

**EAST GOSHEN TOWNSHIP  
BOARD OF SUPERVISORS MEETING  
1580 PAOLI PIKE  
October 26, 2010 – 7:00pm  
Final Approved Minutes**

**Present:** Chairman Senya D. Isayeff, Vice-Chairman Thom Clapper, and Supervisors Carmen Battavio, Don McConathy and Marty Shane. Also present were Township Manager Rick Smith, Finance Director Deb Beury and Brian McCool.

**Call to Order & Pledge of Allegiance**

Senya called the meeting to order at 7:00pm. He introduced Andy Edwards, new reporter for the Daily Local News and asked Andy to lead everyone in the Pledge of Allegiance.

**Moment of Silence**

Carmen called for a moment of silence to honor the men and women serving their country in the armed forces, and their families.

**Recording of Meeting**

No one indicated that they planned to record the meeting.

**Public Comment on Non-Agenda Items**

Resident Donna Maddox, 1724 Bow Tree Drive, was representing the Ss. Simon & Jude CYO. Currently the CYO is using a field in the East Goshen Park for football practice and games. They have been running a food stand which is non-profit. All the profits go to help children who can't afford the equipment or fees. This Saturday October 30, 2010 they are hosting a homecoming game. They were just told the current permit does not allow for sales or amplification equipment. During discussion, she said they sell hot dogs, sodas, water, and pre-packaged items. She was told that the CYO must have a Food Handlers' Permit to sell food such as hot dogs. The Board agreed to have pre-packaged items available for donations at this event only. The CYO will have to attend a Park & Recreation Board meeting to revisit this issue.

**Treasurer's Report & Expenditure Register Report**

*See attached Treasurer's Report for October 21, 2010.*

Deb Beury reviewed the 3<sup>rd</sup> quarter financial report and reported that the anticipated deficit of \$277,088 for the General Fund for 2010 has been reduced to \$189,862.

The MMO (Minimum Municipal Obligation) for the Township's non-uniform pension plan was discussed. Deb said there will be some costs to freeze the current defined benefit plan and fund a new plan.

There are some expenses, such as funds for the firefighters, which come from the state and are passed through to the fire company. Deb showed how the funds are flowed to a net 0. Marty asked if a separate account can be set up to pass these funds through. Rick will look into it. For the June 26, 2010 storm damage clean up, Deb will put a separate line item for this expense.

She will also add a separate line item for the fuel the fire company uses.

Accounts Receivable/Utility Bills were discussed. Deb recommended that any accounts owing over \$3,000.00 should be sent to the District Justice. She feels the township is more likely to get a payment this way than through a lien which isn't satisfied until the property is sold.

After the Board reviewed the Treasurer's Report and the current invoices, Thom moved to accept the treasurer's report of October 21 and the Expenditure Register Report as recommended by the Treasurer, to accept the receipts and to authorize payment of the invoices just reviewed. Don Seconded the Motion. There was no discussion and no public comment. The board voted unanimously to approve the motion.

### **Chairman's Report**

Senya announced that there will be an executive session after the regular meeting. Also, the Board will meet on October 27, 2010 at 12 pm to review the TAG final report and will have a 2011 budget review session on November 3, 2010 at 12 pm.

### **Old Business**

A sticker promoting "Constant Contact" was put on the outside of the utility bills that were just mailed. The township wants to encourage residents to sign up for this option on the Township Website to receive automatic notification of events and meetings. So far 654 have registered. The goal is 1,000 by the end of 2010.

Taxing Authority Resolution 10 was reviewed. The Keystone Collection Group will collect the earned income taxes for 2011. Marty moved to accept the resolution as presented. Thom seconded the motion. There was no discussion and no public comment. The board voted unanimously to approve the motion.

### **New Business**

The Board considered a request from Mark Miller, Director of Public Works, for funding of back-up generators to power the Township traffic signals. He suggested phasing in the connections over a four year period by doing the busiest intersections first. The cost would be approximately \$10,000 per year (\$40,000 total). The board requested more data, specifically how many times in the past have the lights been out and how much did the police/public works employees cost. Senya suggested looking for a grant.

