

AGENDA
EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS
RE-ORGANIZATION & FORMAL MEETING
JANUARY 3, 2011
7:00 PM

1. Call to Order
2. Pledge of Allegiance
3. Moment of Silence – Supervisor Carmen Battavio
4. Ask if anyone will be recording the meeting
5. Public comment – Hearing of Residents (Optional)
6. Re-Organization Actions
 - A. Elect Chairman (Resolution 2011-1)
 - B. Elect Vice Chairman (Resolution 2011-2)
 - C. Appoint Police Commissioner Resolution 2011-3)
 - D. Appoint Township Officials (Resolution 2011-4)
 1. Township Manager/Secretary – Louis F. (Rick) Smith, Jr.
 2. Director of Finance/Treasurer - Deborah Beury
 3. Director of Public Works – Mark Miller
 4. Zoning Officer – Mark Gordon
 5. Assistant Zoning Officer – Louis F. (Rick) Smith, Jr.
 6. Building Inspectors - Taylor H (Mike) Merwin & Gary Althouse
 7. Fire Marshal – Mark Miller
 8. Assistant Fire Marshals – Taylor H (Mike) Merwin & Gary Althouse
 9. Solicitor – Buckley, Brion, McGuire, Morris & Sommer
 10. Engineer - Yerkes Associates
 11. Back-Up Engineer - Chester Valley Engineers
 12. Emergency Management Coordinator – William Keslick
 13. Assistant Emergency Management Coordinator - Mark Miller
 - E. Re-Appoint Township Employees (Resolution 2011-5)
 - F. Appoint Township Depositories for Township Funds (Resolution 2011-6)
 1. Beneficial Bank
 2. Citizens Bank

3. DNB First
4. National Penn Bank
5. 1N Bank
6. Penn Liberty Bank
7. PLGIT-PA Local Government Trust and Plus
8. Sovereign Bank
9. TD Bank North
10. Wachovia Bank

Authorize Director of Finance/Treasurer to make investments at banks paying the best rate of interest and with the best terms.

G. Certify Delegates to the PSAIS Convention (Resolution 2011-7)

1. Five Supervisors, Manager and Director of Finance/Treasurer will be affirmed as delegates.
2. Voting Delegate: Rick Smith
3. Alternate Voting Delegate: Deb Beury

H. Confirm 2009 Holiday Schedule (Resolution 2011-8)

I. Confirm 2009 Meeting Schedule (Resolution 2011-9)

J. Confirm that Keystone Collection Agency is the Earned Income and Local Services Tax Collector for the Township (Resolution 2011-10)

K. Appoint Maillic Falconiero & Company as independent auditors for the Township (Resolution 2011-11)

L. Establish the 2011 Fee Schedule (Resolution 2011-12)

M. Authorize participation in the Municipal Risk Management Workers' Compensation Pooled Trust (Resolution 211-13)

N. Announce the continuance of all other applicable resolutions that were adopted in 2009 and 2010.

7. Chairman's Report:

A. Announce that the Board met in executive session on December 11, 2010 to discuss a personnel matter.

B. Announce the Annual Planning Session will be held on Saturday, January 8, 2010 at 8:00 AM.

C. Announce that Carson Middleton has resigned as Auditor effective January 1, 2011.

D. Announce the Marianne Plucienik has resigned from the Malvern Library Board effective December 31, 2010 and consider appointing Jack Hauler to replace her.

8. Public Hearings None

9. Police Chief's Report – None

10. Old Business

- A. Sewer Rate Calculation
- B. Municipal Authority Projects
- C. PSATS Convention April 17-20, 2011.
- D. Goshen Fire Company Expenses

11. New Business:

A. Consider awarding the Group 5 Rental Equipment with Operators and Group 9 Road Planer and Tri-Axle Dump Truck Bid.

B. Consider Township's position on the Liberty Tower Variance application for a communications tower at 1594 Paoli Pike.

12. Any Other Matter:

13. Approval of Minutes:

- A. December 14, 2010

14. Treasurers Report:

- A. 2010
- B. 2011

15. Review Action List:

16. Correspondence Reports of Interest:

- A. Notice of proposed rate increase by Aqua Pennsylvania
- B. Notice that Penn DOT will be conducting traffic counts on local roads
- C. Goshen Fire Company Report for November 2010

17. Meetings & Dates of Importance:

January 3, 2011 Board of Supervisors
Re-organization & Formal Meeting 7:00 PM

January 5, 2011	Planning Commission	7:00 PM
January 6, 2011	Park & Recreation	7:00 PM
January 8, 2011	Annual Planning Session	8:00 AM
January 10, 2011	Municipal Authority	7:00 PM
January 11, 2011	Board of Supervisors	No meeting
January 12, 2011	Conservancy Board	7:00 PM
January 13, 2011	Historical Commission	7:00 PM
January 17, 2011	Martin Luther King Day	Office Closed
January 18, 2011	Board of Supervisors	7:00 PM
January 25, 2011	Board of Supervisors	7:00 PM

18. Public Comment – Hearing of Residents:

19. Adjournment:

The Chairperson, in his or her sole discretion, shall have the authority to rearrange the agenda in order to accommodate the needs of other board members, the public or an applicant.

Please visit the Township website, at www.eastgoshen.org to sign up for “Constant Contact”, an email service which provides timely updates on current information regarding Upcoming Events, Meeting Dates, and important Public Notices; just to name a few. To sign up, just visit the bottom left hand side of the home page and submit your email address and you will be prompted to select the type of information you want to receive. This is a free service that acts as an up to date “electronic newsletter” keeping you informed of what is happening in your community. Your privacy is very important to us, be assured East Goshen Township will not disclose your email address to anyone for any purpose.

REMINDER Newsletter Article Submission Due Date:

Article Due Date	In Home Date
February 9, 2011	April 1, 2011
May 11, 2011	July 1, 2011
August 10, 2011	October 1, 2011
November 9, 2011	January 1, 2012

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2011
EAST GOSHEN TOWNSHIP
HOLIDAY SCHEDULE
(Resolution 2011-08)

New Year's Day	- off December 31 st (Friday)
Martin Luther King Day	- January 17 th (Monday)
President's Day	- February 21 st (Monday)
Good Friday	- April 22 nd (Friday)
Memorial Day	- May 30 th (Monday)
Independence Day	- July 4 th (Monday)
Labor Day	- September 5 th (Monday)
Veteran's Day	- November 11 th (Friday)
Thanksgiving	- November 24 th (Thursday) * also off November 25 th (Friday)
Christmas	- off December 26 th (Monday)

EAST GOSHEN TOWNSHIP MEETINGS

Resolution 2011-9

BOARD OF SUPERVISORS will hold their Re-Organization Meeting on January 3, 2011, at 7:00 PM and their regular meeting will immediately follow. The Board will not meet on January 4, 2011. Thereafter, the Board will meet on the 1st, 2nd, 3rd and 4th Tuesday of each month at 7:00 PM and on the 5th Tuesday at 7:00 PM as needed.

BOARD OF AUDITORS will hold their Re-Organization Meeting on January 4, 2011, at 7:00 PM.

ANNUAL PLANNING SESSION the Board of Supervisors will meet with members of the other Township Authorities, Boards and Commissions for the Annual Planning Session on January 8, 2011 at 8:00 AM.

CONSERVANCY BOARD will meet the 2nd Wednesday of each month, at 7:00 PM. The Conservancy Board will conduct site inspections the following Saturday, at 9:00 AM, as needed.

DEER MANAGEMENT COMMITTEE will meet on February 28, May 16, August 15, and November 21, 2011 at 7:00 PM.

HISTORICAL COMMISSION will meet the 2nd Thursday of each month, at 7:00 PM.

LOCAL TRAFFIC ADVISORY COMMITTEE will meet the 3rd Thursday of each month at 1:00 PM, as needed.

MUNICIPAL AUTHORITY will meet the 2nd Monday of each month, at 7:00 PM.

PLANNING COMMISSION will meet the 1st Wednesday of each month, at 7:00 PM and on the 3rd Wednesday of the month at 7:00 PM as needed.

PARK & RECREATION BOARD will meet the 1st Thursday of each month, at 7:00 PM. The Board will not meet in July.

ZONING HEARING BOARD will advertise each hearing separately.

All meetings will be held at the East Goshen Township Building, 1580 Paoli Pike, West Chester, PA. Special meetings will be advertised throughout the year, as they are scheduled. The public is welcome to attend all meetings with the exception of executive sessions.

If any person who wishes to attend a meeting has a disability and/or requires an auxiliary aid, service or other accommodation to observe or participate at the hearing, he or she should contact the Township at 610-692-7171 to discuss how those needs may be accommodated.

Louis F. Smith, Jr.
Township Manager

Please publish December 29, 2010.

Please provide proof of publication.

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**EAST GOSHEN TOWNSHIP
CHESTER COUNTY, PENNSYLVANIA**

RESOLUTION NO. 2011 - 11

**A RESOLUTION APPOINTING MAILLIE, FALCONIERO & COMPANY, LLP
TO REPLACE THE ELECTED AUDITORS OF EAST GOSHEN TOWNSHIP
FOR THE PURPOSE OF MAKING AN EXAMINATION OF ALL THE
ACCOUNTS OF EAST GOSHEN TOWNSHIP FOR THE 2010 FISCAL YEAR.**

WHEREAS, the Board of Supervisors of East Goshen Township is authorized by Section 917 of The Second Class Township Code to appoint a firm of certified public accountants to replace the elected auditors of East Goshen Township for the purpose of making an examination of all of the accounts of East Goshen Township for the 2010 fiscal year; and

WHEREAS, the Board of Supervisors of East Goshen Township caused to be advertised on Monday November 29, 2010 in The Daily Local, a Public Notice for Appointment of Accountant , all in accordance with Section 917 of The Second Class Township Code; and

WHEREAS, Maillie, Falconiero & Company, LLP of West Chester, Pennsylvania has submitted a proposal to perform the required audit and examination of all the accounts of East Goshen Township for the 2010 fiscal year, which proposal is deemed acceptable by the Board of Supervisors East Goshen Township.

NOW, THEREFORE, be it resolved by the Board of Supervisors of East Goshen Township, Chester County, Pennsylvania, as follows:

1. Maillie, Falconiero & Company, LLP of West Chester, Pennsylvania, is a firm of certified public accountants, is hereby appointed to replace the elected auditors of East Goshen Township for the purpose of making an examination of all of the accounts of East Goshen Township for the 2010 fiscal year. Maillie, Falconiero & Company, LLP shall have the powers given to the Board of Auditors under The Second Class Township Code, except that the audit shall be made in accordance with generally accepted auditing standards and, further, that Maillie, Falconiero & Company, LLP shall not have the power to determine compensations and they are subject to the same penalties as the elected auditors under The Second Class Township Code.

2. Maillie, Falconiero & Company, LLP shall be compensated in accordance with the proposal submitted by them for the performance of the required examinations and audits.

RESOLVED THIS 3rd day of January 2011.

ATTEST:

East Goshen Township
Board of Supervisors

Secretary

Chairman

Certified Public Accountants and Business Counselors

17 East Gay Street
PO Box 3068
West Chester, PA 19380-3068
610-696-4353

FAX NO.: 610-430-8811
www.mallin.com

George J. Falconero
James J. Lennon
John J. Crenny, Jr.
Frank J. Pellegrini
Jeffrey S. Rolfe
Sol L. Colm
James M. Powers
Glen B. Bachman
D. Scott Defar
Raymond T. Mock
Robert L. Caruso
Edward J. Farnan
Robert L. Boland
Robert M. Manero

November 10, 2010

To the Board of Directors
Louis F. Smith, Township Manager
East Goshen Township
1580 Paoli Pike
West Chester, PA 19380

We are pleased to confirm our understanding of the services we are to provide the East Goshen Township for the year ended December 31, 2010. We will audit the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund and the aggregate remaining fund information, which collectively comprise the basic financial statements of the East Goshen Township as of and for the year ended December 31, 2010. Accounting standards generally accepted in the United States provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the East Goshen Township's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to East Goshen Township's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

1. Management's Discussion and Analysis.
2. Budgetary Comparison Schedule.

To the Board of Directors
Louis F. Smith, Township Manager
East Goshen Township

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November 10, 2010

Audit Objective

The objective of our audit is the expression of opinions as to whether your basic financial statements are fairly presented, in all material respects, in conformity with generally accepted accounting principles. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and will include tests of the accounting records and other procedures we consider necessary to enable us to express such opinions. If our opinions on the financial statements are other than unqualified, we will fully discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or to issue a report as a result of this engagement.

Management Responsibilities

Management is responsible for the basic financial statements and all accompanying information as well as all representations contained therein. You are also responsible for making all management decisions and performing all management functions; for designating an individual with suitable skill, knowledge, or experience to oversee our assistance with the preparation of your financial statements and related notes and any other nonattest services we provide; and for evaluating the adequacy and results of those services and accepting responsibility for them.

Management is responsible for establishing and maintaining effective internal controls, including monitoring ongoing activities; for the selection and application of accounting principles; and for the fair presentation in the financial statements of the respective financial position of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund and the aggregate remaining fund information of the East Goshen Township and the respective changes in financial position and where applicable, cash flows, in conformity with U.S. generally accepted accounting principles.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

To the Board of Directors
Louis F. Smith, Township Manager
East Goshen Township

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November 10, 2010

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud or illegal acts affecting the government involving (1) management, (2) employees who have significant roles in internal control and (3) others where the fraud or illegal acts could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, regulators, or others. In addition, you are responsible for identifying and ensuring that the entity complies with applicable laws and regulations.

With regard to the electronic dissemination of audited financial statements, including financial statements published electronically on your website, you understand that electronic sites are a means to distribute information, and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity.

Because an audit is designed to provide reasonable, but not absolute, assurance and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Audit Procedures - General

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

To the Board of Directors
Louis F. Smith, Township Manager
East Goshen Township

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November 10, 2010

Audit Procedures - Internal Control

Our audit will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing and extent of further audit procedures. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

Audit Procedures - Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the East Goshen Township's compliance with applicable laws and regulations and the provisions of contracts and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance, and we will not express such an opinion.

Engagement Administration, Fees and Other

During the course of our professional practice, with the prior written consent of our clients, we provide our clients' confidential accounting and/or financial data, without the clients being specifically identified, to a third party, Sageworks, Inc., for statistical and/or industry research and/or benchmarking purposes only. In the course of this engagement, or thereafter, as long as you are a client of Maillie, Falconiero & Company, LLP, we may wish to provide your confidential data to that third party in such a format. You will not be identified in any way. By your signature on this letter, you expressly authorize us to make such disclosure of your confidential accounting and/or financial data, as we may elect within our discretion, with the understanding that, in doing so, you will not be specifically identified.

We understand that your employees will prepare all cash or other confirmations we request and will locate any documents selected by us for testing.

James M. Powers, CPA, is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it.

To the Board of Directors
Louis F. Smith, Township Manager
East Goshen Township

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November 10, 2010

Our fee for these services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.) except that we agree that our gross fee, including expenses, will not exceed \$20,100. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered as work progresses and are payable on presentation.

In accordance with our firm policies, work may be suspended if your account becomes 30 days or more overdue and will not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

We appreciate the opportunity to be of service to the East Goshen Township and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Plus \$ 5,625 To

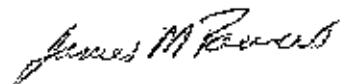
Very truly yours,

MAILLIE, FALCONIERO & COMPANY, LLP

CONVERT ACCOUNTS

FROM CASH TO

ACCRUAL.



James M. Powers

SAME PRICE AS 2010

RESPONSE:

This letter correctly sets forth the understanding of the East Goshen Township.

By: _____

Title: _____

Date: _____

Memorandum

East Goshen Township

1580 Paoli Pike

West Chester, PA 19380

Voice: 610-692-7171

Fax: 610-692-8950

E-mail: mgordon@eastgoshe.org

Date: 12/29/2010

To: Board of Supervisors

From: Mark Gordon, Township Zoning Officer *mlb*

Re: Fee Schedule Resolution

Board Members,

Enclosed is the redline version of the Fee Schedule for your review and approval.. most of the changes you are familiar with including the revisions to the park fees.

During my analysis of these new fees I believed we needed to increase the fee for hearings due to the costs that the applicant is required to cover. I looked at the costs associated with the last Liberty Tower Hearing application and we found that the applicants share of the administrative costs were around \$424. This scenario doesn't just apply to the Liberty application because most of these are fixed costs just the cost of the 1000' letter will vary with each application.

		Applicants' responsibility
Prepare ad:	\$108	\$54
Court Reporter appearance fee:	\$180	\$90
Property posting:	\$26	\$26
1000' Notice (for 150)	\$103	\$103
Public Ad in DLN	<u>\$302</u>	<u>\$151</u>
	\$719	\$424

**EAST GOSHEN TOWNSHIP
CHESTER COUNTY, PENNSYLVANIA**

RESOLUTION _____~~2011-12~~

**A RESOLUTION ESTABLISHING AND CONSOLIDATING
THE VARIOUS FEES AND CHARGES IMPOSED
PURSUANT TO THE CODE OF THE TOWNSHIP**

WHEREAS, the Code of East Goshen Township authorizes the Board of Supervisors to establish various fees and charges by resolution, and:

WHEREAS, the Board of Supervisors believes that it's in the best interests of the Township to consolidate all of the fees and charges into a single resolution.

BE IT RESOLVED THAT the East Goshen Township Board of Supervisors hereby establishes the following fee schedule for ~~2010~~2011.

