminary bids were received from four companies (there were more bids but only four companies bid on full usage). He noted the best bid received is “basically where we are now.” Final bids will be received in a week or two.

### **New Wawa**

Marty reported that Senya did a great job representing East Goshen at the opening of the new Wawa in Westtown Township on April 1. No officials from Westtown were present.

### **Newsletter**

Don would like staff to send a reminder note out to the ABCs regarding the space allocated to each ABC in the newsletter. Marty requested that the Board members be listed in the newsletter according to office, and members not holding office should be listed based on seniority.

### **WEGO Pension Plan**

The Board briefly discussed some issues related to the WEGO pension plan.

### **Commercial Vacancies**

Senya distributed a chart showing commercial vacancy rates within the Township, prepared by a third party. He said he is trying to confirm the numbers.

*Public Comment: Howard Jones, Kennett Way* – Recommended the TAG be tasked with trying to reduce the vacancy rate.

### **Hershey Mill Dam**

Don reported that the residents' group met last evening to discuss the Advanced GeoServices proposal. They concluded that a C-3 classification is preferable to a C-2 classification due to the long-term savings in inspection costs. The residents' group is leaning in favor of having Advanced GeoServices conduct an analysis, and Don said there will be some backup information in the Board's next packet. The residents' group thinks the Board should go ahead and select a design engineer, possibly Advanced GeoServices. Marty noted that the residents' group seems to have a good understanding that they will be responsible for all dam-related expenses incurred since August 2009. Carmen said he will have a report for the Board at the next meeting on the status of the 501(c)(3) application.

### **Adjournment**

There being no further business, the meeting was adjourned at 9:42pm.

Respectfully submitted,

Anne Meddings

Recording Secretary

*Attachments: Treasurer's Report, Deer Committee Report*

April 1, 2010

TREASURER'S REPORT  
2010 RECEIPTS AND BILLS

GENERAL FUND

Real Estate Tax	\$448,290.09
Earned Income Tax	\$71,303.64
Local Service Tax	\$18,000.00
Transfer Tax	\$0.00
General Fund Interest Earned	\$0.00
Total Other Revenue	<u>\$29,321.41</u>
Total Receipts:	<u>\$566,915.14</u>

Accounts Payable	\$49,299.36
Electronic Pmts:	
Health Insurance	\$0.00
Credit Card	\$0.00
Postage	\$0.00
Debt Service	\$0.00
Payroll	<u>\$85,000.00</u>
Total Expenditures:	<u>\$134,299.36</u>

Interest Earned \$0.00

Expenditures: \$0.00

Interest Earned \$0.00

Expenditures: \$0.00

Interest Earned \$0.00

Expenditures: \$864.00

Receipts	\$15,956.26
Interest Earned	0.00
Total Sewer:	<u>\$15,956.26</u>

Accounts Payable	\$112,614.86
Debt Service	\$0.00
Total Expenditures:	<u>\$112,614.86</u>

REFUSE

Receipts	\$10,434.44
Interest Earned	\$0.00
Total Refuse:	<u>\$10,434.44</u>

Expenditures \$5,755.53

Tuesday April 5, 2010 Board of Supervisors

Deer Management Program 2009-2010

1st female htn  
took doe.

- 31 Deer harvested versus a goal of 36.
- 2 Years: 70 versus goal of 72. On track for program goal.
- No accidents, ~~no~~ injuries, or incidents.
  - 1 Re-seam complaint regarding boundary marking No issue.
- Police Chief's comment: No DMP-related calls for service. "It's as good as it gets."
- 10% to 15% open space utilization overall. Bow Tie down from 80% in 2009.
- Why lower harvest?
  - Weather: Warm Sept, wet October, very cold late November mixed.
  - Heavy mast crop.
  - No deer rut observed.
  - Fewer deer seen.
  - Harvest lower across region (multiple groups, locations, butchers).
- 2010 Recommendations
  - Same program - reauthorize.
  - Request application in May. Approve by July. Start marking in early August.
  - Deer Committee quorum.
  - Invited to Keep EGT Beautiful Day.

\* - Tree stands in Syplex Valley. Arrow in deer? (Leo)

Provided by Jim McRae 4/6/10