

**EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS MEETING
1580 PAOLI PIKE
April 5, 2011 – 7:00pm
Final Approved Minutes**

Present: Chairman Senya D. Isayeff, Vice-Chairman Don McConathy, Supervisors Marty Shane and Thom Clapper. Supervisor Carmen Battavio was absent. Also present were Township Manager Rick Smith, Zoning Officer Mark Gordon, Brian McCool (Finance Dept), Phyllis Marron and Ruth Scadding (Park & Rec), Jim McRee (Deer Committee and Planning Commission), and Bryan DelMonte (Conservancy Board).

Call to Order & Pledge of Allegiance

Senya called the regular meeting to order at 7:00pm. He asked reporter Andy Edwards of the *Daily Local News* to lead everyone in the Pledge of Allegiance.

Moment of Silence

Rick called for a moment of silence to honor the men and women serving their country in the armed forces, and their families.

Recording of Meeting

No one indicated that they planned to record the meeting.

Public Comment on Non-Agenda Items

None.

Chairman's Report

Senya announced that the American Rivers-NOAA Rivergrants Program turned down the Township's request for a grant to breach the Hershey Mill Dam.

Speed Humps for Supplee Valley

Rick reported that on March 17 the Local Traffic Advisory Committee voted unanimously to recommend the Board of Supervisors install four Watts-style speed humps in Supplee Valley. Marty moved to proceed with the next steps – holding a public meeting with residents and soliciting the approval of at least 70% of the homeowners in Supplee Valley. Thom seconded the motion.

Public Comment: Bo Wozny, Baldwin Drive – Thanked the Board for their help in getting speed humps in his neighborhood which will help protect his young granddaughter. He also thanked the Township for doing a great job this winter with snow removal. Finally, Mr. Wozny thanked Rick Smith and the Public Works crew for their assistance regarding a sewer line issue.

There was no further discussion or public comment. The Board voted unanimously to approve the motion.

Sewer Rates

The Board began to discuss sewer rates with Brian McCool. Don said that since there is no approved Sewer Operating Budget in place, the Board cannot do anything about sewer rates. He had corrections to some of the numbers. Marty said it was his understanding that Don was going to work with the staff on the numbers and then make a recommendation to the rest of the Board regarding sewer rates.

Thom said he doesn't agree with the formula used to compute the overhead costs built into the sewer rates. Don said that since the Board already voted on this some time ago, it would not be productive to spend time discussing it again. Senya said he noted Thom's dissent and would be open to seeing Thom's proposed method of calculation should Thom wish to share it with the Board sometime.

It was agreed that Don will meet offline with the staff to review the numbers, and this matter will be put on the agenda again for the April 12 Board meeting.

Constant Contact Drawing

Senya had Supervisors and audience members randomly draw numbers for the Constant Contact prize drawing – one winner for the Blacksmith Shop print and 10 winners for East Goshen coffee mugs. Rick will notify the winners.

Security System for Board Room

The Supervisors agreed to table this matter until Carmen is back on April 12.

Fire Escrow Ordinance

The Board reviewed the draft ordinance and had no changes. Rick will have the final ordinance prepared for a vote by the Board.

Geese Roundup

Rick summarized his memo of March 21 on this topic and reported it would cost more to have Township staff do a roundup than to continue having the US Fish & Wildlife Service do the job. The Board agreed to follow Rick's recommendation and have the US Fish & Wildlife Service continue to do the roundups.

Newsletter Deadlines

The Board reviewed the April 1 memo from Tia Piccolo regarding newsletter deadlines for the remainder of 2011.

Cell Tower Proposals

Mark Gordon reported that a complete proposal was received from Liberty Towers. Incomplete proposals were received from US Wireless and TowerOne. Media Capital Advisors did not submit a proposal but expressed interest and asked for an extension. The Board agreed it would be unfair to give them an extension.

Senya and Marty agreed with Mark that only Liberty Towers submitted a complete proposal. Don said he thinks the US Wireless proposal could be considered complete, and possibly the one from TowerOne. Thom thought the Board should consider the three proposals received.

Marty moved to proceed with the one complete proposal received from Liberty Towers. Senya seconded the motion. There was no further discussion and no public comment. The Board voted 2:2 and the motion did not pass. (Don and Thom were opposed). The Board will discuss this matter again when Carmen is present.