1. Building/Zoning Permit Fees

- a. Residential Dwelling Units - includes all types of residential buildings.
 - i. New Construction - Calculated using the ICC method with a minimum charge of \$200.00.
 - ii. Accessory Buildings - Calculated using the ICC method with a minimum charge of \$200.00.
 - iii. Building Additions - Calculated using the ICC method with a minimum charge of \$200.00.
 - iv. Decks, Patios, Terraces
 - 1. 150 square feet or smaller - \$100.00
 - 2. Greater than 150 square feet - \$150.00
 - 3. Re-decking of surface materials and or replacement of railings or steps - \$50
 - v. New and replacement plumbing, HVAC, and sprinkler systems; any other permanent system; re-roofing; and re-siding shall be calculated at 1% of the project cost with a minimum permit fee of \$100.00.
 - vi. Flagpoles - all permit fees shall be waived for the installation of a flagpole on any residential lot.
 - vii. Alarms - New and replacement monitored alarm systems - \$40.00 permit.
 - viii. Zoning Permit – Any project which increases the footprint of a residential structure or adds a structure to the property requires a zoning permit - \$50.00

NOTES:

- All measurements and calculations shall be outside dimensions.
- The above fee includes the residential building code plan review, all required inspections, Certificate of Occupancy and the Building Energy Act if applicable.
- The ICC permit fee method and construction costs tables are published in the ICC Building Safety Journal.
- The Township Permit Fee Multiplier used to calculate the ICC Permit Fee shall be .01.

b. Non-Residential Buildings - Includes commercial, industrial, and institutional buildings.

- i. New Construction and Additions - Calculated using the ICC method with a minimum charge of \$200.00
- ii. New plumbing, HVAC, alarm and sprinkler systems shall be calculated @ 1% of the project value with a minimum charge of \$200.00.
- iii. Replacement plumbing, HVAC, alarm and sprinkler systems; any other permanent systems; re-roofing; and re-siding shall be calculated @ 1% of the project value with a minimum charge of \$200.00.
- iv. Alterations and fitting out of space - Calculated @ 1% of the project value with a minimum charge of \$200.00.
- v. Flagpoles - All permit fees shall be waived for the installation of a flagpole on any commercial or industrial lot.
- vi. Zoning Permit – Any project which increases the footprint of a commercial building structure or adds a structure requires a zoning permit - \$150.00

NOTES:

- The above fee includes the commercial building code plan review, all required inspections, Certificate of Occupancy and the Building Energy Act if applicable.
- The Township Permit Fee Multiplier used to calculate the ICC Permit Fee shall be .01.

c. Miscellaneous Categories

- i. Swimming Pools
 1. In-Ground - \$225.00
 2. Above-Ground - \$75.00
 3. Jacuzzi or Hot Tub - \$75.00
- ii. Demolitions

1. Residential - \$50.00
 2. Commercial - Shall be calculated at 1% of estimated cost with a minimum of \$100.00.
 - iii. Impervious Surfaces - \$75.00 plus engineering, stormwater management permit and inspection costs; includes new driveways, widening of existing driveways by more than 25%, parking lots, tennis courts, etc. Driveways with new homes excluded.
 - iv. Renovations, alterations, structures, and facilities; including but not limited to porch enclosures, satellite dishes, silos and water towers, antenna towers, wind and solar energy systems, and the completion of unfinished areas shall be calculated at 1% of estimated cost with a minimum permit fee of \$100.00.
 1. As per Section 108 of the ICC 2006, if, in the opinion of the building official, the valuation of the permit is under-estimated, the permit will be denied unless detailed estimates can be shown to meet the approval of the building official. The final building valuation will be set by the building official.
 - v. Missed Inspections - \$25.00 per occurrence - All missed inspection fees shall be paid prior to the issuance of the Certificate of Occupancy.
 - vi. No Permit Fee - Any person who commences work on a building, structure, electrical, gas, mechanical, or plumbing system prior to obtaining the necessary permits shall be subject to a \$100 150.00 fee for residential and \$200.00 for commercial in addition to the applicable building permit and/or zoning permit fee. The Township in its sole discretion may elect to issue a citation for violation of the applicable building code.
 - vii. PA UCC Continuing Education Fee of \$4.00 for every Building Permit Issued.
- d. Zoning Permits. Although a Building Permit is not required for the following structures pursuant to the Uniform Construction Code (Act 45 of 1999), a Zoning Permit is required. The Zoning Permit fee is \$50.00.
- i. The following structures if the structure has a building area less than 500 square feet and is accessory to a single family detached dwelling.
 1. Carport
 2. Detached Garage
 3. Greenhouse
 4. Sheds
 - ii. An agricultural building as defined under section 103 of the Uniform Construction Code (Act 45 of 1999).
 - iii. Manufactured or industrialized housing pursuant to section 901 of the Uniform Construction Code (Act 45 of 1999)

2. Subdivision and Land Development Fees

a. Subdivision Review

- i. 2 lots - \$200.00 per plan**
- ii. 3 or more lots on existing streets - \$250.00 per plan**
- iii. 3 or more lots requiring new streets - \$400.00 per plan**

b. Land Development Review

- i. Less than 4 Acres - \$200.00 per plan**
- ii. 4 Acres to 24.99 Acres - \$350.00 per plan**
- iii. 25 Acres to 99.99 Acres - \$600.00 per plan**
- iv. 100 Acres or More - \$850.00 per plan**

c. Lot Line and/or Minor Revision Review

- i. \$150 per plan**

d. Additional costs for Subdivision, Land Development and Lot Line and/or Minor Revision Reviews shall be as follows:

- i. The applicant shall pay the review fees of the professional consultants utilized by the Township during its review of the subdivision or land development application. The applicant shall submit \$2,000.00 to the Township at the time of the submission of the subdivision or land development application. This money shall be placed in an interest bearing account held by the Township and monies shall be disbursed from this account to pay the actual costs of the professional consultants. The Township shall provide the applicant with a breakdown of all monies disbursed from the account. If the account balance goes below \$500.00 the applicant shall deposit additional monies sufficient to bring the account balance back up to \$2,000.00. Upon approval or denial of the land development or subdivision application and payment of the final invoices from the professional consultants the balance of funds in the account plus any interest shall be returned to the applicant.**
- ii. The applicant shall reimburse the Township for the actual cost of all legal, engineering, inspections and materials tests, incurred during construction and up to acceptance, by the Township, of the improvements.**
- iii. The applicants shall pay all Chester County Planning Commission, Chester County Health Department, Department of Environmental Protection, Chester County Soil Conservation District and Penn Dot review fees, and all recording costs.**

e. Inspections

- i. Township Engineer - prevailing rate
- ii. Engineer's Inspector - prevailing rate
- iii. Township Inspector - prevailing rate

3. Public Hearings

- a. The applicant shall deposit with the Township ~~\$350~~450.00 to defray the cost of the following:
 - i. One half (½) the cost of pPreparation and publication of "Notice of Public Hearing".
 - ii. Posting of the property by the ~~Building Inspector~~Township Staff.
 - iii. One half (½) of the appearance fee of the court reporter.
 - iv. Other miscellaneous administrative charges.
 - v. The cost for mailing a hearing notice letter to all property owners within 1000 feet of the property~~a copy of the transcript if requested by the applicant.~~
- b. If the monies paid to the Township pursuant to Section a. are insufficient to insure payment of all costs incurred in the disposition of the application the Township shall require additional deposits in increments of one hundred dollars (\$100). The failure of the Township to demand additional deposits from time to time shall not relieve the applicant from liability for all costs, charges, fees and expenses in excess of deposits.
- c. Monies paid which are in excess of the actual costs shall be refunded to the applicant.
- d. Referring to b and c above; if the total costs exceed the monies paid by less than \$10.00 there will be no additional charge and conversely, there will be no refunds given for amounts under \$10.00
- e. Conditional Use Professional Consultants – The applicant shall pay the review fees of the professional consultants utilized by the Township during its review of the conditional use application. The applicant shall submit \$2,000.00 to the Township at the time of the submission of the application for a conditional use. This money shall be placed in an interest bearing account held by the Township and monies shall be disbursed from this account to pay the actual costs of the professional consultants. The Township shall provide the applicant with a breakdown of all monies disbursed from the account. If the account balance goes below \$500.00 the applicant shall deposit additional monies sufficient to bring the account balance back up to \$2,000.00. Upon approval or denial of the conditional use application and payment of the final invoices from the professional consultants the balance of funds in the account plus any interest shall be returned to the applicant.

4. Sign Permits

- a. Less than 32 Square Feet - \$25.00
- b. 32 Square Feet or More - \$75.00

5. Hearings Before the BOCA Board of Appeals

- a. There shall be a filing fee of \$100.00.
- b. In addition, the applicant shall deposit with the Township \$400.00 to defray the cost of the following:
 - i. Preparation and mailing of the list and/or labels bearing the names of property owners to be notified.
 - ii. Preparation of the hearing notice and affidavit of certification.
 - iii. Publication of "Notice of Public Hearing".
 - iv. Posting of the property by the Building Inspector.
 - v. One half (1/2) of the appearance fee of the court reporter.
 - vi. Other miscellaneous administrative charges.
 - vii. The cost for a copy of the transcript if requested by the applicant.
- c. If the monies paid by the applicant pursuant to Section b are insufficient to insure payment of all costs incurred in the disposition of the application, the Township shall require additional deposits in increments of one hundred dollars (\$100.00). The failure of the Township to demand additional deposits from time to time shall not relieve the applicant from liability for all costs, charges, fees and expenses in excess of deposits.
- d. Monies paid which are in excess of the actual costs shall be refunded to the applicant.
- e. Referring to C and D above; if the total costs exceed the monies paid by less than \$10.00 there will be no additional charge and conversely, there will be no refunds given for amounts under \$10.00

6. Sewer, Refuse and Real Estate Tax Certification

- a. Per Certification - \$5.00 -- Fee must be paid prior to certification being issued.

7. Collection Procedures

- a. The Township Manager is authorized to collect any monies due and payable to the Township under this resolution in the manner prescribed by law.
- b. Any costs associated with the collection of these fees shall be the responsibility of the applicant.

8. Returned Checks

- a. Any check received by the Township pursuant to this resolution or any other ordinance shall be deposited in the authorized Township depository (bank).
- b. All checks returned by the Township depository (bank) to the Township, for insufficient funds or other reasons, shall be re-presented by the Township a second time. Any costs associated with this re-presentation shall be the responsibility of the person writing the check.
- c. Any check that is returned to the Township a second time will result in the imposition of a \$25.00 fee in addition to any bank fees, which shall be applied to the appropriate account.

9. Park Fees

- a. The following fees will be charged to those groups or individuals who reserve a facility for a specific date and time.

- i. Pavilion (per event):

1. 1 to 100 people - ~~\$85~~100.00 rental fee with \$40 50.00 refundable deposit
 2. Over 100 people - ~~\$150~~200.00 rental fee with \$75 100.00 refundable deposit

- ii. Volleyball Courts (cost per court):

1. 1 time use - ~~\$15~~30.00
 2. Multiple use (leagues) - \$30.00

- iii. Satellite Parks (all Township owned open space except for the 55 acre Township Park. Per event):

1. 1 event - ~~\$40~~50.00 with \$25.00 refundable deposit

NOTES:

- The use of satellite parks is limited to passive events only.

- iv. Baseball, Softball, Soccer Fields and Tennis Courts; excluding T-Ball (cost per field/court):

1. 1 field 4-time period - ~~\$15~~30.00
 2. Tennis Courts for approved Leagues - ~~\$15~~30.00 per for 3 courts per time period

NOTES:

- Each day is divided into three time periods:
 - Morning - 7 am to Noon
 - Afternoon - Noon to 5 pm
 - Evening - 5 pm to Dusk

v. Tennis Court ~~Keys~~Tags:

1. Township Residents: ~~1 tag-~~ \$15-30 each
2. Non Residents of Township: ~~1 tag-~~ \$30-50 each
3. Replacement Key - \$6 each

NOTES:

- The West Chester Area School District is exempt from all fees.
- Separate checks shall be provided in the event a deposit is required.
- The deposit check will be returned after the facility has been inspected and found to be in good condition.

10. **Copying of Township Records** - the cost for the copying of Township records pursuant to the "Right to Know Law" Act 3 of 2008, as amended, shall be as follows:

- a. Postage - the actual cost of mailing.
- b. Duplication - The fees are based upon the duplication of records maintained and duplicated in black & white on standard 8 ½ by 11 inch paper, 8 ½ x 14 inch paper or 11 x 17 inch paper. All larger records, including but not limited to plans, maps and similar documents are "over-size" records for purposes of the fee schedule.
 - i. Photocopy - \$0.25 per single sided copy
 - ii. Facsimile/Microfiche/Other Media - the Township's cost to duplicate the record original media.
 - iii. Conversion of electronic media only records to paper - if a record is only maintained in electronic media the fee shall be the lesser of: \$ 0.25 per page (8½' x 11"), or the Township's cost to duplicate the record in the electronic media.
 - iv. Over-size Records (paper size is greater than 11" x 17") photo copy - \$4.00 per sheet
 - v. Color documents - color documents that must be sent out for duplication shall be billed at the Township's cost.
- c. Certification of a record - \$5.00 per certification.

- d. Use of own copier – A requester may utilize their own copier provided the device is self-powered, i.e., it may not be plugged into a Township power outlet. Any duplication by the requester must be done with a Township employee present.
- e. Direct access to the Township computer system is prohibited.
- f. No original records may be removed from the Township Building by a requester.

11. Code Books, Pamphlets and Zoning Maps

- a. Complete Code Book (includes subscription service for amendments for the balance of the calendar year) - \$110.00.
- b. Code Book Subscription Service - \$25.00 per year
- c. Zoning Pamphlet with Zoning Map - \$13.00
- d. Subdivision Pamphlet - \$7.00

12. Re-Sale and Re-Occupancy Inspections

- a. ~~Single family dwelling~~ —\$50.00
- b. ~~a. Apartments—\$40.00, Residential - \$60.00~~
- c. ~~b. Non-Residential Building - \$100~~150.00

13. Contractor Registration

- a. \$25.00 - per year

14. Refuse charges pursuant to Section 194-8 of the Township Code

- a. Single Family Residential \$96 ~~69.88~~ per quarter
- b. Multi-family Residential \$77 ~~69.88~~ per quarter

15. Sewer Charges pursuant to Sections 188-3, 188-4 and 188-5 of the Township Code

Fixed Rate per unit

- a. Single Family Residential \$23.53 per quarter
- b. Multi-Family Residential \$23.53 per quarter
- c. Apartment Residential \$23.53 per quarter
- d. Commercial/Industrial Establishment \$23.53 per quarter
- e. Meter reading surcharge \$ 8.00 per quarter

Variable Rate

- a. Variable Rate \$0.711 per 100 gallons of water

b. Variable Rate (East Whiteland) \$4.90 per 1,000 gallons of water

Permits/Inspections

- a. Sewer Laterals \$60.00 per lateral
b. Water Meter/Measuring Device \$60.00 per meter/measuring device

16. Stormwater Management submissions pursuant to Ordinance 129-M-03

- a. Regulated activities that meet the criteria for exemptions pursuant to Section 302 of the ordinance shall be charged an application and plan review fee of the Township Engineers prevailing rate for 1 hour.
- b. Regulated activities that do not meet the criteria for exemptions pursuant to Section 302 of the ordinance shall reimburse the Township for the actual cost of all engineering, inspections and materials tests, incurred in the review of the plans and calculations, and in the inspection of the improvements during construction. These costs shall be billed at the Township Engineer's prevailing rate.
- c. Post Construction Maintenance inspections pursuant to Section 704, shall be billed at the Township Engineer's prevailing rate.

17. Solicitation Fees

- a. License Fee - (Except for those listed in §169-6) - \$10.00
b. PA State Police Background Check Fee; (all applicants) - \$10.00

18. Wireless Telecommunications Carrier Fees

- a. Annual Registration Fee – \$25.00 per location.
b. Penalty for untimely filing of Annual Report - \$50100.00 per location.

19. Effective Date

The fees outlined in this resolution shall be effective on May ~~January~~ 54, 20102011.

RESOLVED AND ADOPTED, this 4th-3rd day of MayJanuary, 20102011.

ATTEST:

**EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS**

Secretary

RESOLUTION

RESOLUTION

~~ORDINANCE~~ NO. 2011-13

~~An Ordinance~~ Authorizing Participation in the Municipal Risk Management
Workers' Compensation Pooled Trust

The EAST GOSHEN TWP BOARD OF SUPERVISORS ordains as follows:
(name of political subdivision)

SECTION 1. The proper municipal officers are hereby authorized to execute and deliver the following documents:

- A). The Municipal Risk Management Workers' Compensation Pooled Trust Agreement
(hereafter the Agreement)
- B). The Participant's Application - which documents are attached hereto and made part
hereof and which may be inspected by any interested citizen at the office
of the municipal secretary.

SECTION 2. The duration of the term of the Agreement is four years from the date of admission to the Trust as a Participant.

SECTION 3. The purpose and objectives of the Agreement are set forth in Article V of the Agreement.

SECTION 4. The powers and scope of authority delegated are set forth in Article II, Article V, Article VI, Article VIII and Article IX of the Agreement.

SECTION 5. The funds for meeting the obligations of the Political Subdivision under the Agreement shall be appropriated from the general funds of the Political Subdivision.

SECTION 6. The organizational structure necessary to implement the Agreement consists of the Trust, Trustees, Service Agents and Fiscal Agents created by the Agreement.

SECTION 7. Property acquired for purposes of the Trust shall be acquired, managed and disposed of under the terms of the attached Trust Agreement.

SECTION 8. The Trust shall be empowered to enter into contracts for policies of group insurance and employee benefits, including social security for its employees.

