

**EAST GOSHEN TOWNSHIP  
BOARD OF SUPERVISORS MEETING  
1580 PAOLI PIKE  
August 23, 2011 – 7:00pm  
Final Approved Minutes**

**Present:** Chairman Senya D. Isayeff, Vice-Chairman Don McConathy, and Supervisors Carmen Battavio and Thom Clapper. Supervisor Marty Shane was absent. Also present were Township Manager Rick Smith, Erich Meyer (Park & Rec), Kathryn Yahraes (Historical Commission), and Jim McRee (Planning Commission and Deer Committee).

**Call to Order & Pledge of Allegiance**

Senya called the meeting to order at 7:00pm. He asked Thom Clapper to lead everyone in the Pledge of Allegiance.

**Moment of Silence**

Carmen called for a moment of silence to honor the men and women serving their country in the armed forces.

**Recording of Meeting**

No one indicated they would be recording the meeting.

**Public Comment on Non-Agenda Items**

None.

**Chairman's Report**

Senya announced the following:

- The conditional Use Hearing for New Cingular Wireless/AT&T Mobility will be continued until September 13, 2011.
- The Westtown-East Goshen Police will participate in the DEA's National Prescription Drug Take Back Initiative on October 29 from 10:00am to 2:00pm at 1041 Wilmington Pike in West Chester. More details are available on the Township website.
- The 2012 Minimum Municipal Obligation for the Non-Uniformed Pension Plan is \$0; the Non-Uniformed Defined Contribution is \$84,423; the Fire Pension Plan is \$51,412; and the Non-Uniformed Defined Contribution is \$8,754.
- The Board met in Executive Session on August 16 to discuss a personnel matter.

**Pension Plan Agreement**

The Board reviewed the draft agreement that the Pension Committee will use to contract with Thomas J. Anderson and Associates, Inc. for Actuarial & Consulting Services (ACS). There was one spelling correction but no other changes. Rick said the Pension Committee is still reviewing four proposals received for Investment & Consulting Services (ICS).

**Results of Online Survey on Community Day**

The Board reviewed a summary of the results of the Constant Contact Community Day 2011 Online Survey as prepared by Nancy Scheiderman. Senya will be sure to have the committee for

Community Day 2012 review the results, and Carmen will pass them along to the Goshen Fire Company.

### **Algae in Pin Oaks Pond**

The Board reviewed a request from Mark Miller dated August 18 for authorization to spend \$1,712.50 to have Aqua Scapes, Inc. treat the Pin Oaks pond for algae. Because summer is almost over, Carmen recommended holding off on treatment until 2012, unless Aqua Scapes says now is an ideal time to treat the pond. Rick will check. Don asked Rick to find out if just one treatment will last all season.

*Public Comment: Jim McRee, Oneida Lane* – Asked if the \$ 1,712.50 is just for the Pin Oaks pond, or all ponds in the Township. Rick said it is only for the Pin Oaks pond.

### **Review of Minutes**

The Board reviewed and corrected the draft minutes of August 16. Carmen moved to accept the minutes as corrected. Thom seconded the motion. There was no discussion or public comment. The motion passed unanimously.

### **Treasurer's Report & Expenditure Register Report**

*See attached Treasurer's Report for August 18, 2011.* The Board reviewed the Treasurer's Report and the current invoices. Thom moved to accept the Treasurer's Report of August 18 and the Expenditure Register Report as recommended by the Treasurer, to accept the receipts and to authorize payment of the invoices just reviewed. Don seconded the motion. There was no discussion and no public comment. The Board voted unanimously to approve the motion.

### **Action List**

**TAG Action List** – The Board reviewed the updated list. For Item #17 Senya suggested the Township consider sharing its new paver with neighboring Townships. Thom suggested the Township consider having the Public Works staff provide mechanical services to East Bradford.

### **Correspondence & Reports of Interest**

Senya acknowledged receipt of a quarterly Remediation Report from Sunoco.

### **Meetings & Dates of Importance**

Senya noted the upcoming meetings as listed in the agenda.

### **Monthly Report from Goshen Fire Company**

Bill Keslick of the Goshen Fire Company provided the Board with an update on the Fire Company's activities.