The Tax Collector position salary is currently \$5,200.00 annually. The Board requested the number of hours the tax collector works and a description of what the position entails.

The Trustees of the Malvern Public Library sent a memo regarding funding for 2011 and is requesting an increase of \$2,000.00 (a total of \$20,000) from East Goshen.

Resident Mike Broennle, 1641 Hunters Circle, is a volunteer at the Chester County Public Library. When he saw this item on the agenda, he got some reports from John Vendetta, Manager of the library system. The Malvern Library revenue for 2009 was \$383,000. East Goshen gave \$32,000 or \$1.90 per resident. For 2010, East Goshen reduced the contribution to

\$18,000 or \$1.07 per resident. Usage of the library is up 3% and state funding is down. East Goshen residents account for 20% of the total library use.  
No decision was made at this time.

### **Review of Minutes**

The Board reviewed and corrected the draft minutes of October 19. Don moved to approve the minutes as corrected. Marty seconded the motion. There was no discussion or public comment. The Board voted unanimously to approve the motion.

### **Any Other Matter**

Don reported that the Federal Government is requiring that all street sign lettering be changed again to incorporate upper and lower case letters by 2015. Reflectivity is being taken care of as signs are replaced.

Right-to-Know Law – There are 2 bills in the PA House. Letters were sent to the local representatives.

Nancy Moore is being honored on November 4, 2010. The Board will acknowledge her with a certificate.

### **Action List**

Quarterly Report on I&I – There were no comments on this report.

Friends of East Goshen Township 501(c)(3) – The Board will conduct interviews on November 9, 2010. Senya reminded everyone that this is a independent board.

The bridge in Applebrook Park is complete. They are waiting for Yerkes to sign off.

Financial reports were reviewed.

Performance Evaluations - Tabled

### **Correspondence & Reports of Interest**

### **Meetings & Dates of Importance**

Senya noted the upcoming meetings as listed in the Chairman's Report above and on the agenda.

### **Public Comment Period**

Joe Buonanno, Herron Lane, made several suggestions regarding investing the pension plan and pooling with other municipalities for liability insurance and workers compensation insurance. Don suggested forming a committee of residents with insurance knowledge to advise the Board.

### **Adjournment**

There being no further business, the meeting was adjourned at 10:00pm.

**Executive Session**

The Board met in Executive Session until 10:45pm to discuss legal and personnel matters.

Respectfully submitted,

Ruth Kiefer  
Recording Secretary

October 21, 2010

**TREASURER'S REPORT  
2010 RECEIPTS AND BILLS**

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**GENERAL FUND**

Real Estate Tax	\$227.89
Earned Income Tax	\$41,810.26
Local Service Tax	\$2,000.00
Transfer Tax	\$43,478.84
General Fund Interest Earned	\$0.00
Total Other Revenue	\$3,805.50
<b>Total Receipts:</b>	<b>\$91,322.49</b>

Accounts Payable	\$25,729.66
<b>Electronic Pmts:</b>	
Health Insurance	\$0.00
Credit Card	\$0.00
Postage	\$0.00
Debt Service	\$170,883.73
Payroll	\$45,000.00
<b>Total Expenditures:</b>	<b>\$241,613.39</b>

**STATE FUND**

Interest Earned	\$0.00
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Expenditures:	\$0.00
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**CAPITAL RESERVE**

Interest Earned	\$0.00
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Expenditures:	\$0.00
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**TRANSPORTATION FUND**

Interest Earned	\$0.00
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Expenditures:	\$0.00
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**SEWER OPERATING**

Receipts	\$68,700.93
Interest Earned	\$0.00
<b>Total Sewer:</b>	<b>\$68,700.93</b>

Accounts Payable	\$217,208.92
Debt Service	\$94,243.07
Transfer To M.A.	\$2,000.00
<b>Total Expenditures:</b>	<b>\$313,451.99</b>

**REFUSE**

Receipts	\$44,286.68
Interest Earned	\$0.00
<b>Total Refuse:</b>	<b>\$44,286.68</b>

Expenditures	\$7,988.80
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