Resolved and Adopted at a duly Assembled Public Meeting of the BOARD of SUPERVISORS OF
EAST GOSHEN TOWNSHIP
(Political Subdivision)

held this _____ day of _____, _____.

I certify that this is a True and Correct Copy of the MRM Trust's Participation Resolution as duly adopted on the date above stated.

/s/ Secretary

Rick Smith

m: cdmiddleton@eastgoshen.org
Sent: Sunday, December 19, 2010 4:06 PM
To: sisayeff@eastgoshen.org; tclapper@eastgoshen.org; mshane@eastgoshen.org;
cbattavio@eastgoshen.org; dmccconathy@eastgoshen.org
Cc: rsmith@eastgoshen.org; lsinclair@eastgoshen.org; wmiddleton@eastgoshen.org
Subject: Moving Forward

Dear Chairman Isayeff and the Board of Supervisors,

I write to inform of my intent to resign my position of Auditor effective January 1, 2011. I do so due to my employment in our nation's Capitol and pursuit of endeavors that would take away from my time and residency in the township.

It has been a pleasure to work with the Board of Supervisors, my fellow auditors, and, above all, the residents of East Goshen Township. I wish my community the best in its future governance and will strive to continue working in public service in a manner that is reflective of the values of my hometown.

Best Regards,

Carson Middleton

Rick Smith

From: Rick Smith [rsmith@eastgoshen.org]
Sent: Monday, December 20, 2010 2:20 PM
To: 'cbattavio@eastgoshen.org'
Cc: 'sisayeff@eastgoshen.org'; 'tclapper@eastgoshen.org'; 'mshane@eastgoshen.org';
'dmccconathy@eastgoshen.org'
Subject: RE: Moving Forward

You have 30 days to make the appointment.

I would suggest that you acknowledge receipt of the resignation on January 3, place an ad in the Daily Local News, Post on the web page, conduct interviews (must be done publically) on either 1/18 or 1/25 then appoint.

k

East Goshen Township Supervisors
Rick Smith, East Goshen Township Manager
1580 Paoli Pike
West Chester, PA 19380

December 15, 2010

Dear Commissioners and Rick,

I regret to inform you that I will be resigning from the Malvern Library Board as of December 31, 2010 due to other personal commitments. I have served on the Board since 2002.

Jack Hauler will be taking my place on the Board. Jack is a patron of the Malvern Library, East Goshen Resident and I have attached his resume.

Serving on the Malvern Library Board has been a wonderful experience and I plan on volunteering for the Library as special events come up.

Sincerely,
Marianne Plucienik

Jack Hauler
922 Dolphin Dr.
Malvern, PA 19355
jhauler14@hotmail.com

December 11, 2010

Jack Hauler has been a resident of East Goshen for 20 years. He is married and has one daughter. He lives in the Lockwood Chase neighborhood and served as secretary of the Lockwood Chase Homeowners Association from 2001-2003.

Dr. Hauler practices optometry in Ardmore, PA. In 1991 he co-founded Volunteer Optometric Service to Humanity/PA Chapter. This non-profit organization delivers eye care to the needy in Central America and the Caribbean. He has attended over 20 mission trips with the organization and was instrumental in helping build the Vincent Pescatore Eye Clinic, a facility in rural Guatemala which opened in 2004.

Dr. Hauler received a B.S. in biology from Ursinus College in 1980. He received his Doctor of Optometry degree from Pennsylvania College of Optometry in 1984.

In early 2010, he volunteered with Philadelphia READS, a group which collects books to promote literacy in inner city schools. His interests include running marathons, beekeeping, and dragon boating.

Memo
East Goshen Township
1580 Paoli Pike
West Chester, PA 19380

Voice (610) 692-7171

Fax (610) 425-8950

E-mail rsmith@eastgoshen.org

Date: December 2010

To: Board of Supervisors

From: Rick Smith, Township Manager

Re: Sewer Rates

Municipal Authority Projects

Sewer Rates

The Board has previously determined that the Sewer Operating Fund should maintain a balance of ~\$200,000. The Sewer Operating Fund is projected to have a year end balance of ~\$119,000, so the new sewer rates will need to be adjusted to increase the fund balance. Brian will be at the meeting to explain how the rates are calculated.

Municipal Authority Capital Projects

The Authority has 4 projects in the planning stage. Any monies left from the RCSTP project will be transferred to the Capital Budget and applied toward these projects. However, we will need additional funding.

Marydell Pump Station – Pump station to be abandoned and sewage will be diverted from West Goshen to RCSTP via a new gravity line. The Pump Station is in poor condition so this project is a priority.

Hershey Mill Pump Station – Force main to be reconfigured and sewage will be diverted from West Goshen to RCSTP. This project must be completed before Lockwood is abandoned.

Lockwood Abandonment – Treatment plant to be abandoned and sewage will be conveyed to the Hershey Mill Pump Station via a new gravity line.

Reserve Pump Station - Pump station to be abandoned and sewage will be diverted from West Goshen to RCSTP via a new gravity line.

Reservoir Road Pump Station – A new pump station would be installed in the Chester Creek Interceptor and sewage will be diverted from West Goshen to RCSTP via a new force main. It may be possible to defer this project for a few years.

Attached is an explanation of how the recommended sewer rate was arrived at. I will be at the meeting on Monday if there are any questions. If you would like any questions answered before the meeting, please send me an email or call me at 610-692-7171.

Thank you,

Brian McCool

Sewer Rate Calculation

Given:

1. 2011 Beginning Balance = \$119,000
2. 2011 Budgeted Expenses = \$3,095,758
 - a. Fixed Expenses = \$656,585
 - b. Variable Expenses = \$2,439,173
3. There are 5,941 units billed for sewer
4. The Annual Water Usage for the 5,941 billed in 2010 was 349,335,000 gallons
5. The 1st quarter is expected to bring in \$668,427

*The Board would like a ending balance in 2011 of +\$200,000

In order to reach the goal of an ending balance of +\$200,000 in 2011, there are factors to be discussed.

1. Not all residents pay their bill. 2% will be deducted from total revenue to reflect this
2. There is additional revenue in the sewer fund other than sewer fees. This amount will be added to total revenue

If nothing is done and the rates are not increased, the expected billings for 2011 will be \$2,673,708 (\$668,427 X 4 Quarters). With budgeted expenses for 2011 of \$3,095,758, this will create a deficit of \$382,627 in 2011 alone. This calculation includes the 2% uncollected for sewer fees and the additional revenue.

In order to reach the target of a +\$200,000 fund balance, the current fixed rate of \$23.53 and current variable rate of \$7.11/1,000 each need to be increased. The recommended increase is shown on the next page.

Fixed Revenue:

The present rate of \$23.53 Increased by 26% = \$29.76

\$29.76 Multiplied by 5,941 units = \$176,804.16 per Quarter

\$176,804.16 Multiplied by 4 Quarters = \$707,216.64 per Year

Variable Revenue:

The present rate of \$7.11 per 1,000 Gallons Increased by 0.5% = \$7.52

\$7.52 per 1,000 Gallons Multiplied by 349,335,000 Gallons = \$2,626,989 per Year

Total Revenue in Sewer Fees for 2011 (Not including uncollected):

Fixed Revenue = \$ 707,216

Variable Revenue = \$2,626,989

Total Revenue = \$3,334,205

*There are only three quarters in 2011 that will be charged the recommended rate. In order to find the total revenue collected for 2011, you need to divide \$3,334,205 by 4 quarters.

\$3,334,205 Divided by 4 = \$833,551 per Quarter

1st Quarter = \$668,427

2nd Quarter = \$833,551

3rd Quarter = \$833,551

4th Quarter = \$833,551

Total = \$3,169,080

Now you must factor the 2% uncollected:

$$\$3,169,080 \text{ Multiplied by } 2\% = \$63,382$$

The total collected sewer fees is now \$3,105,698

$$\$3,169,080 \text{ Minus } \$63,382 = \$3,105,698$$

Now you must add additional revenue:

Sewer Penalties	\$35,008
Principal and Interest from M.A.	\$26,244
O&M Fees for Barkway Pump Station	\$15,233
WG Conveyancing Fee	\$11,000
Admin Cost from Westtown	\$3,862
Sewer Certification Fees	\$650
Interest Earnings	\$500
O&M Fees for Ashbridge Station	\$400
Total	<u>\$92,897</u>

The total revenue to be collected in the sewer fund for 2011 is \$3,198,595

$$\$3,105,698 \text{ Plus } \$92,897 = \$3,198,595$$

Net Result

$$\text{Total Revenue} = \$3,198,595$$

$$\text{Total Expenses} = \underline{\$3,095,758}$$

$$\text{Net Result} = \underline{\underline{\$102,837}}$$

Fund Balance

$$\text{2011 Beginning Fund Balance} = \$119,000$$

$$\text{2011 Surplus} = \underline{\$102,837}$$

$$\text{2011 Ending Fund Balance} = \underline{\underline{\$221,837}}$$

EAST GOSHEN TOWNSHIP
MUNICIPAL AUTHORITY

2010

ACTUAL 2009, PROJECTED 2010 AND BUDGET 2011 to 2014

CAPITAL BUDGET

		PROJECTED 2010	BUDGET 2011	BUDGET 2012	BUDGET 2013	BUDGET 2014	COMMENTS
BEGINNING FUND BALANCE		0	0	2,209,000	1,796,500	1,121,500	
REVENUE							
LOAN PROCEEDS			2,500,000				
TOTAL REVENUE		0	2,500,000	0	0	0	Borrowing required to finish all projects
EXPENDITURES:							
07424.7475	LOCKWOOD ABANDONMENT - PROJECT ENGINEER		40,000	16,000			Start in 2011 finish in 2012
07424.7476	LOCKWOOD ABANDONMENT- CONSTRUCTION		165,000	175,000			
07425.1030	MARYDELL PUMP STATION - PROJECT ENGINEER	46,000	11,000				Start in 2010 finish in 2011
07425.2030	MARYDELL PUMP STATION - CONSTRUCTION	80,000	75,000				
07426.1030	HERSHEY MILL PUMP STATION - PROJECT ENGINEER			16,600			Start and finish in 2012
07426.2030	HERSHEY MILL PUMP STATION - CONSTRUCTION			45,000			
07427.1000	RESERVE PUMP STATION - PROJECT ENGINEER			32,000			Start and finish in 2012
07427.2000	RESERVE PUMP STATION - CONSTRUCTION			130,000			
07428.1000	RESERVOIR PUMP STATION - PROJECT ENGINEER				175,000	50,000	Start in 2013 finish in 2014
07428.2000	RESERVOIR ROAD PUMP STATION - CONSTRUCTION				600,000	1,000,000	
TOTAL EXPENDITURES		126,000	291,000	412,600	875,000	1,090,000	
NET SURPLUS/DEFICIT		(126,000)	2,209,000	(412,600)	(575,000)	(1,090,000)	
ENDING FUND BALANCE		(126,000)	2,209,000	1,796,500	1,121,600	31,500	

EAST GOSHEN TOWNSHIP
MUNICIPAL AUTHORITY

12/1/10

ACTUAL 2009, PROJECTED 2010 AND BUDGET 2011 to 2014
RCSTP BUDGET

	PROJECTED 2010	BUDGET 2011	BUDGET 2012	BUDGET 2013	BUDGET 2014
BEGINNING FUND BALANCE					
REVENUE					
07341.1000 INTEREST EARNINGS	15,000	0	0	0	0
07341.1020 INTEREST EARNINGS _RCSTP EXPANSION	464,195	0	0	0	0
07392.0800 GRANTS					
TOTAL REVENUE	479,195	0	0	0	0
EXPENDITURES:					
07424.7451 R.C.-CAPITAL PROJ. ENG.	0	25,000			
07424.7452 R.C. CAPITAL EXPANSION - GENERAL CONTRACTOR	2,615,400	250,000			
07424.7453 R.C. CAPITAL EXPANSION - ELECTRICAL CONTRACTOR	495,559	125,000			
07424.7454 R.C. CAPITAL EXPANSION - CONTINGENCY CAPITAL					
07424.7455 R.C. CAPITAL EXPANSION - CONTINGENCY ONGOING					
07424.7456 R.C. CAPITAL EXPANSION - ADDITIONAL CONTINGENCY					
TRANSFER TO AUTHORITY CAPITAL FUND					
TOTAL EXPENDITURES	3,110,959	400,000	0	0	0

EAST GOSHEN TOWNSHIP
MUNICIPAL AUTHORITY

12/1 310

ACTUAL 2009, PROJECTED 2010 AND BUDGET 2011 to 2014

OPERATING BUDGET

	PROJECTED 2010	BUDGET 2011	BUDGET 2012	BUDGET 2013	BUDGET 2014
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BEGINNING FUND BALANCE

	49,810	2,986	7,482	9,450	9,199
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REVENUE

07341.1000 INTEREST EARNINGS	150	300	0	0	0
07364.1100 TAPPING FEES--CHESTER CREEK	0	2,000	2,000	2,000	2,000
07364.1110 TAPPING FEES--RIDLEY CREEK	-200	2,000	2,000	2,000	2,000
07364.1130 SEWER CONNECTION FEES	1,128				
07380.1000 MISCELLANEOUS REVENUE	564	1,000	1,000	1,000	1,000
07392.0100 TRANSFER FROM GEN'L ACCT	90,000	120,000	120,000	120,000	120,000
TOTAL REVENUE	91,642	125,300	125,000	125,000	125,000

EXPENDITURES:

07424.1400 ADMINISTRATIVE WAGES	36,206	36,930	37,669	38,422	39,191
07471.1000 M.C.-DVRFA-PRINCIPAL	17,360	18,480	19,600	20,720	22,120
07472.1000 M.C.-DVRFA-INTEREST	8,500	7,764	6,981	6,150	5,271
07424.3110 AUDITING EXPENSE	6,900	8,670	8,843	9,020	9,201
07424.3000 MISCELLANEOUS EXPENSE	9,000	4,080	4,162	4,245	4,330
07424.3130 ENGINEERING SERVICES	48,500	32,640	33,293	33,959	34,638
07424.3140 LEGAL SERVICES	12,000	12,240	12,485	12,734	12,989

TOTAL EXPENDITURES

	138,466	120,804	123,032	125,250	127,739
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NET SURPLUS/-DEFICIT

	(46,824)	4,496	1,968	(250)	(2,739)
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ENDING FUND BALANCE

	2,986	7,482	9,450	9,199	6,460
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PENNSYLVANIA STATE ASSOCIATION OF TOWNSHIP SUPERVISORS



Save money
by registering at
the early-bird rate!
Deadline:
Jan. 21



PSATS' 89th

ANNUAL

"Educational"
Conference & Trade Show

*The Best
Educational
Opportunity
for Township
Officials in
One Place –
Learn more about
your duties, establish
Association policy,
and network with
more than 4,000
township officials and
vendors from across
Pennsylvania.*

APRIL 17-20, 2011

Exhibit Show Runs April 17-19
Hershey Lodge, Hershey, Pa.

Registration
form available
online at
www.psats.org

Almost 300 indoor and outdoor exhibits.



PSATS' 89th ANNUAL "Educational" Conference & Trade Show

LEARN MORE

Attend the conference to learn about the latest developments in township government, including workshops and seminars.

SHARE your ideas

Share your ideas with other township officials and managers at the conference.

VOTE ON RESOLUTIONS

to establish the legislative agenda for the State Association.

CONNECT with the vendors and agencies whose products and services help keep your township going strong.

Meet educational opportunity aimed at township officials.

If you want to learn all you can about township government and how to better carry out your many responsibilities as a township official, there is no better opportunity than the Annual Educational Conference of the Pennsylvania State Association of Township Supervisors.

Largest municipal exhibit show in the state.

By attending PSATS' Annual Educational Conference and Trade Show, you will have access to the largest municipal exhibit show of its kind in Pennsylvania. Almost 300 vendors and agencies will be on hand to meet with you and talk about their products and services.

Who is eligible to attend?

- Member township supervisors, secretaries, treasurers, managers, roadmasters, public works employees, solicitors, engineers, and planners
- Other township employees
- Spouses and guests

Authority to attend

Section 1402(d) of the Township Code authorizes the board of supervisors to designate one or more of the following elected or appointed officials to attend the annual conference as a delegate: the supervisors, the township secretary, the township treasurer, and/or the township manager.

Each township that has paid State Association dues must appoint one of these delegates to be a voting delegate at the state conference. The township secretary is the official person to certify the voting delegate from your township.

Also, Section 607(4) of the Township Code authorizes the board of supervisors to send any other township employee, including township solicitors and engineers, or other elected or appointed officials, such as planning commission members, to the conference.

How to register

All delegates and their guests must register using the enclosed form or online at www.psats.org. Please fill out the form completely and return it, along with your check or other payment information, to the Association. After processing your registration, PSATS will send you a confirmation notice.

When you arrive at the Hershey Lodge, please go directly to the PSATS conference registration area in the Chocolate Lobby. There you will receive your conference materials and badge, which will admit you to all conference activities.

Seminars, engines, and planner seminars

The Association will hold seminars especially designed for your township solicitors, engineers, and planning commission members. They will receive more detailed information on the seminar topics and how to register, but we encourage you to remind them about these important educational opportunities tailored specifically for their needs.

Wage and expense reimbursement

Section 1402(g)(2) of the Township Code authorizes townships to compensate township employees, including supervisors who are employed by the township (either full or part-time), at their regular hourly rate while attending the annual conference.

Section 1402(g)(3) allows townships to compensate supervisors who are not employed by the township with full or partial reimbursement for lost wages while attending the annual conference. The board of supervisors has the discretion to authorize this reimbursement but must establish a policy.

