

**AGENDA
EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS
TUESDAY, OCTOBER 26, 2010
7:00 PM**

1. Call to Order
2. Pledge of Allegiance
3. Moment of Silence – Supervisor Carmen Battavio
4. Ask if Anyone is Recording the Meeting
5. Public Comment – Hearing of Residents (Optional)
6. Chairman's Report
 - a. The Board met in Exec. Session on 10/19/2010 to discuss Personnel and Legal Matters.
7. Public Hearings
8. Police Chief's Report
9. Old Business
10. New Business
 - a. Consider request from the Public Works Director for funding to provide back-up generator power for the Township traffic signals.
 - b. Discuss Tax Collector position.
11. Any Other Matter
 - a. Memo from Mark Miller Public Works Director regarding June 26, 2010 Storm Clean-up Costs.
 - b. Malvern Public Library board of Trustees memo regarding funding for 2011.
12. Approval of Minutes
13. Treasurer's Report
 - a. October 19, 2010 Report
14. Review Action List
15. Correspondence, Reports of Interest
16. Meetings & Dates of Importance

October 26, 2010	Board of Supervisors	7 pm
October 27, 2010	Board of Supervisors	12 pm
November 2, 2010	Election Day – no meeting	

November 3, 2010	Board of Supervisors	7 pm
November 3, 2010	Planning Commission	7 pm
November 4, 2010	Park & Recreation	7 pm
November 8, 2010	Municipal Authority	7 pm
November 9, 2010	Board of Supervisors	7 pm
November 10, 2010	Conservancy Board	7 pm
November 11, 2010	Veterans Day – Office Closed	
November 11, 2010	Historical Commission	7 pm
November 15, 2010	Deer Committee	7 pm
November 16, 2010	Board of Supervisors	7 pm
November 23, 2010	Board of Supervisors	7 pm
November 25 - 26, 2010	Office Closed	
November 30, 2010	Board of Supervisors	7 pm

17. Public Comment – Hearing of Residents

18. Adjournment

The Chairperson, in his or her sole discretion, shall have the power to rearrange the agenda in order to accommodate the needs of other board members, the public or an applicant.

Please Visit the Township website, www.eastgoshen.org to sign up for “Constant Contact”, an email service which provides timely updates on current information regarding Upcoming Events, Meeting Dates, and important Public Notices; just to name a few. To sign up, just visit the bottom left hand side of the home page and submit your email address and you will be prompted to select the type of information you want to receive. This is a free service that acts as an up to date “electronic newsletter” keeping you informed of what is happening in your community. Your privacy is very important to us, be assured East Goshen Township will not disclose your email address to anyone for any purpose.

TO: Board of Supervisors
FROM: Mark Miller
DATE: October 14, 2010
RE: Generator back up for Traffic Signals

I believe we need to install generator back up service for the traffic signals. If a power outage were to happen today two public works employees would be called out to put up portable stop signs at the four corners of the intersection. In the June storm we had signals out for two days. This required the public works department along with the police department to monitor the intersections both day and night. Road flares were placed at night to warn motorists of the intersection. I would recommend that we phase in the generator connections over a four year period by doing the busiest intersections first. The cost would require the township to put aside \$10,000.00 a year.

BOARD OF SUPERVISORS
EAST GOSHEN TOWNSHIP
CHESTER COUNTY
1580 PAOLI PIKE, WEST CHESTER, PA 19380-6199

11. ANY OTHER MATTER
2.
3 pgs

October 22, 2010

TO: Board of Supervisors
From: Mark Miller
RE: Storm Clean-up Cost

Attached are the costs for the June 24th storm. The October charges are from trees that we pushed off the day of the storm. This required us to go back and chip them.

We also recently utilized our tree contractor to remove large broken limbs that were caught up in the top of the trees.

