

**EAST GOSHEN TOWNSHIP  
BOARD OF SUPERVISORS MEETING  
1580 PAOLI PIKE  
June 14, 2011 – 7:00pm  
Final Approved Minutes**

**Present:** Chairman Senya D. Isayeff, Vice-Chairman Don McConathy, and Supervisors Marty Shane, Carmen Battavio and Thom Clapper. Also present were Township Manager Rick Smith, Phyllis Marron and Ruth Scadding (Park & Rec). Also present were Rep. Dan Truitt, reporter Maria Zanke of the *Daily Local News*, and Boy Scout Jack Wagner, Jr. of Troop 66 and his father Jack Wagner, Sr.

**Executive Session**

The Board met in Executive Session until 7:35pm to interview two candidates for the Park & Rec Board.

**Call to Order & Pledge of Allegiance**

Senya called the meeting to order at 7:37pm. He asked Scout Jack Wagner to lead everyone in the Pledge of Allegiance.

**Moment of Silence**

Carmen called for a moment of silence to honor the men and women serving their country in the armed forces, and their families.

**Recording of Meeting**

No one indicated they would be recording the meeting.

**Public Comment on Non-Agenda Items**

Rep. Dan Truitt reported that an East Goshen resident, Mr. Booth, told him he was very pleased that geese were removed from the Pin Oaks neighborhood this week. Rick said the USFWS removed approximately 80 geese from the Township on Monday evening. Rep. Truitt asked if geese removal is something that Township employees could do in the future. Senya said the staff looked into the matter and found that having employees do the removal would provide no cost savings.

**Chairman's Report**

Senya announced the following:

- The Pension Committee will meet the first Wednesday of each month at 1:00pm.
- The Board met in Executive Session earlier this evening to interview two candidates for the Park & Rec Board. Both candidates, Erich Meyer and Heidi Lynn Karpa, were unanimously approved for appointment to the Park & Rec Board.

**Executive Assistant**

Senya said this matter would be tabled for discussion in Executive Session.

**Willistown Township's Official Map**

The Board reviewed the updated Willistown map. Don asked Rick to confirm that Willistown's soccer fields are indeed considered Township Parks.

**HVAC Service Bids**

Rick reported that 23 bid packages for HVAC services were sent out, and 4 bid proposals were received as follows:

Precision Mechanical Services .....	\$15,077.00
Airhandlers Mechanical Services .....	\$20,087.50
Oliver Mechanical .....	\$27,255.00
Peterson Service Company .....	\$33,888.00

Rick recommended accepting the low bid from Precision Mechanical. The Township has had a contract with them in the past and been satisfied with their work. Two references that were contacted also reported satisfaction with their work.

Carmen said he could not comment on the bids themselves but noted that this bid process was fair. He noted that in the commercial market it's common to toss out the lowest and highest bidders and go with one in the middle. However, East Goshen is obligated to go with the lowest responsible bidder.

Marty moved to accept the bid from Precision Mechanical for HVAC services in the amount of \$15,077.00. Don seconded the motion. There was no further discussion and no public comment. The Board voted unanimously to approve the motion.

**Revised Budget 2011**

The Board reviewed a June 9 memo from Deb Beury regarding accounts related to the Fire Company's Quarterly Reimbursement that need to be revised for the 2011 budget. Don would like the Finance Committee to check and see if the other pass-through accounts should be included in the list before the Board approves this revision to the budget. The Supervisors agreed to table this matter until June 28.

**TAG Recommendation on HVAC System in Township Building**

Carmen and Rick summarized their June 9 memo regarding their analysis of the TAG's recommendations on the Township's HVAC system. They recommended soliciting proposals from one or more HVAC design specialists to look into the feasibility of using geothermal and the feasibility of reducing the number of water source heat pumps in the building. The Board concurred with this recommendation. Carmen and Rick will put together a bid package for an RFP.