Section 1402(g)(1) of the Township Code authorizes all delegates to be reimbursed for:

- the conference registration fee;
- mileage for the use of a personal vehicle or actual transportation expenses for traveling to and from the conference; and
- all other actual expenses that the township board of supervisors may have agreed to pay.



NOTE

Every delegate must submit a board an **itemized account** of expenses incurred at the conference. The board may also authorize township employees to be compensated at their regular employee rate during their attendance at the annual conference.

No delegate may receive expense reimbursement for more than four days, including the time and mileage for traveling to and from the conference.

Guests are not authorized to receive reimbursement for any expenses.

Lodging room reservations

All room reservations for the conference must be made through the Association using the enclosed registration form (Section II) or by registering online at www.psats.org. All rooms will be assigned by lottery. (See the box below for details.)

The names of all room occupant(s) must be listed on the registration form, and all fees must accompany the form.

HERSHEY LODGE AND HOTEL HERSHEY RESERVATION POLICIES:

Preference for rooms at the Hershey Lodge and the Hotel Hershey will be given to those staying from Sunday night through Tuesday night, although assignments for these hotels will still be made through the hotel room lottery.

PSATS will notify you by mail in early March if you are assigned a room at the Hershey Lodge or Hotel Hershey. To guarantee your reservation, you will need to provide credit card information to the facility within 10 days of the postmark on the PSATS notification letter. PSATS cannot forward credit card information that it received for room deposits.

After the lottery is run, any changes in the arrival or departure dates for these facilities will be accepted.

At check-in, the Hershey Lodge and the Hotel Hershey will charge all reserved room nights upfront. Early departures will be billed for the full charge of the guaranteed reservation.

No-shows will be charged for the cost of the full reservation and will be ineligible for housing

at either Hershey property for the next three years.

DEPOSIT REQUEST: To ensure prompt processing of your reservation requests, you must include a \$100 deposit for each room reserved.

CANCELLATION POLICIES: Conference registration cancellations received through March 18 will be assessed an administrative fee of \$50 for delegates and \$25 for guests. No refunds will be made for conference registration cancellations received after March 18.

Hotel room cancellations received after March 18 and through April 12 will forfeit the room deposit if the room is not resold. The full room deposit will be refunded provided PSATS is able to resell the room.

No refunds on any registrations, room deposits, meals, or events will be given for any cancellation after April 12.

DISABILITY ROOMS: A limited number of disability rooms are available at the Hershey Lodge and other hotels. Please submit a "PSATS Disability Lodging Request" form to request one of these rooms. Anyone requiring this special consideration may be assigned to a different facility than other delegates from the same township.

WHERE TO SEND FORM AND PAYMENT: Please send your completed forms and a check or other payment information for all conference fees and hotel deposits to: PSATS, 4855 Woodland Drive, Enola, PA 17025-1291.

Reserving county association suites

The Hershey Lodge has a limited number of rooms available for county association hospitality suites. Details of how to secure a room have been sent in a letter to each county association secretary and president.

For more information, call PSATS at (717) 763-0930.

Register using the enclosed form or online at www.psats.org.

Delegates

(supervisors, secretaries, treasurers, managers, solicitors, engineers, planners, road crew/public works, and other township employees)

- \$140 per person if received by January 21, 2011
- \$175 per person if received from January 22 to March 31
- \$190 after March 31

Guests

- \$85 per person if received by January 21
- \$95 per person after January 21

Guests must register for the conference and wear their name badge for access to all conference activities and guest programs, including the exhibit areas, Sunday dinner, and the Sunday and Tuesday night entertainment. The guest registration fee is only for guests of township officials and employees. (See Section I of the enclosed form to register guests.)

Conference Registration Cancellations

- Those received through March 18 will be assessed an administrative fee of \$50 for delegates and \$25 for guests.
- Those received after March 18 forfeit all conference registration fees.
- No-shows will be charged the full fee.

Room Cancellations

- Those received after March 18 and through April 12 forfeit the room deposit if the room is not resold.
- No-shows will be charged the full fee.

April 12 Deadline

- No refunds will be given for any cancellation after April 12.

All delegate and guest registration fees and township dues must be paid for the reservations to be considered complete and processed.

HOW DOES THE HOTEL ROOM LOTTERY WORK?

To accommodate the lodging needs of everyone attending the conference, room assignments are made through a lottery process.

LOTTERY DEADLINE: All room reservation forms that are received by **January 21, 2011, and are accompanied by a \$100 deposit for each room requested** will be included in the lottery. For reservation forms received after the lottery deadline, PSATS will assign rooms based on their availability.

Please indicate in Section II of the registration form if delegates from two or more townships will be carpooling, and every effort will be made to assign rooms at the same hotel.

LOTTERY PROCESS: Each room request is entered into a database, and a card is printed for those eligible for the room lottery. The cards are placed in a container, shuffled to ensure randomness, and then pulled one by one. Room assignments are made based on registrants' choices, in the order they indicated on their registration form, as long as space is available at those hotels.

Registrants who do not provide enough hotel choices and have chosen hotels that are full are put aside until all other requests are processed. PSATS then notifies these registrants by mail that they must make additional hotel selections. **Therefore, it is in your best interest to select 10 hotels in Section III on your registration form.**

ROOM CONFIRMATIONS: PSATS will mail a postcard to you by March 4 to inform you of your hotel assignment. The hotel will mail or e-mail a confirmation by March 11 with a confirmed room rate.

Large selection of educational sessions.



Featured Speaker

WEDNESDAY,
APRIL 20

Dave Werner

Political Satirist & Comedian



Wednesday's keynote speaker will offer a humorous take on governing in tough times while letting all political parties know what they could do better. Be there to share in his commentary, lowa-bred humor, and unique take on today's headlines — along with his musical impressions of your favorite, or not-so-favorite, political figures.

PLEASE NOTE: All workshops listed here are tentative and subject to change. Please consult the *Township News* in the coming months for the most current listing of workshop topics. Consult the Schedule-at-a-Glance provided at the conference for correct times, locations, and any changes of events.

WEDNESDAY, APRIL 19

8 AM - 4 PM

Workshop Registration
Chocolate Lobby

8 AM - 6 PM

Registration for Preregistered Exhibitors
Great American Hall Lobby

Information Desk Open
Chocolate Lobby

8:30 AM - NOON

Workshop (separate registration is required @ www.paconstructioncodesacademy.org)
• Challenging Applications of the Uniform Construction Code (additional \$65 fee)

8:30 AM - 4 PM

Workshop (separate registration is required @ www.paconstructioncodesacademy.org)
• When Disaster Strikes: An Institute for Disaster Responders (additional \$195 fee/two-day session)

8:30 AM - 4:30 PM

Workshop (separate registration is required @ www.psats.org)
• Comprehensive Municipal Financial Management (additional \$125 fee; lunch included)

8:30 AM - 4:30 PM

Workshop (separate registration is required @ www.psats.org)
• Funding Solutions: Grantwriting (additional \$125 fee; lunch included)

10 AM - 5 PM

General Registration
Chocolate Lobby

12:30 PM - 2:30 PM

Workshop (free but separate registration is required @ www.TAH.state.pa.us)
• LIAP Hosting and Bonding Workshop (no additional fee; lunch NOT provided)

NOON - 5 PM

Exhibits Open

Great American Hall and Outside

12:30 PM - 4 PM

Workshop (separate registration is required @ www.psats.org)
• Parliamentary Procedure (additional \$75 fee)

12:30 PM - 4 PM

Workshop (separate registration is required @ www.palocalgovtraining.org)
• Sewage Management for Township Officials (additional \$75 fee)

1 PM - 4:30 PM

Workshop (separate registration is required @ www.paconstructioncodesacademy.org)
• The ABC's of Permitting Manufactured and Modular Structures (additional \$65 fee)

1 PM - 5 PM

PSATS Internet Café

2 PM - 4:30 PM

Workshop
• Roadmasters Roundtable

3:30 PM - 4:30 PM

Workshop
• Township Secretaries & Managers Q&A

4:30 PM - 6:30 PM

Grassroots Lobbying Network Reception
Cocoa Suites

5 PM

Exhibits Close

THURSDAY, APRIL 20

7 AM - 4:30 PM

General Registration
Chocolate Lobby

Registration for Exhibitors
Great American Hall Lobby

Information Desk Open
Chocolate Lobby

7:30 AM - 8:30 AM

Breakfast with the Exhibitors — Coffee, Pastries, and Fruit
Great American Hall

7:30 AM - 4 PM

Exhibits Open
Great American Hall & Outside

8 AM - 11:30 AM

Seminars

• Township Engineers Seminar
• Township Planners Seminar

8 AM - 5 PM

PSATS Internet Café

8:30 AM - 12:30 PM

General Session — Opening Ceremony, Call to Order, Speakers, President's Report, Executive Director's Report
Chocolate Ballroom

8:30 AM - 4 PM

Workshop (separate registration required @ www.paconstructioncodesacademy.org)
• When Disaster Strikes: An Institute for Disaster Responders (additional \$195 fee/two-day session)

10:45 AM - 12:45 PM

Monday Morning Workshops

• Municipal Stormwater Management
• Marcellus Shale Transportation Impacts
• Legislative Roundup for Township Officials

Chocolate Ballroom

12:45 PM - 1:15 PM

Visit the Indoor and Outdoor Exhibits!

1:25 PM - 4 PM

Workshops*

Monday workshop sessions will run from 1:15 to 2:30 p.m. and from 2:45 to 4 p.m. Specific time slots will be assigned later. This agenda is tentative and subject to change. The final agenda will be available at the conference.

• A New Approach to Transportation Decision Making
• COSTARS Updates
• Creating a Government Cable Channel
• Defend Yourself! How to Protect Your Township from Liability Suits
• Developing Green (Sustainable) Ordinances, Codes, and Municipal Programs

FRIDAY, APRIL 21

5:30 PM

Sunday Evening Dinner
Chocolate Ballroom (reservations are required; additional \$45)

- Effective Economic Development: A Quick Course for Township Supervisors
- Got Outdoors — Safe Places to Walk, Ride, and Play
- Green Streets — An Integrated System
- Hazard Mitigation: Strength through Resiliency
- High Speed Hits Home: The Commonwealth's Role in Advancing Broadband Service
- How the Slow Food Movement Can Speed Economic Development in Your Township
- How to Talk About Difficult Issues
- Implementing Cost-Effective Web-Based Mapping and Project Collaboration
- Meet Your DEP Local Government Representative
- Navigating the Shark Tilled Waters of Pennsylvania's Right-to-Know Law
- Protecting and Managing Open Space

- A Township and Land Trust Partnership
- PSATS' 457 Deferred Compensation Plan
- PSATS' Defined Benefit Pension Plan
- Regulatory Requirements to Use Herbicides & Pesticides in Pennsylvania
- Residential Fire Sprinklers — A Basic Home Plumbing System
- Risk Assessment for Public Trees
- Road Impacts of Oil and Gas Drilling Traffic: What's Your Role?
- Say "No" to Document Scanning...I Dare You!
- Should Your Township Adopt the Uniform Construction Code?
- The Business Case for a Local Green Building Policy
- The Pros and Cons of Fire & EMS Consolidations
- Traffic Planning and the Land Development Process
- Traffic Signal Policy Updates in Pennsylvania
- Water Issues Related to Marcellus Gas Drilling
- What Do Townships Do with Their Cash and Reserves?

1:30 PM - 3:30 PM

Seminar

• Township Solicitors Seminar at the Hotel Hershey

2:15, 2:45, & 3:15 PM

Buses Leave for State Capitol Tours
Chocolate Lobby Portico

3 PM - 5 PM

State Capitol Tours

(free but preregistration is required)

4:30 PM

Exhibits Close

6 PM

General and Exhibitor Registration Closes

7 PM

Awards Ceremony
Chocolate Ballroom

TUESDAY/APRIL 19

8 AM - 9 AM
Registration for Exhibitors
Great American Hall Lobby

9 AM - 5 PM
General Registration
Chocolate Lobby

Information Desk Open
Chocolate Lobby

8:30 AM - 8:30 AM
Breakfast with the Exhibitors —
Coffee, Pastries, and Fruit
Great American Hall

9:30 AM - 1:30 PM
Exhibits Open
Great American Hall

10 AM - 11:30 AM
Seminars
Township Engineers Seminar
Township Planners Seminar

11 AM - 5 PM
SATS Internet Café

9:30 AM - 11:30 AM
General Session — Committee
Reports, Elections, Resolutions Voting
Chocolate Ballroom

1:30 PM - 1:30 PM
Is It the Indoor and Outdoor Exhibits?

1:15 PM - 4 PM
Workshops*
Tuesday workshop sessions will run from 1:15 p.m. to 4:00 p.m. and from 4:15 p.m. to 6:00 p.m. Specific time slots will be assigned later. This agenda is tentative and subject to change. The final agenda will be available at the conference.

Advanced Pension Funding
Battling Blight: How Act 90 of 2010
Can Help Your Township
Building in a Bad Economy:
Why Now May Be the Best Time
to Consider Construction
Can a Township Regulate Agricultural
Operations? Lessons from the ACRE
Law
Creating a Culture of Workplace
Safety
Finding Green Dollars for Your Green
Project
Full-Depth Reclamation: Digging Deep
for Better Roads in the Marcellus
Shale

Google Earth and SketchUp:
Free Tools for Municipalities
Impact Assessment: The Uniform
Construction Code and What It
Means to Townships
Inspire Success: Managing
Employee Performance
Keeping Groundwater Clean with a
Borehole and Well Drilling Ordinance
Knock, Knock: Know the Right-of-
Entry
Rules for Code Enforcement
Land Development: Why Construction
Obsession Is Key
Lighting retrofits to Cut Energy Costs
and Shrink Your Carbon Footprint
Marcellus Shale Drilling in Flood
Plains — Municipal Officials and the
Permitting Process

- Meeting MPC Mandates for Historic Preservation: How to Get It Right
- New Thinking for Public Works Facilities: How Your Township Maintenance Operation Can Go Green
- Noxious Weeds and Vegetation Management: Updating State Law and Developing Ordinances That Work
- Nutrient Trading: How It Can Work for Your Township
- Professional Policing through Accreditation
- Protecting Your Township from Undesirable Outdoor Lighting
- PSAIS' Trustees Insurance Fund Information Session
- Reinventing the Commercial Strip
- Road Markings: Inspection Tips and How to Get What You Pay For
- The Liquid Fuels Tax Fund Audit: What You Need to Know Before the Auditor Arrives
- The New Berlin Energy Independence Project: A Community Approach to Conservation and Cost Cutting
- The PA Bureau of Consumer Protection: Safeguarding Communities Statewide
- Transition to Biodiesel Blends
- Turning Wasted Water into Money
- UCC Q & A

1:30 PM
Exhibits Close

1:30 PM - 3:30 PM
Seminar

- Township Solicitors Seminar at the Hotel Hershey

5 PM
General Registration Closes

8 PM - 10 PM
Entertainment

- Magician Richard Benninghoff
 - Comedians Brinnon & Marks
- Chocolate Ballroom

WEDNESDAY/ APRIL 20

8 AM - NOON
General Registration
Chocolate Lobby

Information Desk Open
Chocolate Lobby

8:30 AM - 11:30 AM
General Session — Cabinet
Secretaries Forum, Leadership
Awards, Motivational Speaker
Chocolate Ballroom

11:30 AM
Conference Adjourns
Distribute Attendance Certificates

DON'T MISS THESE WORKSHOPS!

HOW TO GET THE MOST OUT OF YOUR TOWNSHIP (SUNDAY)

This workshop will address most financial issues your township may encounter. Learn how to achieve the best possible treasury function and most succinct reporting. The result will be sound decision making and the opportunity for improved financial outcomes and returns.

HOW TO FIND, WRITE, AND MANAGE GRANTS (SUNDAY)

Learn how to find, write, and manage grants. This training will go beyond the basics to provide insight on the best ways to contact funders. It will also focus on other valuable techniques, giving attendees the tools they need to successfully secure grant money.

LEGISLATION AND POLICY FOR TOWNSHIPS (MONDAY)

With the start of a new legislative session and a new administration, this is the perfect place to learn about the latest state and federal laws and pending legislation that may affect your township.

ROADMASTERS ROUNDTABLE (MONDAY)

Building on the successful "Roadmasters Roundtable" forum, this workshop will enable township managers, roadmasters, and road crew members to speak with a panel of experts about the local impacts they are experiencing from Marcellus Shale drilling.

SEWAGE MANAGEMENT (MONDAY)

Attend this workshop to learn how the U.S. Environmental Protection Agency's expanded focus on municipal stormwater management could drastically impact your township's budget and your residents' wallets.

SEWAGE MANAGEMENT FOR TOWNSHIP OFFICIALS (SUNDAY)

Sewage management programs can help township supervisors keep local drinking water safe from malfunctioning on-site sewage systems. This course will discuss the importance of sewage management and how to create, implement, administer, and enforce such a program.

DON'T MISS THESE EVENTS!

Sunday: Grassroots Lobbying Network Reception

Join other members of the PSATS Grassroots Lobbying Network on Sunday afternoon to share in the network's legislative success stories, learn what's on the horizon in the new legislative session, and prepare for Monday's Legislative Reception.

Monday & Tuesday Mornings: Delegate/Exhibitor Mixer

Be sure to visit with the exhibitors in the exhibit hall Monday and Tuesday mornings from 7:30 to 8:30 and enjoy a continental breakfast provided by the exhibitors and key sponsors.

