

**EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS MEETING
1580 PAOLI PIKE
July 26, 2011 – 7:00pm
Final Approved Minutes**

Present: Chairman Senya D. Isayeff, Vice-Chairman Don McConathy, and Supervisors Marty Shane, Carmen Battavio and Thom Clapper. Also present were Township Manager Rick Smith, Deb Beury and Brian McCool (Finance Dept), Ruth Scadding and Erich Meyer (Park & Rec), and Kathryn Yahraes (Historical Commission).

Call to Order & Pledge of Allegiance

Senya called the meeting to order at 7:00pm. He asked Scout Mark Zibinski of Paoli Troop 1 to lead the Pledge of Allegiance. Mark is an East Goshen resident working on a Merit Badge.

Moment of Silence

Senya called for a moment of silence to honor the men and women serving their country in the armed forces.

Recording of Meeting

No one indicated they would be recording the meeting.

Public Comment on Non-Agenda Items

None.

Chairman's Report

Senya announced that the Board met in Executive Session on July 12 to discuss personnel and legal matters. There was no Board meeting on July 19.

Police Report

Chief John Dumond reported there were 627 calls for service from East Goshen in June. Community Day on June 25 went very smoothly with no major incidents. Chief Dumond commended Sgt. William Cahill for his role in finding a marijuana-growing operation in a residence in Thornbury run by a father and son. Erich Meyer asked if the Chief had any updates on the vehicle break-ins in the Township. The Chief said there have been no arrests yet and unfortunately there have been some more break-ins.

Financial Report

Deb Beury reviewed the Q2 financial results with the Board. She noted there is a favorable variance of \$241,000 in the Township budget as of June 30.

Marty said that going forward, the Park & Rec Board must get BOS authorization before starting any programs that involve an expenditure.

Fire Company Report

Jerry Fokas reviewed the Goshen Fire Company's June report with the Board. Once again, there were a significant number of calls from Bellingham and Wellington.

Rick Smith summarized the findings from a recent meeting he and Carmen had with Jerry Fokas and Tom Stalnaker regarding the financial situation of the Goshen Fire Company. The Board will plan to meet with Jerry Fokas on September 21 at 7:00pm at the Fire House to further discuss this topic.

Historical Commission

Senya announced that the Historical Commission has withdrawn its request to increase the size of its board by two members. They will maintain their current board size of seven members.

Manley Road Subdivision (Vintage Development) – Lot 1

Mr. Jeffery Brill was present. Marty moved to approve the escrow and development agreements for Lot 1 of the Vintage Development/Manley Road Subdivision Plan and to authorize the release of the existing Lot 1 escrow balance back to the Vintage Development Company. Thom seconded the motion. There was no discussion or public comment. The Board voted unanimously to approve the motion.

Electronic Newsletter

The Board discussed the transition from a printed newsletter to an electronic format. They agreed to announce the transition on the front page of the two upcoming issues of the newsletter (the last two issues in the current printing contract), and via Constant Contact. These newsletters are scheduled to be in homes October 1, 2011 and January 1, 2012. Carmen moved to have two more issues of the newsletter printed as usual before switching to an all-electronic format. Thom seconded the motion. There was no further discussion on the motion and no public comment. The Board voted unanimously, 4:0 to approve the motion, with one abstention (Don).

The Board agreed they will need to determine the annual subscription cost for residents who wish to continue receiving a paper copy of the newsletter. For those residents, the staff will print out hard copies at the Township building and mail them.

Meeting Schedule

Thom moved to cancel the August 2 Board meeting as several Board members will be volunteering at the Goshen Fair. Carmen seconded the motion. There was no discussion or public comment. The Board voted unanimously to approve the motion.

Any Other Matter

Block Party on Mill Stream Drive – Carmen moved to approve a request from resident Betsy Williams to hold a block party on Mill Stream Drive September 24 from 4:00pm to 8:00pm. Thom seconded the motion. There was no discussion or public comment. The Board voted unanimously to approve the motion. The staff will contact Ms. Williams and provide traffic cones if necessary.

Chili Cook-Off - Carmen gave an update on his plans for the October 9 Chili Cook-Off in West Chester.

iPads – Senya requested that the Board consider the possibility of purchasing iPads for use by the Supervisors as a way to avoid having to make so many paper copies of documents.