**Community Garden**

The Board discussed the request of a resident to use Township land for a community vegetable garden for his non-denominational group which grows vegetables for donation to food banks. The group currently uses land in Caln Township but would prefer a location in this area. Rick suggested two possible locations that could be used for this purpose: 1) adjacent to the second

parking area east of the Blacksmith Shop & Plank House complex or 2) just south of the parking lot by the Chamber of Commerce at Applebrook in the area the Township used to stockpile millings. Both areas have parking.

Rick noted that the Historical Commission has already expressed opposition to a garden being located near the historic district.

Marty and Carmen expressed concern about possible downsides to such an endeavor which might not be readily apparent. They also wondered where the Township would draw the line on other requests of this nature that might come in.

Carmen said he is opposed to locating a garden in the historic district, and he also noted the Township would need to have the group sign a waiver with a "hold harmless" clause if this project goes forward.

Don said he was concerned about the fencing the group would undoubtedly want to install around the garden to keep out deer.

Senya advised Rick to recommend this group approach Bob Lang of Willistown, who has unused farmland available that might be perfect for this type of project.

*Public Comment:* Ruth Scadding of the Park & Rec Board said the Township should get more information about the group and the proposed garden before proceeding further.

#### **Any Other Matter**

May 26 Financial Planning Session – Don reminded Rick to provide a list of action items that resulted from this meeting.

Meridian Bank – Rick reported that Deb Beury would like to open a Township account at Meridian Bank, which is offering 1.1% interest on business checking accounts applicable to balances up to \$250K. Senya said he is an investor in this bank and would have to recuse himself from this discussion. Carmen moved to add Meridian Bank to the list of approved Township depositories per the recommendation of Deb Beury. Marty seconded the motion. There was no further discussion or public comment. With Senya abstaining, the rest of the Board voted unanimously to approve the motion.

Community Day – June 25 – Ruth Scadding reported that small children participating in activities at Community Day would be charged a \$2 fee for entire evening and older children would be charged \$5. Those paying the fee would receive a wristband. Marty said he was opposed to charging a fee. Charging a fee at an event called "Community Day" would be insulting. Carmen said he was also opposed to a fee. Thom said he was also opposed, especially since many people have worked hard to solicit donations for the event so that taxpayers would not have to pay for it.

Senya said the purpose of the fee would not be to raise money but to cover the additional expenses incurred from having to rent more inflatables and have more activities for children at the event.

Don said he did not approve of the flyer for the event because it implies it's a YMCA-sponsored event being held in East Goshen instead of what it is -- an East Goshen event that the YMCA has chosen to participate in. Senya noted the flyer in question was created by the YMCA to go out to their own membership. Marty agreed the flyer seemed deceiving.

Senya said the YMCA agreed to donate \$5K to the event, and if there is a shortfall (from money earned at the event by food sales and activity fees), they will make up the difference to guarantee the Township will get \$5K.

Carmen said he could live with the activity fee due to the late date, but wished the Supervisors had been informed of this earlier and not been told about it at the last minute.

Senya said it's necessary to charge a fee to set a precedent so a fee can be charged again next time. Marty disagreed and said no fee should be charged, and the Township should only offer as much at the event as the money raised can cover. He said he thought the money for this event had already been raised, and he didn't know why a fee had to be charged all of a sudden.

Marty, Don and Thom agreed that the Township should only offer activities that can be covered by the money already raised.

Carmen said it would be worthwhile to step outside the box and try something new this year and see if it works, and learn from the experience for future events.

Senya and Ruth confirmed that the YMCA would be handling food sales, activities, and bracelet sales for the activities. Township staff and ABCs would not be involved in the money exchange. Marty said in this case he would be okay with charging the fee.

Don expressed concerns about parking for the large number of people that may attend. Rick said the parking has already been figured out and shouldn't be a problem.

CII Council – Senya reminded everyone that the CII Council Community of Excellence Bus Tour would take place on June 15.

### **Review of Minutes**

The Board reviewed and edited the draft minutes of June 7. Don moved to accept the minutes as corrected. Thom seconded the motion. There was no discussion or public comment. The motion passed unanimously (Carmen and Marty were both out of the room and did not vote).

