

AGENDA
EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS
TUESDAY, AUGUST 17, 2010
7:00 PM

1. Call to Order
2. Pledge of Allegiance/Moment of Silence
3. Ask if Anyone is Recording the Meeting
4. Public Comment – Hearing of Residents (Optional)
5. Approval of Minutes
 - a. August 10, 2010
6. Chairman’s Report
7. Public Hearings - None
8. Staff Reports
 - a. Treasurers Report
 - b. Police – Chief John Dumond
9. Old Business
 - a. Action List
 - b. Consider Upgraded E-mail Services with Archiving Capability
 - c. Refuse Bid Options
10. New Business
 - a. Consider having ABC Appreciation event 2010
 - b. Consider request to provide area for Cub Scout Day Camp Program in 2011
 - c. Consider authorizing staff to apply for Hershey’s Mill Dam Removal Grants
11. Any Other Matter
11. Correspondence, Reports of Interest
 - a. August 9, 2010 letter from Norma Morgan expressing appreciation for work done by Building Inspector Mike Merwin.
12. Meetings & Dates of Importance

August 16, 2010	Deer Management	7pm
August 17, 2010	Board of Supervisors	7pm
August 18, 2010	TAG	7pm
August 24, 2010	Board of Supervisors	7pm

August 31, 2010	Board of Supervisors	7pm
September 1, 2010	Planning Commission	7 pm
September 1, 2010	TAG	7 pm
September 2, 2010	Park & Recreation	7 pm
September 6, 2010	Labor Day - aOffice Closed	
September 7, 2010	Board of Supervisors	7 pm
September 8, 2010	Conservancy	7 pm
September 9, 2010	Historical	7 pm
September 13, 2010	Municipal Authority	7 pm
September 14, 2010	Board of Supervisors	7 pm
September 15, 2010	TAG	7 pm
September 21, 2010	Board of Supervisors	7 pm
September 22, 2010	Zoning Hearing - Liberty Towers	7:30 pm
September 28, 2010	Board of Supervisors	7 pm

13. Public Comment – Hearing of Residents

14. Adjournment

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EAST GOSHEN TOWNSHIP ACTION LIST

#	Item	Action Due Date
DPW 07-02	Hershey's Mill Dam	17-Aug-10
DPW 07-04	Park Bridge Permit	17-Aug-10
DPW 08-06	Recycling Contract	17-Aug-10
DPW 10-02	Ridley Creek Expansion Monthly Update	17-Aug-10
ADM 10-13	Sewer Metered Billing	24-Aug-10
FIN 10-03	Monthly Financial Reports	24-Aug-10
ADM 09-07	Web Site Upgrade Status	7-Sep-10
DPW 08-04	Invasive Species	7-Sep-10
DPW 09-03	Road Resurfacing	7-Sep-10
FIN 09-03	Historic Books	7-Sep-10
FIN 10-06	Friends of East Goshen Township 501c3	7-Sep-10
PCZ 09-06	WCF Tower @ Township Building	7-Sep-10
PCZ 10-03	Generator Installations	7-Sep-10
ADM 07-01	Review Wireless Ordinance	14-Sep-10
ADM 07-02	Pension Plan Conversion	14-Sep-10
ADM 09-02	Records Retention Resolution (Email System)	14-Sep-10
ADM 09-05	Energy Conservation in Twp Bldg	14-Sep-10
ADM 10-04	Information Systems Analysis	14-Sep-10
ADM 10-16	Performance Evaluations	14-Sep-10
ADM 10-19	USDA Geese Round Up	14-Sep-10
DPW 10-04	Pedestrian Crosswalk @ Township Park	14-Sep-10
FIN 10-07	Municipal Authority Funding	14-Sep-10
ADM 10-07	Printers	21-Sep-10
PCZ 06-01	Parking for Multi-Use Space in IP/BP District	21-Sep-10
PCZ 10-01	CTDI Parking	21-Sep-10
PCZ 10-04	Lieberman Early & Co	21-Sep-10

