

**EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS WORKSHOP
1580 PAOLI PIKE
July 13, 2010 – 7:00pm
Final Approved Minutes**

Present: Chairman Senya D. Isayeff, Vice-Chairman Thom Clapper, and Supervisors Don McConathy, Carmen Battavio and Marty Shane. Also present were Township Manager Rick Smith, Assistant Township Manager Joe Gill, and Jim McRee (Deer Committee & Planning Commission).

Call to Order & Pledge of Allegiance

Senya called the meeting to order at 7:02pm and had Dr. Peggy Schmidt lead everyone in the Pledge of Allegiance.

Moment of Silence

Carmen called for a moment of silence to honor Sgt. Louis R. Fastuca, a soldier from East Goshen who died on July 5 in Afghanistan of wounds suffered when insurgents attacked his vehicle with an improvised explosive device. Carmen asked that everyone also remember all the men and women serving their country in the armed forces, and their families.

Hershey Mill Dam

Rick reported that per Kristin Camp, if East Goshen sells the dam the new owner will assume full liability. Carmen said he wants something in writing from DEP in that regard. Rick will send a letter to DEP. Because the dam was not on the agenda, discussion of the topic ceased at this point.

Public Comment on Non-Agenda Items

Brian Crowe, Saratoga Drive – Had some questions regarding his sewer bill and the Township's new method of determining sewer charges. Marty suggested Mr. Crowe call Joe Gill directly to discuss his situation in detail. Carmen and Marty asked Mr. Crowe to send an email to the Township if he did not get all his questions answered by talking to Joe. Mr. Crowe also mentioned having difficulty getting bags and bundles of storm debris picked up. Rick said he would have Mark Miller instruct the trash hauler to pick up the debris on Thursday.

Public Comment: Joe Buonnano, Herron Lane – Told Mr. Crowe he believes that the Township's rate system for sewer service is flawed.

Public Comment: Neil DeRiemer, Hershey Mill Road – Asked who is doing the homework to research whether or not the Hershey Mill Dam can be sold, and what is the Township's deadline for this research. Senya said the matter is being addressed, and there is no deadline. He requested that staff send a letter to Mr. DeRiemer as a formal response to his offer to purchase the dam. Mr. DeRiemer then said there was recently a "fish kill" at the dam and noted that silt has filled the culverts under Greenhill Road.

Review of Minutes

The draft minutes of July 6 were reviewed and corrected. Rick Smith provided a missing piece of the draft June 15 minutes to the Recording Secretary. Don moved to approve the minutes of June 15 and July 6 as corrected. Marty seconded the motion. There was no discussion or public comment. The Board voted unanimously to approve the motion.

Cellular Coverage

The Board briefly discussed cellular coverage in the area, what information is needed by the Board and from whom Joe Gill should request this information.

Meeting Format

The Board briefly discussed the new meeting format that will be tried beginning in August, and how the new agenda should be formatted.

Bills

Current invoices were reviewed. The Board agreed not to pay invoice #060310 to PCLM that was held at the last meeting. It was determined that the invoice is for a service used only by the police, and they already have their own subscription.

Treasurer's Report & Expenditure Register Report

See attached Treasurer's Report for July 8, 2010.

Thom moved to accept the Treasurer's Report of July 8 and the Expenditure Register Report as recommended by the Treasurer, to accept the receipts and to authorize payment of the invoices just reviewed. Don seconded the motion. There was no discussion or public comment. The Board voted unanimously to approve the motion. Carmen was out of the room when the vote was taken.

Review of Information from May 15, 2010 All-ABC Workshop

Electronic Bulletin Board - The Board discussed the purchase of an electronic bulletin board to use at the Boot Road/Paoli Pike intersection. Per Rick it would cost approximately \$30K. Carmen suggested that grant money might be available from Homeland Security for such a billboard if it would be used for Amber Alerts. The Board agreed to add this topic to the Action List.

Grants – Marty said someone on staff needs to be dedicated to researching available grants for the Township. He said PSATS recently published a very good article on this topic, and he asked Joe Gill to make copies of the article for the Board.

Township Press Releases – The Board will consider having Joe Gill write up items for press releases as suitable topics come up during the regular course of meetings.

Liaisons – The Board discussed whether ABC liaisons are still a good idea or if Constant Contact has made them unnecessary. No decision was made. Senya then asked whether the BOS should liaison with staff (each Board member being assigned a specific department to liaison with). Marty said it's a good idea in theory but there would be too many downsides to it. Don said he

does not think it necessary for the Board to liaison with staff. Carmen said it would involve too much micromanaging on the part of the Board.

Newsletter – The Board discussed whether it is worth continuing to mail out Township newsletters due to the expense involved. Don wants to continue mailing the newsletter as it is the Township's only method of communicating with residents and not enough people are on Constant Contact to warrant switching over to an exclusively electronic format. Marty thinks the Township needs to start encouraging residents to switch to viewing the newsletter electronically, so that down the road the Township can stop printing the newsletter and save money.

Natural Lands Trust Recommendations – Marty wants the Township to get moving on this issue. Perhaps it would be worthwhile to convert some open space to meadows, as it would save money on mowing. Also, the Township should look into the possibility of having someone in Public Works obtain certification to spray herbicides to help control invasive species.

Landscaping at Pumping Stations – The Board agreed it is not necessary to worry about landscaping at pumping stations.

Scout Projects – The Board agreed that in general it is not feasible or necessary to plan for maintenance of most Scout projects done in the Township. There will be some exceptions such as the shelter structure built at the park.

Frequency of All-ABC Workshops – Don suggested the Board schedule all-ABC workshops every six months.