Marty requested that in future, the staff provide a more complete summary of proposals to the Board.

It should be noted that Mr. Richard Lemanowicz of Liberty Towers was present in the audience. No other cell tower companies sent representatives to the meeting.

Review of Minutes

The Board reviewed the draft minutes of March 22 and had no changes. Thom moved to accept the minutes. Don seconded the motion. There was no discussion or public comment. The Board voted unanimously to approve the motion.

Friends of the East Goshen Historic Hershey's Mill Dam

Resident Neil DeRiemer distributed a written update to the Board (copy attached). He reported that he is waiting for the DEP's response to the proposed design for a seawall bulkhead ("dam above the dam"). Until the design is approved, no fundraising can be done. Senya asked Neil to contact Richard Reisinger at DEP and confirm he received the proposal and to get an idea of when he will have an answer.

Public Comment: Joe Buonnano, Herron Lane – Asked if there is a drop-dead date for this issue, to decide whether or not the dam should be breached or not breached. The Board told him there is no such date, and the next step is to get feedback from DEP about the proposed design.

Public Comment: Bryan DelMonte, Clocktower Drive – Asked who is doing the design work and who is paying for the engineering. Neil told him that Everlast Synthetic Products is doing the work for him free of charge.

The Board thanked Neil for the update.

Treasurer's Report & Expenditure Register Report

See attached Treasurer's Report for March 31, 2011.

The Board reviewed the Treasurer's Report and the current invoices. Thom moved to accept the Treasurer's Report of March 31 and the Expenditure Register Report as recommended by the Treasurer, to accept the receipts and to authorize payment of the invoices just reviewed. Don seconded the motion. There was no discussion or public comment. The Board voted unanimously to approve the motion.

Action List

Pension Plan Conversion - Rick recommended the Board set up the Pension Committee even though the next interview for a resident volunteer is not until next week. Thom moved to create a Pension Committee composed of the Director of Public Works (Mark Miller), the Director of Finance (Deb Beury), a Supervisor (Marty Shane), and two or possibly three qualified residents. Don seconded the motion. There was no discussion or public comment. The Board voted unanimously to approve the motion.

Quarterly Report of Right-To-Know Requests – The Board reviewed the quarterly report.

Indemnification Letter for Trash Removal – Rick reported that a letter has been received back from Dutt's Mills. The HOA for The Reserve at Spring Meadow is having their solicitor review their letter.

Municipal Authority Projects – Rick summarized his memo of March 23 outlining all pending projects for the Municipal Authority. Marty said he is in favor of going ahead and borrowing the money now while interest rates are so favorable. Rick will update the numbers for the Reservoir Road project and will consult with Lucien Calhoun regarding a loan.

Fire Marshal Vehicle – Rick reported the Ford Expedition is currently up for auction on municibid.com. Bidding will close on April 15.

Tax Collector – Rick will put the resolution on the agenda for a vote at the next meeting.

TAG Action List – The Board reviewed the updated list.

Street Signs – Rick recommended that going forward, street signs should be ordered with upper and lower case letters in case the federal government makes this a requirement. The Board had no objections. Marty recommended the Board start budgeting for this in 2012 and spread the cost over 10 years.

Telecom Registration & Reporting – Rick reported the Township is still waiting on a report from Clearwire, who is in the midst of an acquisition.

Park & Rec Ordinance and Permit Resolution – Don asked that this matter be tabled so that he may have adequate time to review it.

Sign Ordinance – Don reported the Planning Commission is still reviewing this.

Correspondence & Reports of Interest

Senya acknowledged receipt of the following:

- Email dated March 31 from resident Mike Plevyak expressing appreciation to Mark Miller and the Public Works Department for doing an excellent job with snow removal this year.

- Zoning Hearing Board application from Michael and Leisa Stein for their property at 1519 Richard Drive.
- Conditional Use application from Tru-Team for their property at 1422 Paoli Pike.

Meetings & Dates of Importance

Senya noted the upcoming meetings as listed in the agenda.

Public Comment Period

Jim McRee, Oneida Lane – Said that pedestrians seem confused about the correct use of the crosswalk in front of the Township Park. Senya told him there is plenty of signage there, so he is not sure what else the Board can do.