STORM DAMAGE - RECHARGE RATE

2003

Name	Pay Date Work	Regular Hrs.	Regular \$	OT Hrs.	OT \$
BAHNATKA, STEVE	7/1/2010 STORM DAMAGE	8.0	\$ 90.40	9.0	\$ 152.46
	7/8/2010 STORM DAMAGE	8.0	\$ 90.40	-	\$ -
	7/22/2010 STORM DAMAGE	15.0	\$ 169.50	-	\$ -
	7/29/2010 STORM DAMAGE	4.0	\$ 45.20	-	\$ -
	10/21/2010 STORM DAMAGE	2.0	\$ 22.60	-	\$ -
BIONDI, STEVE	7/1/2010 STORM DAMAGE	-	\$ -	6.5	\$ 361.01
	7/8/2010 STORM DAMAGE	6.5	\$ 262.41	-	\$ -
	7/22/2010 STORM DAMAGE	5.0	\$ 201.85	-	\$ -
	7/29/2010 STORM DAMAGE	5.0	\$ 201.85	-	\$ -
	10/21/2010 STORM DAMAGE	3.0	\$ 121.11	-	\$ -
BROWN, JEFF	7/1/2010 STORM DAMAGE	8.00	\$ 348.80	13.5	\$ 773.01
	7/8/2010 STORM DAMAGE	8.00	\$ 348.80	-	\$ -
	7/22/2010 STORM DAMAGE	10.00	\$ 436.00	-	\$ -
	7/29/2010 STORM DAMAGE	12.00	\$ 523.20	-	\$ -
	10/21/2010 STORM DAMAGE	3.00	\$ 130.80	-	\$ -
CARPENTER, MIKE	7/1/2010 STORM DAMAGE	-	\$ -	11.5	\$ 212.64
	7/8/2010 STORM DAMAGE	8.00	\$ 98.56	-	\$ -
	7/22/2010 STORM DAMAGE	10.00	\$ 123.20	-	\$ -
	7/29/2010 STORM DAMAGE	4.00	\$ 49.28	-	\$ -
DARLINGTON, TERRY	7/1/2010 STORM DAMAGE	-	\$ -	8.5	\$ 410.98
ENNIS, MIKE	7/1/2010 STORM DAMAGE	8.00	\$ 277.52	7.5	\$ 362.63
	7/8/2010 STORM DAMAGE	6.00	\$ 208.14	-	\$ -
	7/22/2010 STORM DAMAGE	9.00	\$ 312.21	-	\$ -
	7/29/2010 STORM DAMAGE	12.00	\$ 416.28	-	\$ -
	10/21/2010 STORM DAMAGE	3.00	\$ 104.07	-	\$ -
HERMAN, RYAN	7/1/2010 STORM DAMAGE	8.00	\$ 111.60	8.5	\$ 177.82
	7/8/2010 STORM DAMAGE	8.00	\$ 111.60	-	\$ -
	7/22/2010 STORM DAMAGE	15.00	\$ 209.25	-	\$ -
	7/29/2010 STORM DAMAGE	4.00	\$ 55.80	-	\$ -
	10/21/2010 STORM DAMAGE	2.00	\$ 27.90	-	\$ -
KILGORE, DUSTY	7/1/2010 STORM DAMAGE	-	\$ -	10.5	\$ 347.87
	7/8/2010 STORM DAMAGE	7.00	\$ 169.68	-	\$ -
	7/22/2010 STORM DAMAGE	11.00	\$ 266.64	-	\$ -
	7/29/2010 STORM DAMAGE	4.00	\$ 96.96	-	\$ -
	10/21/2010 STORM DAMAGE	2.50	\$ 60.60	-	\$ -
LINDER, CHAS	10/21/2010 STORM DAMAGE	2.50	\$ 75.23	-	\$ -
MILLER, KEVIN	7/1/2010 STORM DAMAGE	8.00	\$ 229.76	11.0	\$ 436.26
	7/8/2010 STORM DAMAGE	7.00	\$ 201.04	-	\$ -
	7/22/2010 STORM DAMAGE	11.00	\$ 315.92	-	\$ -
	7/29/2010 STORM DAMAGE	4.00	\$ 114.88	-	\$ -
MILLER, MARK	7/1/2010 STORM DAMAGE	8.00	\$ 569.60	-	\$ -
	7/8/2010 STORM DAMAGE	15.50	\$ 1,103.60	-	\$ -
	7/22/2010 STORM DAMAGE	16.00	\$ 1,139.20	-	\$ -
	7/29/2010 STORM DAMAGE	12.00	\$ 854.40	-	\$ -
	10/21/2010 STORM DAMAGE	3.00	\$ 213.60	-	\$ -
REILLY, TIM	7/1/2010 STORM DAMAGE	-	\$ -	9.0	\$ 213.84
	7/8/2010 STORM DAMAGE	8.00	\$ 126.72	-	\$ -
	7/8/2010 STORM DAMAGE	15.50	\$ 245.52	-	\$ -
	7/29/2010 STORM DAMAGE	7.00	\$ 110.88	-	\$ -
SOMMER, MATT	7/1/2010 STORM DAMAGE	6.00	\$ 64.56	-	\$ -
	7/8/2010 STORM DAMAGE	8.00	\$ 86.08	-	\$ -
	7/22/2010 STORM DAMAGE	14.00	\$ 150.64	-	\$ -
THOMPSON, GEORGE F	7/1/2010 STORM DAMAGE	-	\$ -	14.5	\$ 1,021.09
	7/8/2010 STORM DAMAGE	8.00	\$ 421.04	-	\$ -
	7/22/2010 STORM DAMAGE	16.00	\$ 842.08	-	\$ -
	7/29/2010 STORM DAMAGE	12.00	\$ 631.56	-	\$ -
	10/21/2010 STORM DAMAGE	3.00	\$ 157.89	-	\$ -