Bikeway Grant

Don recommended taking this item off the agenda because it would be impossible to meet the July 26 deadline for application. However, he suggested the Township compile what information it can and submit it to Chester County for future use.

Energy Conservation at the Township Building

Thom moved to approve the installation of programmable thermostats in the Township building at a cost of \$1,760 and the installation of occupancy switches in the restrooms, lunch room, community room and conference room of the Township building at a cost of \$1,250 per the June 17 recommendation of Township Manager Rick Smith. Marty seconded the motion. There was no discussion or public comment. The Board voted unanimously to approve the motion.

Newsletter Advertising

The Board discussed Joe Gill's June 18 memo on this topic. The majority of the Supervisors were opposed to putting ads in the newsletter. There would be too much work involved for very little revenue. Therefore, this action item will be closed.

Images of America Book Sales

Since Kathryn Yahraes was not present, the Board agreed to table this matter.

Monthly Financial Reports

The Board discussed overtime charges for Township staff.

Friends of East Goshen Township 501(c)(3)

Rick reported that the group plans to get back to him with their choice of officers. The Board discussed who should be responsible for doing the fundraising work for the 501(c)(3), but nothing was decided.

Parking for Multi-Use Space in IP/BP District

Don said the Planning Commission should have something to the Board next month.

CTDI Parking

Rick said there is still no update on this matter.

Lieberman Earley & Co.

Senya reported that Tecniplast has settled, so the action item is closed.

Pension Plan Conversion

The Board discussed the June 16 letter from Fox Rothschild LLP and the consensus was to proceed with the legal recommendation. The Township will take the necessary steps to freeze the current pension plan and transition employees to the new plan. Per Marty, the Board must make a determination on what interest rate to use as the basis for funding the defined benefit plan.

Comprehensive Plan

Rick and Joe will work with staff liaisons to let the ABCs know what their goals are per the Comp Plan.

Quarterly Review of Right-To-Know Requests

The Board had no comments on this matter.

Police Scheduling

Rick reported the Association has approved a 90-day extension.

Performance Evaluations

The Board will meet on July 14 at 3:00pm in Executive Session at the Township building to discuss performance evaluations.

Hershey Mill Dam

The Board discussed the accounting for the costs involved in having Public Works employees clean out the sediment-clogged culverts under Greenhill Road. Don said the Township should absorb the cost, but the consensus of the other Board members was for the charges to be added to the list of expenses to be repaid by the Save the Dam group. Don said in that case, Joe D'Antonio should be notified. Rick will get a cost estimate for cleaning out the culverts and will have it for the Board next week.

The Board then discussed the conditions under which the Township could or would sell the dam. Rick will contact DEP to find out if the Township would in the clear in regard to DEP's mandate to do something about the dam in the event the property is sold.

Park Bridge Permit

Rick is still waiting to hear back from Pulte on when construction will begin.

Cost of Electrical Work

The Board agreed that next year the Township will bid out a contract for electrical work.

Invoice Coding Review

The Board had no comments on this issue.

Sponsorships for Fireworks and Leaf Bags

Senya will contact Hank Belber to discuss the funding agreement with Applebrook regarding the fireworks. There are no sponsors for the leaf bags this year.

Resolutions Book

Don will work with Joe Gill on this matter.

Geese Management Program

Rick reported that USDA was only obligated to take 50% of the geese they counted during their preliminary site visit. The USDA can be asked to return next year for another roundup.

Quarterly I&I Report

The Board had no comments on this matter.

Recycling Contract

Rick reported he was still working on this and had no update.

Road Resurfacing

Rick is working with Mark Miller on this. Don said Mark Miller told him he would have something to the Board by September.

Pedestrian Crosswalk at Township Park

Rick will check into the status of getting the lines painted on the roadway.

Sgt. Louis R. Fastuca

The Board discussed a suitable way for the Township to honor Sgt. Fastuca, but nothing was decided. Carmen will check with his neighbors, who were friends of Sgt. Fastuca, to see what they suggest. In the meantime, Rick will have a notice posted to the Township sign boards to honor Sgt. Fastuca.

Adjournment

There being no further business, the meeting was adjourned at 10:44pm.

Respectfully submitted,

Anne Meddings

Recording Secretary

Attachments: Treasurer's Report

Rich

July 8, 2010

TREASURER'S REPORT
2010 RECEIPTS AND BILLS

GENERAL FUND

Real Estate Tax	\$3,814.91
Earned Income Tax	\$62,990.33
Local Service Tax	\$1,928.11
Transfer Tax	\$0.00
General Fund Interest Earned	\$2,062.14
Total Other Revenue	\$205,734.56
Total Receipts:	\$276,530.05

Accounts Payable	\$256,012.99
<u>Electronic Pmts:</u>	
Health Insurance	\$0.00
Credit Card	\$0.00
Postage	\$0.00
Debt Service	\$0.00
Payroll	\$49,000.00
Total Expenditures:	\$305,012.99

INTEREST EARNED

Interest Earned	\$212.84
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Expenditures: _____

CAPITAL RESERVE

Interest Earned	\$1,185.24
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Expenditures: \$6,305.20

TRANSPORTATION FUND

Interest Earned	\$319.98
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Expenditures: _____

SEWER OPERATING

Receipts:	\$7,233.86
Interest Earned	14.67
Total Sewer:	\$7,248.53

Accounts Payable	\$6,399.33
Debt Service	\$0.00
Total Expenditures:	\$6,399.33

REFUSE

Receipts	\$2,444.71
Interest Earned	\$329.00
Total Refuse:	\$2,773.71

Expenditures \$16,674.13