

**EAST GOSHEN TOWNSHIP  
BOARD OF SUPERVISORS MEETING  
1580 PAOLI PIKE  
September 21, 2010 – 7:00pm  
Final Approved Minutes**

**Present:** Chairman Senya D. Isayeff, Vice-Chairman Thom Clapper, and Supervisors Marty Shane and Don McConathy. Supervisor Carmen Battavio was absent. Also present were Township Manager Rick Smith and Linda Gordon (TAG).

**Call to Order & Pledge of Allegiance**

Senya called the meeting to order at 7:11pm. He asked Eagle Scouts Jonathan R. Degurski and Drew Sherman to lead everyone in the Pledge of Allegiance.

**Moment of Silence**

Senya called for a moment of silence to honor the troops serving abroad and stationed at home.

**Recording of Meeting**

No one indicated that they planned to record the meeting.

**Presentation of Certificates of Achievement to Eagles Scouts**

Senya recognized Eagle Scouts Jonathan R. Degurski and Drew Sherman. Senya and Thom presented the scouts with Certificates of Achievement.

**Public Comment on Non-Agenda Items**

None.

**Police Report**

Police Chief John Dumond reported there were 522 calls for police service from East Goshen in August.

The Westtown-East Goshen Regional Police Department will serve as a collection point for the DEA's National Take Back Initiative on September 25, 2010. Residents are encouraged to drop off expired and unneeded prescription drugs for safe disposal.

Marty congratulated Chief Dumond on receiving another letter from the Chester County District Attorney's Office (dated August 11, 2010) thanking him for his excellent record of responsiveness to the Victims Compensation Assistance Program of the Pennsylvania Commission on Crime and Delinquency.

**Review of Minutes**

The Board reviewed and corrected the draft minutes of September 14. Don moved to approve the minutes as corrected. Marty seconded the motion. There was no discussion or public comment. The Board voted unanimously to approve the motion.

**Snow Removal and Ice Control Bids**

Rick reported that ten bid packages were sent out and two bids were received as follows:

	<u>Per Hour</u>	<u>Per 100 Hours</u>
Knight Brothers – Aston, PA		
Large (Dump) Truck .....	\$164.50.....	\$16,450.00
Small (Pickup) Truck.....	\$122.50.....	<u>\$12,250.00</u>
Bid.....		<b>\$28,700.00</b>
SA Macanga – West Chester, PA		
Large (Dump) Truck .....	\$200.00.....	\$20,000.00
Small (Pickup) Truck.....	\$115.00.....	<u>\$11,500.00</u>
Bid.....		<b>\$31,500.00</b>

The Board reviewed and discussed a document comparing the cost of outsourcing snow plowing in one zone to keeping the work in-house. Marty would like the staff to determine the savings that would be realized by having the Township keep fewer dump trucks. He would also like to see overtime pay for Township staff factored into the numbers. Don is interested in knowing the cost of contracting out snow plowing for the entire Township instead of just one zone. The Board would also like to see cost savings in personnel for having snow plowing outsourced. Rick was instructed to develop figures based on a “typical” snowstorm, showing the costs involved if the Township did the plowing, versus the costs involved if the work was outsourced.

*Public Comment: John Schorn, Larch Lane* – Said that based on his professional experience doing snow removal work, Rick’s cost estimate of \$78 per hour for the Township to plow snow is unrealistically low. Mr. Schorn listed a number of cost factors that should be worked into the number to make it more accurate. He complimented Mark Miller and the Public Works crew for the tremendous job they do plowing the roads. Mr. Schorn recommended the Township inspect the snow removal equipment of any firm they consider awarding the bid to.

**Treasurer’s Report & Expenditure Register Report**

*See attached Treasurer’s Report for September 16, 2010.*

The Board reviewed the Treasurer’s Report and the current invoices. Thom moved to accept the Treasurer’s Report of September 16 and the Expenditure Register Report as recommended by the Treasurer, to accept the receipts and to authorize payment of the invoices just reviewed. Don seconded the motion. There was no further discussion and no public comment. The Board voted unanimously to approve the motion.

**Recommendation to Ban Dogs at Events**

The Board discussed a note from Ann Marie Fletcher-Moore dated September 3 stating that the Park & Rec Board would like the Supervisors to consider adopting an ordinance banning dogs and other pets (except service dogs) from all Township-sponsored activities and events.

Marty said he is sorry it has to be so, but he is convinced it is appropriate to ban dogs from activities and events. Thom said he is also in favor of the ban. He once saw a dog take food

from a child's hand during the Chester County Restaurant Festival. He is also concerned about people stepping in dog droppings.

Don asked if the Park & Rec Board voted on this matter yet, and Thom said he is not sure, but he knows the Park & Rec Board discussed the matter at a meeting at which member Vicki Wooters was not present, and that Ms. Wooters is opposed to the ban. Don said the Park & Rec Board needs to vote on this matter, if they have not done so, before making a recommendation to the Board.

