

**EAST GOSHEN TOWNSHIP
BOARD OF SUPERVISORS MEETING
1580 PAOLI PIKE
September 13, 2011 – 7:00pm
Final Approved Minutes**

Present: Chairman Senya D. Isayeff, Vice-Chairman Don McConathy, and Supervisors Marty Shane and Thom Clapper. Supervisor Carmen Battavio was absent. Also present were Township Manager Rick Smith, Kathryn Yahraes (Historical Commission), and Erich Meyer (Park & Rec). Township Solicitor Skip Brion was present for the public hearing.

Call to Order & Pledge of Allegiance

Senya called the meeting to order at 7:00pm. He asked an audience member to lead everyone in the Pledge of Allegiance.

Moment of Silence

Rick called for a moment of silence to honor the men and women serving their country in the armed forces, and for those individuals who lost their lives on September 11, 2001.

Recording of Meeting

No one indicated they would be recording the meeting.

Public Comment on Non-Agenda Items

None.

Chairman's Report

Senya announced that the Chester County Health Department will spray a mosquito control treatment between 8:00pm and 11:00pm on Wednesday, September 14, 2011 in East Goshen, West Goshen, and Willistown Townships. Additional details are available on the Township website.

HVAC Study

Rick summarized his September 7 memo on this topic. The Township received 5 responses to the RFP for an HVAC study of the Township building, as follows:

Firm and Location	Fee	Completion Time
Moore Engineering Company Lancaster, PA	\$4,396 Reimbursable expenses NTE \$200	30 days
Arris Engineering Group Wilkes-Barre, PA	\$5,700 Reimbursable expenses included	27 days
Brinjac Engineering Harrisburg, PA	\$8,000 Reimbursable expenses included	45 days
Larson Design Group Williamsport, PA	\$9,900 Reimbursable expenses included	6 weeks
Kratos Defense & Security Solution Newport, DE	\$62,645 base bid \$98,908 to replace 13 heat pumps	Not provided

Rick contacted the Ephrata Borough Manager and the Capital Projects Manager at the WCASD, both of whom said Moore Engineering completed their projects on time and on budget.

Marty moved to award the bid for an HVAC study of the Township building to Moore Engineering Company in the amount of \$4,396 with reimbursable expenses not to exceed \$200. This firm noted in their proposal that if a system upgrade project develops out of the study, and they are hired to prepare the documents, they will credit back 50% of the report fees. Don seconded the motion.

Rick said that Moore Engineering could begin work at once.

There was no further discussion and no public comment. The Board voted unanimously to approve the motion.

Newsletter Option – Hometown Press

Rick summarized Tia Piccolo's research on using Hometown Press as another option for a printed newsletter, as outlined in her September 9 memo to the Board. The Township could save approximately \$3,143.00 per quarter over the current printer service by having the newsletter printed by Hometown Press. Don noted that the Board looked into this possibility a few years ago and decided against it because Hometown Press has advertisements in their newsletters. Senya asked Rick to thank Tia for showing initiative and taking the time to research this matter for the Board.

PUBLIC HEARING – New Cingular Wireless d.b.a. AT&T Mobility, Conditional Use Application for 1334 Enterprise Drive, TPN #53-6-152.2U

The Board held a public hearing to consider a Conditional Use application for New Cingular Wireless d.b.a. AT&T Mobility for their property at 1334 Enterprise Drive. This hearing was a continuation of a hearing that began on August 23, 2011.

The applicant was represented by attorney Debra Shulski.

Marty moved to approve the Conditional Use Application for the upgrade of equipment and the addition of antennas to the New Cingular Wireless/AT&T Mobility wireless communication facility on the Aqua PA water tower located on Edgewood Road, TPN 53-6-152.2U, plan dated 7/1/11, last revised 8/31/11, with the following conditions:

1. The Applicant shall submit building permit applications prior to installation, to be reviewed and approved by the Township. The Applicant must also submit confirmation that the installation is acceptable to AQUA.
2. The Applicant must install and operate the facility in conformance with all applicable Federal, State, County and Township rules and regulations.
3. The upgraded wireless communication facility shall be installed and operated in conformance with the representations made at the public hearings and meetings at which the application was discussed.
4. The following waivers requested by the Applicant will be granted based on the fact that they are not applicable to the application:

- a. Waiver from having to prepare a topographic survey of the site.
- b. Waiver from having to prepare a landscaping plan.
- c. Waiver from having to prepare a drainage plan and a stormwater management plan.
- d. A partial waiver for utilities servicing the site.

Don seconded the motion. There was no public comment. Ms. Shulski said that the conditions would be agreeable to her client, and she agreed to waive the 24-hour requirement for the Township to provide a copy of their decision in writing.

The Board voted unanimously to approve the motion.

A court reporter was present and will provide a complete transcript of the proceedings.

