

**EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS WORKSHOP
1580 Paoli Pike, West Chester, PA 19380
April 20, 2010 – 7:00pm
Final Approved Minutes**

Present: Chairman Senya D. Isayeff, Vice-Chairman Thom Clapper, Carmen Battavio, Marty Shane and Don McConathy. Also present were Township Manager Rick Smith, Assistant Township Manager Joe Gill, and Phyllis Marron (Park & Rec).

EXECUTIVE SESSION

The Board met in Executive Session from 7:00pm to 8:00pm to discuss a personnel matter.

WORKSHOP

Call to Order & Pledge of Allegiance

Senya called the meeting to order at 8:06pm and led everyone in the Pledge of Allegiance to the Flag.

Moment of Silence

Carmen called for a moment of silence to honor the men and women serving their country in the armed forces and their families.

Recording of Meeting

No resident indicated that they planned to record the meeting.

Review of Minutes

The Board reviewed and corrected the draft April 13 minutes. Don moved to approve the minutes of April 13 as corrected. Marty seconded the motion. There was no discussion or public comment. The Board voted unanimously to approve the minutes as corrected.

Bills

Current invoices were reviewed. Per the Board's request, Rick will total the expenses incurred for Pipe Data View and provide the information at a future meeting.

Thom moved to accept the Treasurer's Report of April 15 and the Expenditure Register Report as recommended by the Treasurer, to accept the receipts and to authorize payment of the invoices just reviewed. Marty seconded the motion. There was no discussion or public comment. The Board voted unanimously to approve the motion.

Pension Plan Conversion

The Board reviewed Rick's April 7 memo on this topic. Rick will find out for the next meeting whether the Township can legally mandate that employees switch to a Defined Contribution Plan, meaning the Township could end the Defined Benefit Plan.

Energy Conservation in Township Building

Rick summarized his April 9 memo on this topic and reported he is still waiting to hear back from the County. Carmen thinks the potential savings cited in Rick's memo may be on the high side. He asked Rick to find out the model of thermostat that Lenni Electric would be installing. Rick will provide this information to Carmen. The consensus of the Board was to proceed with the recommendations for new light switches and programmable thermostats. The Board will plan to vote on this during the May 4 meeting.

Metered Sewer Billing

The Board reviewed the draft ordinance and Don made a change. A public hearing will be held on May 4. Don noted that the Resolution on Fee Schedules will need to be updated as well.

Don is in favor of spreading the cost for the meter reading equipment across all users. Thom and Marty believe the cost of reading the meters and the equipment should be born entirely by those residents who install new meters. Senya said the whole purpose of the metered billing project was to making sewer billing fair. Therefore, he agreed with Thom and Marty that the cost should not be spread to all users.

The Board discussed whether or not to wait to buy the meter reading equipment and software. They decided to hold off on the purchase for now.

The Board agreed that the new meters must be installed with the capability for remote reading. Carmen said he is not comfortable with the legal ramifications of having Township employees going inside homes to read meters, and he wants to see if it's possible to install two outside readers, so the meter can be read either manually or digitally.

Don suggested spreading the cost of the equipment across all users (approximately \$1 per year for all users), but charging the cost of reading the meters to the individuals with meters. Marty, Thom and Carmen were not in favor of this.

Don requested that Rick check with the equipment vendor to find out the expected life of the new reading equipment to help the Township figure out how to account for the expense. Rick will also find out if the meters can be installed both ways. Rick will need to provide this information at the next meeting. In the meantime, Joe Gill will tell residents inquiring about meters that there will be an extra fee involved, which has yet to be determined by the Board.

LED Traffic Signal Replacement

Rick reported that he is waiting for DEP to approve Lenni Electric as the low bidder.

Quarterly I&I Report

The Board reviewed the quarterly report and had no comments.

Applebrook Park Grant for Circle Path

Rick reported that per Frank Vattilano, no grant money is available for paths at this time. Don requested that staff send a copy of Frank's memo to the Conservancy Board.

