

**EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS MEETING
1580 PAOLI PIKE
November 9, 2010 – 7:00pm
Final Approved Minutes**

Present: Chairman Senya D. Isayeff, Vice-Chairman Thom Clapper, Supervisors Carmen Battavio, Marty Shane and Don McConathy. Also present were Township Manager Rick Smith and Phyllis Marron (Park & Rec). Township Solicitor Kristin Camp was present for the public hearing.

Call to Order & Pledge of Allegiance

Senya called the meeting to order at 7:00pm. He asked John Good to lead everyone in the Pledge of Allegiance.

Moment of Silence

Carmen called for a moment of silence to honor the men and women serving their country in the armed forces, and their families.

Recording of Meeting

No one indicated that they planned to record the meeting.

Public Comment on Non-Agenda Items

None.

Chairman's Report

Senya announced that the Board met in Executive Session on November 3, both before and after the noon budget meeting, to discuss personnel and legal matters.

Public Hearing: CTDI, 1373 Enterprise Drive, Conditional Use Application

The Board held a public hearing to consider a Conditional Use application from CTDI to increase the number of parking spaces at their site. John Good, Esq. represented the applicant.

Don moved to approve the Conditional Use Application and Site Plan dated September 16, 2010 last revised November 1, 2010 pursuant to §240-31-C(3)(qq) with the following conditions:

1. The applicant shall follow all applicable Federal, State and Local laws and secure all proper permits prior to construction of the improvements depicted on the plans.
2. All items identified in the Township Engineer's review letter dated October 22, 2010 shall be addressed to the satisfaction of the Township prior to the issuance of any construction permits.
3. The final plan shall be in general conformance with the testimony and exhibits provided at the Conditional Use hearing of November 9, 2010.

Carmen seconded the motion. The Board voted unanimously to approve the motion. A court reporter was present and will provide a complete transcript of the proceedings.

Wireless Ordinance

Don will work offline with Kristin Camp to revise this document.

Pension Plan Conversion

Marty would like to know how to determine the payout amount for retirees who choose a lump sum distribution, and whether the Township can mandate that distributions be made in lump sums. Don had questions about vesting of current employees. Rick will check with the attorney on these issues.

Resolution 10-112, Random Drug Testing

Rick will check with the insurance company to find out whether dropping random testing will expose the Township to more liability. He will also ask about testing for ABC members who drive Township vehicles.

Marty would like to mandate drug and alcohol testing for any employee involved in an auto accident while on Township time. Marty suggested that Rick check with the HR consultant on this matter.

Public Comment: Joe Buonnano, Herron Lane - Said the Township should not mandate drug and alcohol testing for employees involved in auto accidents.

Marty said he is not in favor of dropping the random drug testing for employees. Marty moved to continue the current Random Drug Testing policy with no changes. Senya seconded the motion.

Carmen said he would like to hear the answers Rick gets from the insurance company and the HR consultant before making a decision.

Public Comment: Joe Buonnano, Herron Lane - Said random testing is a good idea, but he does not understand why the Township would want to incriminate itself by having mandatory testing for employees involved in auto accidents.

There was no further discussion or public comment: The Board voted 3:2 against the motion and it did not pass. (Thom, Carmen and Don were opposed; Senya and Marty were in favor.)

Rick will contact the insurance company and the HR consultant to get answers to the questions raised by the Board.

Possible Items to Cut From Budget

The Board discussed the following possible budget cuts.

Recording Secretaries – Marty moved that the Board of Supervisors and Planning Commission continue to employ Recording Secretaries to take their meeting minutes but that Recording Secretaries no longer be employed for the other ABCs. Carmen seconded the motion.

Carmen noted there have been problems in the past having Township staff trying to take meeting minutes for ABCs in addition to all their other duties. Don said the Board should have the courtesy to ask the other ABCs for their input before making a decision.

Public Comment: Phyllis Marron, N. Chester Road – Said she has found that staff members don't do as thorough a job taking minutes as Recording Secretaries who are employed for that one specific purpose.

There was no further discussion or public comment. The Board voted 3:2 against the motion and it did not pass. (Senya, Carmen and Don were opposed; Thom and Marty were in favor.)