Monday: Sixth Annual Legislative Reception

Add your voice to our Sixth Annual Legislative Reception & Grassroots Lobbying Day on Monday in Harrisburg. Share your legislative concerns with your General Assembly

members and make your voice heard in Harrisburg. This is definitely a "don't miss" event!

Tuesday: General Business Session

All townships should send a voting delegate to the Annual Conference to vote on Association resolutions, which will set policy for PSATS to pursue in the coming year. This is also the time when the delegates elect officers and board members to represent them before PSATS.

Wednesday: "Meet the New Cabinet Secretaries" Forum

Wednesday morning will be your first chance to ask questions of the newly appointed secretaries of DEP, PennDOT, and DCED. Make sure you are there to get your questions answered about how the new secretaries intend to address issues of concern to townships.

**BOARD OF SUPERVISORS
EAST GOSHIEEN TOWNSHIP**

CHESTER COUNTY
1580 PAOLI PIKE, WEST CHESTER, PA 19380-6199

December, 20, 2010

To: Board of Supervisors
From: Mark Miller
Re: Group Bids

We have solicited bids for Road Planer and Tri-Axle Dump and also rental Equipment with Operators. On December 20, 2010 at 10:00am all group bids were opened.

The results are as follows:

Group 5 – Rental Equipment With Operators	Total
S.A. Macanga, Inc.	\$87,211.20

We recommend that **S.A. Macanga, Inc.** be awarded the bid for Bituminous Concrete.

Group 9 - Road Planer & Tri-Axle Dump	Total
Shainline Excavating, Inc.	\$16,920.00
S.A. Macanga, Inc.	\$21,940.00

We recommend that **Shainline Excavating** be awarded the bid for Stone.

**EAST GOSHEN TOWNSHIP
PLANNING COMMISSION**
1580 PAOLI PIKE, WEST CHESTER, PA 19380-6199

December 2, 2010

East Goshen Township
Board of Supervisors
1580 Paoli Pike
West Chester, Pa. 19380

Re: Liberty Towers
Variance Request
53-4-80.1 (1594 Paoli Pike)

Dear Board Members:

At their meeting on December 1, 2010 the Planning Commission voted unanimously in favor of the following motion:

I move that we recommend that the Board of Supervisors oppose these variance requests based on the fact that the applicant has not provided evidence of any hardship(s) to support either the use or the dimensional zoning variance request, as required by law. Granting these variance requests for a wireless communications tower use in the center of the community, next to two elementary schools and adjacent to the Township historic district; would have a significant negative impact on the quality of life and greatly alter the essential character of the neighborhood. In addition the applicant has also failed to prove a hardship of any gaps in wireless coverage in this area, in order to warrant variance relief.

Sincerely,



Mark A. Gordon
Township Zoning Officer

**EAST GOSHEN TOWNSHIP
PUBLIC NOTICE**

On Thursday, January 13, 2011 at 7:30 p.m. prevailing time, at the East Goshen Township Building 1580 Paoli Pike, West Chester, Pennsylvania, the East Goshen Township Zoning Hearing Board will conduct a public hearing to consider the application of Liberty Towers, LLC for a use variance and a dimensional variance to construct the following facilities on a one-hundred (100) by sixty (60) foot leased area on the property at 253 Paoli Pike (tax parcel 53-004-0080.0100) owned by Thorndale Investment Group where there currently exists a WAWA convenience store: one (1) antenna support structure; nine (9) T-Mobile communications antennas; twelve (12) AT&T communications antennas; six (6) Metro PCS communications antennas; nine (9) Clearwire communications antennas; nine (9) Sprint communications antennas; one (1) T-Mobile wireless communications facility equipment cabinet; six (6) AT&T wireless communications facility equipment cabinets; one (1) Clearwire wireless communications facility equipment cabinet; two (2) Metro PCS wireless communications facility equipment cabinet; four (4) concrete equipment pads; one (1) Sprint equipment shelter; coaxial cable; utility meter; and fencing. The proposed antenna support structure will be a one hundred fifty (150) feet tall galvanized steel monopole. The use variance would be from Section 240-15.B of the Code to permit construction and operation of the proposed facility in the C-2 zoning district. The dimensional variance would be from 240-15.G of the Code is to permit a rear yard setback of less than 50 feet. If any person who wishes to attend the hearing has a disability and/or requires an auxiliary aid, service or other accommodation to observe or participate in the proceedings, he or she should contact Mark Gordon at 610-692-7171, to discuss how those needs may be accommodated.

Mark Gordon, Zoning Officer, on behalf of
Zoning Hearing Board of East Goshen Township

Please publish two times, December 27, 2010 and January 3, 2011. Please send proof of publication and statement to: Mark Gordon, East Goshen Township, 1580 Paoli Pike, West Chester, PA 19380.

Lemanowicz LLP
Counselors at Law

December 10, 2010

VIA FEDERAL EXPRESS

Mark Gordon
East Goshen Township
1580 Paoli Pike
West Chester, PA 19380-6199

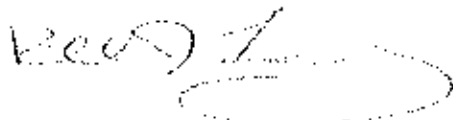
RE: Application to the Zoning Hearing Board of East Goshen Township
Premises: 1594 Paoli Pike, East Goshen Township (PA-504)

Dear Mr. Gordon:

As you know, we represent Liberty Towers, LLC, and are scheduled to appear in front of the Zoning Hearing Board on Thursday, January 13, 2011 with regard to the above-mentioned application. Our application is scheduled to be discussed by the Board of Supervisors at their meeting on December 14, 2010. As we have previously appeared in front of the Board of Supervisors with regard to our prior application and there have been no changes from the details and location of that application to the present, pending application, we do not plan on attending the Board of Supervisors meeting on December 14, 2010.

Should you have any questions or need additional information, please feel free to contact my office.

Very Truly Yours,



Richard J. Lemanowicz

November 12, 2010

VIA FEDERAL EXPRESS

Mark Gordon
East Goshen Township
1580 Paoli Pike
West Chester, PA 19380-6199

RE: Application to the Zoning Hearing Board of East Goshen Township
Premises: 1594 Paoli Pike, East Goshen Township (PA-504)

Dear Mr. Gordon:

Enclosed please find the Application of Liberty Towers, LLC to the Zoning Hearing Board of East Goshen Township with regard to the above-mentioned property. The following documents are being submitted in support of our Application:

1. One (1) copy of the completed Zoning Hearing Board Application;
2. Eleven (11) 11" x 17" copies of the Site Plans with a latest revision date of 12/11/09; and
3. A check in the amount of \$350.00 to cover the filing fee for the Application.

Should you have any questions or need additional information, please feel free to contact my office.

Very Truly Yours,

Richard J. Lemanowicz

Enclosures

LIBERTY TOWERS LLC

Counselors at Law

November 22, 2010

VIA FEDERAL EXPRESS

Mark Gordon
East Goshen Township
1580 Paoli Pike
West Chester, PA 19380-6199

RE: Application to the Zoning Hearing Board of East Goshen Township
Premises: 1594 Paoli Pike, East Goshen Township (PA-504)

Dear Mr. Gordon:

As per our conversation, enclosed please find a check in the amount of \$350.00 made payable to East Goshen Township for the Application of Liberty Towers, LLC to the Zoning Hearing Board of East Goshen Township with regard to the above-mentioned property. My apologies for sending the incorrect check with the initial filing.

Should you have any questions or require any additional information, please feel free to contact my office.

Very Truly Yours,

Beth McWilliams

Beth McWilliams

Enclosure

**EAST GOSHEN TOWNSHIP
ZONING HEARING BOARD APPLICATION**

1580 PAOLI PIKE WEST CHESTER, PA 19380-6199
PHONE (610)-692-7171 FAX (610)-692-8950

Name of Applicant: Liberty Towers, LLC
c/o Lemanowicz, LLP
Applicant Address: 1012 N. Bethlehem Pike, Suite 200B-3 Lower Gwynedd, PA 19002
Telephone Number: 267-419-8498 Fax Number: 215-565-2739
Email Address: rjl@lemanowiczlaw.com
Property Address: 1594 Paoli Pike, West Chester, PA 19380
Tax Parcel Number: 53-004-0080.0100 Zoning District: C-2 Acreage: 43,560 s.f.

Purpose of Application (check one)

- ☒ Variance (Type: ☒ Use Variance ☒ Dimensional Variance)
☐ Special Exception
☐ Appeal determination of the Zoning Officer
☐ Other _____

Sections of Zoning Ordinance in which relief is sought:

See attached Memorandum of Law in Support of Application.

Description of the Zoning Relief requested and the future use of the property:

See attached Memorandum of Law in Support of Application.

We hereby acknowledge that we have read this application and state that the above is correct and agree to comply with all provisions of the East Goshen Township Zoning Ordinance applicable to this project and property.



Signature of Applicant

11/12/10

Date

Richard J. Lemanowicz, Attorney for Applicant

***Please review the formal application and review procedures on page three.**

EAST GOSHEN TOWNSHIP ZONING HEARING BOARD APPLICATION

1580 PAOLI PIKE WEST CHESTER, PA 19380-6199
PHONE (610)-692-7171 FAX (610)-692-8950

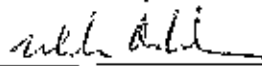
This checklist outlines the steps and items needed to insure completeness of the application and to insure the application follows the process and conforms to the timeframe outlined by the state of Pennsylvania and East Goshen Township. This checklist is broken into two parts, the Application process and the Review Process. The application process must be completed in its entirety prior to the applications advancement into the Review Process.

Applicant Name: Liberty Towers, LLC

Application Process Checklist (Administration use only):

<u>Item</u>	<u>Date Complete</u>
1. Completed Township Application Form:	<u>11-15-10</u>
2. All related materials submitted:	<u>11-15-10</u>
3. Township application and review fees paid:	<u>11-23-10</u>

Application accepted on 11/23/2010 by Mark Gordon

Official Signature  Title Zoning Officer

Review Process Checklist

<u>Item</u>	<u>Date</u>
1. Start date:	<u>11-23-10</u>
2. Date of first formal Planning Commission Meeting following complete application:	<u>12-1-10</u>
3. Date sent to CCPC:	<u>NA</u>
4. Date sent to Township Engineer:	<u>NA</u>
5. Date presented to Planning Commission:	<u>12-1</u>
6. Date sent to CB:	<u>11-24</u>
7. Date sent To MA:	<u>"</u>
8. Date sent to HC:	<u>"</u>
9. Date sent to PRB:	<u>"</u>
10. Date sent to TAB:	<u>"</u>
11. Date by which the PC must act:	<u>12-1</u>
12. Date by which Board of Supervisors must act:	<u>12-21</u>
13. Drop Dead Date; (Day 60):	<u>1-21-2011</u>
14. Zoning Hearing Date:	<u>1-18-2011</u>
15. Dates of public advertisement:	<u>&</u>

EAST GOSHEN TOWNSHIP ZONING HEARING BOARD APPLICATION

1580 PAOLI PIKE WEST CHESTER, PA 19380-6199
PHONE (610)-692-7171 FAX (610)-692-8950

Procedures for the processing and review of Subdivision, Land Development, Conditional Use, Variance, and Special Exception Applications

August 19, 2002

2nd Revision: March 2, 2006

1. In order for any application to be considered by the Planning Commission it must be submitted to the Township with all required documentation as per the Township Code and with all applicable fees paid. The Township will use a checklist to verify all required documentation has been submitted. Until the application is complete the application will not be considered "filed" by the Township staff. The Planning Commission will acknowledge receipt of the application at their next regularly scheduled meeting.
2. All materials to be considered at the next regular meeting of the Planning Commission must be submitted with at least eleven (11) copies to the Township Staff by not later than close of business the previous Tuesday. Any materials submitted after that time will be held for the following meeting and not provided to the Commission at the upcoming meeting.
3. The application review cycle for Subdivision and Land Development Applications shall begin with the next regular meeting of the Commission after the complete application is filed. The application review cycle for Conditional Use, Variance, and Special Exception Applications shall begin the day a complete application is filed with the Township.
4. Applicants should not distribute material to the Commission during a meeting unless it is directly related to the initial presentation of the application. All materials for the Planning Commission, including any material to be used at a meeting, must be delivered to the Township Staff not later than close of business the previous Tuesday.
5. The burden of supplying necessary materials to the Planning Commission in a timely manner is on the applicant. Late delivery of material may require an extension on the part of the applicant or a recommendation for denial of the application by the Planning Commission.
6. Formal application presentations to the Planning Commission will only be made at the regular meeting after the complete application is submitted and accepted by the Township staff.
7. The application will remain on the Planning Commission's agenda until such time as the Commission has made its recommendation to the Board of Supervisors and or Zoning Hearing Board.
8. Applicants are encouraged to attend each Planning Commission meeting in order to answer questions or address issues concerning their application.
9. Applications will be voted on only during the regular Planning Commission meetings.
10. The Chairman, in his sole discretion, may waive or modify any of this procedure.

Zoning Hearing Board Procedural Rule for Hearing Continuances: ADOPTED: May 13, 2009

1. The Zoning Hearing Board may grant one application for hearing continuance. Subject to the limited circumstances referenced in paragraph 2 below, the rescheduled hearing shall be held unless the applicant withdraws the application.
2. The continuance after the first one shall only be granted in an extraordinary circumstance.
3. The Zoning Hearing board has the sole discretion whether to grant any continuance.

LEMANOWICZ, LLP

By: Richard J. Lemanowicz

1012 North Bethlehem Pike, Suite 200B-3

Lower Gwynedd, PA 19002

Telephone No.: (267)419-8498

Facsimile No.: (610)825-2076

Attorney for Applicant:

Liberty Towers, LLC

In Re: 1594 Paoli Pike West Chester, PA 19380 Parcel No.: 53-004-0080.0100	EAST GOSHEN TOWNSHIP ZONING HEARING BOARD, CHESTER COUNTY, PENNSYLVANIA November 12, 2010
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MEMORANDUM IN SUPPORT OF ZONING HEARING BOARD APPLICATION

Liberty Towers, LLC, hereinafter the Applicant, hereby submits an Application to construct and operate a wireless communications facility on the real property located at 1594 Paoli Pike, West Chester, Pennsylvania.

The subject real property is located within the jurisdictional boundaries of East Goshen Township, Chester County, Pennsylvania. The subject real property is shown as parcel 53-004-0080.0100 on the current tax maps for East Goshen Township. The property is owned by Thorndale Investment Group and is approximately 43,560 square feet in area. The Applicant leased a one-hundred foot (100') by sixty foot (60') area of the subject property from the Owner for construction and operation of the proposed facility. The zoning classification of the property is C-2 Local Convenience Commercial District.

The Applicant's proposed facility includes the following: one (1) antenna support structure; nine (9) T-Mobile communications antennas; twelve (12) AT&T communications antennas; six (6) Metro PCS communications antennas; nine (9) Clearwire communications antennas; nine (9) Sprint communications antennas; one (1) T-Mobile wireless communications facility equipment cabinet; six (6) AT&T wireless communications facility equipment cabinets;

one (1) Clearwire wireless communications facility equipment cabinet; two (2) Metro PCS wireless communications facility equipment cabinets; four (4) concrete equipment pads; one (1) Sprint equipment shelter; coaxial cable; utility meters; and fencing. The proposed antenna support structure will be a galvanized steel monopole and one-hundred and fifty feet (150') tall. T-Mobile's proposed antennas will be attached to the antenna support structure at an elevation of one-hundred and forty-five feet (145') above ground level; AT&T's proposed antennas will be mounted at one-hundred and thirty-five feet (135') above ground level; Metro PCS's proposed antennas will be mounted at one-hundred and twenty-five feet (125') above ground level; Clearwire's proposed antennas will be mounted at one-hundred and fifteen feet (115') above ground level; and Sprint's proposed antennas will be mounted at one-hundred and five feet (105') above ground level. The proposed antennas will not extend above the height of the antenna support structure. Coaxial cable will connect the antennas to the proposed wireless communications facility equipment cabinets. T-Mobile's, AT&T's, Clearwire's and Metro PCS's proposed equipment cabinets will be placed on their proposed concrete equipment pads, respectively. The concrete equipment pads will be ten feet (10') by twenty feet (20') in area. Sprint's proposed equipment will be located inside an equipment shelter. A security fence will enclose the antenna support structure, the equipment cabinets, the equipment pads and the utility meters.

The proposed communications facility will be occupied by T-Mobile, AT&T, Metro PCS, Clearwire and Sprint. Each of these carriers is a federally licensed wireless communications service provider. In the subject area of East Goshen Township, wireless communications services are inadequate. The lack of adequate wireless communications services in this area creates a significant gap in wireless communications services that prevents

wireless communications service users from making mobile telephone connections, receiving mobile telephone connections, and connecting to the national land based telephone network. Constructing and operating the proposed facility on the subject property will resolve the significant gap in wireless communications services in the subject area and allow each of the carrier's to provide adequate personal wireless communications service in the subject area of East Goshen Township.


The subject property is located within a C-2 Zoning District. According to section 240-15.B of the East Goshen Township Zoning Ordinance, hereinafter the Ordinance, wireless communications facilities are not a permitted use on property located within a C-2 Zoning District. In order to construct and operate the proposed wireless communications facility on the subject real property, the Applicant hereby requests the following relief from the East Goshen Township Zoning Hearing Board.

1. A variance from section 240-15.B of the Ordinance to allow construction and operation of the proposed facility in a C-2 zoning district; and
2. A variance from section 240-15.G of the Ordinance to permit a rear yard setback of less than 50' as required by the Ordinance.

The Applicant hereby requests that the required public hearing on this Application be placed on the next available agenda of the East Goshen Township Zoning Hearing Board.