Don then asked if there have been any dog-related issues at Township activities or events, and Rick said none that he is aware of. Don said such a ban would require a police presence at all activities and events in order for it to be enforced.

Marty moved to adopt a new ordinance banning dogs and other pets (except service dogs) from all Township-sponsored activities and events. Thom seconded the motion.

Senya stated he is not in favor of imposing this restriction. He would like to see a formal recommendation from the Park & Rec Board along with a record of their vote. Don said he agreed with comments made by Vicki Wooters in an email dated September 3 stating that "if the current ordinance to have the dogs on leash was enforced, there is not an issue. If the current rules are not enforced (leashes, parking, etc), why would a new ordinance be better handled?"

*Public Comment: Corrine Edelman, Vista Farms* – Said she and her husband walk their dog in the Township park every day, and she has never seen dog droppings that weren't picked up. She said East Goshen is more like Chadds Ford, who recently reminded the public that dogs are welcome at Chadds Ford Days, than Kennett Square and West Chester, who recently starting banning dogs from their events. She noted that unruly children can be just as much of a hazard as dogs. Mrs. Edelman said she knows quite a number of residents who would resent an ordinance banning dogs from Township events.

*Public Comment: Linda Gordon, Line Road* – Asked if a ban on dogs at events would mean that people walking their dogs at the park during an event (but not there to participate in the event) would be fined and banned. She said in all her years of living in East Goshen and attending Board meetings she has never witnessed a single resident coming to a meeting to complain about dogs at events. She added that if the Township adopts such an ordinance they will be unable to enforce it.

*Public Comment: Anne Meddings, Glen Mills* – Said she is strongly opposed to banning dogs from Township events.

There was no further discussion or public comment. The Board voted 2:2 and the motion did not pass. (Thom and Marty were in favor; Senya and Don were opposed).

### **Packets**

Don said that too much paper is being wasted reprinting the same Action List items for the packets every week. The Supervisors only need one copy, which they can keep bringing to the meetings until the items are discussed.

### **Agenda Order**

Marty moved to have the minutes, invoices, and Action List moved to the end of the agenda each week, so that guests do not have to wait for the Board to complete these routine housekeeping items. Don seconded the motion.

Thom said there is value in discussing the minutes, Treasurer's Report and invoices at the beginning of meetings as the public might be interested in these matters.

*Public Comment: Neil DeRiemer, Hershey Mill Road* – Said that as a resident he is fine with having the Board review these items at the beginning of meetings.

*Public Comment: Linda Gordon, Line Road* – Said she has no problem with the Board reviewing minutes and invoices at the beginning of meetings.; however, it would be okay to discuss the Action List at the end of the meetings.

Thom noted that the Chairman always has the discretion of rearranging the agenda as warranted.

Senya said he has no preference on the matter.

There was no further discussion or public comment. The Board voted 3:1 and the motion passed. (Thom was opposed).

### **Grant Application by French and Pickering Creeks Conservation Trust for Thorncroft Therapeutic Horseback Riding, Inc.**

Rick summarized a draft letter written to the 1675 Foundation on behalf of East Goshen. The letter expresses the Township's support for the proposed acquisition and easement grant application for Thorncroft Therapeutic Horseback Riding, Inc. Don made three editorial changes.

Don moved to approve the letter as amended. Thom seconded the motion. There was no further discussion or public comment. The motion passed unanimously. (Marty was out of the room and did not vote).

### **Fireworks**

Rick reported that Hank Belber has advised that Applebrook will not be able to make a \$10,000 contribution toward the fireworks for 2011.

## **Any Other Matter**

Friends of the East Goshen 501(c)(3) - Thom suggested asking resident Karen Martynick to consider joining the Friends of East Goshen 501(c)(3) committee now that two members have bowed out. The consensus was that this would be a good idea. Rick will send a letter to Karen. Senya suggested the Township also consider advertising for volunteers.

*Public Comment: Linda Gordon, Line Road* – Said she is not sure the remaining members of the 501(c)(3) committee are still interested in participating since extensive fundraising will be involved. She suggested the Township advertise for volunteers in the newsletter. Don suggested the Township advertise on the website, on the Hershey Mill channel, and in the *Daily Local News*.

Chester County 2020 – Senya announced that Nancy Mohr has retired as director of Chester County 2020. The Township will send her a letter.

East Goshen Bicentennial – Senya proposed the Board begin thinking about a Bicentennial Celebration to celebrate the Township's bicentennial in 2017. The Board might want to set up a committee for this purpose, and consider how to start budgeting funds for such an event.

Staff Picnic – The staff picnic will be moved to Friday, October 1. The office will close early that day.

## **Action List**

Wireless Ordinance – Kristin Camp is revising the ordinance. The Board will discuss this at the October 5 meeting.