2076

#	Item	Action Due Date
FIN 09-02	Capital Reserve Fund Analysis	24-Sep-10
DPW 08-01	Public Works Service Outsourcing	28-Sep-10
ADM 08-02	Review Comp Plan Action List (Ch 10)	5-Oct-10
ADM 09-04	Quarterly Review of Right to Know Requests	5-Oct-10
ADM 09-08	Police Scheduling	5-Oct-10
ADM 10-03	Township Advisory Group	5-Oct-10
ADM 10-07	Staffing Analysis	5-Oct-10
FIN 10-02	Services List	5-Oct-10
ADM 10-02	Annual Training Plan	7-Oct-10
DPW 08-02	Quarterly Report on I&I	12-Oct-10
DPW 10-01	Tree Vitalize Grant (Conservancy)	12-Oct-10
FIN 09-01	Quarterly Summary of Pending Legal Cases	13-Oct-10
ADM 10-15	Resolutions Book	19-Oct-10
ADM 10-7	Emergency Operations Plan	22-Oct-10
FIN 10-05	Quarterly Financial Reports - 2010	28-Oct-10
ADM 09-13	ABC Appreciation Event Guest List	2-Nov-10
ADM 09-10	Soccer Fields @ Line Road	7-Dec-10
DPW 07-01	Geese Management Program	7-Dec-10
ADM 10-01	Employee Benefits	19-Dec-10
PCZ 09-01	Telecom Registration and Reporting	16-Feb-11
PCZ 10-07	Sunoco Reports	Ongoing

EAST GOSHEN TOWNSHIP ACTION ITEM

Item:

Hershey's Mill Dam

No:

DPW 07-02

List Date:

5/22/2007

Completed Date:

Description:

Date	Action
	Grant declined. Committee formed to determine best option. Classification probably not changing. Hydrologic Study by advanced Geo Services.
4/6/2010	Groups met 4/5. Board to discuss 4/13/10
4/13/2010	Should we proceed with AGS or rebid work. What should be included in next phase of engineering work?
5/4/2010	Advanced GEO Proposal for breach analysis and potential solutions.
6/1/2010	Awaiting comments from Save the Dam group before taking action on GEO proposal. Phase 1 approved.
7/6/2010	Impoundment drained 6/30. Conceptual plans due for 7/20 meeting. Cost estimates due for 8/17.
7/13/2010	Solicitor OK with sale of Dam property. Checking with DEP.
7/20/2010	Options presented by Adv Geo. Pipe option out. Will price weir, breach, silt removal, ongoing maintenance, and check if required to remove silt under any scenario.
8/10/2010	Accepted proposal to have an appraisal done. Tentative award of \$15,000 grant

EAST GOSHEN TOWNSHIP ACTION ITEM

Item:

Park Bridge Permit

No:

DPW 07-04

List Date:

7/24/2007

Completed Date:

Description:

Date	Action
	Awaiting response from ACOE. Engineering issues resolved. Easement language approved. Execute easement.
4/6/2010	Permit issued. Work can start after June 15 per Fish & Boat Commission. Pulte soliciting quotes. Don contacting Joe McDonough about date for groundbreaking.
6/15/2010	Waiting on installation date from Pulte.
7/13/2010	Awaiting updated information from Pulte on schedule.
8/17/2010	Pulte has selected a contractor. Scheduling Pre Con Meeting

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EAST GOSHEN TOWNSHIP ACTION ITEM

Item:

Recycling Contract

No:

DPW 08-06

List Date:

9/22/2009

Completed Date:

Description:

Date	Action
	Investigate possible change of pick up to 2nd half of week and cost of collecting Compact Fluorescent Lamps (CFL's)
7/13/2010	Bids out. 5 Options Open bids 7/22.
7/27/2010	Bid results. Discuss options for 2011.
7/22/2010	Opened Bds
8/10/2010	Review options
8/17/2010	Additional info on rates

**EAST GOSHEN TOWNSHIP
ACTION ITEM**

Item: **Ridley Creek Expansion Monthly Update** No: **DPW 10-02**

List Date: **2/23/2010** Completed Date:

Description: **Provide Monthly status update**

Date	Action
3/9/2010	Monthly Status Report Done
4/13/2010	Monthly Status Report Done
5/18/2010	Monthly Status Report Done
6/15/2010	Monthly Status Report Done
7/20/2010	Monthly Status Report Done
8/17/2010	Monthly Status Report - Distributed on August 10, 2010 Done
9/21/2010	Monthly Status Report

MEMO

TO: Rick Smith

FROM: Diane Degnan

RE: Upgraded E-mail Services with Archiving Capability

DATE: August 11, 2010

As requested, the following are costs associated with the purchase of an on-site Microsoft Exchange solution (from United Computer) versus the costs associated with upgrading to an off-site/hosted Microsoft e-mail service, or off-site/hosted generic e-mail service (provided by Bee.Net). The following information, unlike the information provided previously, is based on 30 users/mailboxes, and was obtained in response to your specific questions.

