

**EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS WORKSHOP
1580 PAOLI PIKE
April 19, 2010, 2009 – 9:00am**

Present: Chairman Senya D. Isayeff, Thom Clapper, Marty Shane, and Don McConathy. Supervisor Battavio was absent. Also present were Township Manager Rick Smith, Assistant Township Manager Joe Gill, and Director of Finance Deb Beury. Resident, Dr. Howard Jones attended.

WORKSHOP

Call to Order & Pledge of Allegiance

Chairman Senya Isayeff called the meeting to order at 9:00am and led those present in the Pledge of Allegiance to the Flag.

Moment of Silence

Senya asked for a moment of silence to honor the men and women serving their country in the armed forces, and their families.

Taping of Meeting

Senya asked if anyone would be taping the meeting. No one indicated they would be taping the meeting.

Financial Reports

Joe Gill distributed provided a copy of the notebook that had been provided to the Board to Dr. Jones so that he could follow along with the meeting.

2009 Year End Results

Joe reviewed the 2009 Year End Reports noting that projected deficit of \$958,690 in the General Fund Budget did not materialize. He stated the Township ended the year with a surplus of \$604,640, which resulted in a Net Total Year End Positive Variance of \$1,563,330. Joe commented that \$1,121,324 of the variance was attributable to “one-shot” items such as a payment to the police department and the repairs to the Hershey Mill Dam, which would not be reoccur on 2010.

The Board requested the following:

1. Find out long the County will attempt to collect unpaid real estate taxes.
2. Break down the Disbursement Report by fund – due for Q2.
3. Revise District Court report to reflect return on investment only - with no debt lines.
4. How much do we spend on real estate tax forms per year?
5. Add page numbers to utility billing accounts receivable report.

2010 First Quarter Results

Joe summarized the first quarter 2010 reports, noting that the 2010 Budget had a projected deficit of \$1,371,871. He commented that the deficit was projected to increase to \$1,476,622 due to snow removal costs and because a 2009 invoice for paving material was not paid until 2010. The Board requested the following:

1. A comparison of the 2008 budget to the 2010 Budget.
2. Look into the lower newsletter costs in 1st quarter compared to budget.
3. It was agreed the new threshold in variances would be \$2,500 for the July year-end projections.
4. It was agreed that year-end projections will begin in April next year and the threshold for variances would be \$1,000.
5. Change the comment for employer taxes to read “increase of 1.5% in taxes for 2010”.
6. A monthly overtime report is prepared.
7. Liquid Fuels revenue to be broken down further in Roads Revenue – due Q2.
8. See if Mark Miller can offer any insight into projecting public works labor quarterly.
9. Provide an analysis, which would include a centralized printer and if we can replace computers every 6 years rather than every 5 years.
10. Draft a letter to the Municipal Authority requesting their 5-year budget.
11. Determine if Uwchlan Township converted from a Defined Benefit Plan to a Defined Contribution Pension Plan.
12. Provide revenue line for fuel reimbursement from Goshen Fire Co in Roads.
13. Add the \$31,289 asphalt and \$16,198 snow/salt 2009 invoices to the variance report since they were paid in 2010.
14. Add temporary office staff expense of \$1,116 to the variance report.

5 Year Budget Projections

Joe summarized the 5-Year Budget Projections. He noted that the projections had not been updated since the 2010 Budget was approved in December.

Public Comment

Dr. Howard Jones, 1048 Kennett Way, commented that he had worked in a real estate office with 100 employees and that had only two printers, he asked if the Township could add percentage columns to the financial reports and he would like to see last quarter’s variance compared to current quarter’s variance.

Adjournment

The meeting adjourned at 4:12pm.

Respectfully submitted,

Louis F. Smith, Jr.
Township Manager