Natural Lands Trust Report

Mark Miller is reviewing the NLT report, as is the Conservancy Board. The Board requested that both Mark and the Conservancy Board submit their recommendations to the Supervisors by May 25.

Brookmont Road & Route 352 – Skid Test for Road Curve

Rick reported he is still waiting on PennDOT. Marty suggested getting Barbara McIlvaine-Smith or Andy Dinniman involved. Carmen said he will talk to some of his contacts first.

Road Resurfacing Schedule for Township

The Board reviewed Mark Miller's April 9 memo on this topic. Senya requested that Mark Miller provide the mileage totals for each neighborhood/development in the report. Don would like Mark Miller to revisit his original charge, which was to determine what roads will not need to be resurfaced on schedule, and which roads are more heavily used and need to be resurfaced more frequently. Joe Gill will talk to Mark Miller.

Tree Vitalize Grant

Rick reported that per Jane Fava, the grant was awarded to the Township.

PECO Green Region Grant

Rick reported there has been no word on the status of this grant yet.

TecniplastUSA Conditional Use Application

The Board reviewed the draft Agreement to Construct Parking. Don had one change. The Board will plan to vote on this agreement during the May 4 meeting.

Telecom Registration & Reporting

Collection letters will be sent out to Telecoms that have not provided their 2010 registrations to the Township.

Structures in Road Rights-of-Way

The Board reviewed Rick's April 9 memo on this topic. The Board unanimously agreed with Rick's recommendation that a Pin Oaks resident who built concrete walls at the end of his driveway, in the Township right-of-way, should himself be responsible for their repair. The Board also agreed with Rick's recommendation to publish an article in the next newsletter advising residents of the Township's lack of liability in the event something in the road right-of-way is damaged during snow removal operations. Don suggested that when Rick sends a letter to the Pin Oaks resident, that a copy be sent to the Township Solicitor.

Garden Club Update

Thom distributed a proposal from the Garden Club for beautifying the front of the Township Building and old entrance to East Goshen Park with new plantings. Marty moved to approve the Garden Club proposal for plantings and to authorize an expenditure not to exceed \$250 for materials. Don seconded the motion. There was no discussion or public comment. The Board voted unanimously to approve the motion.

Additions to Action List

The Board briefly reviewed the status of the items on the February 19, 2010 Finance Advisory Group To-Do List, and added the outstanding items to the Board's Action List.

Adjournment

There being no further business, the meeting was adjourned at 10:15pm.

Respectfully submitted,

Anne Meddings

Recording Secretary

Attachments: Treasurer's Report

April 15, 2010

**TREASURER'S REPORT
2010 RECEIPTS AND BILLS**

GENERAL FUND

Real Estate Tax	\$11,932.52
Earned Income Tax	\$36,370.02
Local Service Tax	\$0.00
Transfer Tax	\$24,131.52
General Fund Interest Earned	\$9.08
Total Other Revenue	\$172,000.41
Total Receipts:	\$244,443.55

Accounts Payable	\$49,617.75
Electronic Pmts:	
Health Insurance	\$62,178.01
Credit Card	\$1,772.48
Postage	\$0.00
Debt Service	\$211,607.40
Payroll	\$42,000.00
Total Expenditures:	\$367,175.64

STATE FUND

Interest Earned	\$0.00
-----------------	--------

Expenditures:	\$0.00
---------------	--------

CAPITAL RESERVE

Interest Earned	\$750.43
-----------------	----------

Expenditures:	\$0.00
---------------	--------

TRANSPORTATION FUND

Interest Earned	\$0.00
-----------------	--------

Expenditures:	\$0.00
---------------	--------

SEWER OPERATING

Receipts	\$3,684.32
Interest Earned	0.00
Total Sewer:	\$3,684.32

Accounts Payable	\$110,868.93
Debt Service	\$33,077.97
Total Expenditures:	\$143,946.90

REFUSE

Receipts	\$1,812.13
Interest Earned	\$0.00
Total Refuse:	\$1,812.13

Expenditures	\$6,890.34
--------------	------------