### **Meeting Schedule**

The Board agreed to meet on August 30 to discuss Park & Rec issues with the Park & Rec Board.

### **Public Comment Period**

Kathryn Yahraes announced that the 2011 Chester County Day newspaper has been published and is now available. The Historical Commission will be giving a Public Preview slide lecture on September 22 at 7:00pm in the East Goshen Township building.

### **Any Other Matter**

- Don would like Park & Rec to provide a breakdown of the supplies purchased for the summer camp program.
- Don said the new Township website has been generating more traffic. Brian is keeping track of hits to the site.

### **Adjournment**

There being no further business, the meeting was adjourned at 7:53pm.

### **Executive Session**

The Board met in Executive Session until 8:15pm to discuss a personnel matter.

Anne Meddings

Recording Secretary

*Attachment: Treasurer's Report*

August 18, 2011

**TREASURER'S REPORT**  
**2011 RECEIPTS AND BILLS**

**GENERAL FUND**

Real Estate Tax	\$1,300.60
Earned Income Tax	\$147,247.03
Local Service Tax	\$2,000.00
Transfer Tax	\$170,471.73
General Fund Interest Earned	\$0.00
Total Other Revenue	\$69,775.50
Total Receipts:	<u>\$390,794.86</u>

Accounts Payable	\$20,023.80
Electronic Pmts:	
Health Insurance	\$55,760.28
Credit Card	\$0.00
Postage	\$1,000.00
Debt Service	\$21,787.91
Payroll	\$43,000.00
Total Expenditures:	<u>\$141,571.99</u>

**STATE FUND**

Interest Earned	<u>\$0.00</u>
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Expenditures:	<u>\$0.00</u>
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**CAPITAL RESERVE**

Interest Earned	<u>\$0.00</u>
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Expenditures:	<u>\$12,450.00</u>
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**TRANSPORTATION FUND**

Interest Earned	<u>\$0.00</u>
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Expenditures:	<u>\$0.00</u>
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**SEWER OPERATING**

Receipts	\$94,261.23
Interest Earned	\$0.00
Total Sewer:	<u>\$94,261.23</u>

Accounts Payable	\$17,054.95
Debt Service	\$31,156.10
Total Expenditures:	<u>\$48,211.05</u>

**REFUSE**

Receipts	\$24,069.70
Interest Earned	\$0.00
Total Refuse:	<u>\$24,069.70</u>

Expenditures	<u>\$7,596.47</u>
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**SEWER CAPITAL RESERVE**

Receipts	\$0.00
Interest Earned	\$0.00
Total Sewer Capital Reserve	<u>\$0.00</u>

Expenditures	<u>\$0.00</u>
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**FINANCIAL REQUIREMENT AND MINIMUM MUNICIPAL  
OBLIGATION BUDGET FOR 2012**

*NAME OF MUNICIPALITY:* EAST GOSHEN TOWNSHIP  
*COUNTY:* CHESTER NON-UNIFORMED  
PENSION PLAN

1 ACT 44 DISTRESS LEVEL	0
2 TOTAL ANNUAL PAYROLL Estimated Payroll	\$1,612,450
3 NORMAL COST AS A PERCENTAGE OF PAYROLL ( Derived from latest actuarial valuation ) 1/1/11	0.00%
4 TOTAL NORMAL COST ( Item 2 x Item 3 )	\$0
5 AMORTIZATION REQUIREMENT ( Derived from latest actuarial valuation )	\$0
6 TOTAL ADMINISTRATIVE EXPENSES ( Derived from latest actuarial valuation )	\$7,070
7 FINANCIAL REQUIREMENT ( + Item 4 + Item 5 + Item 6 )	\$7,070
8 TOTAL MEMBERS CONTRIBUTIONS	\$0
9 FUNDING ADJUSTMENT ( Derived from latest actuarial valuation )	\$0
10 MINIMUM MUNICIPAL OBLIGATION ( + Item 7 - Item 8 - Item 9 )	\$0
11 ACT 44 AMORTIZATION REDUCTION ( + Item 5 times 25% )	\$0
12 ACT 44 MINIMUM REDUCED MUNICIPAL OBLIGATION ( + Item 10 - Item 11 )	\$0