TOTALS:

403.50	\$	13,346.40
Regular		

110.0	\$	4,469.59
OT		

STORM DAMAGE - RECHARGE RATE

303

EDENS TREE SERVICE	4827.50
EDENS TREE SERVICE	4595.00
EDENS TREE SERVICE	3500.00
EDENS TREE SERVICE	3075.00

KNOX RENTALS	605.00
KNOX RENTALS	318.50
KNOX RENTALS	1067.75

CHERRY VALLEY SALES & RENTALS	2065.00
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FRAMES POWER & EQUIPMENT - 2 SAWS	1308.95
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LUKOIL GAS	184.97
LUKOIL GAS	134.50
LUKOIL GAS	120.12
LUKOIL GAS	50.12
LUKOIL GAS	125.00

GRAND TOTAL	\$ 39,793.40
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11. ANY OTHER MATTER
b. 2 PGS
2 -

TO: **East Goshen Township**

FROM: Malvern Public Library Board of Trustees

SUBJECT: Funding for 2011

DATE: October 11, 2010

In times of economic hardship, families turn to – and depend on – their libraries and librarians. Libraries are America's great information equalizers – the only place people of all ages and backgrounds can find and freely use such a diversity of resources, along with the expert guidance of librarians. The Malvern Library provides resources supporting the economic, educational and community needs of our patrons. All of our programs and resources are provided at no cost to our patrons.

As more Americans look for employment, libraries are helping level the playing field for job seekers. Use of Malvern Library's public computers with free Internet access has increased dramatically as patrons research opportunities, apply for jobs online, type resumes and cover letters, and open email accounts.

Libraries also play a vital role in enriching early childhood education. The Malvern Library provides many early literacy classes for young children geared to reading readiness at age appropriate levels. On weekday afternoons, the Library provides workspace for tutors to meet with students, free access to computers for students, and research support for student papers and projects. The library also serves as a primary resource for home-schooled children, a large and continually growing population within our community.

In addition to these school year services, the Library also offers summer programs including reading club, guest performers, craft days, and game days. The Library works with area elementary schools to provide the books required for their summer reading programs. The library also hosts Glaxo-Smith Kline's "Science in the Summer" program, which provides several free, weeklong science enrichment classes for elementary age children. More programming for teens is being developed.

The Library also plays a vital role in the life of our community. Several community groups are based out of the Library including a knitting club, a monthly book club and a poetry group. In addition to these organizations, many Mom and Tot playgroups have formed out of their involvement in our preschool programming. The Library is an important and undeniable community building resources for our patrons.

Because the Library's services and programs are free, attendance and use of the Library resources are always in demand. Given the current economic environment, this demand is increasing. Our circulation increased 3% over last year to almost 148,000 items checked out of the Library. As demand for Library resources builds, we continually strive to maintain and develop the collections of printed, audio and visual materials, provide access to web-based data, maintain qualified staff support and maintain convenient hours of operations.

We are proud that the library is an inviting community resource that provides programs and services to East Goshen residents of all ages and we could not do it without your support.