Any Other Matter

Meeting with Fire Company – The Board agreed to ask representatives of the Goshen Fire Company attend the October 4 Board of Supervisors meeting to discuss financial matters. The meeting will begin at 6:30pm to accommodate the extra agenda item. Fire Company matters will be discussed from 6:30pm to 8:00pm, with the regular meeting starting directly thereafter.

DVIT (Delaware Valley Insurance Trust) – Resident Joe Buonnano of Herron Lane provided some information to the Board on the DVIT. Senya asked Rick to put copies in the Board's next packet. Mr. Buonnano offered to serve as a consultant to the Township at no charge should they decide to go with DVIT. When asked about his interest in the DVIT, Mr. Buonnano said a firm he worked for in the past was responsible for setting up the DVIT. At that time the firm received commissions, but at this point he does not receive any compensation for recruiting new members. Senya thanked Mr. Buonnano for the information and said the Board would discuss the matter at the next meeting.

Budget – The Board requested that Rick add lines to the Township budget for "Storm Labor" and "Storm Revenue."

Review of Minutes

The Board reviewed and corrected the draft minutes of September 6 and had no changes. Marty moved to accept the minutes as corrected. Thom seconded the motion. There was no discussion or public comment. The motion passed unanimously with one abstention (Don).

Treasurer's Report & Expenditure Register Report

See attached Treasurer's Report for September 8, 2011. The Board reviewed the Treasurer's Report and the current invoices. Thom moved to accept the Treasurer's Report of September 8 and the Expenditure Register Report as recommended by the Treasurer, to accept the receipts and to authorize payment of the invoices just reviewed. Don seconded the motion. There was no discussion and no public comment. The Board voted unanimously to approve the motion.

Action List

Impact of Chapter 102 Requirements – This ordinance is currently being reviewed by the Planning Commission.

Sign Ordinance – This ordinance is currently being reviewed by the Planning Commission.

Correspondence & Reports of Interest

Senya acknowledged receipt of the following:

- Letter from residents Mike and Flossie Rook thanking Mark Miller and the Public Works crew for their quick response to a storm drain backup onto their property during Hurricane Irene.
- Letter from Advantage Engineers LLC dated September 2, 2011 advising that Liberty Towers plans to publish a Public Notice in the *Daily Local News* seeking comments on the potential effects of their proposed cell tower facility on historic properties.

Meetings & Dates of Importance

Senya noted the upcoming meetings as listed in the agenda.

Public Comment Period

Kathryn Yahraes requested that the next newsletter include a reminder for residents asking them to clean off storm drains when they are covered with snow or become clogged with debris.

Senya said he would prefer to suggest residents report a clogged drain to the Township. Marty said that residents should be reminded to clean snow off of fire hydrants also.

Adjournment

There being no further business, the meeting was adjourned at 8:18pm.

Executive Session

The Board met in Executive Session until 8:40pm to discuss a personnel matter.

Anne Meddings

Recording Secretary

Attachment - Treasurer's Report

September 8, 2011

**TREASURER'S REPORT
2011 RECEIPTS AND BILLS**

GENERAL FUND

Real Estate Tax	\$0.00	Accounts Payable	\$77,904.94
Earned Income Tax	\$13,510.42	<u>Electronic Pmts:</u>	
Local Service Tax	\$15,826.88	Health Insurance	\$0.00
Transfer Tax	\$0.00	Credit Card	\$0.00
<i>General Fund Interest Earned</i>	\$636.55	Postage	\$0.00
Total Other Revenue	\$1,521.40	Debt Service	\$0.00
Total Receipts:	<u>\$31,495.25</u>	Payroll	\$43,000.00
		Total Expenditures:	<u>\$120,904.94</u>

STATE FUND

<i>Interest Earned</i>	<u>\$87.94</u>	Expenditures:	<u>\$0.00</u>
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CAPITAL RESERVE

<i>Interest Earned</i>	<u>\$255.74</u>	Expenditures:	<u>\$0.00</u>
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TRANSPORTATION FUND

<i>Interest Earned</i>	<u>\$352.62</u>	Expenditures:	<u>\$0.00</u>
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SEWER OPERATING

Receipts	\$48,304.42	Accounts Payable	\$15,039.09
<i>Interest Earned</i>	\$2.26	<i>Debt Service</i>	\$0.00
Total Sewer:	<u>\$48,306.68</u>	Total Expenditures:	<u>\$15,039.09</u>

REFUSE

Receipts	\$19,304.70	Expenditures	<u>\$16,245.29</u>
<i>Interest Earned</i>	\$11.18		
Total Refuse:	<u>\$19,315.88</u>		

SEWER CAPITAL RESERVE

Receipts	\$0.00	Expenditures	<u>\$0.00</u>
<i>Interest Earned</i>	\$354.18		
Total Sewer Capital Reserve	<u>\$354.18</u>		