  
\_\_\_\_\_  
Signature of Chief Administrative Officer

8-23-11  
\_\_\_\_\_  
Date Certified to Governing Body

NOTE:  
Actuarial Value of Assets Exceed Future Benefits \$0

**FINANCIAL REQUIREMENT AND MINIMUM MUNICIPAL  
OBLIGATION BUDGET FOR 2012**

*NAME OF MUNICIPALITY:* EAST GOSHEN TOWNSHIP  
*COUNTY:* CHESTER

	NON-UNIFORMED DEF. CONT.
1. TOTAL ANNUAL PAYROLL ( Estimated payroll)	1,612,450
2. RATE OF CONTRIBUTION AS A % OF PAYROLL (Derived from latest actuarial valuation) 1/1/11	5.00%
3. TOTAL CONTRIBUTION COST (Item 1 times Item 2)	80,623
4. TOTAL ADMINISTRATIVE EXPENSES	3,800
5. TOTAL FINANCIAL REQUIREMENT (+Item 3 +Item 4 )	84,423
6. MINIMUM MUNICIPAL OBLIGATION	84,423

  
\_\_\_\_\_  
Signature of Chief Administrative Officer

8-23-11  
\_\_\_\_\_  
Date Certified to Governing Body

**FINANCIAL REQUIREMENT AND MINIMUM MUNICIPAL  
OBLIGATION BUDGET FOR 2012**

*NAME OF MUNICIPALITY:* EAST GOSHEN TOWNSHIP  
*COUNTY:* CHESTER

FIRE  
PENSION PLAN

1 ACT 44 DISTRESS LEVEL		0
2 TOTAL ANNUAL PAYROLL		\$550,666
Estimated Payroll		
3 NORMAL COST AS A PERCENTAGE OF PAYROLL		9.02%
( Derived from latest actuarial valuation ) 1/1/11		
4 TOTAL NORMAL COST		\$49,670
( Item 2 x Item 3 )		
5 AMORTIZATION REQUIREMENT		\$10,147
( Derived from latest actuarial valuation )		
6 TOTAL ADMINISTRATIVE EXPENSES		\$3,985
( Derived from latest actuarial valuation )		
7 FINANCIAL REQUIREMENT		\$63,802
( + Item 4 + Item 5 + Item 6 )		
8 TOTAL MEMBERS CONTRIBUTIONS		\$12,390
9 FUNDING ADJUSTMENT		\$0
( Derived from latest actuarial valuation )		
10 MINIMUM MUNICIPAL OBLIGATION		\$51,412
( + Item 7 - Item 8 - Item 9 )		
11 ACT 44 AMORTIZATION REDUCTION		\$0
( + Item 5 times 25% )		
12 ACT 44 MINIMUM REDUCED MUNICIPAL OBLIGATION		\$51,412
( + Item 10 - Item 11 )		

  
\_\_\_\_\_  
Signature of Chief Administrative Officer

8-23-11  
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Date Certified to Governing Body

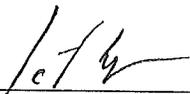
**NOTE:**

Minimum Municipal Obligation Based Upon Market Value of Assets \$51,412

**FINANCIAL REQUIREMENT AND MINIMUM MUNICIPAL  
OBLIGATION BUDGET FOR 2012**

*NAME OF MUNICIPALITY:* EAST GOSHEN TOWNSHIP  
*COUNTY:* CHESTER

	NON-UNIFORMED DEF. CONT. Commission
1. TOTAL ANNUAL PAYROLL ( Estimated payroll)	175,078
2. RATE OF CONTRIBUTION AS A % OF PAYROLL (Derived from latest actuarial valuation) 1/1/11	5.00%
3. TOTAL CONTRIBUTION COST (Item 1 times Item 2)	8,754
4. TOTAL ADMINISTRATIVE EXPENSES	0
5. TOTAL FINANCIAL REQUIREMENT (+Item 3 +Item 4 )	8,754
6. MINIMUM MUNICIPAL OBLIGATION	8,754

  
\_\_\_\_\_  
Signature of Chief Administrative Officer

8-23-11  
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Date Certified to Governing Body