Executive Assistant

The Board reviewed the job description prepared by staff for this position. Don said that after considering the matter, he is no longer in favor of adding an Executive Assistant in light of the recent staff restructuring. Marty said he thinks filling this position is imperative for the good of the Township, to free Rick from having to spend so much time on routine administrative functions. Marty wants the job specs to require four years of college. After discussion the Board agreed the education requirement would be an Associate's Degree at a minimum, with a Bachelor's Degree preferred. Thom said he is not in favor of adding more than one full-time position to the Township, and this job equates to more than one position. The Board could not come to a consensus on the matter, and it was agreed to hold discussion until the next meeting when Carmen would be present.

Adjournment

There being no further business, the regular meeting was adjourned at 9:17pm.

Executive Session

The Board met in Executive Session until 9:30pm to discuss a personnel matter.

Anne Meddings

Recording Secretary

Attachments

– *Treasurer's Report*

– *Update on Friends of the East Goshen Historic Hershey's Mill Dam*

March 31, 2011

TREASURER'S REPORT
2010 RECEIPTS AND BILLS

GENERAL FUND

Real Estate Tax	\$687,149.98	Accounts Payable	\$51,583.74
Earned Income Tax	\$146,475.00	<u>Electronic Pmts:</u>	
Local Service Tax	\$0.00	Health Insurance	\$0.00
Transfer Tax	\$0.00	Credit Card	\$0.00
General Fund Interest Earned	\$0.00	Postage	\$0.00
Total Other Revenue	\$32,260.50	Debt Service	\$0.00
Total Receipts:	<u>\$865,885.48</u>	Payroll	\$87,000.00
		Total Expenditures:	<u>\$138,583.74</u>

STATE FUND

Interest Earned	<u>\$0.00</u>	Expenditures:	<u>\$0.00</u>
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CAPITAL RESERVE

Interest Earned	<u>\$0.00</u>	Expenditures:	<u>\$0.00</u>
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TRANSPORTATION FUND

Interest Earned	<u>\$0.00</u>	Expenditures:	<u>\$0.00</u>
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SEWER OPERATING

Receipts	\$11,819.05	Accounts Payable	\$106,886.86
Interest Earned	\$0.00	Debt Service	\$0.00
Total Sewer:	<u>\$11,819.05</u>	Total Expenditures:	<u>\$106,886.86</u>

REFUSE

Receipts	\$6,246.78	Expenditures	<u>\$34,531.11</u>
Interest Earned	\$0.00		
Total Refuse:	<u>\$6,246.78</u>		

From Neil DeRiemer
4/5/11

Friends of the East Goshen Historic Hershey's Mill Dam - FOHMD

1034 Hershey Mill Road

West Chester, Pa 19380

Status Report as of 4-5-11

- 1. Time last month was spent on completing the seawall bulkhead design submitted by builder and contractor for the "dam above the dam". It is attached to this report and incorporates a cantilever design that will stand up without any downstream support should a washout occur. We emailed that design to DEP's Richard Reisinger on 4-4-11 for his preliminary approval with a copy to EGT. We thought it appropriate to get DEP general approval before getting a PA. Registered engineer to stamp the plan and ask EGT to submit an application.**
- 2. I am told the TV station at Hershey's Mill will run the story we televised in January during the month of April.**
- 3. A prospective major donor is still considering making a \$10,000 + donation to fund repair, however, he is waiting for a business closing and has put me off until the middle of May.**
- 4. The Chester County Foundation (CCF) suggests we have a link from the Save the Dam web page to their web page for receipt of donations. I am getting input from Beth Briglia of CCF to instruct us as to how we do so. I expect Young Joe D'Antonio will assist.**
- 5. The Antique Road Show fund raiser is scheduled for late May. I called Maureen Doran to confirm a specific date and expect to hear from her shortly. We have contacted antique specialists Skip Chalfont, John Welch and Dale Hunt for their participation and availability. Skip is on board and we are waiting to hear from the other 2. The cost is expected to be \$5 per item evaluated, on a Sunday, run 3 +/- hours (1 - 4 PM) and raise \$500.**
- 6. A fundraising expert suggested we wait until the bulkhead plan is approved and a firm written bid is received before seeking additional donations, so no additional funds were sought last month to the \$15,000 received from Senator Dinneman and the \$600.00 in previous donations.**