Township Newsletter – Marty moved to accept the proposal from Hometown Press to publish the newsletter. Carmen seconded the motion.

Thom said publications by the Hometown Press look too junky and he is not in favor of using them for East Goshen. He suggested the Board consider having newsletters available by subscription. The Board could also consider having hard copies available at the Township building and Fire Station instead of mailing out copies to every household.

Public Comment: Joe Buonnano, Herron Lane – Said he thinks the Township should discontinue printing a newsletter, and only publish an electronic version. The Township should also consider broadcasting meetings and information to residents via CCTV.

Marty said he is opposed to the idea of selling newsletters by subscription. Senya said he is opposed to having the Hometown Press publish the newsletter. Carmen said he is willing to give Hometown Press a try.

Thom pointed out that bids for publication of the newsletter will be coming in shortly, and the Board can wait until they come in before making a final decision.

There was no further discussion or public comment. The Board voted 4:1 against the motion and it did not pass. (Carmen was in favor).

The Board agreed to take no action at this time but to wait for the newsletter bids to come in.

Contribution to Malvern Library – Marty moved to keep the 2011 contribution to the Malvern Library at \$18K, but to send a letter to the County Commissioners saying that libraries should be funded entirely at the county level. Carmen seconded the motion.

Thom said he would prefer to phase out all funding to the library over a three-year period, and to let the library know well in advance so that they can prepare to make other arrangements.

Don noted that East Goshen already cut the library funding by \$14K in the 2010 budget.

Senya noted that the Board received information from the library in regard to their funding, but it did not show what, if any, cutbacks they plan to make.

There was no further discussion or public comment. The Board voted 4:1 and the motion passed. (Thom was opposed).

Hospice/Visiting Nurses – Don asked to revisit this issue, as he is not sure the Township should drastically cut funding for this again. Carmen suggested sending them a letter to inform them that due to the economic conditions, East Goshen may need to cut their funding again in the future.

Don moved to restore the hospice/visiting nurses funding to \$6K for 2011 but to let them know that future funding from East Goshen is not assured. Carmen seconded the motion.

Thom said no one is ever turned away from hospice care due to a lack of funds. He said no one will go without care if East Goshen cuts funding to this organization.

Public Comment: Joe Buonnano, Herron Lane – Said the Township could start a Township Charitable Trust to handle funding for non-profit organizations such as this.

There was no further discussion or public comment. The Board voted 4:1 and the motion passed. (Thom was opposed).

Geese Program – Don said the Township needs to stick with the geese program in order to realize the gains of a reduced goose population over time. If the Townships stops the program now, the money spent thus far will have been wasted.

Don moved to continue the geese program. Carmen seconded the motion.

Carmen said no matter how many geese are removed from East Goshen, others will come to take their place.

Public Comment: Joe Buonnano, Herron Lane – Said there are very few geese left in Bowtree since they were taken away. He doesn't think the Township should spend another \$6K on geese removal until the population goes back up.

Rick noted that whether or not the Township chooses to continue with the USDA program, the Township staff will continue the egg addling to help reduce the goose population.

Thom said the Township has an obligation to help homeowners who are harassed by having geese on their property all the time making a mess.

There was no further discussion or public comment. The Board voted 3:2 against the motion and it did not pass. (Senya, Marty and Carmen were opposed; Thom and Don were in favor).

Deer Management Program – The Board discussed cuts to make to the Deer Management Program expenses.

Road Paving – Senya wants Rick to have Mark Miller revisit the paving budget to see if he can cut \$100K without compromising road quality. The Township could work on establishing other revenue streams during this time to resume the program in 2012. Marty, Carmen and Don were opposed cutting the paving budget, and to having Rick ask this of Mark Miller, as Mark already made his 2011 recommendation on this matter at the request of the Board.

Other Cuts – The Board discussed various other suggestions for budget cuts. Each Supervisor will send their suggestions to Rick for compilation.

RFP for General Insurance

The Board discussed the draft RFP. Senya would like the Board to consider increasing the Township's deductibles. Senya asked Rick to find out the cost and the broker's fee for the policies.