Energy Conservation in the Township Building – Rick reported that dimmable florescent bulbs have been purchased for the Board Room. The Township will receive a \$20K grant from PECO for installing LED lights in the traffic signals. The Board is not in favor of joining PECO's program whereby the Township would receive credits for allowing HVAC service interruptions.

*Public Comment: Erich Meyer, Monte Vista Drive* – Recommended the Board check out the PECO website for more details on how the HVAC interruption program works.

Sewer Metered Billing - Rick is waiting on a report from AMS. The Board discussed billing dates and meter reading dates. Don plans to meet with Deb Beury and Brian McCool next Thursday afternoon to discuss database issues.

Performance Evaluation Forms for Non-Exempt Employees - The Board discussed this form, and the merit of having employees rate themselves, at length. Senya is not in favor of having employees rate themselves. He would like the Township to have employees fill out the same evaluation form he had to use while he served in the military. This form did not involve rating oneself. Marty expressed concern that employees and supervisors will complete the rating form using different criteria and standards. He said he appreciated all the work Thom, Rick and Joe

Gill put into this but thinks it is the job of a consultant to develop these forms and procedures and noted that no one on the Board has Human Resource expertise.

*Public Comment: John Schorn* – Said if an employee rates themselves differently from how their Supervisor rates them, it will yield good discussion, which is a positive thing.

Senya said he does not want employees to view the annual evaluation as a negative process and a burden, but a positive thing. He will send a copy of the military form to Thom and Rick for their consideration.

Marty would like Rick to check with PSATS for recommendations.

USDA Geese Roundup – The Township was invoiced \$3,885 from the USDA for removal of 130 geese. Rick said he continues to get calls from residents who want geese removed from their neighborhoods. The Board agreed the Township will have the USDA come again next year to remove more geese.

Park Bridge Permit – Rick reported that Pulte has started work on the bridge.

Road Resurfacing – The Board agreed to hold this item so that Mark Miller can be invited to join the discussion.

Pedestrian Crosswalk at Township Park – Rick reported that the signs have been installed and the road striping work is still pending.

Images of America Books – The Board would like to receive a report from Kathryn Yahraes showing the “bottom line” on whether the Township has earned money from books sales or if money has been lost.

Municipal Authority Funding – Marty told Rick the Board needs to receive a Municipal Authority budget ASAP, and the Board understands it will only show expenses as there is no source of revenue.

Parking for Multi-Use Space in the IP/BP District – This matter is on the Planning Commission’s agenda for October 6.

Ridley Creek Expansion Monthly Update – The Board reviewed this update and discussed budget issues, cost overruns, construction delays, and the training of staff to run the new plant. The Board asked Rick to prepare a report giving the status of cost overruns and the consequences the Township will face from the various delays. The Board discussed disbanding the Municipal Authority in the near future.

CTDI Parking – This issue is on the Planning Commission’s agenda for October 6.

### **ABC Appreciation Event**

The Board agreed to table this matter until Carmen is present.

**Public Comment Period**

None.

**Adjournment**

The meeting was adjourned at 10:25pm.

Anne Meddings

Recording Secretary

*Attachment: Treasurer's Report*

September 16, 2010

TREASURER'S REPORT  
2010 RECEIPTS AND BILLS

**GENERAL FUND**

Real Estate Tax	\$2,654.23
Earned Income Tax	\$68,214.52
Local Service Tax	\$0.00
Transfer Tax	\$54,579.63
General Fund Interest Earned	\$0.00
Total Other Revenue	<u>\$8,088.58</u>
Total Receipts:	<u>\$133,416.96</u>

Accounts Payable	\$258,647.42
<u>Electronic Pmts:</u>	
Health Insurance	\$62,671.78
Credit Card	\$0.00
Postage	\$0.00
Debt Service	\$23,883.73
Payroll	<u>\$49,000.00</u>
Total Expenditures:	<u>\$394,202.93</u>

**STATE FUND**

Interest Earned	<u>\$0.00</u>
-----------------	---------------

Expenditures:	<u>\$0.00</u>
---------------	---------------

**CAPITAL RESERVE**

Interest Earned	<u>\$0.00</u>
-----------------	---------------

Expenditures:	<u>\$0.00</u>
---------------	---------------

**TRANSPORTATION FUND**

Interest Earned	<u>\$0.00</u>
-----------------	---------------

Expenditures:	<u>\$0.00</u>
---------------	---------------

**SEWER OPERATING**

Receipts	\$15,148.75
Interest Earned	\$0.00
Total Sewer:	<u>\$15,148.75</u>

Accounts Payable	\$3,076.43
Debt Service	\$32,243.07
Total Expenditures:	<u>\$35,319.50</u>

**REFUSE**

Receipts	\$9,103.10
Interest Earned	\$0.00
Total Refuse:	<u>\$9,103.10</u>

Expenditures	<u>\$75,060.18</u>
--------------	--------------------