Review of Minutes

The Board reviewed and corrected the draft minutes of July 12. Don moved to accept the minutes as corrected. Carmen seconded the motion. There was no discussion or public comment. The motion passed unanimously.

Treasurer's Report & Expenditure Register Report

See attached Treasurer's Report for July 21, 2011. The Board reviewed the Treasurer's Report and the current invoices. Thom moved to accept the Treasurer's Report of July 21 and the Expenditure Register Report as recommended by the Treasurer, to accept the receipts and to authorize payment of the invoices just reviewed. Don seconded the motion. There was no discussion and no public comment. The Board voted unanimously to approve the motion.

Action List

Wireless Ordinance – The Draft ordinance has been reviewed by the CCPC and advertised for adoption on August 16.

Quarterly Report on I&I – The Board reviewed Mark Miller's I&I report of July 13.

Pending Legal Cases – The Board reviewed the quarterly summary of pending legal cases.

Municipal Authority Projects – The Board reviewed Mark Miller's July 13 report on pending MA projects.

Post-Retirement Medical Benefits – The Township Solicitor has drafted the trust agreement and will discuss it with Rick prior to forwarding it to the Board.

Cell Tower – Rick asked that the Board review their copy of the draft agreement (just received today) and provide him with comments by August 9.

Telecom Registration & Reporting – Reports were finally received from Clearwire on July 18. Rick will close out this Action Item until next year.

Impact of Chapter 102 Requirements – Staff is working with the Township Solicitor and Engineer to determine what ordinance amendments are needed.

Correspondence & Reports of Interest

Senya acknowledged receipt Mark Miller's Monthly Operations Report.

Meetings & Dates of Importance

Senya noted the upcoming meetings as listed in the agenda.

Public Comment Period

Erich Meyer asked if the Township has plans to post old minutes to the website. He noted that Easttown Township has minutes dating back to 1933 posted on its website. Senya said that due to budgetary and personnel constraints, East Goshen plans only to post new minutes to the website at this time.

Adjournment

There being no further business, the regular meeting was adjourned at 9:45pm.

Executive Session

The Board met in Executive Session until 10:45pm to discuss a personnel matter.

Anne Meddings

Recording Secretary

Attachment: Treasurer's Report

July 21, 2011

**TREASURER'S REPORT
2011 RECEIPTS AND BILLS**

GENERAL FUND

Real Estate Tax	\$2,306.50	Accounts Payable	\$303,972.95
Earned Income Tax	\$127,008.09	<u>Electronic Pmts:</u>	
Local Service Tax	\$23,394.79	Health Insurance	\$50,074.45
Transfer Tax	\$42,079.49	Credit Card	\$954.90
General Fund Interest Earned	\$0.00	Postage	\$0.00
Total Other Revenue	\$243,870.25	Debt Service	\$21,787.91
Total Receipts:	<u>\$438,659.12</u>	Payroll	\$96,000.00
		Total Expenditures:	<u>\$472,790.21</u>

(2 Weeks)

STATE FUND

Interest Earned	<u>\$0.00</u>	Expenditures:	<u>\$0.00</u>
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CAPITAL RESERVE

Interest Earned	<u>\$0.00</u>	Expenditures:	<u>\$0.00</u>
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TRANSPORTATION FUND

Interest Earned	<u>\$7.35</u>	Expenditures:	<u>\$0.00</u>
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SEWER OPERATING

Receipts	\$85,941.61	Accounts Payable	\$261,569.72
Interest Earned	\$0.00	Debt Service	\$31,156.10
Total Sewer:	<u>\$85,941.61</u>	Transfer to M.A.	\$14,000.00
		Total Expenditures:	<u>\$306,725.82</u>

REFUSE

Receipts	\$21,424.43	Expenditures	<u>\$63,686.57</u>
Interest Earned	\$0.00		
Total Refuse:	<u>\$21,424.43</u>		

SEWER CAPITAL RESERVE

Receipts	\$0.00	Expenditures	<u>\$0.00</u>
Interest Earned	\$0.00		
Total Sewer Capital Reserve	<u>\$0.00</u>		