Respectfully Submitted,

LEMANOWICZ, LLP

By: 
Richard J. Lemnawicz, Esquire
Attorney for Applicant

Date: November 12, 2010

150' MONOPOLE
1594 PAOLI PIKE
WEST CHESTER, PA 19380
PA504/ EAST GOSHEN



US-38 CHAIRMAN
7.5 MINUTE BUREAU

FROM KING OF PRUSSIA, PA. TAKE I-76 E TOWARD PHILADELPHIA, MERGE ONTO
US-302 S VIA EXIT 328A TOWARD WEST CHESTER, MERGE ONTO PA-252 S TOWARD
PAOLI. TURN RIGHT ONTO E LANCASTER AVENUE S. LANCASTER PIKE. TURN
SLIGHT LEFT ONTO PAOLI PIKE. DRIVE TO 352 PAOLI PIKE ON L.F.

SHEET INDEX

CODE INFORMATION

BUILDING CODE: USE GROUP 8
CODE COMPLIANCE: ALL WORK AND MATERIALS SHALL
BE PERFORMED AND INSTALLED IN ACCORDANCE WITH
CURRENT EDITIONS OF THE FOLLOWING CODES AS
ADOPTED BY THE LOCAL GOVERNING AUTHORITIES.
NOTHING IN THESE PLANS IS TO BE CONSTRUED TO
PERMIT WORK NOT CONFORMING TO THESE CODES:

1. INTERNATIONAL BUILDING CODE (IBC) 2006
2. NATIONAL ELECTRIC CODE (NEC)

3. AREA/EIA-272-G
4. AMERICAN INSTITUTE OF STEEL CONSTRUCTION SPECIFICATIONS (AISC)
5. UNDERWRITERS LABORATORIES APPROVED ELECTRICAL PRODUCTS
6. LOCAL BUILDING CODES
7. CITY/COUNTY ORDINANCES

ADA COMPLIANCE: FACILITY IS UNCHANGED AND NOT FOR HUMAN HABITATION



CONTRACTOR TO VERIFY ALL PLANS AND EXISTING DIMENSIONS AND CONDITIONS RELATING TO THIS PROJECT AND SHALL IMMEDIATELY NOTIFY THE ENGINEER OF ANY DISCREPANCIES PRIOR TO PROCEEDING WITH WORK.

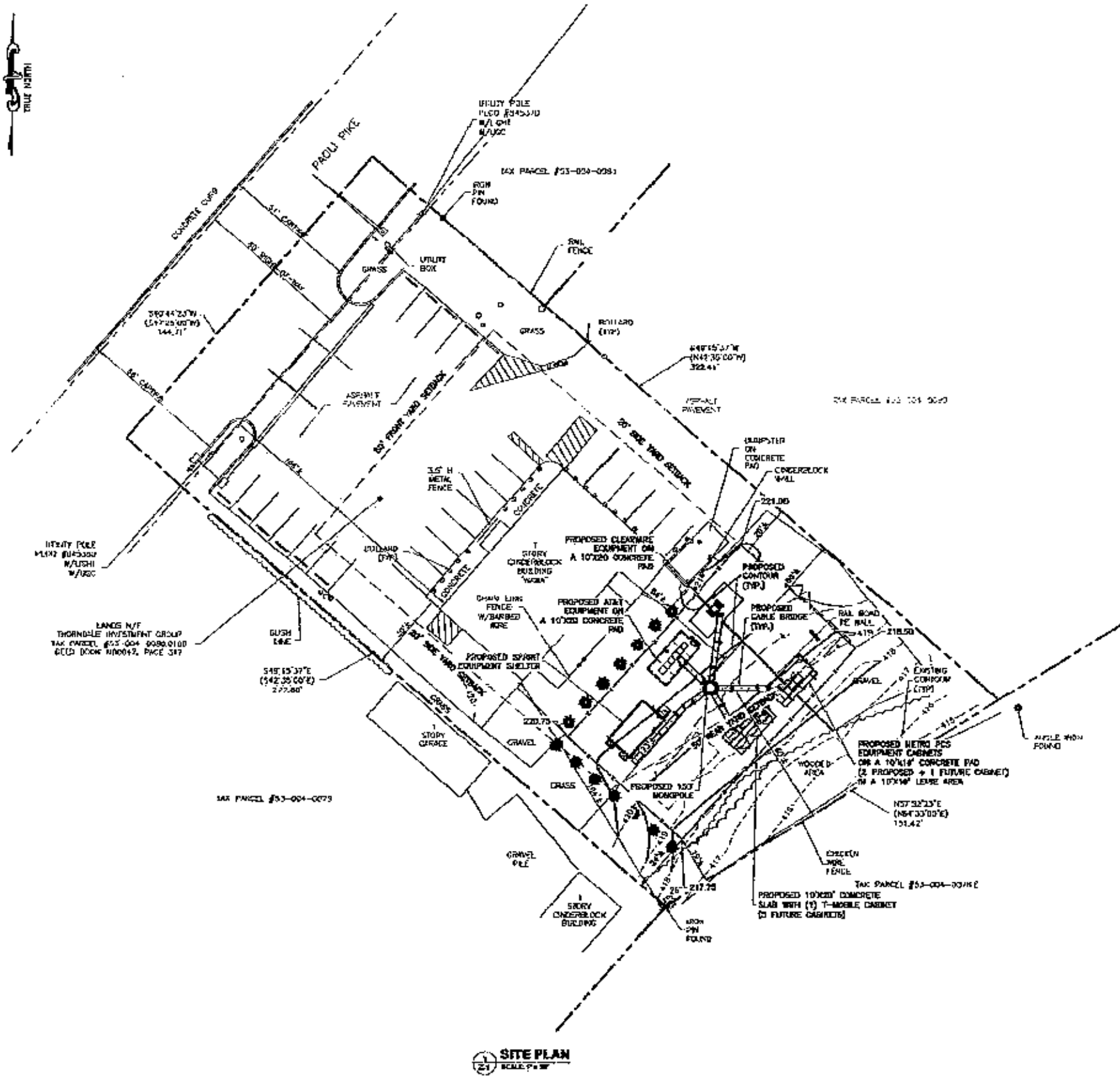


KEYWORDS

TITLE SHEET

DECLINING IMPORTS

T-1



SITE INFORMATION

SITE NAME: EAST GOSHEN
 SITE ADDRESS: 3500 PACIFIC FERRY
 STREET CHESTER, PA 19380
 SITE ID: P4504
 JURISDICTION: EAST GOSHEN TOWNSHIP
 CHESTER COUNTY, PA
 DEED REFERENCE: DEED BOOK 000001, PAGE 317
 TAX PARCEL ID: 53-00-00000-0103
 SITE COORDINATES: N 30° 59' 37.57" (MAGNET)
 100° 00' 40.17" (GRID 84)
 PROPOSED ZONE: 4575 (MADE BY
 4225 (MAYO 20)
 STRUCTURE TYPE: BARN/DROVE
 PROPERTY OWNER'S NAME: THORNTON INVEST GROUP
 PROPERTY OWNER'S ADDRESS: P.O. BOX 8178
 WEST CHESTER, PA 19380
 PROPERTY OWNER'S CONTACT: JAMES MEHLEN
 (610) 648-3886 EXT 12
 APPLICANT: LIGHTNIT TOWERS, LLC
 84 MIDWAY DRIVE, SUITE 1000
 ROCKFORD, IL 60082
 (815) 420-7700

ZONING INFORMATION

2-DIGIT DISTRICT:	3-DIGIT COMMUNAL DISTRICT		
	POPULATION	TOTALS	PERCENTAGE
TOTAL AFRICANS:	40% OF TOTAL WHITE 60%	704	60%
PRIORITY	50%	100%	NO CHANGE
MID	25%	30%	25%
REAR:	50%	100%	10%

GENERAL NOTES:

1. PROPERTY LINE INFORMATION HAS BEEN PREPARED USING DEEDS, TAX MAPS, PLANS OF RECORD AND PLANS ENTITLED EXISTING FEATURES (PA-804-EAST CORNER), BY C&W, INC., DATED 08/23/00 AND SHOULD NOT BE CONSIDERED AS AN ACCURATE BOUNDARY SURVEY. () INDICATES PLAIN BEARINGS.
2. THIS PLAN IS SUBJECT TO ALL EASEMENTS AND RESTRICTIONS OF RECORD.
3. THE PROPOSED FACILITY WILL CAUSE A "DE MINIMUS" INCREASE IN STORM WATER RUNOFF. THEREFORE, NO DRAINAGE STRUCTURES ARE PROPOSED.
4. NO SIGNIFICANT NOISE, SMOKE, DUST, OR ODOR WILL RESULT FROM THIS FACILITY.
5. THE FACILITY IS UNHABITED AND NOT INTENDED FOR HUMAN HABITATION. THERE IS NO HIGHWAY ACCESS REQUIRED.
6. THE FACILITY IS UNHABITED AND DOES NOT REQUIRE POTABLE WATER OR SANITARY SERVICE.
7. THE PROPOSED DEVELOPMENT DOES NOT INCLUDE STRUCTURE SIGNS OF ANY TYPE, AND OUTDOOR STORAGE OR ANY SOLID WASTE RECEIPLINGS.
8. POWER TO THE FACILITY WILL BE MONITORED BY A SEPARATE METER.
9. AT THE TIME OF OUR INITIAL SITE VISIT, CONDITIONS INDICATIVE OF FRESH WATER WETLANDS WERE NOT OBSERVED.
10. ACCORDING TO F.L.R.M. MAP NO. 42705822213-E, DATED 08/28/05 THE PROPOSED FACILITY IS LOCATED IN ZONE "B" WHICH IS OUTSIDE OF THE 100 YEAR FLOOD PLAIN.
11. ONE 70 WATT LIGHT IS PROPOSED AT THE PROPOSED FACILITY FOR DUEK TO DARK SECURITY.



CONST: SAM KRAUS
RF: MIKE HOFB
AND PHILIP BURTHUR

SCHEDULE OF REVISIONS

F		
#		
B		
4	12-11-98	REVISED PER COMMENTS
3	10-27-98	REVISED PER COMMENTS
2	10-16-98	REVISED PER COMMENTS
1	10-13-98	REVISED PER COMMENTS
6	10-13-98	PRELIMINARY DDA
SUBJ:	MWTL	Informational of comments

WILSON ST. DAK	CHICAGO ST. P.B.
SCALE: 1/2"=1'-0"	
JOB NO: 1000000000000000	



**EAST GOSHEN
PA504
1594 PAOLI PIKE
WEST CHESTER
19380
CHESTER COUNTY**

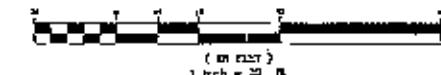
SITE PLAN

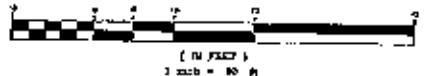
DISAPPOINTED IN MEXICO

Z-1

PEWSTIMONIA LHM REDLIPS
THREE WORKING DAYS NOTICE PRIOR
TO ANY SAVING WORKING ACTIVITIES

GRAPHIC SCALE





**EAST GOSHEN TOWNSHIP
ACTION LIST**

#	Item	Action Due Date
FIN 10-03	Monthly Financial Reports	3-Jan-11
ADM 09-04	Quarterly Review of Right to Know Requests	3-Jan-11
ADM 09-07	Web Site Upgrade Status	3-Jan-11
ADM 10-01	Employee Benefits	3-Jan-11
ADM 10-02	Annual Training Plan	3-Jan-11
ADM 10-22	TAG Action List	3-Jan-11
DPW 07-02	Hershey's Mill Dam	3-Jan-11
PCZ 10-03	Generator Installations	3-Jan-11
DPW 10-04	Historic Books	11-Jan-11
ADM 08-02	Review Comp Plan Action List (Ch 10)	18-Jan-11
ADM 09-10	Soccer Fields @ Line Road	18-Jan-11
DPW 08-02	Quarterly Report on I&I	26-Jan-11
DPW 08-04	Invasive Species	26-Jan-11
FIN 09-01	Quarterly Summary of Pending Legal Cases	26-Jan-11
FIN 10-05	Quarterly Financial Reports - 2010	26-Jan-11
ADM 07-02	Pension Plan Conversion Committee	1-Feb-11
PCZ 06-01	Parking for Multi-Use Space in IP/BP District	8-Feb-11
PCZ 09-01	Telecom Registration and Reporting	16-Feb-11
ADM 07-01	Review Wireless Ordinance	8-Mar-11
FIN-10-10	Energy Usage at Township Building	15-Mar-11
DPW 10-5	Street Signs	29-Mar-11
ADM 09-05	Energy Conservation in Twp Bldg	Completed
ADM 09-08	Police Scheduling	Completed
ADM 09-09	ARCVIEW System (GIS)	Completed
ADM 09-11	2010 Sponsorships: Fireworks & Leaf Bags	Completed
ADM 09-12	Deer Management Committee	Completed

#	Item	Action Due Date
ADM 09-13	ABC Appreciation Event Guest List	Completed
ADM 10-03	Township Advisory Group	Completed
ADM 10-04	Information Systems Analysis	Completed
ADM 10-06	Printers	Completed
ADM 10-07	Staffing Analysis	Completed
ADM 10-13	Sewer Metered Billing	Completed
ADM 10-14	Newsletter Advertising	Completed
ADM 10-15	Resolutions Book	Completed
ADM 10-16	Performance Evaluations	Completed
ADM 10-18	DMP Resolution	Completed
ADM 10-19	USDA Geese Round Up	Completed
ADM 10-20	Planning Commission Vacancies	Completed
ADM 10-21	ABC Meeting Minutes of 5/15/10	Completed
ADM 10-8	Emergency Operations Plan	Completed
DPW 07-01	Geese Management Program	Completed
DPW 07-04	Park Bridge Permit & Construction	Completed
DPW 08-01	Public Works Service Outsourcing	Completed
DPW 08-06	Recycling Contract	Completed
DPW 09-03	Road Resurfacing	Completed
DPW 10-01	Tree Vitalize Grant (Conservancy)	Completed
DPW 10-02	Ridley Creek Expansion Monthly Update	Completed
DPW 10-02	Pedestrian Crosswalk @ Township Park	Completed
DPW 10-06	Cost of Electric Work	Completed
FIN 09-02	Capital Reserve Fund Analysis	Completed
FIN 10-02	Services List	Completed
FIN 10-06	Friends of East Goshen Township 501c3	Completed
FIN 10-06	Municipal Authority Funding	Completed
FIN 10-07	WCF Tower @ Township Building	Completed

#	Item	Action Due Date
FIN 10-08	DPW Expense Allocation	Completed
FIN 10-09	Invoice Coding Review	Completed
PCZ 10-01	CTDI Parking	Completed
PCZ 10-04	Lieberman Early & Co	Completed
ADM 09-02	Records Retention (Email Archiving)	Completed

**EAST GOSHEN TOWNSHIP
ACTION ITEM**

Item:

Monthly Financial Reports

No:

FIN 10-03

List Date:

2/16/2010

Completed Date:

Description:

Provide Board with montly financial reports

Date	Action	
3/23/2010	Provide General Fund operating results.	Done
5/25/2010	Provide General Fund operating results.	Done
6/22/2010	Provide General Fund operating results.	Done
8/24/2010	Provide General Fund operating results.	Done
9/28/2010	Provide General Fund operating results.	Done
10/26/2010	Provide General Fund operating results.	Done
11/23/2010	Provide General Fund operating results.	In book
12/21/2010	Provide General Fund operating results.	Done

**EAST GOSHEN TOWNSHIP
ACTION ITEM**

Item:

Quarterly Review of Right to Know Requests

No:

ADM 09-04

List Date:

2/10/2009

Completed Date:

Description:

Date	Action
4/6/2010	Distribute copies of report. Report to be modified to include time to complete request and date of pick-up Done
7/13/2010	Distribute copies of report. Done
10/5/2010	Distribute copies of report. Done
1/3/2011	Distribute copies of report. Done

December 29, 2010

Requests For Information – 4th Quarter

October – December 2010

Nine Requests

- Seven requests were for building permits.
- One request was for property files for all homes at Yardley Village/Village of Yardley at Hershey's Mill (regarding stucco issues).
- One request was for as-built plans for Waterview Apartments. (Information was gathered. Requestor never followed up to review plans)

ACTION ITEM

Item:

Web Site Upgrade Status

No:

ADM 09-07

List Date:

7/24/2009

Completed Date:

Description:

PA Leadership Charter School donated expense to upgrade Township website using Triton Web Studios.

Date	Action
3/2/2010	Still awaiting 3-party agreement but Triton proceeding. Send letter for signatures. Pages being converted. Will need EE training.
3/16/2010	Letter approved by Solicitor. Sent out for signatures to Triton and PALCS.
4/6/2010	Letter revised and approved by solicitor. Sent to PLCS.
5/4/2010	Agreement Letter signed by both Triton and PALCS. Check out progress at: http://eastgoshen.tritonwebstudios.com/
9/1/2001	Status memo attached. - PLCS will pay Triton for hosting web page.
10/5/2010	Terry has had 1 training class and she is currently updating the info on web Link until we go live then it will be our regular website address. http://eastgoshen.internetnd.com/
11/3/201	Terry is currently updating the info on web page. We have are planning for a "soft" start on November 15.
11/3/201	Planning to go live the week of Dec 6
1/3/2011	Web Page went live 12/16/2010. No major problems

**EAST GOSHEN TOWNSHIP
ACTION ITEM**

Item:

Employee Benefits

No:

ADM 10-01

List Date:

1/12/2010

Completed Date:

Description:

Analysis of Employee Benefits to determine potential expenses savings.