Resolution 10-56, Professional Services Contracts Provisions of Act 44

Marty will plan to ask Tom Anderson about this issue. If necessary, the Board will get the opinion of the Township Solicitor.

Resolution 10-43, E-Mail Communications Policy

Rick and Don will work together offline to tweak this policy.

Building Overhead Backcharge

The Board discussed a memo from Rick on this topic, and decided to table it to a future meeting.

Review of Minutes

The Board reviewed and corrected the draft minutes of October 26. Don moved to approve the minutes as corrected. Carmen seconded the motion. There was no discussion or public comment. The Board voted unanimously to approve the motion.

The Board reviewed and corrected the draft minutes of November 3 (budget meeting). Don moved to approve the minutes as corrected. Thom seconded the motion. There was no discussion or public comment. The Board voted unanimously to approve the motion.

The Board reviewed and corrected the draft minutes of November 3 (7:00pm meeting). Don moved to approve the minutes as corrected. Carmen seconded the motion. There was no discussion or public comment. The Board voted unanimously to approve the motion, with two abstentions (Marty and Thom, who were absent from that meeting).

Treasurer's Report & Expenditure Register Report

See attached Treasurer's Report for November 4, 2010.

The Board reviewed the Treasurer's Report and the current invoices. Thom moved to accept the Treasurer's Report of November 4 and the Expenditure Register Report as recommended by the Treasurer, to accept the receipts and to authorize payment of the invoices just reviewed. Don seconded the motion. There was no discussion and no public comment. The Board voted unanimously to approve the motion.

Action List

Wireless Ordinance – Discussed earlier in the meeting.

Pension Plan Conversion – Discussed earlier in the meeting.

Annual Training Plan – Staff still working on this.

Staffing Analysis – Staff still working on this.

Capital Reserve Fund Analysis – Will be discussed at next meeting.

Parking for Multi-Use Space in IP/BP District – Tabled pending recommendation from Planning Commission.

CTDI Parking – Hearing was held earlier in the meeting.

Correspondence & Reports of Interest

Senya acknowledged receipt of a letter from resident C. Weisbecker complimenting Recreation Director Frank Vattilano.

Meetings & Dates of Importance

Senya noted the upcoming meetings as listed in the agenda.

Public Comment Period

None.

Adjournment

There being no further business, the meeting was adjourned at 11:05pm.

EXECUTIVE SESSION

The Board met in Executive Session until midnight to discuss a personnel matter.

Anne Meddings

Recording Secretary

Attachment - Treasurer's Report

November 4, 2010

TREASURER'S REPORT
2010 RECEIPTS AND BILLS

GENERAL FUND

Real Estate Tax	\$559.51
Earned Income Tax	\$45,796.58
Local Service Tax	\$13,378.83
Transfer Tax	\$0.00
General Fund Interest Earned	\$1,750.39
Total Other Revenue	\$98,440.59
Total Receipts:	<u>\$159,925.90</u>

Accounts Payable	\$228,673.18
Electronic Pmts:	
Health Insurance	\$0.00
Credit Card	\$0.00
Postage	\$0.00
Debt Service	\$0.00
Payroll	\$41,000.00
Total Expenditures:	<u>\$269,673.18</u>

STATE FUND

Interest Earned	<u>\$220.48</u>
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Expenditures:	<u>\$0.00</u>
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CAPITAL RESERVE

Interest Earned	<u>\$608.66</u>
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Expenditures:	<u>\$0.00</u>
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TRANSPORTATION FUND

Interest Earned	<u>\$330.03</u>
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Expenditures:	<u>\$0.00</u>
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SEWER OPERATING

Receipts	\$144,014.42
Interest Earned	\$11.61
Total Sewer:	<u>\$144,026.03</u>

Accounts Payable	\$2,701.25
Debt Service	\$0.00
Total Expenditures:	<u>\$2,701.25</u>

REFUSE

Receipts	\$33,546.74
Interest Earned	\$16.62
Total Refuse:	<u>\$33,563.36</u>

Expenditures	<u>\$5,906.89</u>
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