### **Treasurer's Report & Expenditure Register Report**

*See attached Treasurer's Report for June 9, 2011.* The Board reviewed the Treasurer's Report and the current invoices. Thom moved to accept the Treasurer's Report of June 9 and the Expenditure Register Report as recommended by the Treasurer, to accept the receipts and to

authorize payment of the invoices just reviewed. Don seconded the motion. There was no discussion and no public comment. The Board voted unanimously to approve the motion.

### **Action List**

**Wireless Ordinance** – The Board reviewed and discussed the revised ordinance.

**Post-Employment (Retirement) Medical Benefits for WEGO** – The Board agreed to set up a separate trust fund account to fund post-employment (retirement) medical benefits for WEGO. Marty and Carmen said they thought funding over 20 years would be appropriate. Marty moved to have staff proceed with the paperwork to start this process, to open a trust fund account to be funded over 20 years and to add this item to the budget. The trust fund should be set up in such a way to prevent a future Board from taking money from the account for another purpose. Carmen seconded the motion. Marty advised Rick to consult with Kristin Camp about setting up the account. There was no further discussion and no public comment. The Board voted unanimously to approve the motion.

### **Correspondence & Reports of Interest**

Rick reported that the DEP approved the Township's Act 537 plan for The Reserve and the Hershey's Mill pump stations. The Board suggested Rick send DEP a thank-you letter.

### **Liberty Towers**

The Board briefly discussed issues related to Liberty Towers. No new data was available.

### **Meetings & Dates of Importance**

Senya noted the upcoming meetings as listed in the agenda. Ruth Scadding noted the June 21 Park & Rec workshop meeting will be rescheduled to another date.

### **Public Comment Period**

Resident Jack Wagner, Sr. thanked the Board for all they do for the Township. He said he and his family enjoy living in East Goshen very much.

### **Adjournment**

There being no further business, the regular meeting was adjourned at 9:36pm.

### **Executive Session**

The Board met in Executive Session until 10:30pm to discuss a personnel matter.

Anne Meddings  
Recording Secretary

*Attachment: Treasurer's Report*

June 9, 2011

**TREASURER'S REPORT  
2011 RECEIPTS AND BILLS**

**GENERAL FUND**

Real Estate Tax	\$29,153.86
Earned Income Tax	\$439,500.00
Local Service Tax	\$4,000.00
Transfer Tax	\$0.00
General Fund Interest Earned	\$735.92
Total Other Revenue	\$78,278.03
<b>Total Receipts:</b>	<b>\$551,667.81</b>

Accounts Payable	\$50,001.60	
<u>Electronic Pmts:</u>		
Health Insurance	\$0.00	
Credit Card	\$0.00	
Postage	\$1,000.00	
Debt Service	\$0.00	
Payroll	\$90,000.00	(2 Weeks)
<b>Total Expenditures:</b>	<b>\$141,001.60</b>	

**STATE FUND**

Interest Earned	\$93.94
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Expenditures:	\$0.00
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**CAPITAL RESERVE**

Interest Earned	\$523.66
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Expenditures:	\$90,195.00
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**TRANSPORTATION FUND**

Interest Earned	\$165.19
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Expenditures:	\$67,464.24
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**SEWER OPERATING**

Receipts	\$176,566.53
Interest Earned	\$44.24
<b>Total Sewer:</b>	<b>\$176,610.77</b>

Accounts Payable	\$21,644.81
Debt Service	\$0.00
Transfer To M.A.	\$18,000.00
<b>Total Expenditures:</b>	<b>\$39,644.81</b>

**REFUSE**

Receipts	\$63,924.52
Interest Earned	\$49.29
<b>Total Refuse:</b>	<b>\$63,973.81</b>

Expenditures	\$8,020.85
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**SEWER CAPITAL RESERVE**

Receipts	\$0.00
Interest Earned	\$370.77
<b>Total Sewer Capital Reserve</b>	<b>\$370.77</b>

Expenditures	\$0.00
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