

**EAST GOSHEN TOWNSHIP  
BOARD OF SUPERVISORS MEETING  
1580 PAOLI PIKE  
June 7, 2011 – 7:00pm  
Final Approved Minutes**

**Present:** Chairman Senya D. Isayeff, Vice-Chairman Don McConathy, and Supervisors Carmen Battavio and Thom Clapper. Supervisor Marty Shane was absent. Also present were Township Manager Rick Smith, Phyllis Marron and Ruth Scadding (Park & Rec), Kathryn Yahraes (Historical Commission), and Bryan DelMonte (Conservancy Board). Township Solicitor Kristin Camp was present for the public hearings. Derek Davis (Assistant to Rep. Dan Truitt) was present in the audience.

**Call to Order & Pledge of Allegiance**

Senya called the meeting to order at 7:00pm. He asked Derek Davis to lead everyone in the Pledge of Allegiance.

**Moment of Silence**

Carmen called for a moment of silence to honor the men and women serving their country in the armed forces, and their families.

**Recording of Meeting**

No one indicated they would be recording the meeting.

**Public Comment on Non-Agenda Items**

Kathryn Yahraes reported that the Living History Day on June 4 was a big success with an estimated 425-450 visitors. The event was staffed by 40 volunteers. The Historical Commission will be submitting a formal report to the Board at a later date.

**Chairman's Report**

Senya announced that the Board met in Executive Session on May 24 and June 1 to discuss a personnel matter.

**Public Hearing – Ordinance Amending Chapter 240 “Zoning” (Multiple Principal Uses)**

The Board held a public hearing to consider an ordinance amending Chapter 240 “Zoning” (Multiple Principal Uses) of the Township Code. Don moved to accept the amendment. Carmen seconded the motion. There was no public comment. The motion passed unanimously. A court reporter was present and will provide a complete transcript of the proceedings.

**Public Hearing – Ordinance Amending Chapter 205 “Subdivision and Land Development” and Chapter 218 “Trees”**

Township Solicitor Kristin Camp announced that the public hearing to consider amending Chapter 205 “Subdivision and Land Development” and Chapter 218 “Trees” of the Township Code will be continued to July 12 at 7:00pm. A court reporter was present and will provide a complete transcript of the proceedings.

### **Wireless Communication Facilities - Ordinance Amendment**

The Board reviewed and edited this draft ordinance amendment with Kristin Camp. Kristin will revise the document for the Board's review.

### **Executive Assistant**

Senya announced that discussion about hiring an Executive Assistant will be tabled until the June 14 Board meeting.

### **Fence Bids**

The Board reviewed the bids received for materials and installation of 480 linear feet of shadow-box fence behind the Township Building to replace the existing fence which is in bad repair. Carmen moved to accept the bid from Abel Fence for a pressure-treated fence installed by the contractor at a cost of \$12,450.00 per the recommendation of Mark Miller and Rick Smith. By using the contractor for installation the Township will save the expense of disposing of the old fence and will ensure that the new fence is installed by the time school starts at East Goshen Elementary in the fall. Don seconded the motion.

Don asked about a warranty and how the posts would be installed. Rick said the contractor will have a performance bond, and the posts will be installed in concrete to prevent rotting. Thom said he would prefer to have Public Works employees install the new fence to save the Township money.

There was no further discussion and no public comment. The Board voted 3:1 and the motion passed. (Thom was opposed.)

### **Delegates for the Chester County Tax Collection Committee**

Senya suggested that Rick continue to serve as the primary delegate from East Goshen on the Chester County Tax Collection Committee, with Deb Beury as secondary delegate. The other Supervisors concurred.

### **Property Maintenance – Tall Grass**

The Board reviewed a May 18 memo from Mark Gordon regarding enforcement of the current Grass and Weed Ordinance and the Property Maintenance Code. Since Mark Gordon is enforcing the code, no action is needed by the Board.

### **West Chester Rotary 9<sup>th</sup> Annual Chili Cook-off**

Senya asked the Board to consider having East Goshen participate in this year's Chili Cook-off in West Chester, to be held October 9, 2011. By registering early the Township will be eligible for a 100% refund of the entry fee. East Goshen would be the first municipality to participate in this event. Carmen has agreed to cook various chili recipes and bring samples for the Board to try so they can select the recipe to use at the competition. The Board members were in favor of the idea. Senya will have the registration form submitted. Anyone with a chili recipe they would like to be considered should give Carmen a copy and he will cook it.

### **Paver Replacement**

Don moved to authorize the expenditure of \$90,000 for a new 2010 paver to be purchased through the Costars program, per the recommendation of Public Works Director Mark Miller. Thom seconded the motion. There was no discussion or public comment. The Board voted unanimously to approve the motion.

### **Any Other Matter**

**Fire Marshall Activities** - Thom brought up the issue of Mark Miller being called during his off-hours to come from Honey Brook to East Goshen for fire code enforcement activities. Rick said the police have been asked to step in and assist Mark with code enforcement. Carmen offered to help since he is in East Goshen every day and has a flexible schedule. The Board was receptive to this idea. Rick will discuss with Mark Miller the possibility of making Carmen an Assistant Fire Marshall.

**Fire Company Notice Boards** – Carmen said the Goshen Fire Company has agreed to advertise East Goshen Community Day on both their notice boards. In turn, they would like the Township to reciprocate and advertise their fundraisers. Rick said this would be fine, since it's already Township policy to do so. The Board noted they would advertise Fire Company events only, and not Little League events, etc.

