

**EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS MEETING
1580 PAOLI PIKE
March 8, 2011 – 7:00pm
Final Approved Minutes**

Present: Chairman Senya D. Isayeff, Vice-Chairman Don McConathy, and Supervisors Marty Shane, Carmen Battavio, and Thom Clapper. Also present were Township Manager Rick Smith, Zoning Officer Mark Gordon, Deb Beury & Brian McCool (Finance Dept), Kathryn Yahraes (Historical Commission), and Phyllis Marron & Ruth Scadding (Park & Rec).

EXECUTIVE SESSION

The Board met in Executive Session until 7:30 for a personnel matter.

Call to Order & Pledge of Allegiance

Senya called the regular meeting to order at 7:30pm. He asked Bruce Griffin of the YMCA to lead everyone in the Pledge of Allegiance.

Moment of Silence

Carmen called for a moment of silence to honor the men and women serving their country in the armed forces, and their families.

Recording of Meeting

No one indicated that they planned to record the meeting.

Public Comment on Non-Agenda Items

None.

Financial Update

Deb Beury and Brian McCool reviewed the 2010 year-end financial results and the January 2011 financial results with the Board.

Utility Accounts with Balances over \$3,000

Marty moved to authorize Tia Piccolo to file complaints in District Court against the delinquent accounts listed in her December 31, 2010 memo to the Board. Each utility account on the list has a balance due of over \$3,000. Thom seconded the motion. There was no discussion or public comment. The Board voted unanimously to approve the motion.

Friends of the East Goshen Historic Hershey's Mill Dam

Resident Neil DeRiemer distributed a written update to the Board (copy attached) which was briefly discussed.

YMCA Parking Lot on National Bank of Malvern Property

Thom moved to authorize the Board to execute the final plans and escrow documents for the YMCA parking lot on the National Bank of Malvern property. Carmen seconded the motion. Rick will double check to make sure no money is owed to the Township for engineering fees.

Bruce Griffin, Executive Director of the West Chester Area YMCA, thanked the Board and said the YMCA is looking forward to continuing to collaborate with the Township and to sharing resources.

There was no further discussion or public comment. The Board voted unanimously to approve the motion.

RFP for Wireless Communication Facility

The Board reviewed, discussed and edited the revised RFP again with Mark Gordon and Rick Smith. The Board agreed to ask each bidder to provide two proposals – one for a tower at the Township Park and one for a tower at the Township complex.

Thom moved to send out the RFP as revised this evening, subject to a final review by the Chairman. Carmen seconded the motion.

Public Comment: Kathryn Yahraes, Vista Drive – Had a question about page 7, line 14. The Board told her that section had been removed. She then had a question about how Section 106 of the NHPA of 1966 would impact the placement of a tower in wetlands behind the Township building. The Board told her that no tower would be located in wetlands.

There was no further discussion or public comment. The Board voted unanimously to approve the motion.

The Board then reviewed some photos provided by staff depicting different types and styles of cell towers. The Board could not reach a consensus on a preferred style. The Board agreed to have respondents to the RFP make suggestions in this regard.

Mowing Agreement with PennDOT

After some discussion, Marty moved to authorize Rick Smith to execute the mowing agreement with PennDOT for 2011. Don seconded the motion. There was no further discussion and no public comment. The Board voted unanimously to approve the motion.

TAG Recommendation – Police Car Inventory

The Board agreed with the March 1 recommendation of Carmen and Rick Smith for the police to continue to purchase four cars per year and not reduce the fleet size lower than 21 cars. The vehicle mileage and maintenance costs for the fleet will continue to be monitored, and the issue will be revisited in 2013.

Permit Coordinator Position

The Board agreed to discuss this matter during Executive Session.

Any Other Matter

Don asked if anyone else had seen the West Goshen Board minutes for February 9 in regard to the West Goshen sewage treatment facility. Rick and Carmen told him the information in those minutes was based on the Act 537 Plan.

Review of Minutes

The draft minutes of March 1 were reviewed and corrected. Don moved to approve the minutes as amended. Thom seconded the motion. There was no further discussion and no public comment. The Board voted unanimously to approve the motion.

Treasurer's Report & Expenditure Register Report

See attached Treasurer's Report for March 3, 2010.

The Board reviewed the Treasurer's Report and the current invoices. Thom moved to accept the Treasurer's Report of March 3 and the Expenditure Register Report as recommended by the Treasurer, to accept the receipts and to authorize payment of the invoices just reviewed. Don seconded the motion. There was no discussion or further public comment. The Board voted unanimously to approve the motion. Marty Shane was out of the room and did not vote.

