

**EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS MEETING
1580 PAOLI PIKE
January 25, 2011 – 7:00pm
Final Approved Minutes**

Present: Chairman Senya D. Isayeff, Vice-Chairman Don McConathy, and Supervisors Marty Shane and Thom Clapper. Supervisor Carmen Battavio was absent. Township Manager Rick Smith was also present.

Call to Order & Pledge of Allegiance

Senya called the meeting to order at 7:00pm. He asked Marty Shane to lead everyone in the Pledge of Allegiance.

Moment of Silence

Rick Smith called for a moment of silence to honor the men and women serving their country in the armed forces, and their families.

Recording of Meeting

No one indicated that they planned to record the meeting.

Public Comment on Non-Agenda Items

None.

Interview for Auditor

Rick reported that he received three resumes for the vacancy on the Township Board of Auditors. He had not heard back from Vince Lattuca, and Richard Flynn was unable to attend this evening. Rick said if the Board did not make an appointment this evening they would have to schedule a meeting of the Vacancy Board.

The Board interviewed resident Erich Meyer of Monte Vista Drive for the position of auditor. Mr. Meyer has lived in the Township for 19 years and works as Director of Procurement & Sales for Belar Electronics in Devon. He also owns Country Meadows Landscaping. Mr. Meyer indicated that if appointed, he would be willing to run for the office in the next municipal election after his appointment expires at the end of the year.

Since the Board wanted the opportunity to interview Mr. Flynn, Don moved to convene a meeting of the Vacancy Board at the February 1 Board meeting. Marty seconded the motion. Rick will advertise the meeting and inform Mr. Flynn. The Board agreed to start the February 1 meeting at 6:45pm. There was no further discussion and no public comment. The Board voted unanimously to approve the motion.

Review of Minutes

The Board reviewed and corrected the draft minutes of January 18. Marty moved to approve the minutes as corrected. Thom seconded the motion. There was no discussion or public comment.

The Board voted unanimously to approve the motion, with one abstention. Don abstained from voting as he was not present at the January 18 meeting.

Don noted he will be working with Marty and Deb Beury to design a budget status summary sheet to include with the monthly Treasurer's Report, as per the request of Bryan DeMonte at the January 18 meeting.

Treasurer's Report & Expenditure Register Report

See attached Treasurer's Report for January 20, 2010.

The Board reviewed the Treasurer's Report and the current invoices. The Board would like staff to monitor the total cost of mailbox replacements for the year. Thom moved to accept the Treasurer's Report of January 20 and the Expenditure Register Report as recommended by the Treasurer, to accept the receipts and to authorize payment of the invoices just reviewed. Don seconded the motion.

Public Comment: Erich Meyer, Monte Vista Drive – Suggested the Township post information to the website on how residents can be refunded for damaged mailboxes.

There was no further discussion or public comment. The Board voted unanimously to approve the motion.

Action List

Quarterly Report on I&I – Rick summarized this report for the Board.

Invasive Species – After some discussion, it was decided that Rick will write a memo to the Conservancy Board and ask for their recommendations for a five-year plan to control invasive species at Applebrook, to be submitted no later than September 1. Rick will cc: Park & Rec. He will also ask the Conservancy Board for their recommendations on items from the National Lands Trust report that should be considered for implementation by the Township.

Quarterly Summary of Pending Legal Cases – Rick summarized this report for the Board.

Quarterly 2010 Financial Reports – Deb Beury will have this information for the Finance Committee by the end of the week.

Any Other Matter

Grant Application by French & Pickering Creeks Conservation Trust to Chester County's Preservation Partnership Program to Assist Land Acquisition in East Goshen Township by Thorncroft Therapeutic Horseback Riding, Inc. – The Supervisors agreed to support this grant application by the French & Pickering Creeks Conservation Trust. Senya will sign a letter addressed to the Chester County Commissioners expressing East Goshen's support.

501(c)(3) Status – Don asked for a status update. Rick reported that a meeting has been scheduled for February 9 at 7:00pm.

Development of Property on Line Road in Willistown – Marty reported that Toll Brothers has purchased this land and will be the new developer. He would like the staff to contact them regarding the traffic signal issue.

PSATS Courses – Thom suggested sending a Township staff member and/or one of the 501(c)(3) members to attend the upcoming PSATS course on grant writing. The Board discussed having a staff member attend, but no decision was made. Marty said PSATS would also be having a Municipal Finance course, and he recommended sending Brian McCool. The other Supervisors were in agreement with this.

Public Comment: Leo Sinclair, Lochwood Lane – Recommended a particular website for finding grants. He did not know the address offhand but agreed to send it to Rick Smith at Don's request. Mr. Sinclair then asked for information about the Municipal Finance course that was mentioned, as he would like to attend.

Services to Other Townships – Thom suggested the Board consider having East Goshen staff provide services for other Townships as a revenue source. The Board discussed this, but no decision was made.

Ridley Creek Budget Summary – The Board briefly discussed this report.

Correspondence & Reports of Interest

None.

Meetings & Dates of Importance

Senya noted the upcoming meetings as listed in the agenda. The February 1 meeting will begin at 6:45pm.

Public Comment Period

None.

Adjournment

There being no further business, the meeting was adjourned at 8:21pm.

EXECUTIVE SESSION

The Board met in Executive Session until 10:00pm to discuss personnel and legal matters.

Anne Meddings

Recording Secretary

Attachment - Treasurer's Report

January 20, 2011

TREASURER'S REPORT
2010 RECEIPTS AND BILLS

GENERAL FUND

Real Estate Tax	\$0.00
Earned Income Tax	\$3,662.38
Local Service Tax	\$0.00
Transfer Tax	\$0.00
General Fund Interest Earned	\$0.00
Total Other Revenue	\$3,048.28
Total Receipts:	<u>\$6,710.66</u>

Accounts Payable	\$29,112.31
Electronic Pmts:	
Health Insurance	\$0.00
Credit Card	\$0.00
Postage	\$0.00
Debt Service	\$22,542.34
Payroll	\$47,000.00
Total Expenditures:	<u>\$98,654.65</u>

STATE FUND

Interest Earned	<u>\$0.00</u>
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Expenditures:	<u>\$0.00</u>
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CAPITAL RESERVE

Interest Earned	<u>\$0.00</u>
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Expenditures:	<u>\$0.00</u>
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TRANSPORTATION FUND

Interest Earned	<u>\$0.00</u>
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Expenditures:	<u>\$0.00</u>
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SEWER OPERATING

Receipts	\$15,769.31
Interest Earned	\$0.00
Total Sewer:	<u>\$15,769.31</u>

Accounts Payable	\$24,528.21
Debt Service	\$32,024.00
Total Expenditures:	<u>\$56,552.21</u>

REFUSE

Receipts	\$6,654.70
Interest Earned	\$0.00
Total Refuse:	<u>\$6,654.70</u>

Expenditures	<u>\$56,387.99</u>
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