Date	Action
3/9/2010	Make plan to review insurance and other benefit costs. Include in Residents Advisory Group?
3/16/2010	Memo to Board. Analysis to be prepared for Hershey meeting.
4/19/2010	Didn't get to discuss at meeting. Rescheduled.
5/11/2010	Review and discuss analysis.
10/19/2010	Consider analysis for 2011 Budget.
12/14/2010	Health Insurance reduced in 2011
1/3/2001	Per Bos Request 3/11/2010 Analysis is attached

432

**EAST GOSHEN TOWNSHIP
MEMORANDUM**

TO: BOARD OF SUPERVISORS
FROM: JOE GILL, ASSISTANT MANAGER
SUBJECT: EMPLOYEE BENEFIT ANALYSIS
DATE: 3/11/2010
CC: RICK SMITH, MANAGER

The action plan for the analysis of East Goshen employee benefits is as follows:

- Gather information of comparable Township benefits using West Goshen, West Chester Borough, West Whiteland, Uwchlan, and Tredyffrin.
- Determine East Goshen historic and current costs.
- Investigate alternatives and impacts.
- Project future growth.
- Provide recommendations.

Benefits to include in analysis:

- Health Insurance
- Dental Insurance
- Vision Plan
- Life Insurance
- Other Insurance Coverage
- Paid Time Off
- Steps and COLAs
- Pension Plan

The report will be available for discussion at Hershey.

EAST GOSHEN TOWNSHIP BENEFITS COMPARISON TO PEER TOWNSHIPS

BENEFIT	EAST GOSHEN	WEST GOSHEN	UWCLAN	WC BORO	TREDYFFRIN
HEALTH INSURANCE					
EMPLOYEE ONLY	90/10	100/0	100/0	100/0	100/0
EMPLOYEE/SPOUSE	90/10	89/11	100/0	100/0	100/0
EMPLOYEE/FAMILY	90/10	87/13	100/0	100/0	100/0
DENTAL INSURANCE	0/100	80/20	100/0	100/0	EE pay \$25/mo
OPTICAL INSURANCE	0/100	80/20	100/0	100/0	0/100
DIABILITY/LIFE INSURANCE	100/0	100/0	100/0	100/0	100/0
PAID VACATION DAYS					
0-5 Years of Service	10	10	10	10	10
5-10 Years of Service	15 @ 6 yrs	15	15	15	15 @ 6 yrs
10-15 Years of Service	20 @ 12 yrs	20	20	20	20 @ 13 yrs
15-20 Years of Service	20	20	25	25	20
>20 Years of Service	25 @ 21 yrs	25	30	25	25 1/3 pre-2008
SICK DAYS	9	15	12	12	12
PERSONAL DAYS	3	4	4	5	3
PAID HOLIDAYS	11	11	11	10	11
PENSION	Defined Benefit 1-1-11	Defined Benefit 1-1-11	Defined Contribution	Defined Benefit	Defined Benefit
LONGEVITY	NONE	>5 YRS, \$200/YR, MAX \$4000	>5 YRS, \$200/YR	>5 YRS, \$400 + \$90 EA YR	>6YRS = 3%, >11YRS = 6%
SALARY INCREASE BASIS	Evaluation and COLA	Evaluation	Evaluation	Evaluation and COLA	Everyone gets same percent

EAST GOSHEN TOWNSHIP
COSTS COMPARISON TO PEER TOWNSHIPS

BENEFIT	VALUE	EAST GOSHEN	WEST GOSHEN	UWCLAN	WC BORO	TREDYFFRIN
HEALTH INSURANCE	14,147	12,732	13,015	14,147	14,147	14,147
DENTAL INSURANCE	679	-	543	679	679	379
OPTICAL INSURANCE	186	-	149	186	186	-
DISABILITY/LIFE INSURANCE	1,205	1,205	1,205	1,205	1,205	1,205
PAID VACATION DAYS	@240/day	3,600	4,800	4,800	4,800	4,800
PAID SICK DAYS	@240/day	2,160	5,100	2,880	2,880	2,880
PAID PERSONAL DAYS	@240/day	720	960	960	1,200	720
PAID HOLIDAYS	@240/day	2,640	2,640	2,640	2,400	2,640
PAID PENSION	100% PAID	5,200	5,200	5,200	5,200	5,200
LONGEVITY	VARIES	-	2,350	2,350	1,008	3,600
TOTAL		28,257	35,962	35,047	33,705	35,571

5TH	1ST	3RD	4TH	2ND
-----	-----	-----	-----	-----

**EAST GOSHEN TOWNSHIP
ACTION ITEM**

Item:

Annual Training Plan

No: ADM 10-02

List Date: 1/12/2010

Completed Date:

Description:

Submit Annual Training Plan for inclusion in Budget discussions.

Date	Action
10/5/2010	Submit Annual Training Plan for inclusion in Budget discussions.
10/5/2010	We are continuing training on as-needed basis.
11/9/2010	Training Plan has not be completed. We be ready for 11/23
12/7/2010	Training Plan not completed. We expect to have it by the end of the year
1/3/2011	They are not included with the "public packet" since they are a personnel matter

EAST GOSHEN TOWNSHIP ACTION ITEM

Item:

TAG Action List

No:

ADM 10-22

List Date:

12/7/2010

Completed Date:

Description:

Complete action items on TAG list

Date	Action
12/7/2010	Review list
1/3/2011	Update summary is attached

TAG Recommendation Summary

ID	Item	Votes	Board Member	Staff Member	Due Date	Comments
		1	Marty	Deb	11/15/2010	On going- i.e. refinement and improvement
6	Capital Reserve			Deb	11/15/2010	RE Tax projection underway
7	Real Estate Transfer Tax Projections (101)			Deb	11/15/2010	We receive info from EIT Collector
8	Earned Income Tax Projections (101a)		n/a	n/a	12/1/2010	BoS agreed to eliminate testing for office staff
23	Drug Testing			Rick	12/15/2010	Soliciting comments from ABC's on proposed
22	ABC Packet Distribution		Don	Rick	12/31/2010	10-43 adopted. System in operation. Adding
19	Email Archiving	1	n/a	Mark G.	1/1/2011	BoS approved increases, Will be included in v
41	Real Estate Inspection Fees (30)		n/a	n/a	1/1/2011	Goes away with new contract
40	Yard Waste Drop Off / Pickup (50)		SOB	Rick	1/15/2011	Revisit on 1/3
21	Limit Attendance to PSA's Convention	1		Deb	1/31/2011	Payroll to be done in-house for 2011. Stay w
10	Convert Payroll to Biweekly & Bring In-House	1		Deb	1/31/2011	Started and on going
11	Implement a Lockbox (112)	1		Rick	1/31/2011	Did in 2009, Will re do in 2011
12	Bid Out & Restructure Annual Audit Process	3	Senya	Rick	1/31/2011	Review
1	Empower Staff			Deb	1/31/2011	Solicit proposals from brokers
13	Bid Out Insurance Annually w/Qualified Brokers (96)	1	Carmen/Chief	Rick	3/31/2011	To be reviewed
27	Rationalize Police Car Inventory (92)	2	Don	Deb	3/31/2011	By the end of 1st quarter next yr
9	Implement a Fully Integrated Cost Accounting System (108)	1	Marty	Rick	4/30/2011	
25	Emergency Services Assessment	1		Rick	6/30/2011	Study
2	Ment Compensation	1	Thom	Frank	6/30/2011	BoS agreed to P&R recommendations. Will
34	Increase Fees for Ball Fields (48)	1	P&R/Cons	Mark M.	6/30/2011	Do less mowing.
38	Reduce Frequency of Grounds Maintenance & Mowing	2	Thom	Frank	6/30/2011	30 - 37 require P & R input
30	Self Sustaining Park & Recreation Programs (104) (#30-37)	4	Carmen	Rick	6/30/2011	
15	Assess/Replace HVAC System (95)	4	Carmen	Mark M.	6/30/2011	Fire Commissioner needed
29	Reevaluate Support of Fire Companies (23)		Don	Rick	6/30/2011	
18	Work with Adjoining Townships for IT Support (110)		Thom	Frank	6/30/2011	
31	Institute P & R Sponsorship Program (88)		Thom	Frank	6/30/2011	
32	Formalize & Expand Relationship w/YMCA		Thom	Frank	6/30/2011	Carmen knows West Goshen Prk concess
33	Concession Stand at EGT Park		Thom	Frank	6/30/2011	
35	Enable Online Reg & Paymt for P & R Programs		Thom	Frank	6/30/2011	
36	Leverage Social Networking Tools to Inc P & R Prog Participation		Thom	Frank	6/30/2011	Y relationship should be enhanced.
37	Expand P & R Prog Partnerships			Rick	6/30/2011	Back burner. Revisit in 6 mths
14	Solar Array (94)	3	Thom	Mark	9/30/2011	
17	Evaluate Sharing of Services with Neighboring Townships	2	Marty	Rick	12/31/2011	Tag recommended retaining
39	Maintain Ownership of Wastewater Treatment Plant (85)					

F:\Data\Shared Data\ABC'S\Board of Supervisors\TAG Action List\Summary 010311.xlsSummary 010311.xls

TAG Recommendation Summary

[illegible]

EAST GOSHEN TOWNSHIP ACTION ITEM

Item:

Hershey's Mill Dam

No:

DPW 07-02

List Date:

5/22/2007

Completed Date:

Description:

Bring Dam into compliance with DEP requirements or dispose of dam

Date	Action
	Grant declined. Committee formed to determine best option. Classification probably not changing. Hydrologic Study by advanced Geo Services.
4/6/2010	Groups met 4/5. Board to discuss 4/13/10
4/13/2010	Should we proceed with AGS or rebid work. What should be included in next phase of engineering work?
5/4/2010	Advanced GEO Proposal for breach analysis and potential solutions.
6/1/2010	Awaiting comments from Save the Dam group before taking action on GEO proposal. Phase 1 approved.
7/6/2010	Impoundment drained 6/30. Conceptual plans due for 7/20 meeting. Cost estimates due for 8/17.
7/13/2010	Solicitor OK with sale of Dam property. Checking with DEP.
7/20/2010	Options presented by Adv Geo. Pipe option out. Will price weir, breach, silt removal, ongoing maintenance, and check if required to remove silt under any scenario.
8/10/2010	Accepted proposal to have an appraisal done. Tentative award of \$15,000 grant
8/17/2010	Authorized applying for grants to breach the dam
8/24/2010	Review cost estimates
9/7/2010	Received appraisal. Discuss conditions of sale with solicitor
9/14/2010	Board to approve conditions of sale and the process
10/5/2010	Bid Opening scheduled for 10/5. Received grant for \$15,000. Working on NOAA Grant
10/12/2010	Bid Opening on 10/5. No bids received. National Fish and Wildlife Association grant denied Update from Don and Senya about meeting with Save the Dam Committee
11/3/2010	Update from Joe and Neil about Save the Dam Committee Linda G is researching two grants to beach the dam Engineering cost estimate to breach has been received

12/7/2010	The grant for funding the engineering for the dam breech has been completed and it will be submitted by 12/8 - Neil DeReimer updated BoS on HM Dam Committee actions	
1/3/2011	Update from Neil DeReimer	

**EAST GOSHEN TOWNSHIP
ACTION ITEM**

Item:

Generator Installations

No: **PGZ 10-03**

List Date: **3/16/2010**

Completed Date:

Description:

Revise ordinance regarding noise and plantings around generators.

Date	Action
3/16/2010	Combined 2 prior Action Items and will review.
5/25/2010	Planning Commission issued a letter in Jan 2010 noting that their review of the ordinances has shown them that no changes to the ordinance appear to be necessary at this time.
9/7/2010	No action
12/7/2010	No action
1/3/2011	Per BoS request 1/11/2010 PC letter is attached

**EAST GOSHEN TOWNSHIP
PLANNING COMMISSION**
1580 PAOLI PIKE, WEST CHESTER, PA 19380-6199

1/11/10

January 11, 2010

East Goshen Township
Board of Supervisors
1580 Paoli Pike
West Chester, Pa. 19380

Re: Generators

Dear Board Members:

At our meeting on January 6, 2010 the Planning Commission discussed the conclusions to investigation into developing a generator ordinance. The Planning Commission identified the following items that an ordinance could address with regard to regulating generators and their usage on properties throughout the Township:

1. Noise
2. Outdoor Storage (Fuels)
3. Screening
4. Vapors, Gases, Odors, Dust and Dirt
5. Light and Glare Control
6. Electrical Emissions / disturbances

It is the opinion of the Planning Commission that the current General Performance Standards, Section 240-24 of the Zoning Ordinance, address all of these items such that the current ordinances do not need to be amended at this time.

Very truly yours,

George Martynick
Chairman

**EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS MEETING
1580 PAOLI PIKE
December 14, 2010 – 7:00pm
Draft Minutes**

Present: Chairman Senya D. Isayoff and Supervisors Carmen Battavio, Marty Shane and Don McConathy. Vice-Chairman Thom Clapper was absent. Also present were Township Manager Rick Smith, Director of Finance Deb Beury, Brian McCool (Finance Department), and Phyllis Marron (Park & Rec).

Call to Order & Pledge of Allegiance

Senya called the meeting to order at 7:03pm. He asked resident Erich Meyer to lead everyone in the Pledge of Allegiance.

Moment of Silence

Carmen called for a moment of silence to honor the men and women serving their country in the armed forces, and their families.

Recording of Meeting

No one indicated that they planned to record the meeting.

Public Comment on Non-Agenda Items

None.

2010 Budget Update

Deb Beury reported that the 2010 year-end projected deficit has decreased from an estimated \$189,861 on November 3 to \$150,083 as of December 14.

2011 Budget

Deb Beury reported that as of December 14 the proposed revenue for 2011 is \$10,023,134 and the proposed expenses are \$10,398,061. This means the deficit for 2011 is projected to be \$374,927 which is much lower than the \$988,977 estimate from early November. Accounting for this change is a \$530,027 cut in expenses and an \$84,023 increase in revenue. Deb credited the Supervisors, the Township Advisory Group and the staff for identifying and cutting expenses to help the Township arrive at this new favorable difference of \$614,050. Senya also credited the hard work of previous Boards of Supervisors for helping to keep East Goshen from getting into the dire situations faced by some other Townships. He especially thanked Marty, Carmen and Don who have all served on the Board for some time and put a lot of effort into the budget over the years.

Deb then went through a presentation showing the budget breakdown for 2011.

For the benefit of the audience, Marty noted that 90% of the cost for emergency services is for the police, and since the police service is contractual in nature there is not too much the

1 Township can do to reduce that expense. Marty also noted that for 2011 the Township has not
2 decreased anything that will affect the level of service currently provided to residents.

3
4 Marty moved to adopt Version 4.1 of the 2011 police budget. Carmen seconded the motion.
5 Don asked the status of the WEGO pension liability issue. Marty said that Westtown has not yet
6 signed the agreement, but East Goshen can go ahead and put its proportionate share into a
7 separate account. Rick reported that the Township Solicitor told him that if there is an issue,
8 East Goshen would only be responsible for its proportional share.

9
10 There was no further discussion and no public comment. The Board voted unanimously to
11 approve the motion.

12
13 Marty then moved to adopt the 2011 General Fund budget as presented by Deb Bury this
14 evening. Carmen seconded the motion. Don questioned whether the entire budget was being
15 approved or just the General Fund. After some discussion it was determined that the General
16 Fund was being approved.

17
18 Senya thanked the three residents in the audience for coming out to this important meeting, and
19 expressed disappointment that the yoga class taking place in the room next door had attracted
20 more people. Marty said he liked to think that the low turnout was indicative of the confidence
21 the residents have in the Board and the staff to run the Township efficiently.

22
23 *Public Comment: Mike Broennele, Hunters Circle* – Said he thinks that other residents like
24 himself were notified of the budget via Constant Contact and most likely reviewed it online. He
25 said he came out to the meeting to see what changes might have been made since it was posted
26 online.

27
28 There was no further discussion or public comment. The Board voted unanimously to approve
29 the motion.

30 **Police Report**

31
32 Chief John Dumond reported there were 603 calls for service from East Goshen in November.
33 The police are currently investigating the fatal shooting of an 11-year old female in her
34 Westtown home. Also, a female from Wilmington has been charged with the October 15
35 robbery of the TD Bank in Westtown and is currently incarcerated in Delaware.

36 **Newsletter Bids**

37
38 Rick reported that the following newsletter bids were opened on November 22:

	Total - Style 1	Total – Style 2
40 The Proper Printer	\$11,109.00	\$11,063.00 <i>low bidder</i>
41 Courier Printing Corp.	\$13,988.00	\$12,572.00
42 GraphiColor Corp.	\$18,440.00	\$14,940.00
43 Garrison Printing Co.	\$18,348.00	\$15,632.00

1 Rick reported that references for the Proper Printer were checked and were satisfactory. He also
2 noted that "Style 1" means the newsletter is printed on environmentally friendly paper with
3 environmentally friendly ink.

4
5 Marty moved to accept the December 9 recommendation of Public Works Director Mark Miller
6 to award the newsletter bid to The Proper Printer of Camp Hill, PA in the amount of \$11,109.00
7 for Style 1. Don seconded the motion. There was no discussion or public comment. The Board
8 voted unanimously to approve the motion.

9
10 **Resolution 10-58 – Mowing Agreement with Pennsylvania Dept. of Transportation**

11 Marty moved to authorize the Chairman to sign the new mowing agreement with the
12 Pennsylvania Department of Transportation for the 2011 mowing season. Don seconded the
13 motion. There was no discussion or public comment. The Board voted unanimously to approve
14 the motion.