Our statistics for 2009 show:

- Approximately 20% or 29,500 items checked out at Malvern Library were for East Goshen residents.
- During children's summer programs approximately 20% or 455 of the participants are residents of East Goshen.
- East Goshen residents represent 20% or 116 of the individuals requesting new library cards.
- The library has approximately 22 storytimes each month that attract 400 children. East Goshen children represent 25% of that total.

Although more demands are made on libraries in economic downturns, we strive to carefully allocate our resources to serve our patrons. An important focus of our development is the constant changes in information technology, both for patrons and staff.

We realize that the recession has impacted municipalities and that is why you were required to reduce our funding in 2010 from \$32,000 to \$18,000, a reduction of 44%. The reduction has forced us to cut back substantially on collection development and programming. We ask that you consider increasing our funding by \$2,000 to \$20,000 to help us meet the increasing demands made on the library by East Goshen residents.

We sincerely appreciate your generous support of the library over the years and request that you continue to seriously consider our funding needs when planning your budget. If we can provide you with any further information, please contact Rosalie Dietz, our Director at 610-644-7259.

Submitted by: Judy Schafer, East Goshen Representative and Board President
Marianne Plucienik, East Goshen Representative and Board Treasurer

10/19

EAST GOSHEN TOWNSHIP ACTION LIST

#	Item	Action Due Date
DPW 08-02	Quarterly Report on I&I	26-Oct-10
FIN 10-06	Friends of East Goshen Township 501c3	26-Oct-10
FIN 09-01	Quarterly Summary of Pending Legal Cases	26-Oct-10
FIN 10-03	Monthly Financial Reports	26-Oct-10
ADM 10-16	Performance Evaluations	26-Oct-10
DPW 07-04	Park Bridge Permit & Construction	28-Oct-10
FIN 10-05	Quarterly Financial Reports - 2010	28-Oct-10
ADM 07-01	Review Wireless Ordinance	3-Nov-10
ADM 07-02	Pension Plan Conversion	3-Nov-10
ADM 09-07	Web Site Upgrade Status	3-Nov-10
DPW 10-02	Pedestrian Crosswalk @ Township Park	3-Nov-10
DPW 07-02	Hershey's Mill Dam	3-Nov-10
ADM 10-02	Annual Training Plan	9-Nov-10
ADM 10-07	Staffing Analysis	9-Nov-10
PCZ 06-01	Parking for Multi-Use Space in IP/BP District	9-Nov-10
PCZ 10-01	CTDI Parking	9-Nov-10
FIN 09-02	Capital Reserve Fund Analysis	9-Nov-10
DPW 10-02	Ridley Creek Expansion Monthly Update	16-Nov-10
ADM 10-7	Emergency Operations Plan	16-Nov-10
ADM 09-10	Soccer Fields @ Line Road	7-Dec-10
DPW 07-01	Geese Management Program	7-Dec-10
DPW 08-04	Invasive Species	7-Dec-10
PCZ 10-03	Generator Installations	7-Dec-10
ADM 10-01	Employee Benefits	19-Dec-10
ADM 09-04	Quarterly Review of Right to Know Requests	3-Jan-11

#	Item	Action Due Date
ADM 08-02	Review Comp Plan Action List (Ch 10)	8-Jan-11
DPW 10-04	Historic Books	11-Jan-11
PCZ 09-01	Telecom Registration and Reporting	16-Feb-11
FIN-10-10	Energy Usage at Township Building	15-Mar-11
ADM 09-02	Records Retention Resolution (Email System)	Completed
ADM 09-05	Energy Conservation in Twp Bldg	Completed
ADM 09-08	Police Scheduling	Completed
ADM 09-09	ARCView System (GIS)	Completed
ADM 09-11	2010 Sponsorships: Fireworks & Leaf Bags	Completed
ADM 09-12	Deer Management Committee	Completed
ADM 09-13	ABC Appreciation Event Guest List	Completed
ADM 10-04	Information Systems Analysis	Completed
ADM 10-07	Printers	Completed
ADM 10-13	Sewer Metered Billing	Completed
ADM 10-14	Newsletter Advertising	Completed
ADM 10-18	DMP Resolution	Completed
ADM 10-19	USDA Geese Round Up	Completed
ADM 10-20	Planning Commission Vacancies	Completed
ADM 10-21	ABC Meeting Minutes of 5/15/10	Completed
DPW 08-01	Public Works Service Outsourcing	Completed
DPW 09-03	Road Resurfacing	Completed
DPW 10-01	Tree Vitalize Grant (Conservancy)	Completed
DPW 10-06	Cost of Electric Work	Completed
FIN 10-02	Services List	Completed
FIN 10-06	Municipal Authority Funding	Completed
FIN 10-07	WCF Tower @ Township Building	Completed
FIN 10-08	DPW Expense Allocation	Completed