Action List

Hershey Mill Dam – Update received earlier this evening.

Wireless Ordinance – Rick reported that the Planning Commission has tabled this.

Pension Plan Conversion Committee – Interview conducted earlier this evening.

Training Plan – The Board reviewed the revised training plan prepared by staff. Thom suggested opening up CPR training to all employees if the training can be obtained for free. Don suggested that Brian McCool get advanced training in Excel since he is a heavy user of the program. Don moved to approve the training plan as amended. Thom seconded the motion.

Public Comment: Kathryn Yahraes, Vista Drive – Asked if there is no longer a notary in the building. Rick told her that Barbara Philips is working on becoming a notary.

There was no further discussion or public comment. The Board voted unanimously to approve the motion.

Parking for Multi-Use Space in IP/BP District – The Board agreed to table this matter due to the late hour.

(Note: Vice-Chairman Don McConathy left the meeting at this point, 10:34pm).

Correspondence & Reports of Interest

Senya acknowledged receipt of the Remedial Action Progress Report, 4th Quarter 2010, for the Sunoco site.

Meetings & Dates of Importance

Senya noted the upcoming meetings as listed in the agenda.

Public Comment Period

Kathryn Yahraes requested that a Supervisor join her in attending the CCHPN workshop, "Introduction to the Section 106 Review Process" on Saturday March 12 at the Chester County Historical Society.

Adjournment

There being no further business, the meeting was adjourned at 10:37pm.

EXECUTIVE SESSION

The Board met in Executive Session until 11:30pm to discuss a personnel matter.

Anne Meddings
Recording Secretary

Attachments –

- *Update on Friends of the East Goshen Historic Hershey's Mill Dam*
- *Treasurer's Report*

Friends of the East Goshen Historic Hershey's Mill Dam -- FoHMD

1034 Hershey Mill Road

West Chester, Pa 19380

Status Report as of 3-7-11

1. The majority of time last month was spent on revising the seawall bulkhead design submitted by builder and contractor for the "dam above the dam". It incorporates a cantilever design that will stand up without any downstream support should a washout occur. We are scheduled to submit that design to a Pa. Registered engineer for his stamp of approval per DEP Richard Reisinger's suggestion by 3-22-11.
2. A prospective major donor is considering making a \$10,000 + donation to fund repair. I should know if this occurs by March 24th.
3. Young Joe D'Antonio has submitted some outrageous "You Tube" video ideas for the world of Cyber Donors (attached). We are reacting, revising and adding to those concepts by Emails and phone conferences.
4. A semi-final draft of the "Before" and "After" pictures for a FLYER requesting donations is complete and waiting to include an approved DEP design sketch. We hope to have it available by the next EGT meeting.
5. The event meeting with FoHMD officers and friends to plan the Antique Road Show in detail with Mr. Chalfant is scheduled for March 9th.
6. In addition to the \$15,000 received from Senator Dinneman we have received \$600.00 in donations.

Neil Reisinger

March 3, 2011

**TREASURER'S REPORT
2010 RECEIPTS AND BILLS**

GENERAL FUND

Real Estate Tax	\$66,567.52	Accounts Payable	\$371,989.50
Earned Income Tax	\$45,687.83	<u>Electronic Pmts:</u>	
Local Service Tax	\$0.00	Health Insurance	\$0.00
Transfer Tax	\$0.00	Credit Card	\$0.00
General Fund Interest Earned	\$654.18	Postage	\$0.00
Total Other Revenue	\$7,042.99	Debt Service	\$0.00
Total Receipts:	<u>\$119,952.52</u>	Payroll	\$52,000.00
		Total Expenditures:	<u>\$423,989.50</u>

STATE FUND

Interest Earned	<u>\$2.17</u>	Expenditures:	<u>\$0.00</u>
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CAPITAL RESERVE

Interest Earned	<u>\$465.65</u>	Expenditures:	<u>\$0.00</u>
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TRANSPORTATION FUND

Interest Earned	<u>\$190.60</u>	Expenditures:	<u>\$0.00</u>
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SEWER OPERATING

Receipts	\$133,354.23	Accounts Payable	\$7,173.08
Interest Earned	\$22.84	Debt Service	\$0.00
Total Sewer:	<u>\$133,377.07</u>	Total Expenditures:	<u>\$7,173.08</u>

REFUSE

Receipts	\$47,397.22	Expenditures	<u>\$7,815.03</u>
Interest Earned	\$38.46		
Total Refuse:	<u>\$47,435.68</u>		