Option #1) On-Site Microsoft Exchange/provided by United Computer:

Initial Equipment Cost:	\$5,007
Equipment Installation Cost:	\$5,190
Software Cost:	\$5,778
<i>- minus approx. \$2,000, as original proposal was based on 40 users/mailboxes</i>	
TOTAL	\$13,975

Software Maintenance Cost per Year	\$300 (after 1 st year)
Cost to Load Existing E-mails into System (included in equipment installation cost above)	N/A
Cost for Support	UNDETERMINED

NOTE: While United Computer originally recommended the purchase of an Exchange Server, they too would now recommend a hosted solution for the Township.

Option #2) Off-Site Microsoft Exchange/hosted by Bee.Net:

Initial Equipment Cost:	-0-
Equipment Installation Cost:	-0-
Software Cost:	-0-
Software Maintenance Cost per Year	-0-
Cost to Load Existing E-mails into System	-0-
Cost for Support	-0-

\$14/mth per user/mailbox
\$5,040/yr based on 30 users/mailboxes

Option #3) Off-Site Generic/hosted by Bee.Net:

Initial Equipment Cost:	-0-
Equipment Installation Cost:	-0-
Software Cost:	-0-
Software Maintenance Cost per Year	-0-
Cost to Load Existing E-mails into System	-0-
Cost for Support	-0-

\$7/mth per user/mailbox

\$2,520/yr based on 30 users/mailboxes

** Our current fee is \$2/mth per user/mailbox. Annual internet fee would not change.*

While the Microsoft software has more features, Burt feels it is geared more towards a corporate client, and that none of those added features would be needed by a municipality. Our current provider, has provided us with good service for several years, and can now assist us with any option. Both Burt and those at Bee.Net feel the less expensive, generic, off-site/hosted option could be customized to meet our needs. As discussed, I would concur with the recommendation to accept Bee.Net's proposal to provide us with the Quick version of off-site/hosted e-mail service including archiving for an additional \$5/mth per user/mailbox.

If at any time, it is determined that the generic software does not meet our needs, we would not be restricted from then changing over to Microsoft Exchange via an on-site solution or off-site/hosted solution, or even back to our current service.

Burt's offer to attend a meeting, and personally explain this information in more detail to the Board still stands.

dld

August 13, 2010

2010 Refuse Costs	\$1,239,591					
2010 Hauler Costs	\$802,321					
2010 Net Cost (Total-Hauler)	\$437,270					
Inflator (See Note)	3%					
2011 Net Cost	\$450,388	Inflator 2012 Net Cost	\$450,388 3%			\$463,900 3%
Single family units	3291			3291		\$477,817
2011 Net Cost per Unit	\$136.85	2012 Net Cost per Unit	\$140.96		2013 Net Cost per Unit	\$145.19
Drawdown from Fund Balance	\$220,000	Per QTR	\$16.71	Drawdown from Fund Balance	Per QTR	\$16.71

Note: For the purpose of this analysis I assumed that the "Net Cost" would increase at the rate of 3% per year.