### **Review of Minutes**

The Board reviewed and edited the draft minutes of May 24. Don moved to accept the minutes as corrected. Carmen seconded the motion. There was no discussion or public comment. The motion passed unanimously.

The Board reviewed and edited the draft minutes of the May 26 Financial Planning Session. Don moved to accept the minutes as corrected. Thom seconded the motion. There was no discussion or public comment. The motion passed unanimously.

### **Treasurer's Report & Expenditure Register Report**

*See attached Treasurer's Report for June 2, 2011.* The Board reviewed the Treasurer's Report and the current invoices. Thom requested the Township discontinue the practice of providing refreshments to participants in the Township Yard Sale event. Thom moved to accept the Treasurer's Report of June 2 and the Expenditure Register Report as recommended by the Treasurer, to accept the receipts and to authorize payment of the invoices just reviewed. Carmen seconded the motion. There was no discussion and no public comment. The Board voted unanimously to approve the motion.

### **Action List**

**Review of Goshen Fire Company Expenses** – Carmen and Rick will review the information provided thus far by the Fire Company to make sure all requested information has been provided. The Board may discuss this matter at the June 14 meeting.

**Post-Employment (Retirement) Medical Benefits** – Rick will call Tom Anderson for assistance in getting a ballpark figure of the Township's liability for post-employment medical benefits, so that the Board will have a starting point for budgeting purposes.

Tag Action List – Don noted he will no longer be involved in the implementation of a fully integrated cost accounting system. The Finance Committee will be taking this over. Senya reminded the Board that on June 15, the CII Council will be meeting at East Goshen for a presentation and bus tour of the Township. Carmen thanked Senya for working hard to attract businesses to East Goshen.

Telecom Registration and Reporting – Rick reported there has still been no response from Clearwire. The Township will begin enforcement proceedings against the property owner.

Archery in Township Park – Ruth Scadding said this matter was completed last year. The Board noted they never received anything in writing from Park & Rec. Rick will remove this item from the Action List.

Impact of Chapter 102 Requirements – Rick noted that review is still ongoing.

Sign Ordinance – Still under review by Planning Commission.

Hershey Mill Dam – On June 3 Neil DeRiemer emailed the Township a copy of the latest sketch from his engineer. In his email Neil said he had been trying to get in touch with the engineer for clarification but had not connected with him yet. The Board also discussed a new proposal to increase the width of the current spillway to meet DEP requirements.

### **Correspondence & Reports of Interest**

Senya acknowledged receipt of a letter from PennDOT announcing an upcoming meeting of the US 202 Executive Committee. Senya said he was grateful for Marty's service as a liaison to this committee.

### **Meetings & Dates of Importance**

Senya noted the upcoming meetings as listed in the agenda. Ruth Scadding noted the June 21 Park & Rec meeting will be rescheduled to another date. In regard to Community Day on June 25, Senya would like Rick to make sure there are tables under a tent for the various ABCs. Each ABC can staff a table, interact with the public, recruit volunteers and provide handouts and information. Senya asked Rick to check into having someone there with a laptop who can instantly sign up residents for Constant Contact. Senya noted that Army Sgt. Louis Fastuca will be remembered at the event – details are still being worked out. Ruth Scadding offered to check into getting a memorial bench.

### **Public Comment Period**

None.

### **Adjournment**

There being no further business, the meeting was adjourned at 8:47pm.

Anne Meddings

Recording Secretary

*Attachment: Treasurer's Report*

June 2, 2011

TREASURER'S REPORT  
2011 RECEIPTS AND BILLS

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**GENERAL FUND**

Real Estate Tax	\$32,978.91	Accounts Payable	\$261,963.14
Earned Income Tax	\$131,700.00	<u>Electronic Pmts:</u>	
Local Service Tax	\$8,100.00	Health Insurance	\$0.00
Transfer Tax	\$0.00	Credit Card	\$0.00
<i>General Fund Interest Earned</i>	\$0.00	Postage	\$0.00
Total Other Revenue	<u>\$14,576.64</u>	Debt Service	\$0.00
Total Receipts:	<u>\$187,355.55</u>	Payroll	<u>\$45,000.00</u>
		Total Expenditures:	<u>\$306,963.14</u>

**STATE FUND**

<i>Interest Earned</i>	<u>\$0.00</u>	Expenditures:	<u>\$0.00</u>
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**CAPITAL RESERVE**

<i>Interest Earned</i>	<u>\$0.00</u>	Expenditures:	<u>\$2,622.36</u>
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**TRANSPORTATION FUND**

<i>Interest Earned</i>	<u>\$0.00</u>	Expenditures:	<u>\$0.00</u>
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**SEWER OPERATING**

Receipts	\$131,539.53	Accounts Payable	\$16,051.56
<i>Interest Earned</i>	\$0.00	<i>Debt Service</i>	\$0.00
Total Sewer:	<u>\$131,539.53</u>	Total Expenditures:	<u>\$16,051.56</u>

**REFUSE**

Receipts	\$39,866.43	Expenditures	<u>\$5,202.54</u>
<i>Interest Earned</i>	\$0.00		
Total Refuse:	<u>\$39,866.43</u>		

**SEWER CAPITAL RESERVE**

Receipts	\$0.00	Expenditures	<u>\$0.00</u>
<i>Interest Earned</i>	\$0.00		
Total Sewer Capital Reserve	<u>\$0.00</u>		