30819

#	Item	Action Due Date
FIN 10-09	Invoice Coding Review	Completed
PCZ 10-04	Lieberman Early & Co	Completed
DPW 08-06	Recycling Contract	Completed
ADM 10-03	Township Advisory Group	Completed
ADM 10-15	Resolutions Book	Completed
PCZ 10-07	Sunoco Reports	Ongoing

EAST GOSHEN TOWNSHIP ACTION ITEM

Item:

Quarterly Report on I & I

No:

DPW 08-02

List Date:

12/9/2008

Completed Date:

Description:

Date	Action
1/12/2010	Distribute Quarterly Report. Done
4/20/2010	Distribute Quarterly Report. Done
5/4/2010	Rick to provide memo on expenses. Will become part of regular report. Done
7/13/2010	Distribute Quarterly Report. Done
10/12/2010	Distribute Quarterly Report.
10/26/2010	MG: Mark Miller to provide Qtr. update

BOARD OF SUPERVISORS
EAST GOSHEN TOWNSHIP
CHESTER COUNTY
1580 PAOLI PIKE, WEST CHESTER, PA 19380-6199

5019

October 22, 2010

To: Board of Supervisors
From: Mark Miller
RE: Quarterly INI Report

The Public Works Department has been monitoring the flows on all three collection systems. We have six portable flow meters in the field that are read on a weekly basis. By using the meters we were able to identify a high flow between Paoli Pike and N. Chester Rd the line was cleaned and televised we were able to locate approximately 15 to 20,000 gallons per day of infiltration. The repair is scheduled for next week.

60819

EAST GOSHEN TOWNSHIP ACTION ITEM

Item:

Friends of East Goshen Township 501c3

No:

FIN 10-06

List Date:

2/23/2010

Completed Date:

Description:

Establish non-profit entity separate from Township.

Date	Action
2/23/2010	Investigate requirements to start non-profit to support Township Boards and Commissions. Solicitor agreed to do pro bono.
4/13/2010	ABC's will recommend one candidate each for Officers. Joe D'Antonio selected as resident at-large representative.
5/25/2010	Review ABC recommended Officers. Find out fees to establish.
7/13/2010	Draft Purpose Statement Memo from Rick.
9/7/2010	See attached
9/21/2010	Ruth Scadding and Ellen Carmody have advised that they do not have the time to devote to this
10/5/2010	Placed ad in Daily Local News, and on Web page
10/21/2010	MG: B of S to direct staff on Next Steps

7/8/19

EAST GOSHEN TOWNSHIP ACTION ITEM

Item: **Quarterly Summary of Pending Legal Cases** No: **FIN 09-01**

List Date: **6/25/2009** Completed Date:

Description: **Report on Pending Cases.**

Date	Action
1/26/2010	Revised report due. Done
4/27/2010	Revised report due.
7/27/2010	Revised report due.
10/26/2010	Revised report due. See your Finance Binder for report

8 of 19

EAST GOSHEN TOWNSHIP ACTION ITEM

Item:

Monthly Financial Reports

No:

FIN 10-03

List Date:

2/16/2010

Completed Date:

Description:

Provide Board with montly financial reports

Date	Action
3/23/2010	Provide General Fund operating results. Done
5/25/2010	Provide General Fund operating results. Done
6/22/2010	Provide General Fund operating results. Done
8/24/2010	Provide General Fund operating results. Done
9/28/2010	Provide General Fund operating results. Done
10/26/2010	Provide General Fund operating results.
11/23/2010	Provide General Fund operating results.
12/21/2010	Provide General Fund operating results.