Note: I also leveled the cost for all three years

Note: I also used \$220,000 a year from the fund balance to reduce the rate

2011		2012		2013		
Option 1 - Unlimited 2x week	Hauler cost per unit per month	\$17.97	Hauler cost per unit per month	\$17.97	Hauler cost per unit per month	\$17.97
	Hauler cost per unit per year	\$215.64	Hauler cost per unit per year	\$215.64	Hauler cost per unit per year	\$215.64
	Net Cost	\$136.85	Net Cost	\$140.96	Net Cost	\$145.19
	Cost per year	\$352.49	Cost per year	\$356.60	Cost per year	\$360.83
	Cost per Qtr	\$88.12	Cost per Qtr	\$89.15	Cost per Qtr	\$90.21
	Leveled Cost per Qtr.	\$89.16	Leveled Cost per Qtr.	\$89.16	Leveled Cost per Qtr.	\$89.16
	Leveled Cost per Qtr & Fund Bal.	\$72.45	Leveled Cost per Qtr & Fund Bal.	\$72.45	Leveled Cost per Qtr & Fund Bal.	\$72.45
Option 2 - Unlimited 1x week	Hauler cost per unit per month	\$14.89	Hauler cost per unit per month	\$14.89	Hauler cost per unit per month	\$14.89
	Hauler cost per unit per year	\$178.68	Hauler cost per unit per year	\$178.68	Hauler cost per unit per year	\$178.68
	Net Cost	\$136.85	Net Cost	\$140.96	Net Cost	\$145.19
	Cost per year	\$315.53	Cost per year	\$319.64	Cost per year	\$323.87
	Cost per Qtr	\$78.88	Cost per Qtr	\$79.91	Cost per Qtr	\$80.97
	Leveled Cost per Qtr.	\$79.92	Leveled Cost per Qtr.	\$79.92	Leveled Cost per Qtr.	\$79.92
	Leveled Cost per Qtr & Fund Bal.	\$63.21	Leveled Cost per Qtr & Fund Bal.	\$63.21	Leveled Cost per Qtr & Fund Bal.	\$63.21

202

2011		2012		2013	
Option 3 - 1 can 2x week					
Hauler cost per unit per month	\$17.06	Hauler cost per unit per month	\$17.57	Hauler cost per unit per month	\$18.10
Hauler cost per unit per year	\$204.72	Hauler cost per unit per year	\$210.84	Hauler cost per unit per year	\$217.20
Net Cost	\$136.85	Net Cost	\$140.96	Net Cost	\$145.19
Cost per year	\$341.57	Cost per year	\$351.80	Cost per year	\$362.39
Cost per Qtr	\$85.39	Cost per Qtr	\$87.95	Cost per Qtr	\$90.60
Leveled Cost per Qtr.	\$87.98	Leveled Cost per Qtr.	\$87.98	Leveled Cost per Qtr.	\$87.98
Leveled Cost per Qtr & Fund Bal.	\$71.27	Leveled Cost per Qtr & Fund Bal.	\$71.27	Leveled Cost per Qtr & Fund Bal.	\$71.27
Option 4 - 1 can 1x week					
Hauler cost per unit per month	\$15.30	Hauler cost per unit per month	\$15.76	Hauler cost per unit per month	\$16.23
Hauler cost per unit per year	\$183.60	Hauler cost per unit per year	\$189.12	Hauler cost per unit per year	\$194.76
Net Cost	\$136.85	Net Cost	\$140.96	Net Cost	\$145.19
Cost per year	\$320.45	Cost per year	\$330.08	Cost per year	\$339.95
Cost per Qtr	\$80.11	Cost per Qtr	\$82.52	Cost per Qtr	\$84.99
Leveled Cost per Qtr.	\$82.54	Leveled Cost per Qtr.	\$82.54	Leveled Cost per Qtr.	\$82.54
Leveled Cost per Qtr & Fund Bal.	\$65.83	Leveled Cost per Qtr & Fund Bal.	\$65.83	Leveled Cost per Qtr & Fund Bal.	\$65.83
Option 5 - 1 can 1x week - ala carte leaf, yard waste, etc.					
Hauler cost per unit per month	\$12.25	Hauler cost per unit per month	\$12.62	Hauler cost per unit per month	\$13.00
Hauler cost per unit per year	\$147.00	Hauler cost per unit per year	\$151.44	Hauler cost per unit per year	\$156.00
Net Cost	\$136.85	Net Cost	\$140.96	Net Cost	\$145.19
Cost per year	\$283.85	Cost per year	\$292.40	Cost per year	\$301.19
Cost per Qtr	\$70.96	Cost per Qtr	\$73.10	Cost per Qtr	\$75.30
Leveled Cost per Qtr.	\$73.12	Leveled Cost per Qtr.	\$73.12	Leveled Cost per Qtr.	\$73.12
Leveled Cost per Qtr & Fund Bal.	\$56.41	Leveled Cost per Qtr & Fund Bal.	\$56.41	Leveled Cost per Qtr & Fund Bal.	\$56.41

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From: H MOORE [mailto:annfletchermoore@verizon.net]
Sent: Wednesday, June 30, 2010 4:29 PM
To: Rick Smith
Subject: agenda for August

Hi Rick,

I am wondering what Tuesday might have open space on the BOS agenda? Myself and Jim Langer a District Executive from Boy Scouts of America-Lenni Lenape District-would like to come and make a presentation to them. I run a cub scout day camp program in July for boy scouts, and we are looking for a new area to hold the event next year 2011.