15
16 **Resolution 10-59 – Amending the Non-Uniformed Defined Benefit Pension Plan**

17 Don moved to adopt Resolution 10-59 amending the East Goshen non-uniformed defined benefit
18 pension plan. Carmen seconded the motion. There was no discussion or public comment. The
19 Board voted unanimously to approve the motion.

20
21 **Resolution 10-60 – Freezing the Non-Uniformed Defined Benefit Pension Plan**

22 Don made an editorial change to this resolution, then moved to adopt Resolution 10-60 as
23 amended. Marty seconded the motion. There was no discussion or public comment. The Board
24 voted unanimously to approve the motion.

25
26 **Resolution 10-61 – Establishing Non-Uniformed Employees' Money Purchase Pension Plan**

27 Marty moved to adopt Resolution 10-61 establishing the East Goshen non-uniformed employees'
28 money purchase pension plan. Carmen seconded the motion.

29
30 Senya said the Board should appoint a committee to oversee and administer the plan. Marty
31 suggested that the Township Manager, Finance Director, and Chairman of the Board of
32 Supervisors be on the committee. Don said at least one resident should also be on the
33 committee. The Board agreed to make this an action item and discuss it at a future meeting.

34
35 There was no further discussion and no public comment. The Board voted unanimously to
36 approve the motion.

37
38 **Escrow Release for the YMCA**

39 Marty moved to close out the escrow account for the West Chester YMCA Family Center per the
40 December 10 recommendation of Yerkes Associates. Don seconded the motion. There was no
41 discussion or public comment. The Board voted unanimously to approve the motion.

42
43 **Earned Income Tax Refund for Resident**

44 Marty moved to authorize Berkheimer to refund Mr. Anthony DeRita in the amount of \$2,329.80
45 for overpayment of Earned Income Taxes for the years 2001, 2002 and 2003. Don seconded the

1 motion. There was no discussion or public comment. The Board voted unanimously to approve
2 the motion.
3

4 **ABC Packet Distribution**

5 The Board reviewed a December 9 recommendation from Mark Gordon for the hard copy and
6 electronic distribution of ABC packets. Marty said he would like to circulate the memo to the
7 ABCs for their feedback, and the other Board members were fine with this. The Board agreed to
8 table this matter pending feedback from the ABC. Don asked Rick if all packets are posted to
9 the website and Rick said yes. Don noted that the staff needs to continue to screen items that
10 come in after packets are generated to make sure they are handled appropriately and in a timely
11 manner.
12

13 **Resolution 10-62 – Adopting Updated Emergency Operations Plan Dated 12-14-10**

14 Rick noted the Board had the updated Emergency Operations Plan for the Township thanks to
15 the efforts of Carmen. Carmen said the County was very helpful in the preparation of the
16 updated manual, and he had a good committee working on this issue. He noted that the
17 committee used a template provided by the County. Carmen thanked Rick for all his work on the
18 matter. There was some discussion as to whether all of Don's suggested changes made it into the
19 updated document. Rick said he was confident that Don's main changes were incorporated.
20

21 Carmen moved to adopt the updated Emergency Operations Plan (EOP) for East Goshen
22 Township dated December 14, 2010. Marty seconded the motion. There was no further
23 discussion and no public comment. The Board voted unanimously to approve the motion.
24

25 **Any Other Matter**

26 **PSATS 2011 Convention** – The consensus of the Board was to attend this convention. Rick will
27 put it on the agenda for a meeting in early January.
28

29 **Census Report of Park & Rec Program Participants** – Senya asked for the status of this report.
30 Rick said he will remind Frank Vattilano that the Board is waiting for it.
31

32 **Park & Rec Funding** – Marty asked if the Park & Rec Board is aware they were only given one
33 year to make sure their programs are 100% self-funding, and Rick said they are aware and so is
34 Frank Vattilano. Don said the Park & Rec Board needs to review the issue of Frank's overtime
35 pay.
36

37 **December 21 and December 28 Board Meetings** – Marty moved to cancel the meetings
38 scheduled for December 21 and December 28. Don seconded the motion. There was no
39 discussion or public comment. The Board voted unanimously to approve the motion.
40

41 **January 11 Board Meeting** – The Board agreed to cancel the January 11 meeting because three
42 Supervisors will be unable to attend.
43

44 **Trash Removal from Private Roads** – Rick will draft an indemnification letter for the Board's
45 review.
46

1 **Review of Minutes**

2 The Board reviewed and corrected the draft minutes of December 7. Don moved to approve the
3 minutes as corrected. Marty seconded the motion. There was no discussion or public comment.
4 The Board voted unanimously to approve the motion.
5

6 **Treasurer's Report & Expenditure Register Report**

7 *See attached Treasurer's Report for December 9, 2010.*
8

9 The Board reviewed the Treasurer's Report and the current invoices. Don moved to accept the
10 Treasurer's Report of December 9 and the Expenditure Register Report as recommended by the
11 Treasurer, to accept the receipts and to authorize payment of the invoices just reviewed. Marty
12 seconded the motion. There was no discussion and no public comment. The Board voted
13 unanimously to approve the motion.
14

15 **Action List**

16 **Wireless Ordinance** – Don is working with Kristin Camp on this, and will report to the Board in
17 January. After that it will be sent to the Planning Commission for review.
18

19 **Pension Plan Conversion** – At a future meeting the Board will discuss the makcup of the
20 committee to administer and oversee the plan.
21

22 **Employee Benefits** – Rick will review the analysis previously done by Joe Gill and will report
23 back to the Board.
24

25 **Emergency Operations Plan** – Updated plan adopted earlier in the meeting.
26

27 **Parking for Multi-Use Space in IP/BP District** – No action required.
28

29 **Monthly Financial Reports** – No comments.
30

31 **Correspondence & Reports of Interest**

32 Senya acknowledged receipt of a letter from resident Donald Zembruski complimenting
33 Township employees Rick Smith, Mark Miller, George Thompson, Jeff Brown, Dusty Kilgore
34 and Kevin Miller for their assistance in resolving a water overflow issue on his property. Senya
35 asked Rick to send a letter back to Mr. Zembruski thanking him for his letter.
36

37 **Meetings & Dates of Importance**

38 Senya noted the upcoming meetings as listed in the agenda.
39

40 **Public Comment Period**

41 None.
42

43 **Adjournment**

44 There being no further business, the meeting was adjourned at 8:46pm.
45

1 **EXECUTIVE SESSION**

2 The Board met in Executive Session until 9:00pm to discuss a personnel matter.

3

4

5

6 Anne Meddings

7 Recording Secretary

8 *Attachment - Treasurer's Report*

NOTICE OF PROPOSED RATE CHANGES

To Our Main Division Customers:

On November 18, 2009, Aqua Pennsylvania, Inc. ("Aqua" or "Company") is filing a request with the Pennsylvania Public Utility Commission ("PUC") to increase your water rates as of January 18, 2010. A full investigation of this request could delay the change until August 18, 2010. This notice describes our request, the PUC's role, and what actions you can take.

RATE REQUEST

Aqua is requesting an overall rate increase of \$43.2 million per year. The proposed increase is needed to help recover the Company's investment of \$500 million to improve water quality, service and reliability for more than 400,000 customers throughout Pennsylvania since the last rate request. Specifically, Aqua's capital investments include the replacement and rehabilitation of more than 250 miles of aging water main, as well as valves, service lines and other parts of its 5,100-mile distribution system. Of the \$500 million investment, nearly \$50 million is dedicated to the upgrade and rehabilitation of treatment plants to improve water quality, including the installation of state-of-the-art equipment to meet new environmental requirements, wells, pumping stations and water storage tanks. This work amounts to an average capital investment of approximately \$1,200 per customer – significantly more than what the typical residential customer pays annually for water.

Aqua's capital spending is consistent with the federal government's findings that significant, ongoing investments are necessary to maintain and upgrade the country's aging water infrastructure. In fact, the Environmental Protection Agency reports that the nation's drinking water systems need to invest about \$335 billion over the next 20 years for wells, pipes, tanks, valves and treatment facilities. Aqua's approach is to regularly invest in and improve its water systems to help protect customers from the infrastructure concerns facing many U.S. communities.

Below are some examples of the changes for a typical customer's bill. To find out how the request may change your water bill, or to address any other questions you may have, contact Aqua at 877.WTR.AQUA (877.987.2782).

Customer Type	Current Monthly Bill	Proposed Monthly Bill
Residential	\$48.28	\$53.79
Commercial	\$31.33	\$35.67
Industrial	\$85.49	\$97.28

You can find the rates we asked for in Supplement No. 100 to Water – PA P.U.C. No. 1, filed with the PUC or on our Web site at www.aquapennsylvania.com. You may review the material we filed with the PUC at our office in Bryn Mawr, Pennsylvania. You can also ask us to send you a copy of our Statement of Reasons, which is a plain language summary of why we need to raise our rates.

PUC ROLE

The state agency that approves rates for public utilities is the PUC. The PUC will review and investigate the requested rate increase. The Company must prove that the requested rates are reasonable. After examining the evidence, the PUC may grant all, some, or none of the request or may reduce existing rates. As a result, the final effect on your bill may be different than the Company's request.

ACTIONS YOU CAN TAKE

You may challenge the Company's request by:

1. **Sending a letter to the PUC.** You can tell the PUC why you object to the requested rate increase in your letter. You can also tell the PUC about any other concerns you have about the Company. This information can be helpful when it investigates the rate request. Send your letter to the Pennsylvania Public Utility Commission, Post Office Box 3265, Harrisburg, PA 17105-3265.
2. **Attending or presenting testimony at PUC Public Input Hearings.** You can attend or be a witness at a PUC public hearing. The PUC holds public input hearings if it opens an investigation of the Company's rate increase request and if there is enough interest in the case. At these hearings you may present your views in person to the PUC judge and to Company representatives. Testimony under oath becomes part of the rate case record. The PUC holds these hearings in the service area of the Company.

For more information, call the PUC at 800.782.1110.

3. **Becoming a party by filing a formal complaint.** If you want to be a party to the case, you must file a formal complaint. You then have an opportunity to take part in all hearings about the rate increase request. You can receive copies of all materials distributed by the other parties. Formal complaints should be filed with the PUC before January 18, 2010. If no one files a formal complaint, the Commission may grant all, some or none of the request without holding a hearing before a PUC judge. You can request a formal complaint form by writing to the Pennsylvania Public Utility Commission, Post Office Box 3265, Harrisburg, PA 17105-3265, or by going to its Web site: www.puc.paonline.com.

MAIN DIVISION



MEMO

DATE: December 20, 2010

SUBJECT: Traffic Counting on Municipally Owned Roads

TO: East Goshen Township
Joseph Gill, Secretary
1580 Paoli Pike
West Chester, PA 19380

FROM: PennDOT Bureau of Planning and Research, Transportation Planning Division
400 North Street
Harrisburg, PA 17120

Starting in March 2011-June 2011, PennDOT will be contracting with Tri-State Traffic Data, Inc., a vendor on the Statewide Traffic Counting Services Contract (4400002427), to collect traffic data on municipally owned roads within your county and municipality. The data collected is reported annually to the Federal Highway Administration (FHWA). The data submitted to FHWA is used in a federal funding allocation formula which in turn determines the amount of money the state receives from the Federal Government. The traffic counters are not being set for any road project or speed trap.

Since it is fiscally impossible to collect data on all 74,000 miles of municipally owned roads; a research project determined a sample size of 7,200 randomly selected count locations to be statistically significant. This equates to one site for every seven miles of urban classified road and one site for every ten miles of rural classified road. The first year of the program (2009) all 7,200 sites were scheduled to be set. Each following year of the count program will be determined based on budget with approximately 720 sites set each year. Not all municipalities will have counts set each and every year.

The data will be available on our Internet Traffic Monitoring System (ITMS) website <http://www.dot7.state.pa.us/itms/default.asp> after the data has been collected and processed.

If you have any questions about the traffic data collection, please contact the appropriate traffic analyst for your county which can be found on the enclosed map.

Please share this information within your municipality.

Thank you.

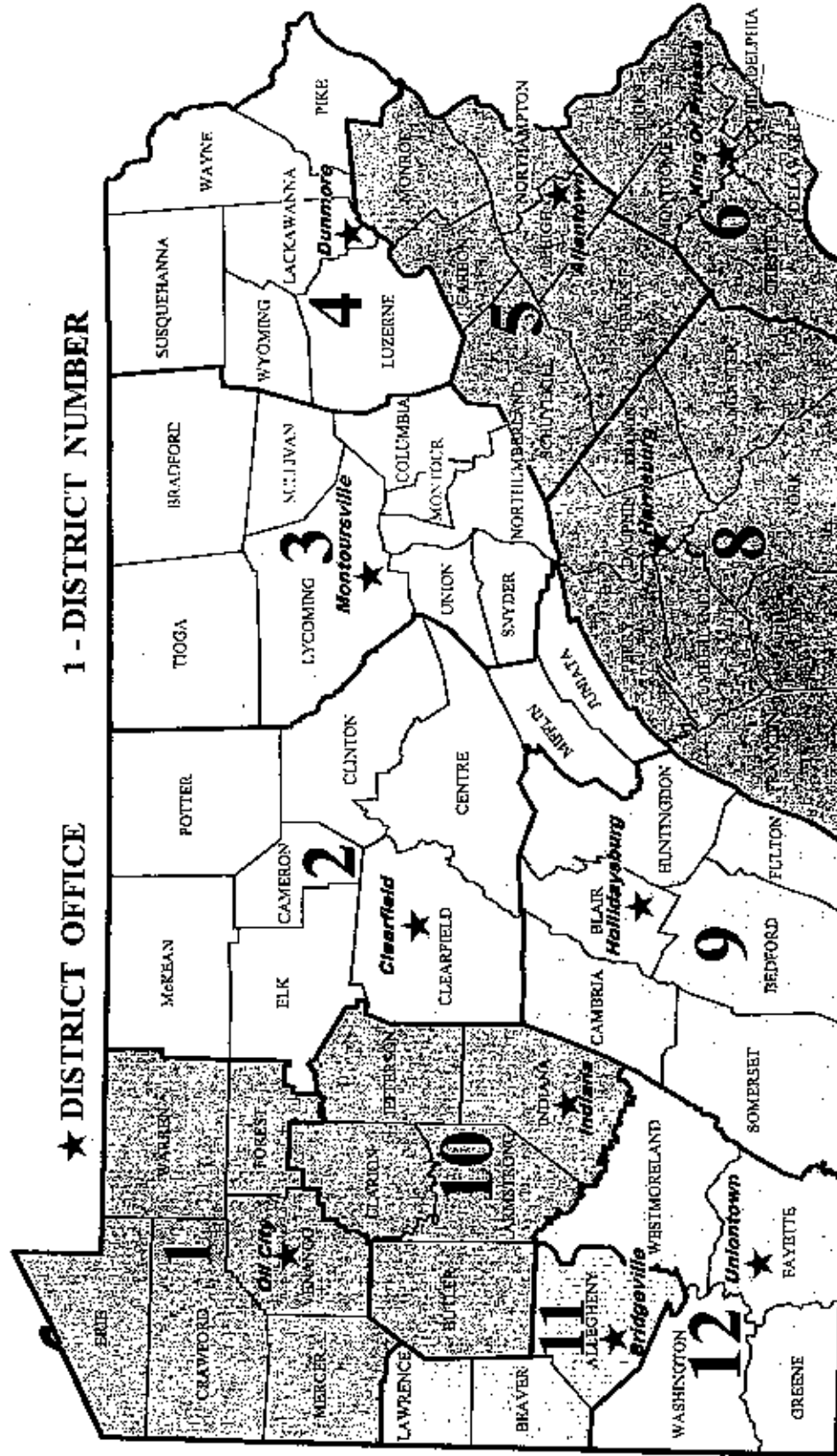
TRAFFIC ANALYSTS ASSIGNMENT REGIONS

NORTHWESTERN REGION

Brandon Leach (717) 705-0687
branleach@state.pa.us

NORTHCENTRAL & NORTHEASTERN REGIONS

Ruth Graham (717) 346-0661
ruthgraham@state.pa.us



SOUTHWESTERN REGIONS

John Moloney (717) 787-2187
jmoloney@state.pa.us

SOUTHEASTERN & EASTCENTRAL REGIONS

Andy O'Neill (717) 346-3250
andoneill@state.pa.us

Goshen Fire Company

Fire Report November 2010

	Month		
Incident Responses (Total)	55	Calls by Type	
Station 54 (Park Avenue)	38	Assist Police	1
Station 56 (Boot Rd.)	17	Auto Accident	1
		Auto Accident w/Entrapment	1
Calls by Township		Brush Fire	1
East Goshen	24	Building / Dwelling	2
West Goshen	14	Chimney	1
Westtown	11	CO Incident	
Willistown	2	Cooking Fire	
Thornbury	2	Electrical Utility	2
Tredyffrin	1	False Fire or CO Alarm	18
West Chester Boro	1	Good Intent Call	13
		Hazmat	1
		Heater / Furnace	1
Total Firefighters Responding	419	Helicopter LZ	
Average Turnout	8	Medical Assist	7
Staff-hours	164.49	Overpressure/Rupture	
Total Time In Service	22:38	Rescue	
Property Value	0	Relocate	1
Property Loss	0	Service Call	3
Property Saved	0	Severe Weather	
		Trash Fire	1
		Vehicle Fire	1
		Civilian Injury	0
Firefighter Injuries	0	Civilian Fatality	0

Noteworthy Calls

11/04

Rt 352 and Manley Rd, East Goshen

MVA w/entrapment