Thanks,
Ann Marie

7/12/2010

BOARD OF SUPERVISORS
EAST GOSHEN TOWNSHIP
CHESTER COUNTY
1580 PAOLI PIKE, WEST CHESTER, PA 19380-6199

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MEMO

TO: Rick Smith
FROM: Nancy Scheiderman
RE: Potential Grant Sources to Support Hershey's Mill Dam Removal
DATE: August 12, 2010

The following are two possible sources of funding for removal of the Hershey's Mill Dam.

- Fish Conservation

Freshwater Fish Keystone focuses on species and habitats species that occur in the US identified as high priorities for the nation. Freshwater fish (anadromous and catadromous) and associated aquatic life such as mussels, crayfish and other invertebrates are included in the Keystone.

Goal is to find best conservation investments, fund the best solutions and deliver measurable results for fish conservation.

Offered through National Fish & Wildlife Foundation, 1133 Fifteenth Street, N.W., Suite 1100, Washington, D.C. 20005 T 202-857-0166 F 202-857-0162

Focus on species and habitats identified. Individual Initiatives are: Apache Trout, Eastern Brook Trout, Russian River Coho, Sierra Nevada Meadow Restoration, Upper Colorado Native Fishes, and Upper Klamath Basin. The following three themes are believed to be critical for conserving freshwater fish, aquatic organisms', and their habitats: Water Flows, Climate Change and Adaptation, Imperiled Fish – Apache Trout and Upper Klamath Basin.

Grant Cycles:

Preproposal: September 1, 2010
Full Proposal: November 1, 2010
Notification: March 31, 2010

- Open Rivers Initiative

Through its Open Rivers Initiative NOAA's Restoration Center provides technical expertise and financial assistance to remove dams and barriers and restore habitat for the many species that migrate between the ocean and the nation's freshwater rivers and

BOARD OF SUPERVISORS
EAST GOSHEN TOWNSHIP

streams. Since its inception NOAA has removed more than 90 dams and stream blockages.

Anticipates \$6 million in project funding with focus on implementing projects that will directly benefit migratory species such as salmon, sturgeon, shad, river herring, striped bass, and American eel.

NOAA is working to restore and protect the ecological health of the nation's rivers and streams by removing dams, installing fish passage structures such as fish ladders and removing other migratory fish barriers such as undersized culverts from streams and rivers.

Applications must be received by www.grants.gov, postmarked, or provided to a delivery service by 11:59 PM EST on November 17, 2010.

Administered by the NOAA Restoration Center within the Office of Habitat Conservation. Typical awards will range from \$200,000 to \$750,000.

Contact: Tisa Shostik NOAA Fisheries Service NOAA Restoration Center
1315 East-West Highway
Silver Spring, MD 2091
Tisa.shostik@noaa.gov
301-713-0174

East Goshen Township

1580 Paoli Pike

West Chester, Pa 19380

August 9, 2010

Dear Administrators,

I feel that a compliment is needed in regard to your Building Inspector: Mike

This gentleman deserves a 5-Star appreciation from me in my attempt to correct an overdue replacement of crumbling steps in Goshen Valley One managed by Robert H. Wise Management Co. Even my request from the manager, Patti, for an orange cone to be placed on those steps 4 months prior and nothing was done. I don't know what she thinks an orange cone is for. Obviously, she never looked at those steps.

In desperation, after a call to the inspector's office, Mike got the job done post-haste with management scrambling to abide with his request.

Thank you, thank you, thank you for having such an expert building inspector who really cares that our community abides by the rules set down to make our township a very desirable place to call home in Chester County.

But, much to my dismay, I am considering moving after 22 years here because of repairs that are not taken care of here in Goshen Valley I. \$5,000.20 in condo fees in 22 years.

And for what? The deterioration in some places is incredible.

Sincerely,



Norma Morgan, 704 Valley Dr., West Chester, PA 19382-6411

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RECEIVED
BY: _____

AUG 9 2010